



STEVE COOLEY  
LOS ANGELES COUNTY DISTRICT ATTORNEY

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210 WEST TEMPLE STREET LOS ANGELES, CA 90012-3210 (213) 974-3501

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

August 31, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

#32 AUGUST 31, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**AUTHORIZE THE DISTRICT ATTORNEY TO COMPLETE A PROPOSAL FOR GRANT FUNDS FROM THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY (Cal EMA) FOR THE UNDERSERVED VICTIM ADVOCACY & OUTREACH PROGRAM (UV) FOR FEDERAL FISCAL YEAR (FFY) 2010-11 (ALL DISTRICTS) (3-VOTES)**

### SUBJECT

This Board Letter requests authority for the District Attorney's Office to complete the proposal for a five-year funding cycle for the Underserved Victim Advocacy & Outreach Program (UV) for FFY 2010-15. Therefore, we are requesting the Chair to sign the required Certification of Assurance of Compliance form as required by the grantor.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the District Attorney (DA), on behalf of the County of Los Angeles, to complete the grant proposal with Cal EMA for grant funds for the initial period of October 1, 2010 to September 30, 2011. The grant award is \$125,000 with a required 20% match in the amount of \$31,250, for a total of \$156,250.
2. Request the Chair of the Board to sign and affix a wet signature to the attached Certification of Assurance of Compliance form required to complete the grant proposal.
3. Delegate authority to the DA or his designee upon award of grant funding by Cal EMA to accept and execute the Grant Award Agreement and serve as Project Director for the program. This also

includes authorization to submit subsequent applications for funding years two through five, approve any subsequent amendments, modifications, and/or extensions to the Cal EMA grant documents that do not increase the Net County Cost of the program.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to continue the DA's commitment to assist underserved victims of crime by alleviating trauma caused by gang-related crime. Upon proposal approval, the DA will continue its Special Emphasis Victim Advocacy Program (SEVAP) whose funding ends September 30, 2010, under the UV grant program. SEVAP/UV will continue providing comprehensive services to the underserved victims who are the surviving family members and next of kin of gang homicide victims in the Central County area (encompassing Los Angeles City and unincorporated Los Angeles County), Southern County (including Compton/Long Beach/Inglewood), and East County (including Pomona).

On July 27, 2010, Cal EMA released a Request for Proposal (RFP) for the FFY 2010 Underserved Victim Advocacy & Outreach Program. A total of \$4,625,000 is available for local assistance through the federal Victims of Crime Act (VOCA) Assistance. Twenty-seven (27) applicants from Victim Witness Assistance Programs and ten (10) non-profit/Tribal organizations will be selected to receive funding at a maximum of \$125,000 each with a required 20% match. Applicants selected will be awarded funds for a five year period. Year one begins October 1, 2010 and ends September 30, 2011. Second through fifth year funding will require a non-competitive Request For Application process. In order to complete the grant proposal, applicants are required to submit a Certification of Assurance of Compliance form which includes details regarding the Equal Employment Opportunity Program (EEO), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, and Proof of Authority from the City Council/Governing Board. Applicants are required to submit the necessary assurances and documentation before the application can be processed by the funding agency.

Board authorization to complete the grant proposal process and to accept grant funds is requested in order to comply with County and Cal EMA requirements.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the Los Angeles County's Strategic Plan Goal No. 1, Operational Effectiveness, to maximize the effectiveness of the County's processes, structure and operations to support timely delivery of customer-oriented and efficient public services; and Strategic Plan Goal No. 5, Public Safety, to ensure that the committed efforts of the public safety partners continue to maintain and improve the safety and security of the people of Los Angeles County.

### **FISCAL IMPACT/FINANCING**

The estimated total project cost for the SEVAP/UV is \$207,664. After the offset of \$125,000 in grant funds, the DA will absorb \$82,664 (which includes the required 20% match of \$31,250) in FFY 2010-11. Funding will be included via an appropriation adjustment once the funds are made available for FY 2010-11.

In light of the State budget situation, if funding for this program were to be terminated, an evaluation would be conducted to determine whether the program would either be continued with costs absorbed by the department or discontinued with the reallocation of staff to vacant budgeted positions.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Board of Supervisors has designated the District Attorney's Office, through its Victim Witness Assistance Program (VWAP), as the major provider of comprehensive services to victims of crime since 1977. Federal funds have been made available to VWAP grantees to provide the intensive services needed by victims of gang crime.

Gang crime continues to be a serious problem throughout Los Angeles County; however, it is particularly significant in the targeted areas of Central Los Angeles and Compton/Long Beach. Three victim advocates will be assigned to the SEVAP/UV in FY 2010-11 to provide direct victim services to victims in the designated areas. Gang cases, particularly homicides, are inherently difficult to solve and often take prolonged investigation and litigation to conclude. Victim advocates focus efforts to ensure that these victims continue to receive available services during the lengthy court process.

SEVAP/UV victim advocates will coordinate and provide services to family and next of kin survivors of gang murder victims throughout Los Angeles County. However, SEVAP/UV advocates will particularly focus on cases submitted to the District Attorney's Hardcore Gang Division originating from those communities most impacted by gang murders. The critical need for SEVAP/UV services throughout Los Angeles County is underscored by the 207 gang murders and 113 attempted gang murders filed last year by the Hardcore Gang Division. By far the highest concentration for these gang murders, an estimated 75%, originated from the Central and South Los Angeles areas of the County, although the Pomona area also had double digit gang murder filings.

The comprehensive services provided by the victim advocates include: crisis intervention, follow-up counseling, emergency services including witness protection and relocation, court orientation and escort, victim compensation application assistance, resource referrals, training to law enforcement agencies, community outreach, and activities that promote public awareness.

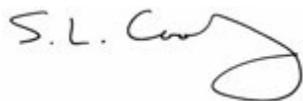
### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This program does not propose attorney staff augmentation. Therefore, the District Attorney's Office is not subject to the Board Motion of December 15, 1998, requiring clearance with the Alternate Public Defender, Probation, Public Defender, and Sheriff's Departments.

**CONCLUSION**

Following Board approval, the Executive Officer-Clerk of the Board is requested to return two copies of the adopted Board letter and one Cal EMA Certification of Assurance of Compliance form, with a wet signature, to Ms. Patricia Orozco, Grants Unit, District Attorney's Office, 201 N. Figueroa Street, Suite 1300, Los Angeles, California 90012. Any questions may be directed to Ms. Orozco at (213) 202-7651.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. L. Cooley". The signature is written in a cursive style with a large, looping flourish at the end.

STEVE COOLEY

District Attorney

pao

Attachments

Enclosures

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**Victims of Crime Act (VOCA) Fund**

I, COUNTY OF LOS ANGELES hereby certify that  
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: LOS ANGELES COUNTY

IMPLEMENTING AGENCY: DISTRICT ATTORNEY

PROJECT TITLE: UNDERSERVED VICTM ADVOCACY & OUTREACH PROGRAM (UV)

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal EMA including, but not limited to, the following areas:

**I. Federal Grant Funds**

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- The above named recipient receives \$500,000 or more in federal grant funds annually.
- The above named recipient does not receive \$500,000 or more in federal grant funds annually.

**II. Equal Employment Opportunity – (Recipient Handbook Section 2151)**

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: JULIE DIXON SILVA

Title: CHIEF, EMPLOYEE RELATIONS DIVISION

Address: 201 N. FIGUEROA STREET, SUITE 1455, LOS ANGELES, CA 90012

Phone: (213) 202-7705

Email: jdsilva@da.lacounty.gov

**III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

**IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

**V. Lobbying – (Recipient Handbook Section 2154)**

Cal EMA grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (Recipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VII. Proof of Authority from City Council/Governing Board**

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal EMA shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

**VIII. Special Condition for Grant Awards with Victims of Crime Act (VOCA) Fund**

The grant recipient agrees to administer the grant in accordance with the VOCA, the VOCA Program Guidelines, and the Office of Justice Programs Financial Guide.



**Los Angeles County Chief Executive Office  
Grant Management Statement for Grants Exceeding \$100,000**

**Department: DISTRICT ATTORNEY**

**Grant Project Title and Description      UNDERSERVED VICTIM ADVOCACY & OUTREACH PROGRAM (UV)**

The Special Emphasis Victim Advocacy Program (SEVAP) will provide direct, comprehensive services and outreach to the underserved victims who are the surviving family members and next of kin of gang homicide victims in the Central County area (encompassing Los Angeles City and unincorporated LA). Services include crisis intervention, follow-up counseling, emergency services, court support, resource referrals, Victim Compensation application assistance, as well as in-service training to law enforcement agencies and community outreach. The target communities are Southern County (including Compton/Long Beach/Inglewood), and SEVAP will expand its jurisdiction to East County (especially Pomona).

**Funding Agency**  
State California Emergency  
Management Agency  
(Cal EMA)

**Program (Fed. Grant # /State Bill or Code #)**  
  
CFDA # 16.575

**Grant Acceptance Deadline**

**Total Amount of Grant Funding: \$125,000**

**County Match: \$31,250**

**Grant Period: 2010-11**

**Begin Date: October 1, 2010**

**End Date: September 30, 2011**

**Number of Personnel Hired Under This Grant:**

**Full Time: 2**

**Part Time: 1**

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program?    Yes  X  No    

Will all personnel hired for this program be placed on temporary ("N") items?                Yes  X  No    

Is the County obligated to continue this program after the grant expires?                    Yes      No  X

If the County is not obligated to continue this program after the grant expires, the Department will:

a) Absorb the program cost without reducing other services                                        Yes      No  X

b) Identify other revenue sources    Yes      No  X

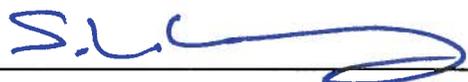
(Describe) \_\_\_\_\_

c) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.    Yes  X  No    

**Impact of additional personnel on existing space:**

None.

Department Head Signature



Date

8/10/10