



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

November 16, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THE ACCEPTANCE OF A GRANT FROM THE
CALIFORNIA EMERGENCY MANAGEMENT AGENCY
FISCAL YEAR 2010 HAZARDOUS MATERIALS
EMERGENCY PREPAREDNESS GRANT PROGRAM;
AND APPROVE AN APPROPRIATION ADJUSTMENT
RECOGNIZING GRANT FUNDING
(ALL DISTRICTS) (4 VOTES)**

SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting approval to accept \$64,000 in federal grant funding from the California Emergency Management Agency (CalEMA) Fiscal Year 2010 (FY 10) Hazardous Materials Emergency Preparedness (HMEP) Grant Program (HMEP Grant Number 001); and approval of an appropriation adjustment recognizing the grant funding.

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

1. Accept \$64,000 in grant funding, HMEP Grant Number 001, from the CalEMA (Attachment A). This federal grant will provide funding for the continuation of the District's Hazardous Materials Emergency Preparedness Plan Project.
2. Delegate authority to the Fire Chief, or his designee, to execute all grant agreements, future amendments, modifications, extensions, and augmentations, as required by the CalEMA that are associated with the administration and management of this grant.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

26 November 16, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

3. Approve the attached Appropriation Adjustment (Attachment B), recognizing \$64,000 in grant funding for Fiscal Year 2010-11 in the District's Executive Budget Unit's Services and Supplies appropriation in the amount of \$18,000 and Salaries and Employee Benefits appropriation in the amount of \$46,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the federally funded HMEP Grant Program is to increase effectiveness in safely and efficiently handling hazardous materials accidents and incidents; and, encourages a comprehensive approach to emergency training and planning by incorporating the unique challenges of responses to transportation and hazardous materials incidents. This grant is performance-based and builds on and supports accomplishments of long-term goals and objectives. The 2010 HMEP grant award builds upon capabilities developed with funding awarded through the FY 09 HMEP grant, which provided funding for the District to initiate the development of a Hazardous Materials Emergency Preparedness Plan.

Approval of the recommendations now before your Board will allow sufficient funding for the District to continue the development, finalization, and distribution of the Hazardous Materials Emergency Preparedness Plan; conduct and evaluate emergency response drills and exercises associated with this plan; and, to conduct an annual review of the plan to incorporate any changes/updates. The Hazardous Materials Emergency Preparedness Plan provides emergency response guidelines and protocols for first responders to effectively prepare and respond to hazardous materials incidents inclusive of transportation accidents, fixed-facility releases, and any other hazardous materials emergencies that occur. This plan also focuses on first responder and Incident Commander recognition and Standard Operating Procedures/Incident Command System operations and mitigation at hazardous materials incidents.

Implementation of Strategic Plan Goals

Approval of the recommended actions are consistent with the County's Strategic Plan Goal Number 1, Operational Effectiveness, through disaster training and emergency preparedness and response efforts; and, Goal Number 5, Public Safety, by maintaining and ensuring the highest level of safety and security standards for the residents of Los Angeles County achieved through the continuation of the District's Hazardous Materials Emergency Preparedness Plan Project.

FISCAL IMPACT/FINANCING

With your Board's approval of the attached Appropriation Adjustment, sufficient funding will be available in the District's Executive Budget Unit's Services and Supplies appropriation in the amount of \$18,000 and Salaries and Employee Benefits appropriation in the amount of \$46,000 to address the projected appropriation needs this fiscal year.

Grant recipients must provide 20 percent of the direct and indirect costs of all activities covered under the FY 10 HMEP Grant Program. The District's Executive Budget Unit has sufficient funding in the amount of \$16,000 to meet this 20 percent cost share requirement.

Maintenance costs incurred to support an annual review of the Hazardous Materials Emergency Preparedness Plan outside of the FY 10 HMEP grant award will be funded within the District's existing budget.

There is no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The CalEMA has provided the District with guidelines for the administration of the grant agreement. These guidelines detail the activities and expenditures that are allowable for reimbursement.

The performance period for the FY 10 HMEP Grant Program is October 1, 2010 through September 30, 2011.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will ensure the District's ability to provide effective and essential levels of public safety to the residents of Los Angeles County, as well as expand the quality and productivity of the District's emergency services.

CONCLUSION

Upon approval by your Board, please electronically submit a Statement of Proceedings to the following:

Consolidated Fire Protection District of Los Angeles County
Executive Office – Emergency Operations
Chief Deputy John B. Tripp
jtripp@fire.lacounty.gov

The Honorable Board of Supervisors
11/16/2010
Page 4

Respectfully submitted,

A handwritten signature in black ink, appearing to read "P. Michael Freeman". The signature is fluid and cursive, with a large, looping initial "P" and a long horizontal stroke at the end.

P. MICHAEL FREEMAN
FIRE CHIEF, FORESTER & FIRE WARDEN

PMF:heo

Enclosures

c: Chief Executive Officer
Auditor-Controller
County Counsel

**STATE OF CALIFORNIA
CALIFORNIA EMERGENCY MANAGEMENT AGENCY
ASSISTANCE AGREEMENT**

1. ASSISTANCE NO.	2. HMEP GRANT NO. 001	3. TYPE OF ACTION Subgrant Award	4. PROJECT/BUDGET PERIOD October 1, 2010 to September 30, 2011	
5. SEND PAYMENT REQUEST TO CalEMA Accounting Depart. via Cal EMA HazMat Section	6. PAYMENT METHOD Reimbursement	7. TOTAL PROJECT/BUDGET COST \$80,000	PCA/ Index Codes (Accounting Office Use Only)	
8. RECIPIENT PROJECT MANAGER AND ADDRESS Dean Mc Guire, Battalion Chief Los Angeles County Fire Department 1320 North Eastern Avenue Los Angeles, CA 90063		9. Cal EMA REGIONAL COORDINATOR, ADDRESS, & PHONE #		
		<u>Region I</u> Jim Acosta 4671 Liberty Ave., Los Alamitos, CA 90720 (562) 795-2939	<u>Region II</u> Sandra Mckenzie 1300 Clay St. Ste. 400 Oakland, CA 94612 (510) 286-6748	<u>Region III</u> Deborah Russell 20645 Gas Point Rd Cottonwood, CA 96022 (530) 347-6494
10. PAYEE Los Angeles County Fire Department P.O. Box 1859 Los Angeles, California 90063		<u>Region IV</u> Dana Owens 3650 Schriever Ave Mather, CA 95655 (916) 845-8482	<u>Region V</u> Kevin Nagata 2550 Mariposa Mall, Room 181 Fresno, CA 93721 (559) 445-5987	<u>Region VI</u> Joanne Phillips 4671 Liberty Ave., Los Alamitos, CA 90720 (619) 220-5369
11. ASSISTANCE PROGRAM (CDFA PROGRAM) HMEP 20.703		12. PROJECT TITLE HazMat Emergency Preparedness Plan Evaluation		
		16. Cal EMA STATE PROJECT COORDINATOR AND PHONE #		
13. Federal Share	THIS ACTION \$64,000	Ronald Olguin (916) 845-8765 Ronald.olguin@calema.ca.gov		
14. Recipients Match Share	\$16,000	18. STATUTORY AUTHORITY Federal Hazardous Materials Transportation Law, 49 U.S.C. 5101 et seq.		
15. Total Project Cost	\$80,000	19. REGULATORY AUTHORITY Title 49 CFR, Part 110		

NOTE: Review, sign and return the two (2) originals of the Cal EMA 167 to Calif. Emergency Mgmt. Agency, Hazardous Materials Section, 3650 Schriever Avenue, Mather, CA 95655 within 5 days after receipt or within any extension of time as may be granted by Cal EMA. Receipt of a written refusal or failure to return the properly executed document within the prescribed time, may result in the withdrawal of this offer by Cal EMA. Any change to this document by the recipient, subsequent to it being signed by the Cal EMA Award Official, who materially alters the document, shall void the Agreement.

OFFER AND ACCEPTANCE

The United States of America, acting by and through the United States Department of Transportation and the California Emergency Mgmt. Agency hereby offers assistance to L.A. Fire Department, for 80% of all approved project costs incurred up to and not exceeding **\$80,000**. Recipients must contribute a minimum of 20% matching share to the total cost of the project. Recipients agree to provide the Cal EMA Hazardous Materials Unit with quarterly project status reports and monthly/quarterly requests for payments that include costs incurred during the quarter. Recipients agree to closely track all project work activities and associated costs. Recipients agree to submit to Cal EMA all supporting documentation that substantiates all project costs, including the matching share. Recipients agree to provide written notification to the Cal EMA, Hazardous Materials Section of any deviation from the project described in the project application. Recipients agree to refrain from implementing any deviations unless approved by Cal EMA. Recipients agree to provide Cal EMA with information that depicts the outcome, results, or products of the project at the end or prior to the end of the last quarter of the grant year. Recipients agree that failure to comply with any of these requirements may result in the withdrawal of this offer.

SIGNATURE OF AWARD OFFICIAL	TYPE NAME AND TITLE PEGGY OKABAYASHI, Assistant Secretary, Public Safety, Victim Services, Emergency Management and Administrative Services Programs	DATE
This Agreement is subject to applicable United States Department of Transportation statutory provisions and assistance regulations. In accepting this award or amendment and any payments made pursuant thereto, (1) the undersigned represents that s(he) is duly authorized to act on behalf of the recipient organization, and (2) the recipient agrees (a) with the requirements of the "Offer and Acceptance" clause, (b) that the award is subject to the applicable provisions of 49 CFR § 110 et seq., 49 CFR Part 18, and of the provisions of this agreement, including the Articles of Agreement, and (c) that acceptance of any payments constitutes an agreement by the payee that the amounts, if any found by Cal EMA to have been overpaid, will be refunded in full to Cal EMA.		
BY AND ON BEHALF OF THE DESIGNATED RECIPIENT ORGANIZATION		
SIGNATURE	TYPE NAME AND TITLE	DATE

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S NO. 390-06

DEPARTMENT OF FIRE

November 16, 2010

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2010-11 4 - VOTE

SOURCES

USES

EXECUTIVE BUDGET UNIT DA1-FR-90-9031-40100-40129 FEDERAL GRANT - \$64,000 INCREASE REVENUE

EXECUTIVE BUDGET UNIT DA1-FR-1000-40100-40129 SALARIES & EMPLOYEE BENEFITS - \$46,000 INCREASE APPROPRIATION

EXECUTIVE BUDGET UNIT DA1-FR-2000-40100-40129 SERVICES & SUPPLIES - \$18,000 INCREASE APPROPRIATION

SOURCES TOTAL: \$ 64,000

USES TOTAL: \$ 64,000

JUSTIFICATION: TO RECOGNIZE CAL EMA FY 2010 HMEP GRANT FUNDING (#001) AND APPROPRIATE THE FUNDS IN THE DISTRICT'S EXECUTIVE BUDGET UNIT FOR THE CONTINUATION OF THE HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS PLAN PROJECT.

ADOPTED BOARD OF SUPERVISORS

AUTHORIZED SIGNATURE: LES SEIDMAN, ASSISTANT CHIEF FINANCIAL MANAGEMENT DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

NOV 16 2010

SACHI O. HAMAI EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR...

ACTION RECOMMENDATION

APPROVED AS REQUESTED APPROVED AS REVISED

AUDITOR-CONTROLLER

BY [Signature] Oct 6 20 10

CHIEF EXECUTIVE OFFICER

BY [Signature] October 18 20 10

B.A. NO. 047