



**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

**GAIL FARBER, Director**

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

April 13, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

#41 APRIL 13, 2010

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**ADOPT AND ADVERTISE  
CLEAN OUT CATCH BASINS  
CATCH BASIN CLEANOUT 2010  
BALLONA CREEK WATERSHED  
IN VARIOUS CITIES AND UNINCORPORATED COMMUNITIES  
SUPERVISORIAL DISTRICTS 2 AND 3  
3 VOTES**

**SUBJECT**

This action is to approve the project to clean catch basins of trash and debris for Catch Basin Cleanout 2010, Ballona Creek Watershed, in various cities and unincorporated communities within the Ballona Creek watershed, find this project is categorically exempt from the provisions of the California Environmental Quality Act, adopt the plans and specifications, and call for bids.

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT**

1. Find that this project is categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve the project and adopt the plans and specifications for Catch Basin Cleanout 2010, Ballona Creek Watershed, in various cities and unincorporated communities within the Ballona Creek watershed, at an estimated cost between \$125,000 and \$145,000.
3. Call for bids to be received on May 18, 2010.

4. Instruct the Executive Officer of the Board of Supervisors to advertise the project and seal and return the plans and specifications to the Department of Public Works for filing.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to obtain approval from the County of Los Angeles Board of Supervisors (Board), acting as the governing Board of the Los Angeles County Flood Control District, to adopt the plans and specifications and advertise for bids for the cleaning and stenciling of approximately 8,700 catch basins at various locations within the Ballona Creek watershed.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). The recommended actions will help meet these goals by reducing the probability of flooding due to plugged catch basins and preventing debris from entering the receiving waters.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction cost to complete this project is in the range of \$125,000 to \$145,000. Sufficient funds for this project are available in the Second and Third Supervisorial Districts' Fiscal Year 2009-10 Flood Control District Budgets.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project, to contract for the cleaning of catch basins, is part of the Department of Public Works' (Public Works) ongoing program for cleaning out catch basins in the flood control system prior to the 2010-11 storm season. It will be advertised in accordance with Section 20991 of the State Public Contract Code.

This project is to be completed in 50 working days. It is estimated the work will start in June 2010 and be completed in August 2010.

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The project specifications contain provisions requiring the contractor to comply with terms and conditions supporting your Board's ordinances, policies, and programs including, but not limited to: the County of Los Angeles' (County) Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the County's Child

Support Compliance Program, Los Angeles County Code, Chapter 2.200; the County's Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

### **ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class 1, Subsection (e), of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987. These exemptions provide for the cleaning of catch basins.

### **CONTRACTING PROCESS**

This project will be contracted on an open competitive bid basis. A recommendation for award by your Board will be made after review of the bids. The contract will be awarded to a responsible contractor who submits the lowest responsive bid meeting the criteria established by your Board and the State Public Contract Code.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on the County website for upcoming bids.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by providing cleaner catch basins and waterways.

### **CONCLUSION**

The Honorable Board of Supervisors  
4/13/2010  
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Please return one adopted copy of this letter to Public Works, Construction Division.

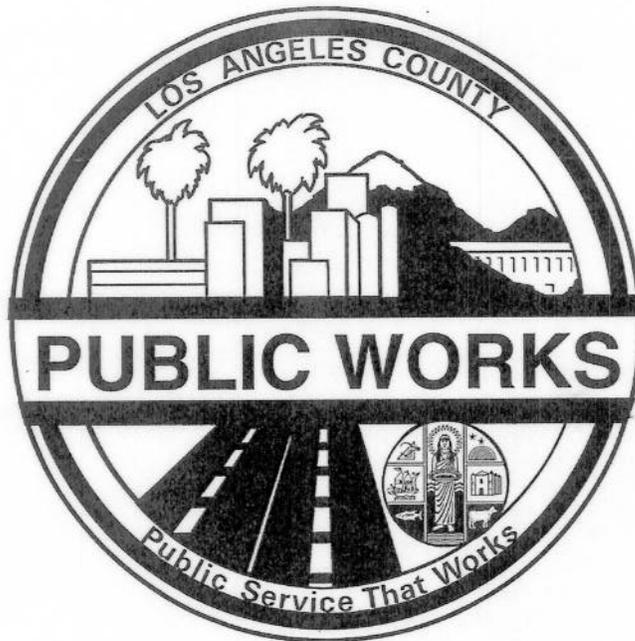
Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER  
Director

GF:JTS:lg

c: Chief Executive Office (Lari Sheehan)  
County Counsel  
Executive Office  
Office of Affirmative Action Compliance



NOTICE INVITING BIDS,

SPECIFICATIONS

AND

SAMPLE AGREEMENT

FOR

PROJECT ID NO. FMD0003116

CATCH BASIN CLEANOUT 2010  
BALLONA CREEK WATERSHED

FILED  
BOARD OF SUPERVISORS

41 of 4/13/2010  
DATE

SACHI A. HAMAI  
EXECUTIVE OFFICER AND  
CLERK OF THE BOARD OF SUPERVISORS

By [Signature], Deputy

Approved, GAIL FARBER, Director of Public Works

By

[Signature]  
Deputy Director

3/31/10  
Date