SACHI A. HAMAI
EXECUTIVE OFFICER

# COUNTY OF LOS ANGELES
# BOARD OF SUPERVISORS

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January 18, 2011

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES
9 January 18, 2011
Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONFLICT OF INTEREST AND DISCLOSURE CODE**
**(ALL DISTRICTS) (3-VOTES)**

**SUBJECT**

ADOPTION OF CONFLICT OF INTEREST AND DISCLOSURE CODES.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the Conflict of Interest and Disclosure Codes listed on Attachment I to be effective the day following your Board's approval.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

**Implementation of Strategic Plan Goals**

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

## FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

(Arts Commission)

- Changes the titles of two (2) positions.
- Expands the disclosure of one (1) position.
- Adds the position of Arts Commission Senior Program Associate to the code.

(Assessor)

- Changes the titles of two (2) positions.
- Expands the disclosure of one (1) position.
- Adds the positions of Head, Support Services, Assessor; Head, Departmental Personnel Technician; and Departmental Information Security Officer I to the code.

(Bonita Unified School District)

- Deletes the position of Director of Transportation due to reorganization.
- Changes the titles of three (3) positions.
- Expands the disclosure of one (1) position.

- Adds the position of Assistant Superintendent, Business Services to the code.

(Central Basin Municipal Water District)

- Changes the title of one (1) position.

- Expands the disclosure of one (1) position.

- Adds the position of Business Development Manager to the code.

(Charter Oak Unified School District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.

- Under Officials Who Manage Public Investments, the positions of Member, School Board; Superintendent; Assistant Superintendent, Administrative Services; and Director of Fiscal Services will no longer file pursuant to Government Code §87200.

- Reduces the disclosure of one (1) position.

- Changes the title of one (1) position.

- Adds the positions of School Board Member; Superintendent; Chief Business Officer; and Director of Fiscal Services to the code.

(Covina Valley Unified School District)

- Adds the position of Assistant Superintendent, Educational Services to the code.

(Culver City Unified School District)

- Deletes the position of Director of Special Projects from the code due to reorganization.

- Changes the title of one (1) position.

- Expands the disclosure of one (1) position.

- Adds the position of Assistant Director of Special Education to the code.

(Horizons Plan Administrative Committee)

- Under Officials Who Manage Public Investments, pursuant to Government Code 87200, the agency is making four (4) name changes.

- Adds the position of TTC Staff, Defined Contribution Program to the code.

(Internal Services Department)

- Deletes the position of Building Crafts Superintendent I from the code due to reorganization.

(Los Angeles County Employees Retirement Association (LACERA))

- That portion of Exhibit “B” that covers filers who file under Section 87200 has been modified to conform with recently adopted SB1271.

- Deletes the positions of Data Systems Supervisor II, LACERA and EDP Principal Programmer Analyst, LACERA from the code due to reorganization.

- Adds the positions of Information Systems Manager, LACERA; and Assistant Information Systems Manager, LACERA to the code.

(Mental Health, Department of)

- Changes the titles of two (2) positions.

(Pension Savings Plan Administrative Committee)

- Changes the names of two (2) positions that file under Government Code §87200.

- Adds the position of TTC Staff, Defined Contribution Program to the code.

(Regional Planning, Department of)

- Deletes the positions of Information Systems Specialist I; Senior Information Systems Analyst; and Administrative Services Manager III due to reorganization.

- Changes the titles of two (2) positions.

- Adds the positions of Regional Planner II (Section Head of Strategic Planning); Regional Planner II (Section Head of Systems Analysis); and Biologist to the code.

(Termination Pay Pick Up Plan Administrative Committee)

- Under Officials Who Manage Public Investments, pursuant to Government Code 87200, the agency is making four (4) name changes.

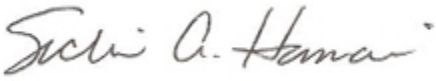
- Adds the position of TTC Staff, Defined Contribution Program to the code.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the

purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,



SACHI A. HAMAI
Executive Officer, Board of Supervisors

SAH:DG:kw

Enclosures

c: Chief Executive Officer
County Counsel

# ATTACHMENT I

SUBSTANTIVE CHANGES

Arts Commission
Assessor
Bonita Unified School District
Central Basin Municipal Water District
Charter Oak Unified School District
Covina Valley Unified School District
Culver City Unified School District
Horizon Plan Administrative Committee
Internal Services Department
LACERA
Mental Health, Department of
Pension Savings Plan Administrative Committee
Regional Planning, Department of
Termination Pay Pick Up Plan Administrative Committee

Conflict of Interest Code
of the

# ARTS COMMISSION, LOS ANGELES COUNTY

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Commissioners and Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# ARTS COMMISSION, LOS ANGELES COUNTY

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all investments and business positions.

### CATEGORY 2

Persons in this category shall disclose all income and business positions.

### CATEGORY 3

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the Arts Commission and its staff and associated with the job assignments of designated positions assigned to this disclosure category.

### CATEGORY 4

Persons in this category shall disclose all interests in the following areas:

A. Business positions, investments in, and income (including gifts and loans) received from for-profit businesses, nonprofit entities and persons that provide arts services utilized by the Arts Commission or that are eligible to receive grants from the Arts Commission;

B. Any trusteeship or directorship of entities that provide arts services utilized by the Arts Commission or that are eligible to receive grant funds from the Arts Commission.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the Arts Commission which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Executive Director of the Arts Commission.

## ARTS COMMISSION, LOS ANGELES COUNTY

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Commissioners | 4 |
| Executive Director | 1, 2 |
| Managing Director, John Anson Ford Theatres | 3, 4 |
| Chief I, Arts Commission Programs (Director of Grant Programs) | 4 |
| Arts Commission Manager (Advocacy & Research) | 3, 4 |
| Chief II, Arts Commission Programs (Director of Arts Education) | 3 |
| Head, Marketing and Communications (Director, Communications) | 3 |
| Arts Commission Senior Program Associate | 3, 4 |
| Chief I, Arts Commission Programs (Director of Civic Art) | 4 |
| Senior Information System Analyst | 3 |
| Administrative Services Manager II | 3 |
| Consultants | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# ASSESSOR

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by the Assessor and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# ASSESSOR

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**ASSESSOR**

**EXHIBIT "B"**

| Designated Positions | Disclosure Categories |
|---|---|
| Assessor | 1, 2, 3 |
| Assistant Assessor | 1, 2, 3 |
| Chief Deputy, Assessor | 1, 2, 3 |
| Administrative Assistant III | 4 |
| Administrative Assistant IV , Assessor | 4 |
| Administrative Services Manager I | 1, 4 |
| Administrative Services Manager II | 1, 4 |
| Administrative Services Manager III, Assessor | 1, 2, 3 |
| Appraiser | 1, 2, 3 |
| Appraiser Trainee | 1, 2, 3 |
| Appraiser Specialist I | 1, 2, 3 |
| Appraiser Specialist II | 1, 2, 3 |
| Asst. Property Assessment Specialist | 1, 2, 3 |
| Chief Appraiser | 1, 2, 3 |
| Departmental Finance Manager II | 1, 2, 3 |
| Head, Support Services, Assessor | 2, 3 |
| Head, Departmental Personnel Technician | 2, 3 |
| Departmental Information Officer I | 4 |
| Departmental Information Security Officer I | 4 |
| Information Systems Supervisor I | 4 |
| Information Systems Supervisor II | 4 |
| Director, Assessor's Operations | 1, 2, 3 |
| Personnel Officer, Assessor | 2, 3 |
| Principal Appraiser | 1, 2, 3 |
| Principal Property Assessment Specialist | 1, 2, 3 |
| Property Assessment Specialist | 1, 2, 3 |
| Senior Property Assessment Specialist | 1, 2, 3 |

**ASSESSOR**

**EXHIBIT "B" (Cont'd)**

| Designated Positions | Disclosure Categories |
|---|---|
| Special Assistant, Assessor | 1, 2, 3 |
| Staff Assistant II | 1, 2, 3 |
| Supervising Administrative Assistant II | 1, 4 |
| Supervising Appraiser | 1, 2, 3 |
| Supervising Cadastral Engineer III | 4 |
| Supply Officer I | 4 |
| Consultants | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# BONITA UNIFIED SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730
## (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**BONITA UNIFIED SCHOOL DISTRICT**

**EXHIBIT "A"**

## CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

## CATEGORY 2

Persons in this category shall disclose all investments and business positions.

## CATEGORY 3

Persons in this category shall disclose all income and business positions.

## CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

## CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**BONITA UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B"**

| **Designated Positions** | **Disclosure Categories** |
|---|---|
| Member, Board of Education | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Business Services | 1, 2, 3 |
| Assistant Superintendent, Human Resources Development | 4 |
| Assistant Superintendent, Educational Services | 4 |
| Senior Director Fiscal Services | 4 |
| Senior Director of Elementary Education | 4 |
| Senior Director of Secondary Education | 4 |
| Education<br>Director of Computer Information Services | 4 |
| Director of Food Services | 4 |
| Purchasing Director | 4 |
| Director of Maintenance, Operations &<br>Transportation | 1, 4 |
| Principals | 4 |
| Senior Director of Specialized Education | 4 |
| Coordinator Categorical and Special Programs | 4 |
| Program Specialist, Special Education | 4 |
| Consultants | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# CENTRAL BASIN MUNICIPAL WATER DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 California Code of Regulations 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the General Manager, or his/her designee. The agency shall make and retain a copy of all statements filed by its Board Members and General Manager, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Government Code Section 81008).

## CENTRAL BASIN MUNICIPAL WATER DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the General Manager of the agency.

**CENTRAL BASIN MUNICIPAL WATER DISTRICT**

**EXHIBIT "B**

| Designated Positions | Disclosure Categories |
|---|---|
| Directors | 1, 2, 3 |
| General Manager | 1, 2, 3 |
| Business Development Manager | 1, 2, 3 |
| Administrative Services Manager | 4 |
| Chief Financial Officer | 2, 3 |
| Education Manager | 4 |
| Engineering and Operations Manager | 1, 4 |
| Human Resources Manager | 2, 3 |
| IT/Building Manager | 4 |
| Public Affairs Manager | 4 |
| Public Affairs Officer | 4 |
| Water Resources and Planning Manager | 4 |
| General Counsel | 1, 2, 3 |
| Consultants | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# CHARTER OAK UNIFIED SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of statements filed by its School Board Members and the Superintendent and forward the originals of such statement to the Executive Officer of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## CHARTER OAK UNIFIED SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Persons in this category shall disclose all income from, investments in, and business positions with any district employee, any representative or association of any such employee; and business positions with, investments in or income from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

### CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## CHARTER OAK UNIFIED SCHOOL DISTRICT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Member, School Board | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Chief Business Officer | 1, 2, 3 |
| Personnel Commissioner | 4, 5 |
| Assistant Superintendent/Human Resources | 4, 5 |
| Assistant Superintendent/Educational Services | 4 |
| Director of Fiscal Services | 2, 3 |
| Director of Facilities | 4 |
| Director of Food Services | 4 |
| Buyer | 4 |
| Consultant | 6 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# COVINA VALLEY UNIFIED SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# COVINA VALLEY UNIFIED SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Persons in this category shall disclose all income (including gifts and loans) from any Covina Valley Unified School District employee, any representative or association of such employee; and business positions or income from an entity owned or controlled by such employees or his/her spouse or other financial dependent.

## COVINA VALLEY UNIFIED SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**COVINA VALLEY UNIFIED SCHOOL DISTRICT**

**EXHIBIT "B"**

| Designated Positions | Disclosure Categories |
|---|---|
| Member, School Board | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Educational Services | 2, 3 |
| Assistant Superintendent, Personnel Services | 1, 2, 3 |
| Chief Business Officer | 1, 2, 3 |
| Director of Business Operations | 4 |
| Business Services Supervisor | 4 |
| Director, Personnel Services | 4, 5 |
| Director-Technology | 4 |
| Director, Adult Education | 4 |
| Director, Fiscal Services | 2, 3 |
| Director, Facilities and Long Range Planning | 4 |
| Director, Purchasing | 4 |
| Director of Maintenance & Operations | 4 |
| Director of Nutritional Services | 4 |
| Principal | 4 |
| Personnel Commission | 5 |
| Consultant | 6 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# CULVER CITY UNIFIED SCHOOL DISTRICT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# CULVER CITY UNIFIED SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

CULVER CITY UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Governing Board Member | 1, 2, 3 |
| Superintendent | 1, 2, 3 |
| Assistant Superintendent, Business Services | 1, 4 |
| Assistant Superintendent, Educational Services | 2, 3 |
| Director of Human Resources | 2, 3 |
| Director of Purchasing | 4 |
| Director of Maintenance, Operations and Transportation | 1, 4 |
| Director of Food Services | 4 |
| Director of Pupil Personnel Services | 2, 3 |
| Assistant Director of Special Education | 2, 3 |
| District Librarian | 4 |
| Security Supervisor | 4 |
| Director of Information Technology | 4 |
| Director of Fiscal Services | 4 |
| Consultant | 5 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# HORIZONS PLAN ADMINISTRATIVE COMMITTEE

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Alternate Board Members, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# HORIZONS PLAN ADMINISTRATIVE COMMITTEE

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

HORIZONS PLAN ADMINISTRATIVE COMMITTEE

EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| County Counsel-Primary/Alternate | 2, 3 |
| Lead CEO Staff, Defined Contribution Program | 2, 3 |
| Lead TTC Staff, Defined Contribution Program | 2, 3 |
| TTC Staff, Defined Contribution Program | 2, 3 |
| Consultant | 5 |

The following members of the Horizons Plan Administrative Committee, by law, are required to file pursuant to Government Code Section 87200 et seq., and are therefore, not included in the list of designated positions for this agency.

Chief Executive Officer

Chief Executive Officer – Alternate (2)

Board – Member

Board – Alternate

Auditor-Controller

Auditor-Controller – Alternate (2)

Director of Personnel

Director of Personnel – Alternate (2)

Treasurer and Tax Collector

Treasurer and Tax Collector – Alternate (2)

Coalition of County Unions – Member (2)

Coalition of County Unions – Alternate (4)

Local 721, SEIU – Member (2)

Local 721, SEIU – Alternate (4)

**Effective:**

Conflict of Interest Code
of the

# INTERNAL SERVICES DEPARTMENT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# INTERNAL SERVICES DEPARTMENT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, and/or income from businesses that:

A. Manufacture, lease, rent or sell supplies or equipment of the type utilized by the Department and associated with the job assignment of designated positions assigned this disclosure category.

B. Provide services of the type utilized by the Department and associated with the job assignment of designated positions assigned this disclosure category.

C. Engage in the provision of auditing and/or accounting services.

### CATEGORY 5

Persons in this category shall disclose all property owned, investments, business positions and/or income from businesses involved in activities subject to the Los Angeles County Building, Mechanical, Plumbing or Electrical Code Enforcement or subject to plan checks for grading, drainage, geological studies, right-of-way acquisition or appraisal by the County of Los Angeles or any special districts therein. These shall include but are not limited to:

## INTERNAL SERVICES DEPARTMENT

## EXHIBIT "A" (Continued)

A. Businesses involved in land speculation or development for purposes of subdivision, grading, residential or commercial development, mineral exploitation or mining

B. Any engineering, architectural or other firm preparing plans and reports for construction.

C. Any firm or consulting engineers, geologists or similar specialties submitting reports for approval by the Director of Internal Services Department.

D. Any testing firms or laboratories.

E. Any supplier of building systems, material and services.

**CATEGORY 6**

Individuals who perform under contract the duties of any designed position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## INTERNAL SERVICES DEPARTMENT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Administrative Manager VII, ISD | 2, 3 |
| Administrative Manager X, ISD | 2, 3 |
| Administrative Manager XI, ISD | 2, 3 |
| Administrative Manager XII, ISD | 1, 2, 3 |
| Administrative Manager XIII, ISD | 1, 2, 3 |
| Administrative Manager XV, ISD | 1, 2, 3 |
| Administrative Manager XVI, ISD | 1, 2, 3 |
| Administrative Manager XVII, ISD | 1, 2, 3 |
| Administrative Services Manager II (Purchasing) | 2, 3 |
| Assistant Chief Stationary Engineer | 4 |
| Capital Projects Program Manager | 1, 2, 3 |
| Chief Deputy Director, ISD | 1, 2, 3 |
| Chief Stationary Engineer | 4 |
| Contract Monitor, ISD | 4 |
| Contract Monitor Supervisor, Parking Services, ISD | 4 |
| Contract Monitor, Parking Services, ISD | 4 |
| Contract Program Monitor, ISD | 4 |
| Deputy Purchasing Agent II | 2, 3 |
| Director, ISD | 1, 2, 3 |
| Electrician Supervisor (Technical Support Section only) | 4 |
| Facilities Project Manager I | 4, 5 |
| Facilities Project Manager II | 4, 5 |
| Head, Elevator Crafts, ISD (Technical Support Section only) | 4 |
| Information Technology Specialist, ISD | 4 |
| Manager II, Facilities Operations & Crafts | 2, 3 |
| Principal Facilities Project Manager | 2, 3 |
| Principal Operating Systems Analysts | 4 |
| Principal Purchasing and Contracts Analyst | 2, 3 |

## INTERNAL SERVICES DEPARTMENT

## EXHIBIT "B" (Cont'd.)

| | |
|---|---|
| Procurement Aid | 4 |
| Procurement Assistant I | 4 |
| Procurement Assistant II | 4 |
| Procurement Assistant III | 4 |
| Program Manager II (Purchasing) | 4 |
| Purchasing and Contracts Analyst I | 4 |
| Purchasing and Contracts Analyst II | 4, 5 |
| *Section Manager, Administration, ISD | 2, 3 |
| Section Manager, Contracts, ISD | 4 |
| Section Manager, Custodial Services, ISD | 4 |
| Section Manager, Facilities Operations, ISD | 2, 3 |
| Section Manager, Information Technology, ISD | 4 |
| Section Manager, Information Technology, Sys. Prog., ISD | 4 |
| Section Manager, IT, Comm. Systems, ISD | 4 |
| Senior Information Systems Contracts Analysts | 4 |
| Senior Deputy Purchasing Agent | 4 |
| Senior Information Technology Specialist, ISD | 4 |
| Senior Operating Systems Analysts | 4 |
| Senior Telecommunications Systems Engineer | 4 |
| Staff Assistant III (Purchasing) | 2, 3 |
| Staff Development Specialist, ISD | 4 |
| Steam Fitter & Refrigeration Supervisor (Technical Support Section only) | 4 |
| Supervising Contract Program Monitor, ISD | 4 |
| Supervising Info Systems Support Analyst | 4 |
| Supervisor Telecommunications Systems Engineer | 4 |

## INTERNAL SERVICES DEPARTMENT

## EXHIBIT "B" (Cont'd.)

| | |
|---|---|
| Telecommunications Systems Consultant Engineer | 4 |
| Telecommunications Systems Engineer | 4 |
| Consultant | 6 |

*Only those individuals within this classification who participate in decisions relative to contracting, leasing or expenditures shall be required to file disclosure statements. This determination shall be made by the Director of the Department.

**EFFECTIVE:**

Conflict of Interest Code
of the

# LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION (LACERA)

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Alternate Board Members, as appropriate, and its Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code and for: Chief Counsel, LACERA; Chief Investment officer, LACERA; and Principal Investment Officer, LACERA. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

**EXHIBIT "A"**

## CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction that would be suitable for housing all or part of LACERA's operations and all real property within two miles of that property. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the County of Los Angeles or within two miles of any land used to conduct LACERA's operations.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

## CATEGORY 2

Persons in this category shall disclose all investments and business positions in, and all income received from, business entities that are the type utilized by LACERA.

## CATEGORY 3

Persons in this category shall disclose all business positions and investments in business entities that are the type in which LACERA's trust funds may be invested (include securities, real estate and business entities), all income from such business entities, and all interests in real estate co-owned with or purchased from such business entities.

## CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by LACERA and associated with the job assignment of designated positions assigned to this disclosure category.

## CATEGORY 5

Persons in this category shall disclose all income from, investments in and business positions with any member of LACERA, any agent or employee association representing any such member, and business positions with, investments in or income from any entity owned or controlled by any such member or any such member's spouse or other financial dependent.

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

**EXHIBIT "A" (Continued)**

## CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to LACERA which could affect a financial interest of the individual shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by LACERA's Chief Executive Officer.

## CATEGORY 7

Persons in this category shall disclose all income (including gifts and loans) received from any LACERA member, or agent of any such LACERA member, with a disability retirement application before the Board of Retirement (during the reporting period) and all business positions with, investments in, or income received, from any entity owned or controlled by any such member.

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

**EXHIBIT "B"**

| **Designated Positions** | **Disclosure Categories** |
|---|---|
| **Board of Retirement** | |
| First Member (County Treasurer) | 1, 2, 7 |
| Second Member (Elected General Member) | 1, 2, 7 |
| Third Member (Elected General Member) | 1, 2, 7 |
| Fourth Member (Elected Safety Member) | 1, 2, 7 |
| Fifth Member (Appointed by Board of Supervisors) | 1, 2, 7 |
| Sixth Member (Appointed by Board of Supervisors) | 1, 2, 7 |
| Seventh Member (Appointed by Board of Supervisors) | 1, 2, 7 |
| Eighth Member (Elected Retired Member) | 1, 2, 7 |
| Ninth Member (Appointed by Board of Supervisors) | 1, 2, 7 |
| Alternate Safety Member (Elected by Safety Members) | 1, 2, 7 |
| Alternate Retired Member (Elected by Retired Members) | 1, 2, 7 |
| **Retirement Administration** | |
| Assistant Executive Officer, LACERA | 1, 2, 3 |
| Senior Staff Counsel, LACERA | 1, 2, 3 |
| Associate Staff Counsel, LACERA | 1, 2, 3 |
| Staff Counsel, LACERA | 1, 2, 3 |
| Chief Counsel, LACERA (Disability Litigation Section) | 4, 5 |
| Senior Staff Counsel, LACERA (Disability Litigation Section) | 5 |
| Staff Counsel, LACERA (Disability Litigation Section) | 5 |
| Associate Staff Counsel, LACERA (Disability Litigation Section) | 5 |
| Senior Investment Officer, LACERA | 1, 2, 3 |
| Finance Analyst III, LACERA | 1, 2, 3 |
| Finance Analyst II, LACERA | 1, 2, 3 |
| Chief, Internal Audit, LACERA | 4 |
| Division Manager, LACERA | 4 |
| Assistant Division Manager, LACERA | 4 |
| Director, Human Resources, LACERA | 4 |

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

**EXHIBIT "B" (Continued)**

| **Designated Positions** | **Disclosure Categories** |
|---|---|
| Administrative Services Officer, LACERA | 4 |
| Disability Retirement Specialist Supervisor | 4 |
| Senior Procurement & Supply Clerk, LACERA | 4 |
| Procurement & Supply Clerk, LACERA | 4 |
| Contract Analyst, LACERA | 4 |
| Special Assistant, LACERA | 4 |
| Creative Coordinator, LACERA | 4 |
| Chief, Communications, LACERA | 4 |
| Director, Retiree Health, LACERA | 4 |
| Principal Internal Auditor, LACERA | 4 |
| Chief, Quality Assurance and Metrics, LACERA | 4 |
| Section Head, LACERA | 4 |
| Information Systems Manager, LACERA | 4 |
| Assistant Information Systems Manager, LACERA | 4 |
| Consultant | 6 |

**LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

**APPENDIX**

**Agency Positions that Manage Public Investments for Purposes of Section 87200 of the Government Code**

**Board of Investments**

First Member (County Treasurer)
Second Member (Elected General Member)
Third Member (Elected General Member)
Fourth Member (Elected Safety Member)
Fifth Member (Appointed by Board of Supervisors)
Sixth Member (Appointed by Board of Supervisors)
Seventh Member (Appointed by Board of Supervisors)
Eighth Member (Elected Retired Member)
Ninth Member (Appointed by Board of Supervisors)
Chief Executive Officer, LACERA
Chief Counsel, LACERA
Chief Investment Officer, LACERA
Principal Investment Officer, LACERA

Employees of LACERA's independent Contractors and Consultants who perform the same or substantially all the same functions as LACERA's Chief Investment Officer.

**EFFECTIVE:**

Conflict of Interest Code
of the

# MENTAL HEALTH, DEPARTMENT OF

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

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## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## MENTAL HEALTH, DEPARTMENT OF

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## MENTAL HEALTH, DEPARTMENT OF

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Administrator, Justice Programs, MH | 2, 3 |
| Assistant Director, MH | 1, 2, 3 |
| Assistant Division Chief, Public Guardian, MH | 1, 2, 3 |
| Chief, Administrative Support Bureau, MH | 4 |
| Chief, Contracts & Grants | 4 |
| Chief Deputy Director, MH | 1, 2, 3 |
| Chief, Mental Health Psychiatrist – Adult Justice Housing | 2, 3 |
| Clinical Psychologist II – TAR | 4 |
| Consultant | 5 |
| Contracts Program Auditor | 4 |
| Departmental Chief Information Officer II | 4 |
| Information Technology Manager III | 4 |
| Information Systems Manager I | 4 |
| Information Systems Supervisor III | 4 |
| Deputy Director, MH | 1, 2, 3 |
| Deputy Public Conservator/ Administrator I | 1, 2, 3 |
| Deputy Public Conservator/ Administrator II | 1, 2, 3 |
| Director of Mental Health | 1, 2, 3 |
| Division Chief, Public Guardian, MH | 1, 2, 3 |
| Division Chief, Program Development, MH -Training Division | 2, 3 |

## MENTAL HEALTH, DEPARTMENT OF

## EXHIBIT "B" (Continued)

| Designated Positions | Disclosure Categories |
|---|---|
| Finance Manager, MH – Office of Managed Care | 4 |
| Finance Manager, MH – Administrative Deputy | 1, 2, 3 |
| Departmental Finance Manager III-Finance Bureau | 2, 3 |
| Medical Director, M.D., Mental Health | 1, 2, 3 |
| MH Analyst I – Contracts & Grants | 4 |
| MH Analyst II – Contracts & Grants | 4 |
| MH Analyst III – Contracts & Grants | 4 |
| MH Clinical District Chief | 1, 2, 3 |
| MH Clinical Program Head | 4 |
| MH Counselor, RN – TAR | 4 |
| MH Psychiatrist – TAR | 4 |
| Pharmacy Services Chief III, MH | 4 |
| Program Director, Patients Right & Advocacy | 4 |
| Sr. Community MH Psychologist-TAR | 4 |
| Sr. Deputy Public Conservator/Administrator | 1, 2, 3 |

## MENTAL HEALTH, DEPARTMENT OF

## EXHIBIT "B" (Continued)

| | |
|---|---|
| Sr. MH Counselor, RN-TAR | 4 |
| Supervising Deputy Public Conservator/Administrator, MH | 1, 2, 3 |
| Supervising Mental Health Psychiatrist – TAR | 4 |
| Departmental Information Security Officer II | 4 |

**EFFECTIVE:**

Conflict of Interest Code
of the

# PENSION SAVINGS PLAN ADMINISTRATIVE COMMITTEE

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Alternate Board Members, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## PENSION SAVINGS PLAN ADMINISTRATIVE COMMITTEE

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## PENSION SAVINGS PLAN ADMINISTRATIVE COMMITTEE

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Lead CEO Staff, Defined Contribution Program | 2, 3 |
| Lead TTC Staff, Defined Contribution Program | 2, 3 |
| TTC Staff, Defined Contribution Program | 2, 3 |
| Consultant | 5 |

The following members of the Pension Savings Plan Administrative Committee, by law, are required to file pursuant to Government Code Section 87200 et seq., and are therefore, not included in the list of designated positions for this agency.

Chief Executive Officer – Member

Chief Executive Officer – Alternate (2)

County Counsel – Member

County Counsel – Alternate (2)

Auditor-Controller – Member

Auditor-Controller – Alternate (2)

Treasurer and Tax Collector – Member

Treasurer and Tax Collector – Alternate (2)

Coalition of County Unions – Member

Coalition of County Unions – Alternate

Local 721, SEIU – Member

Local 721, SEIU – Alternate

**EFFECTIVE:**

Conflict of Interest Code
of the

# REGIONAL PLANNING DEPARTMENT

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# REGIONAL PLANNING DEPARTMENT

## EXHIBIT "A"

### CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### CATEGORY 2

Persons in this category shall disclose all investments and business positions.

### CATEGORY 3

Persons in this category shall disclose all income and business positions.

### CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

### CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

### CATEGORY 6

Persons in this category shall report real property, investments and business positions in or income from businesses subject to the Los Angeles County Zoning and Subdivision Code. This shall include businesses involved in land speculation or development for purposes of subdivision, grading or development; any consultants, engineering, architectural, legal, financial, expediting or other firms preparing and/or submitting plans and reports for consideration by the Regional Planning Department or Commission.

## REGIONAL PLANNING DEPARTMENT

## EXHIBIT "B"

| Designated Positions | Disclosure Categories |
|---|---|
| Director of Planning | 1, 2, 3 |
| Chief Deputy Director | 1, 2, 3 |
| Deputy Director | 1, 2, 3 |
| Administrator, Regional Planning (Administrative Deputy) | 1, 2, 3 |
| Assistant Administrator | 1, 2, 3 |
| Supervising Regional Planner | 1, 2, 3 |
| Regional Planner II | 1, 2, 3 |
| Regional Planner II (Section Head of Strategic Planning) | 2, 3 |
| Regional Planner II (Section Head of Systems Analysis) | 4 |
| Principal Regional Planning Assistant | 6 |
| Senior Regional Planning Assistant | 6 |
| Regional Planning Assistant II | 6 |
| Departmental Finance Manager I | 4 |
| Departmental Human Resources Manager I | 2, 3 |
| Information Technology Specialist I | 4 |
| Head Staff Services | 4 |

## REGIONAL PLANNING DEPARTMENT

## EXHIBIT "B" (CONT'D)

| | |
|---|---|
| Senior Land Division Specialist | 6 |
| Senior Biologist | 6 |
| Biologist | 6 |
| Consultant | 5 |

**EFFECTIVE:**

# Conflict of Interest Code of the

# TERMINATION PAY PICK UP PLAN (TPP)

# ADMINISTRATIVE COMMITTEE

## Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

## Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and Alternate Board Members, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**TERMINATION PAY PICK UP PLAN (TPP)**
**ADMINISTRATIVE COMMITTEE**

**EXHIBIT "A"**

## CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

## CATEGORY 2

Persons in this category shall disclose all investments and business positions.

## CATEGORY 3

Persons in this category shall disclose all income and business positions.

## CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

## CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**TERMINATION PAY PICK UP PLAN (TPP)**
**ADMINISTRATIVE COMMITTEE**

**EXHIBIT "B"**

| Designated Positions | Disclosure Categories |
|---|---|
| County Counsel-Primary/Alternate | 2, 3 |
| Lead CEO Staff, Defined Contribution Program | 2, 3 |
| Lead TTC Staff, Defined Contribution Program | 2, 3 |
| TTC Staff, Defined Contribution Program | 2, 3 |
| Consultant | 5 |

**The following members of the TPP Plan Administrative Committee, by law, are required to file pursuant to Government Code Section 87200 et seq., and are therefore, not included in the list of designated positions for this agency.**

Chief Executive Officer – Member

Chief Executive Officer – Alternate (2)

Board – Member

Board – Alternate

Auditor-Controller – Member

Auditor-Controller – Alternate (2)

Director of Personnel – Member

Director of Personnel – Alternate (2)

Treasurer and Tax Collector – Member

Treasurer and Tax Collector – Alternate (2)

Coalition of County Unions – Members (2)

Coalition of County Unions – Alternate (4)

Local 721, SEIU – Member (2)

Local 721, SEIU – Alternate (4)

**Effective:**