LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

May 17, 2011

ADOPTED
REGIONAL PARK AND OPEN SPACE DISTRICT
#1-P MAY 17, 2011
SACHI A. HAMAI
SECRETARY

The Honorable Board of Directors
Los Angeles County
Regional Park and Open Space District
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Directors:

REALLOCATE FIFTH SUPERVISORIAL DISTRICT CITIES EXCESS FUNDS TO THE CITY OF DUARTE FOR THE GLENN MILLER PARK PLAYGROUND PROJECT AND AUTHORIZE AWARD AND ADMINISTRATION OF AN EXCESS FUNDS GRANT (FIFTH DISTRICT) (3 VOTES)

SUBJECT

Approval of the recommended actions will reallocate $37,249.38 in Cities Excess Funds, available to the Fifth Supervisorial District pursuant to the Safe Neighborhood Parks Proposition of 1996, from the City of Duarte's completed Encanto Nature Walk Project for a grant to install new play equipment at Glenn Miller Park.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed administrative actions are not subject to the California Environmental Quality Act as the actions do not meet the definition of a project according to Section 15378 (b)(4)(5) of the State California Environmental Quality Act Guidelines, because the actions are administrative activities for government grants which by their terms do not involve any commitments to any specific projects which may result in a potentially significant physical impact on the environment.

2. Reallocate $37,249.38 in Cities Excess Funds, available to the Fifth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the City of Duarte from its completed Encanto Nature Walk Project for a grant for its Glenn Miller Park Playground Project.

3. Authorize the Director of the Department of Parks and Recreation, in his capacity as the Director of the Los Angeles County Regional Park and Open Space District, to award a $37,249.38 grant to the City of Duarte for the Glenn Miller Park Playground Project, if applicable conditions have been met and to administer the grant as of the date of this action and pursuant to procedures in the Procedural Guide for Specified, Per Parcel and Excess Funds Projects; otherwise funds shall remain in the Excess Funds account.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommended actions will reallocate $37,249.38 in Fifth District Cities Excess Funds to the City of Duarte for its Glenn Miller Park Playground Project. The playground project includes the replacement of 30-year old play apparatus with new equipment and surfacing materials compliant with state and federal safety standards and Americans with Disabilities Act accessibility requirements. The total project will cost an estimated $50,000 and will be funded with the $37,249.38 in Excess Funds as well as $12,750 in City Quimby funds.

The $37,249.38 is the unspent balance from a $100,000 Excess Funds grant to the City for the Encanto Nature Walk that was completed at a total cost of $590,734.20. The balance is a result of unanticipated extra funding for the Nature Walk project from the Rivers and Mountains Conservancy.

Implementation of Strategic Plan Goals

The recommended actions will further the Board-approved County Strategic Plan Goal of Operational Effectiveness (Goal 1), Children, Family and Adult Well-Being (Goal 2), and Community and Municipal Services (Goal 3), by providing safe and accessible play equipment at a park in the City of Duarte.

FISCAL IMPACT/FINANCING

Sufficient appropriation for the grant, in the amount of $37,249.38, is budgeted in the Fifth Supervisorial District portion of the Los Angeles County Regional Park and Open Space District (District) Excess Funds Project Fund, HD6.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. The City of Duarte meets this requirement.

The 1996 Proposition provides a method for determining each fiscal year the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended grants would be funded from the Excess Funds available to the Fifth Supervisorial District from Excess Funds available for cities.

The Board may establish additional conditions on grants of Excess Funds. The Director of the Department of Parks and Recreation would be authorized to award a grant when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation by the Board in the following fiscal year.

On June 2, 2009, your Board approved a Procedural Guide to govern the administration of Los Angeles County Regional Park and Open Space District grants. This Procedural Guide will appropriately govern the administration of this recommended additional grant as well.

ENVIRONMENTAL DOCUMENTATION

All public agency projects funded by the District are required to comply with California Environmental Quality Act (CEQA) as a condition of the grant. The lead agency is responsible for preparing the appropriate environmental documentation for the project. The City of Duarte is the lead agency for the Glenn Miller Park Playground Project.

The proposed administrative actions are not subject to CEQA in that the actions do not meet the definition of a project according to Section 15378 (b) (4) (5) of the State CEQA Guidelines, because the actions are administrative activities for government grants, which by their terms do not involve any commitments to any specific projects which may result in a potentially significant physical impact on the environment.

CONTRACTING PROCESS

A Grant Project Agreement will be entered into and administered under authority delegated to the Director of the Department of Parks and Recreation and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

These actions will have no impact on any other projects funded by the District but are required so that the City of Duarte may proceed with the Glenn Miller Park Playground Project, if all applicable conditions of the grant are met.

CONCLUSION

Please instruct the Executive Officer-Clerk of the Board to return one adopted copy of this letter to the Chief Executive Office, Capital Projects/Debt Management Division, and one to the Department of Parks and Recreation.

Respectfully submitted,

Russ Guiney
Director, Parks and Recreation

RG:IV:LB:REGIONALPARKOPENSPACEDISTRICT(DUARTE BL)

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors