BOARD OF SUPERVISORS

Gloria Molina
First District

Yvonne Brathwaite Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

June 5, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

REQUEST FOR APPROVAL TO EXECUTE INTERIM SERVICE AGREEMENTS WITH VARIOUS SERVICE PROVIDERS TO CONTINUE MISSION-CRITICAL MEDICAL AND EQUIPMENT MAINTENANCE SERVICES
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Director of Health Services, or his designee, to execute, upon review and approval of County Counsel, 71 new agreements, with the various service providers listed on Attachment A, under the same terms and conditions as previously existing purchase orders, effective July 1, 2003 through December 31, 2003, for a total County cost of $1,920,781.50, which will allow the Department to continue mission critical medical and equipment maintenance services in support of County healthcare programs and facilities.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The purpose of this recommended action is to enable the Department of Health Services (DHS) to continue uninterrupted, mission-critical medical and equipment maintenance services, currently obtained through the purchase order process.

The purchase order process has specific statutory limitations pertaining to service contracting, and the authority to contract for services beyond a specific dollar threshold rests with your Board. Each of these identified critical services has reached or exceeded the Purchasing Agent's statutory authority, and requires Board approval for the continuation of services, as well as a mechanism to make payment for those services rendered to the County. In order to

maintain the provision of these necessary services, DHS is seeking Board approval to enter into these new agreements for a limited period of time.

Implementation Of Strategic Plan Goals

The proposed recommendation supports the Department's Strategic Plan proposal for flexibility in administration of contracts and acceptance awards, and is consistent with the requirements of the Chief Administrative Office.

FISCAL IMPACT/FINANCING:

The total funding for the continuation of services under these agreements is estimated to be $1,920,781.50. These funds are included in the DHS Fiscal Year 2003/2004 proposed budget.

Specific contract expenditures for all of the agreements are identified in Attachment A.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS:

Applicable provisions of State statute and County Charter give the Purchasing Agent the exclusive authority and responsibility to purchase all furnishings, materials, supplies, fixtures, equipment, and all other personal property required by County departments. Concurrently, the Purchasing Agent authority includes engaging independent contractors for services up to $100,000.

Each of these identified 71 new contracts for critical services previously provided under purchase order, has reached or exceeded the Purchasing Agent's statutory authority, and requires Board approval for the continuation of services, as well as a mechanism to make payment for those services rendered to the County. In order to maintain the provision of these necessary services, DHS is seeking Board approval to enter into these new agreements for a period of time not to exceed six months.

Prior to the expiration of the proposed contracts in December 2003, the Department plans on preparing a number of Master Agreements to cover the transportation; equipment maintenance and repair; medical record transcription, coding, and abstraction; and patient care services. It is the Department's intent to bring these Master Agreements forward for your Board's consideration by the end of the calendar year.

Based on the critical need to maintain these services without interruption, coupled with the time constraints associated with the solicitation and contract award process, DHS is requesting Board approval to enter into interim service contracts with the vendors currently providing these services under the purchase order process. The agreement contains the County's standard terms and conditions.

The form agreement will be reviewed and approved by County Counsel prior to execution and will provide for termination with 10 day prior written notice by County.

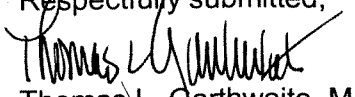
Attachment A provides additional information including the vendor name, address, service, and maximum obligation for each recommended agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The approval of this action will allow the Department of Health Services to continue mission critical medical services while the Department solicits long-term contracts for Board approval. Failure to approve this request may negatively impact the County's healthcare program, and the ability of DHS to provide adequate medical services to the citizens of Los Angeles County.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:pm

Attachment (1)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Acting Director, Internal Services Department

J:\BLET\DHS Board Letter - Services POsF

RECOMMENDED CONTRACTS FOR EXPIRING PURCHASE ORDERS
JULY 1, 2003 THROUGH DECEMBER 31, 2003

Vendor Name	Address	Telephone No.	Service Type	Facility	Recommended Maximum Obligation
Antelope Valley Optical	1745 W. Ave. K, Suite A, Lancaster, CA 93534	(661)942-8437	Service - Emergency Medical	LAC+USC	$ 16,000.00
Gambro Health Care					
	600 Knightsbridge Parkway, Lincolnshire, IL 60069	(800)426-2761	Service - Profusion	LAC+USC	10,700.00
	10811 W. Collins Ave., Lakewood, CO 80215-4440	(800)426-2111	PM -COBE Spectra apheresis machine	H/UCLA	4,763.00
Global Neurodiagnostics	13520 Meganwood Place, La Mirada, CA 90638	(562)233-3504	Service-Tech Intra-op Monitoring; Surgery		
				H/UCLA	24,197.00
			(Includes Gilbert)	RANCHO	5,000.00
Harbor-UCLA Med Foundation	21840 S. Normandie Ste 700, Torrance, CA 90502	(310)222-5181	Service - Yag laser	H/UCLA	15,999.50
Ocular Prosthetics	321 N. Larchmont Blvd. #711, LA, CA 90004	(213)462-6004	Service - Eye Prosthesis-referral		
				H/UCLA	8,890.00
				LAC+USC	5,334.00
				OV/UCLA	25,000.00
Pacific Sleep Study	16030 Ventura Blvd #635, Encino, CA 91436	(818)990-8039	Service - Sleep Study	OV/UCLA	38,000.00
Southern Calif. Stone Center	5400 Balboa Blvd. #100, Encino, CA 91436	(818)784-8975	Service-Tech Holmium Laser; Surgery	H/UCLA	7,022.50
Sullivan & Urban Dental	11116 Rives Ave., Downey, CA 90241	(562)862-4892	Service-Dental HIV/AIDS Coastal	H/UCLA	31,591.50
Veterans Administration - Wadsworth	OVMC - Surgery Dept., 14445 Olive View Dr., Sylmar, CA 91342	N/A	Service - Podiatrist	OV/UCLA	56,000.00
Verdugo Hill Hospital	517 S. Wilson Ave. #201, Glendale, CA 91206	(877)787-8622	Service - Infusion Services	LAC+USC	34,000.00
Olive View REI	OVMC-REI, 14445 Olive View Dr., Sylmar, CA 91342	N/A	Service - Genetic Consultant	OV/UCLA	9,000.00
A.C. HOME HEALTH AGENCY	3870 Crenshaw Blvd., LA, CA 90008	(323)293-9990	Hospice/Home Care Svc	LAC+USC	12,500.00

RECOMMENDED CONTRACTS FOR EXPIRING PURCHASE ORDERS
JULY 1, 2003 THROUGH DECEMBER 31, 2003

Vendor Name	Address	Telephone No.	Service Type	Facility	Recommended Maximum Obligation
CHILDRENS HOME CARE	425 E. Colorado St. #420, Glendale, CA 91205	(800)927-9224	Hospice/Home Care Svc	LAC+USC	5,000.00
GOOD HOPE HOME HEALTH	222 N. Mountain Ave. #211, Upland, CA 91786	(909)920-6700	Hospice/Home Care Svc	LAC+USC	12,500.00
I.V. LEAGUE	10726 Mc Cune Ave., LA, CA 90034	(888)485-3248	Hospice/Home Care Svc	LAC+USC	12,500.00
INTEGRITY HOME CARE	18419 Napa St. #D, Northridge, CA 91325	(818)341-6844	Hospice/Home Care Svc	LAC+USC	12,500.00
PROCARE HOSPICE	442 10th St., Lancaster, CA 93534	(661)951-1146	Hospice/Home Care Svc	LAC+USC	7,500.00
TRINITY CARE HOSPICE	2601 Airport Drive #230, Torrance, CA 90505	(310)530-3800	Hospice Care Svc	LAC+USC	12,500.00
VIP HOME HEALTH CARE	1224 S. Garfield Ave. #204, Alhambra, CA 91801	(626)293-1339	Hospice/Home Care Svc	LAC+USC	12,500.00
Ace Services	19425-B Soledad Canyon Rd. #231, Canyon Country, CA 91351	(800)758-5732	Maintenance - Imprinters & Embossers	OV/UCLA	9,000.00

RECOMMENDED CONTRACTS FOR EXPIRING PURCHASE ORDERS
JULY 1, 2003 THROUGH DECEMBER 31, 2003

Vendor Name	Address	Telephone No.	Service Type	Facility	Recommended Maximum Obligation
Acuson	1220 Charleston Rd., Mountain View , CA 94039	(800)228-4128	Preventive Maintenance		
	1393 Shorebird Way Mountain View, CA 94043	(800) 548-7736 x6551	Preventive Maintenance & Service	H/UCLA	5,815.00
				HD	5,000.00
				OV/UCLA	24,900.00
Adac Laboratories	540 Alder Dr., Milpitus, CA 95035	(800)538-8531	Preventive Maintenance-Argus Camera		
				H/UCLA	11,783.00
				HD	2,500.00
				RANCHO	12,500.00
Agfa Corporation	P.O. Box 101510, Atlanta, GA 30392	(978)658-5600	Preventive Maintenance; radiology		
	100 Challenger Road, Ridgefield Park, NJ 07660			H/UCLA	41,839.00
				MLK/D	9,250.00
Phillips Medical Systems	3000 Minuteman Road, Andover, MA 01810	(800)934-7372 x7132	Preventive Maintenance		
(formerly Agilent)				LAC+USC	18,000.00
				RANCHO	25,000.00
Allen Alarm Systems	4853 W. Jefferson Blvd., LA, CA 90016	(323)731-0200	Preventive Maintenance - Monitor/Repair Security Alarm System	RANCHO	13,262.50
BECKMAN COULTER	200 S. Kraemer Blvd., Brea, CA 92822	(800)526-3821	Service Agreement	LAC+USC	14,150.00
Carl Zeiss	14751 Catalina St., San Leandro, CA 94577	(800)633-6610	Preventive Maintenance - Calposcope; OB GYN/Surgery		
				OV/UCLA	2,500.00
				H/UCLA	3,843.00

RECOMMENDED CONTRACTS FOR EXPIRING PURCHASE ORDERS
JULY 1, 2003 THROUGH DECEMBER 31, 2003

Vendor Name	Address	Telephone No.	Service Type	Facility	Recommended Maximum Obligation
Datascope	800 MacArthur Blvd. Nahwah, NJ 07430	(800) 288-2121 x3100	Preventive Maintenance - Plant Mgmt	HD	4,400.00
Source One Healthcare Technologies			Preventive Maintenance - Hydrajust System		
	7625 Hayvenhurst Ave. #40, Van Nuys, CA 91406	(818)376-0150	Services&Prev. Maintenance-radiographic systems	H.S.A	3,500.00
				HD	750.00
	11158 Ventura Drive, Mira Loma, CA 91752	(909)360-4016		RANCHO	5,700.00
Dialysis Parts & Supplies	9701 Canoga Ave., Chatsworth, CA 91311	(818)882-9930	Preventive Maintenance - Dialysis Machines	LAC+USC	12,500.00
EP Radiological Services	8030 Remmet Ave., Unit 1, Canoga Park, CA 91304	(818)313-9729	Preventive Maintenance - X-ray equip.; Radiology		
				H/UCLA	80,803.00
				RANCHO	7,500.00
Getinge Castle	1777 East Henrietta Rd., P.O. Box 92640, Rochester, NY 14692	(800)475-9040 x4419	Maintenance - Operating Rm. Equip.	OV/UCLA	42,500.00
H & M Electric Motors	3638 Fruitland Ave., Maywood, CA 90270	(213)588-8193	Service - Rewinding Electric Motors	LAC+USC	20,000.00

RECOMMENDED CONTRACTS FOR EXPIRING PURCHASE ORDERS
JULY 1, 2003 THROUGH DECEMBER 31, 2003

Vendor Name	Address	Telephone No.	Service Type	Facility	Recommended Maximum Obligation
Instrumentation Lab	113 Hartwell Ave., Lexington, MA 02173	(800)225-4040	Preventive Maintenance - Blood Gas Lab		
				H/UCLA	8,922.50
				OV/UCLA	33,750.00
Intellisec	2342 E. Valencia Drive, Fullerton, CA 92882	(714)449-2700	Preventive Maintenance - Service CCTV System	LAC+USC	41,202.00
Iris	9162 Eton Ave., Chatsworth, CA 91311	(800)776-4747	Preventive Maintenance		
				H/UCLA	10,996.50
				LAC+USC	10,500.00
				OV/UCLA	2,500.00
Honeywell, Inc	6 Centerpointe Drive, La Palma, CA 90623	(800)3674757	Preventive Maintenance - Service Cardkey System	LAC+USC	28,000.00
Lanier Health Care	6 Concourse Pkwy, Ste 2250, Atlanta, GA 30328	(770)206-1122	Preventive Maintenance	LAC+USC	12,500.00
Medrad Incorporation			Preventive Maintenance - Injectors; Radiology		
	271 Kappa Dr., Pittsburg, PA 15238	(800)633-7231		H/UCLA	3,025.50
	365 Van Ness Way, Torrance, CA 90501	(213)212-7911		LAC+USC	11,000.00
				OV/UCLA	24,070.00
MOBILE INSTRUMENTS	33 Water Ave., Bellfontaine, OH 43311	(800)722-3675	Scope Repair/Maintenance	LAC+USC	49,500.00
Modern Diagnostics	2601 Ocean Park Blvd., Santa Monica, CA 90405	(310)314-8253	Service-Tech Monitor Spinal/Brain; Surgery	H/UCLA	2,365.50
Nucletron Service Corp.	9160 Red Branch Road, Columbia, MD 21045	(800)336-2249	Preventive Maintenance	LAC+USC	63,000.00
Olympus			Preventive Maintenance - clinics, GI lab & medicine	OV/UCLA	45,500.00
Pouk & Steinle	P.O. Box 3039, Riverside, CA 92519	(909)682-2982	Preventative maintenance of electrical systems	RANCHO	75,000.00

RECOMMENDED CONTRACTS FOR EXPIRING PURCHASE ORDERS
JULY 1, 2003 THROUGH DECEMBER 31, 2003

Vendor Name	Address	Telephone No.	Service Type	Facility	Recommended Maximum Obligation
Sensor Medics Critical Care	22705 Savi Rauch Parkway, Yorba Linda, CA 92887	(800)520-4368	Preventive Maintenance - Service Ventilators	H/UCLA	1,104.00
Simplex, Inc. / Simplex Grinnell	1325 Grand Central Ave., Glendale, CA 91201	(818)247-1199	Preventive Maintenance - Plant Mgmt		
				H/UCLA	4,053.50
				MLK/D	37,080.00
				RANCHO	25,000.00
Southern California Boiler, Inc.	5331 Business Drive, Huntington Beach, CA 92649	(800)775-2645	Preventative maintenance / parts /repairs on boilers	RANCHO	65,000.00
Steris			Preventive Maintenance - Sterilizers		
	2424 West 23rd Street Erie, PA 19514-0920	(800)333-8828		H/UCLA	6,036.00
	2424 West 23rd Street Erie, PA 19514-0920	(800) 333-8828		HD	7,500.00
	5960 Heisley Road, Mentor, OH 44060	(800)548-4873		LAC+USC	10,000.00
	2424 West 23rd Street Erie, PA 19514-0920			MLK/D	3,528.50
				OV/UCLA	15,000.00
	2424 West 23rd Street Erie, PA 19514-0920	(800)333-8828		RANCHO	20,000.00

RECOMMENDED CONTRACTS FOR EXPIRING PURCHASE ORDERS
JULY 1, 2003 THROUGH DECEMBER 31, 2003

Vendor Name	Address	Telephone No.	Service Type	Facility	Recommended Maximum Obligation
AWC Bldg Svcs	825 W. Williamson Way, Fullerton, CA 92632	(714)879-3880	Service - On-Site Drapery Cleaning		
				RANCHO	6,000.00
Children's Hospital of LA	4650 Sunset Blvd. MS#83, LA, CA 90027	(213)669-4620	Service- Interpreter sleep lab	H/UCLA	5,859.00
Corrosion Engineering	601 E. Edna Place, Covina, CA 91723	(818)966-9567	Water Tank Refurbishing	LAC+USC	12,500.00
Cuscatlan Optical Center	2033 N. First Street, LA, CA 90033	(323)269-9119	Service - Optical (Juvenile)	LAC+USC	15,000.00
ENCON ENVIRONMENTAL	4010 Watson Plaza Drive #225, Lakewood, CA 90712	(562)982-0273	Underground Monitoring	LAC+USC	15,000.00
File Keepers	5850 S. Main St., LA, CA 90040	(323)728-3151	Service - Record Storage Mgmt.	LAC+USC	17,500.00
Home Pharmacy of California	1026 North Lake St., Burbank, CA 91502	(818)843-6550	Service - Outpatient Medication Dispensing		
				LAC+USC	56,000.00
				OV/UCLA	55,000.00
			(Includes 3 others)	RANCHO	15,000.00
Iron Mountain	P.O. Box 60827, LA, CA 90060	(213)236-2950	Service - Record Storage	H.S.A.	7,500.00
Kentec Medical Inc.	17871 Fitch, Irvine, CA 92714	(714)863-0810	Service - Reprocessing Med. Supplies	LAC+USC	49,500.00
L-TECH NETWORK SVCS	9926 Pioneer Blvd #101, Santa Fe Springs, CA 90670	(562)222-1121	Network Cablling Install	LAC+USC	17,500.00
Luci Kwak	3460 W. 7th St. #307, LA, CA 90005	(323)930-1307	Service-Marketing&Design	H.S.A.	17,097.50
Mercy Air	P.O. Box 2532, Fontana, CA 92334	(800)499-9495	Service - Helicopter Transportation	LAC+USC	60,000.00
Myriad Genetics Lab	320 Walcara Way, Salt Lake City, UT 84108	(800)469-7423	Service- Lab tests	H/UCLA	2,901.00
NEO POOL REGISTRY	P.O. BOX 10276, Burbank, CA 91610	(818)509-6753	Respiratory Therapy Reg	LAC+USC	25,000.00
Pacific Toxicology Laboratories	6160 Variel Ave., Woodland Hills, CA 91367	(818)598-3110	Service - Blood Lead Screening Testing	H.S.A	7,500.00

RECOMMENDED CONTRACTS FOR EXPIRING PURCHASE ORDERS
JULY 1, 2003 THROUGH DECEMBER 31, 2003

Vendor Name	Address	Telephone No.	Service Type	Facility	Recommended Maximum Obligation
Pedus Building Service	601 Potrene Grande Dr. Monterey Park, CA 91715	(323)720-1020	Service - Coastal housekeeping	H/UCLA	2,790.50
Power Sweeping	14039 Garfield Ave. Suite I, Paramount, CA 90723	(323)569-7658	Service - Street sweeping	H/UCLA	2,863.00
Prometheus	5739 Pacific Center Blvd., San Diego, CA 92121	(858)587-4174	Service - Lab Test	H/UCLA	4,874.00
Prudential Overall Supply	6920 Bandini Blvd, LA, CA 90040	(213)724-4888	Service - Wet Mop (CHC'S)	LAC+USC	11,500.00
Radiation Detection Co	8095 Camino Arroyo, Gilroy, CA 95020	(408)842-2700	Service - Radiation badge	H/UCLA	11,532.00
RCI Imaging			Service-Microfilming; Gen Accts./Expenditure Mgmt.		
	1210 W. Jon St., Torrance, CA 90502	(310)965-0371		H/UCLA	21,020.00
				OV/UCLA	17,500.00
Shimadzu	20101 S. Vermont Ave. Torrance, CA 90502	310-217-8855 ext 135	Preventive Maintenance Radiology	H/UCLA	42,217.50
Sun Environmental	P.O. Box 6877, Torrance, CA 90504	(310)973-0334	Service - Hazardous Material Removal	LAC+USC	49,500.00

TOTAL RECOMMENDED MAXIMUM OBLIGATION $ 1,920,781.50