County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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PATRICIA S. PLOEHN, LCSW
Director

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June 9, 2009

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

22 JUNE 9, 2009

SACHI A. HAMAI
EXECUTIVE OFFICER

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

REQUEST TO APPROVE FORM AMENDMENT TO THE PREVENTION INITIATIVE DEMONSTRATION PROJECT CONTRACT (ALL DISTRICTS) (4 VOTES)

SUBJECT:

Approve the extension of the contract terms for one year, from July 1, 2009 through June 30, 2010, by way of a form amendment for eight Prevention Initiative Demonstration Project contractors at a total cost of $5,000,000.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the use of a Form Amendment, Attachment A, to extend the term of the Prevention Initiative Demonstration Project (PIDP) contracts for an additional twelve (12) months, from July 1, 2009 through June 30, 2010, at a total cost of $5,000,000. The cost for the first three months, July 1, 2009 through September 30, 2009, is $1,237,500, financed using 100 percent net County cost (NCC) from Healthier Communities, Stronger Families and Thriving Children (HST) Funds. The cost for the remaining nine months, from October 1, 2009 through June 30, 2010, is $3,762,500, using 36% Federal revenue ($1,354,500), 33% State revenue ($1,241,625), and 31% net County

cost (NCC) ($1,166,375), financed with Title IV-E Waiver Reinvestment dollars. Sufficient funding is included in the Department's FY 2009-10 Proposed Budget and Final Changes.

2. Delegate authority to the Director of Department of Children and Family Services (DCFS) or her designee to execute amendments substantially similar to Attachment A with the eight contractors and in the amounts as indicated on Attachment B, provided the Director of DCFS notifies your Board and the Chief Executive Officer (CEO) in writing within ten working days of executing the amendments.

3. Delegate authority to the Director of DCFS or designee, to execute amendments to the PIDP contract Statement of Work (SOW) to implement recommendations resulting from a program evaluation report, provided that: (a) prior approval from the County Counsel and the CEO is obtained and (b) the Director of DCFS notifies your Board and the CEO in writing within ten days of executing the amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

On February 3, 2009, your Board approved DCFS' Second Year Title IV-E Waiver Flexible Funding spending plans and allocations for FY 2008-09 and FY 2009-10. The Board letter referenced a $6 million spending plan for prevention strategies. From the $6 million allocation, $3,762,500 will be used to provide a second year of the PIDP program. An additional $1,237,500 will be available to DCFS from the County's HST funds. The total program cost is $5,000,000.

DCFS expects a program evaluation report to be completed in July 2009. The report will contain recommendations to enhance the outcomes of the PIDP program. In order to incorporate appropriate changes to the contract, DCFS requests Board delegated authority to the DCFS Director to execute amendments to implement these changes.

The first three months of the proposed contract extension will allow the contractors to maintain their network while the SOW is modified pursuant to the evaluation report findings. The remaining nine months will require contractors to implement the changes and deliverables.

Should DCFS realize unanticipated fiscal changes impacting the PIDP contracts, Board delegated authority is requested to permit an increase or decrease in the Maximum Contract Sum, from the current five percent to not more than ten percent of the original Maximum Contract Sum, to accommodate changes in the number of units of services.

If the recommended actions are not approved, the PIDP contractors will not be able to provide an enhanced prevention program utilizing results and recommendations from the evaluation report. A second year of the PIDP is expected to build on the evaluated successes of the demonstration project

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of Countywide Strategic Plan Goal 2: Children Family and Adult Well-Being. The recommended actions are intended to improve the well-being of children and families in Los Angeles County as measured by the outcome of the demonstration project in all areas of Los Angeles County.

FISCAL IMPACT/FINANCING

The total cost of the one-year extension is $5,000,000. The cost of the first three months of the twelve-month contract extension is $1,237,500, financed at 100 percent NCC from the HST funds. The cost of the remaining nine months is $3,762,500, financed with Title IV-E Reinvestment dollars at 36% Federal revenue ($1,354,500), 33% State revenue ($1,241,625) and 31% NCC ($1,166,375). Sufficient funding is included in the Department's FY 2009-10 Proposed Budget and Final Changes.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On February 26, 2008, your Board adopted the PIDP form contract for the period February 26, 2008 to February 25, 2009. On November 5, 2008, your Board approved the extension of the eight PIDP contracts through June 30, 2009, at an additional cost of $200,000.

The proposed amendment will extend the contracts an additional twelve months, through June 30, 2010. The extension is necessary because PIDP is a demonstration project with no previous comparable services. The program valuation

report due in July 2009 will allow PIDP to enhance its prevention strategies by implementing recommended changes and modifying the SOW to enhance deliverables that are most effective. As it is currently not known what recommendations and changes will be necessary, delegated authority is requested for the DCFS Director or designee to execute amendments to the PIDP SOW to effect changes. Changes anticipated to the SOW will not be outside the scope of work currently performed by the contractors. Prior CEO and County Counsel approvals would be required.

The contractors are in compliance with all Board and CEO requirements. County Counsel and CEO reviewed this Board letter and form amendment. County Counsel approved the form amendment as to form.

CONTRACTING PROCESS

DCFS released a Request for Information (RFI) on May 21, 2007, and received Statements of Interest (SOI) leading to NCC one-year contracts with six qualified and willing contractors to provide PIDP services for the eight Service Planning Areas (SPAs). Because no qualified agencies were identified for SPA 1 and SPA 2, DCFS negotiated with qualified agencies from two other SPAs to provide services for these areas.

Because of the previous RFI process used, these one-year extensions, partially funded by Title IV-E Waiver Reinvestment dollars, are in compliance with State contracting regulation 23-650.15.151, allowing for Procurement by Negotiation when only a single source for each SPA is willing and available to fulfill each contract.

IMPACT ON CURRENT SERVICES

Approval of the form amendment will assist in the continued development of a comprehensive strength-based prevention system by enhancing community-based networks to keep children safe from harm and prevent families from entering and re-entering the County's Health and Human Services System.

CONCLUSION

Upon approval of this request, please instruct the Executive Officer, Board of Supervisors, to send an adopted stamped copy of the Board letter and attachment to:

1. Department of Children and Family Services
   Attention: Walter Chan, Manager
   Contracts Administration
   425 Shatto Place, Room 400
   Los Angeles, CA 90020

2. Office of the County Counsel
   Attention: Diane Cachenaut, Paralegal
   500 West Temple Street, Room 602
   Los Angeles, CA 90012

Respectfully submitted,

PATRICIA S. PLOEHN, LCSW
DIRECTOR

PSP:SK:CMM:
WC:SN:mab

Attachments

c: Chief Executive Officer
   Acting County Counsel
   Executive Officer, Board of Supervisors

ATTACHMENT A

AMENDMENT NUMBER TWO

PREVENTION INITIATIVE DEMONSTRATION PROJECT

CONTRACT NUMBER _____

WITH

_____

AMENDMENT NUMBER TWO TO
PREVENTION INITIATIVE DEMONSTRATION PROJECT
CONTRACT NUMBER _____

This Amendment Number Two ("Amendment") to the Prevention Initiative Demonstration Project Contract ("Contract"), adopted by the Board of Supervisors on February 26, 2008, is made and entered into by and between County of Los Angeles, ("COUNTY") and _____ ("CONTRACTOR") for administration of Prevention Initiative Demonstration Project services on this _____ day of _____, 2009.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract and CONTRACTOR has been providing Prevention Initiative Demonstration Project (PIDP) services to the COUNTY; and

WHEREAS, Amendment Number One extended the Contract through June 30, 2009, and increased the contract sum by $25,000; and

WHEREAS, Amendment Number Two is prepared pursuant to the provision set forth in Section 11.0, Change Notices and Amendments; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Section 3.0 TERM, Subsection 3.1.2 is added to read as follows:

   3.1.2 The term of the Contract shall be extended for an additional twelve months, effective July 1, 2009 through June 30, 2010, unless terminated earlier as provided herein.

2. Section 4.0 CONTRACT SUM, Subsection 4.1 is revised to read as follows:

   4.1 The Maximum Contract Sum for this Contract is XXXXXXXXXXXXXXXX $ _____.

   For the First Contract Period through 06/30/09 $_____

   For Three Months (07/01/09-09/30/09) $_____

   For Nine Months (10/01/09-06/30/10) $_____

   4.2 CONTRACTOR may carry-over any unexpended funds from the first three months (07/01/09-09/30/09) to the last nine months for work performed in accordance with the Statement of Work.

3. Part I: Unique Terms and Conditions, Section 11.0 CHANGE NOTICE AND AMENDMENTS, Subsection 11.5.3 is revised to read as follows:

   11.5.3 The Amendment is for a decrease, or an increase of not more than ten percent (10%) correlated to a decrease, or an increase in the number of units of service, of the original Maximum Contract Sum;

4. Exhibit A-2b, Revised LINE ITEM BUDGET, Line Item Budget Details, and Budget Justification Narrative are added in their entirety and incorporated as part of Exhibit A-2a, LINE ITEM BUDGET.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER TWO
TO PREVENTION INITIATIVE DEMONSTRATION PROJECT
CONTRACT NUMBER _____

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number Two to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number One to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Amendment Number One.

COUNTY OF LOS ANGELES

_____
PATRICIA S. PLOEHN, LCSW, DIRECTOR
Department of Children and Family Services

_____
CONTRACTOR

By _____

Name _____

Title _____

By _____

Name _____

Title _____

_____
Tax Identification Number

THE OFFICE OF COUNTY COUNSEL
ROBERT E. KALUNIAN, Acting County Counsel

BY Signature on file
Kathy Bramwell
Principal Deputy County Counsel

S A M P L E

PREVENTION INITIATIVE DEMONSTRATION PROJECT (PIDP)
BUDGET SUMMARY for July 1, 2009–June 30, 2010

For each item below, please summarize the amounts budgeted for the budget period for the Prevention Initiative Demonstration Project. **PROGRAM EXPENSES** should reflect the **TOTAL** cost to operate the program, including any costs that may not be covered by your proposed County allocation. **INCOME/REVENUE** should reflect all funding sources that will be dedicated to the program to cover all program expenses. **Note:** This Exhibit A-2b must have attached a separate line item budget details and a budget justification narrative. Please see Instructions for Preparing Line Item Budget and Budget Justification Narrative.

AGENCY NAME: _____

ITEM	**A** Budget for the period 07/01/09-09/30/09 $_____	**B** Budget for the period 10/01/09-06/30/10 $ _____	**C = A + B** Total Budget for the period 07/01/09-06/30/10 $ _____
PROGRAM EXPENSES			
Salaries and Employee Benefits	$	$	$
Facility Rent/Lease			
Equipment and/or Other Assets Expenses			
Services and Supplies			
Administrative Overhead			
Subcontracts			
Other			
TOTAL GROSS COST OF PROGRAM	$	$	$
INCOME/REVENUE			
County Allocation			$
TOTAL INCOME/REVENUE			$

(Adjust/rename line categories above as appropriate)

ATTACHMENTS (2): Line Item Budget Details and Budget Justification Narrative

ATTACHMENT B

PIDP LEAD AGENCY ALLOCATIONS
FISCAL YEAR 2009-10

SPA	Lead Agency	Contract Number	HST Funding July 09-Sept. 09	Flexible Funding Oct 09-June 10	FY 2009-10 Total Allocations
1	Friends of the Family	76476	$ 77,500	$ 232,500	$ 310,000
2	Friends of the Family	76477	127,500	382,500	510,000
3	Prototypes, Centers for Innovation in Health, Mental Health and Social Services	76478	218,750	656,250	875,000
4	Children's Bureau of Southern California	76479	115,000	345,000	460,000
5	Westside Children's Center	76480	52,500	157,500	210,000
6	Shields for Families	76481	261,250	833,750	1,095,000
7	South Bay Center for Counseling	76482	173,750	521,250	695,000
8	South Bay Center for Counseling	76483	211,250	633,750	845,000
	TOTALS		**$ 1,237,500**	**$ 3,762,500**	**$ 5,000,000**