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AGENDA FOR THE REGULAR MEETING OF THE  
LOS ANGELES COUNTY COMMISSION ON DISABILITIES

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 374A

WEDNESDAY, MARCH 16, 2011, 1:00 P.M.

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## **Access**

### *Board of Directors*

8. Report o Access Board meeting attended by Kurt Hagen, Commission on Disabilities appointed Access Board representative. (11-1206)

Report by Kurt C. Hagen to the Los Angeles County Commission on Disabilities at the March 16, 2011, regular meeting of the Los Angeles County Commission on Disabilities.

1. The last Board of Directors meeting was February 28, 2011.
2. Superior Service Awards—December 2010—Jennifer Javier, MV Transit Driver. January 2011—Jose Maria Mendoza, California Transit Driver.
3. Ex-Oficio Reports—TPAC—Working on TAP Card implementation, emergency preparedness and budget issues.
4. Ex-Oficio Reports—Community Advisory Committee—The Quality Services Subcommittee has asked to review the No Show and Late Cancellation and their

respective appeals processes. He CAC is putting together a form for emergency issues. Lastly, at the CAC's March 8 meeting, they held a Communications Skills Training to better enhance communication with the ridership.

5. Consent Calendar

- a.) Item 8a.—Authorize Extension of Contract-HDR Decision Economics, Contract (ASI-1444)—The contract with HDR Decision Economics (HDR) for ADA paratransit demand forecasting will expire on June 30, 2011. The Board authorized an extension of the contract for the period July 1, 2011 through June 30, 2012 and an increase for the additional year of \$24,185.00. The Board authorized staff to negotiate and amend the written contract with HDR for ADA paratransit demand forecasting services.
- b.) Item 8b.—Authorize Extension of Santa Clarita Service Area Contract (ASI-2602). The Board authorized an additional \$1,000,000.00 in funds and an extension in the period of performance for one year, from August 4, 2011 through August 3, 2012. This action has been taken to exercise the first "option" year on the contract.
- c.) Item 8c.—Authorize Extension of Eligibility determination Services Contract (ASI-2441)—The Board authorized additional \$1,125,000.00 in funds and an extension in the period of performance for one year, from August 4, 2011 through August 3, 2012, with C.A.R.E. Evaluators. This action has been taken to exercise the first "option" year on the contract.
- d.) Item 8d.—Authorize Approval to Award Contract for Local Vehicle Audit Services (ASI-2985)—The Board

authorized staff to issue a contract to Transit Resource Center (TRC) for the specified contract in the amount not to exceed \$100,000 to begin March 1, 2011 for a period of three (3) years. Access Services requires that a "turnover audit" of all vehicles assigned to a contract be accomplished prior to contract turnover. TRC has the requisite qualified staff and proposed procedures necessary to complete the tasks as specified.

- e.) Item 8e.—Authorize Approval to Purchase 13 Replacement Vehicles for Paratransit Service. The Board authorized staff to purchase 13 ADA-accessible paratransit vehicles for a cost not to exceed \$575,000.00. Using Federal (5310) funds, the estimated total expenditure includes applicable sales tax, license and fees. Based on past experience, purchasing from cooperative contract schedules expedites the purchasing process, while ensuring that a competitive price is paid. The procurement will be through an approved vendor of the CalACT/Morongo Basin Transit Authority (MBTA) Purchasing Cooperative.

The paratransit vehicles scheduled for replacement have each accumulated approximately 200,000 miles. The FTA assumes that vehicles the size of Access minivans and cutaways have a useful life of four (4) years or 100,000 miles. This action authorizes staff to replace 13 minivans with the same number of Dodge Caravan El Dorado National Accessible Mini-Vans.

- f.) Item 8f.—Authorize Approval of Contract for Maintenance of Agency telephone System (ASI-3032)—The Board authorized a telephone maintenance contract with Accurate Telecom, Inc.

(Accurate) for a three year period (March 25, 2011-March 24, 2014) for an amount not to exceed \$110,000.00.

g.) Item 8g.—Authorization for Approval to Award Contract for Maintenance and Development of a Web-Based Integrated Data System (ASI-3039)—The Board authorized this contract for the Maintenance and Development of a Web-Based Integrated Data System (Rider360) to PDSA, Inc. (PDSA) for the specified contract in an amount not to exceed \$364,500.00 for a period of three (3) years, beginning May 1, 2011, with up to five (5) one year options.

h.) Item 8h.—Authorization for Approval of Extension of Services Contract with Telecom Management Services Inc. (ASI-2378)—The Board authorized Access to exercise the second option year of contract ASI-2378 with Telecom Management Services, Inc. (TMSI) for system-wide voice and data telecommunication services. This action authorizes an additional \$1,200,000.00 in funds and an extension in the period of performance for one year, from August 1, 2011 - July 31, 2012.

Telecommunication services provide the backbone that allows Access to communicate with its contractors as well as providing local and 800 phone service for reservations and customer service. Access Services contracts these services as a combined package through a federally funded procurement process. The existing contract was competitively bid in August 2007 and was awarded to TMSI for a three-year contract with two option years. This action would exercise the second and final option year.

i.) Item 8i.—Authorization for the Purchase of Software—

The Board authorized the aggregate purchase of software from CompuCom for an amount not to exceed \$190,000.00. Procurement of software is necessary for the proper maintenance of the existing network infrastructure as well as planned technology projects. Access subscribes to a variety of software licensing that is necessary for its network infrastructure, productivity tools and project specific maintenance. This licensing requires periodic renewal or acquisition to insure that Access remains compliant with the legal use of the software. Access Services, in its capacity as a public benefit corporation, is allowed to purchase software from the State of California's approved software vendor. This has allowed savings in the range of 25-35% versus standard retail pricing.

j.) Item 8j.—Authorization for Approval of Extension of telecommunications Consulting and Services Contract with the RTP Group (ASI-2483)—the Board authorized Access to exercise the first option year of contract ASI-2483 with the RTP Group for telecommunications consulting and services. An additional \$66,000.00 in funds and an extension in the period of performance for one year, from May 1, 2011 through April 30, 2012 have been authorized.

5. Extend Contract with Judith Norman Transportation Consultant (ASI-2691)—The Board authorized Access to exercise an option to extend the term of contract ASI-2689 with Judith Norman Transportation Consultant (JNTC), Access Services' consultant on the Regional Mobility Resource Center (RMRC) Feasibility Study, for a period of six months. The Board authorized an additional \$42,000.00 in funds and an extension in the period of performance for six months, from April 1, 2011

through September 30, 2011. Funding for the project will continue to come from a \$250,000 New Freedom grant from L.A. Metro. Given the terms of the grant, Access' local share for the option period of the feasibility study (20% of the total cost) will not exceed \$8,400.00. The contractor rates currently in effect will not change during the proposed extension period.

These additional funds will provide for the completion of the feasibility study in Spring 2011, and to hold a Mobility Management Strategy Summit in Summer 2011. This will be a summit to bring together stakeholders, such as, the 6 Regional Centers of L.A. County, the State Independent Living Council (SILC), several of the Independent Living Centers, Easter Seals, United Cerebral Palsy, Californians for Disability Rights (CDR), and other stakeholders.

The interest expressed by public transit and human service agency stakeholders during the outreach process conducted for the study exceeded expectations, and dictated that the project team expend considerable time and effort working with stakeholders one-on-one to respond to stakeholder requests to host meetings and accommodate informational requests. This resulted in the scheduling of more outreach opportunities (meetings with agencies and organizations and the public, as well as interviews) than anticipated.

Respectfully Submitted,

  
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Date: March 16, 2011