



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

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JAMES A. NOYES, Director

ADDRESS ALL CORRESPONDENCE TO:  
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May 8, 2003

IN REPLY PLEASE  
REFER TO FILE: PD-5

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**PALOS VERDES PENINSULA TRANSIT AUTHORITY SHUTTLE SERVICE  
FISCAL YEAR 2003-04  
PROPOSITION A LOCAL RETURN TRANSIT PROGRAM  
SUPERVISORIAL DISTRICT 4  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the disbursement of \$405,000 in Fourth Supervisorial District Proposition A Local Return Transit funds toward the cost of the Palos Verdes Peninsula Transit Authority's Shuttle Service for Fiscal Year 2003-04.
2. Authorize the Director of Public Works, or his designee, to execute an agreement with the Palos Verdes Peninsula Transit Authority to provide for the disbursement and expenditure of the funds.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of this action is to approve the continuation of the annual shuttle service by providing financial assistance to the Palos Verdes Peninsula Transit Authority toward the cost of the shuttle service for Fiscal Year (FY) 2003-04.

Since FY 1995-96, your Board has approved financing of the County's jurisdictional share of the cost of the shuttle service and an annual contribution of \$376,000 in Proposition A Local Return Transit funds to the Palos Verdes Peninsula Transit Authority to assist in financing the service cost. The shuttle service is successful and continues to operate Monday through Friday from 6:30 a.m. to 6:30 p.m. The fare is

\$2 per person, per one-way trip. A \$60 monthly pass and a \$225 per semester student pass are also available. The Palos Verdes Peninsula Transit Authority has again requested that the County provide a contribution of \$376,000 to the Palos Verdes Peninsula Transit Authority for FY 2003-04 in addition to financing its jurisdictional share of the cost of the shuttle service. This action continues the shuttle service for eligible patrons of the unincorporated areas of the Fourth Supervisorial District for FY 2003-04.

### **Implementation of Strategic Plan Goals**

This action meets the County's Strategic Plan of Service Excellence as it provides service to the public in a responsive manner. This service improves the mobility of the transit dependant patrons.

### **FISCAL IMPACT/FINANCING**

The County's jurisdictional share of the cost of the shuttle service for FY 2003-04 is estimated to be \$29,000, which includes \$24,500 for operations and \$4,500 for County staff support. The County's total cost for FY 2003-04, including the \$376,000 contribution to the shuttle service, is anticipated to be \$405,000.

The County's cost will be financed from the Fourth Supervisorial District's allocation of Proposition A Local Return Transit funds available in the Transit Enterprise Fund administered by Public Works.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This agreement will be in compliance with the mandatory jury service requirements as set forth in Los Angeles County Code, Chapter 2.203.010 through 2.203.090, Jury Service Program. The agreement will be signed after receiving the signed Jury Service Program Exception and Certification forms. Should we not receive the signed forms from the contractor for service, that service will be interrupted until we receive the forms and the agreement is signed.

Upon your approval, we will inform the Los Angeles County Metropolitan Transportation Authority of the continuation of this program. The agreement will be approved as to form by County Counsel prior to submittal to the Director of Public Works, or his designee, for signature. The agreement will be submitted to the Director of Public Works, or his designee, for signature before the term of service begins.

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### **ENVIRONMENTAL DOCUMENTATION**

On June 3, 1997, your Board found this service categorically exempt pursuant to the Class I category provided under Section 15301 of the California Environmental Quality Act guidelines and Appendix G of the County's Environmental Document Reporting Procedures and Guidelines.

### **CONTRACTING PROCESS**

This service is provided through a Joint Powers Authority with the Cities of Rolling Hills, Rolling Hills Estates, and Palos Verdes Estates. The County benefits by receiving a lower service cost due to economies of scale and better service to residents because of service coordination. The Palos Verdes Peninsula Transit Authority contracts for service through a competitive process, which dictates the annual cost of the service. The County's share of the cost of the service is based on the agency's cost obtained through this process.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This action provides for continuation of the current service.

### **CONCLUSION**

Upon approval, please return two approved copies of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

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cc: Chief Administrative Office  
County Counsel