

(213) 240-8101

April 3, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**PARTNERSHIP FOR THE PUBLIC'S HEALTH DEVELOPMENT
AND CAPACITY-BUILDING GRANT AGREEMENT**
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD :

1. Approve and instruct the Director of Health Services, or his designee, to sign the attached Partnership for the Public's Health Development and Capacity-Building Grant Agreement No. 1006059(R), Exhibit I, with The Public Health Institute (PHI)/The Partnership for the Public's Health (PPH) to accept funding in the amount of \$780,000 for the period of performance from September 1, 2001 through August 31, 2004, to continue to implement objectives in the strategic action plan to create an effective, responsive, and sustainable public health system in the County of Los Angeles.
2. Delegate authority to the Director of Health Services, or his designee, to execute a forthcoming amendment, substantially similar to Grant Agreement No. 1006059(R), to accept the payment terms for the fourth year of the period of performance (September 1, 2003 through August 31, 2004), subject to review and approval by County Counsel and notification of Board offices.
3. Delegate authority to the Director of Health Services, or his designee, to execute amendments substantially similar to Grant Agreement No. 1006059(R) to amend grant

year base award funding up to a maximum of 50% for each grant year period through August 31, 2004, subject to review and approval by County Counsel and notification of Board offices.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:

In approving the recommended actions, the Board is:

- authorizing the Director of Health Services, or his designee, to sign the attached Partnership for the Public's Health Development and Capacity-Building Grant Agreement No. 1006059(R) to accept funding in the amount of \$780,000 for the period of performance from September 1, 2001 through August 31, 2004, to continue to implement objectives in the strategic action plan to create an effective, responsive, and sustainable public health system in the County of Los Angeles.
- authorizing the Director of Health Services, or his designee, to execute a forthcoming amendment, substantially similar to Grant Agreement No. 1006059(R), to accept the payment terms for the fourth year of the period of performance (September 1, 2003 through August 31, 2004), subject to review and approval by County Counsel and notification of Board offices.
- authorizing the Director of Health Services, or his designee, to execute amendments substantially similar to Grant Agreement No. 1006059(R) to amend grant year base award funding up to a maximum of 50% for each grant year period through August 31, 2004, subject to review and approval by County Counsel and notification of Board offices.

Approval of the recommended actions will enable the Department of Health Services (DHS or Department) and the four community coalitions currently working with DHS to continue to implement action plans to improve the capacity of our public health system and to define and address community health issues and prevent public health problems.

FISCAL IMPACT/FINANCING:

Total PHI/PPH funding under Grant Agreement No. 1006059(R) for the period of performance from September 1, 2001 through August 31, 2004 (i.e., Grant Years Two through Four) is \$780,000.

Grant Year Two (September 1, 2001 through August 31, 2002) funding is \$270,000 of which \$260,744 is obligated to community groups, coach contracts, and five SPAs. DHS will receive a total of \$165,984 of unobligated funds which consist of \$9,256 of Grant Year Two funds and \$156,728 Grant Year One rollover funds to provide administrative and oversight services.

Grant Year Three (September 1, 2002 through August 31, 2003) funding is \$260,000 of which \$171,885 is obligated to community groups and consultants. DHS will receive a total of \$172,724 of unobligated funds which consist of \$88,115 of Grant Year Three funds and \$84,609 Grant Year Two rollover funds to provide administrative and oversight services.

Grant Year Four (September 1, 2003 through August 31, 2004) funding is \$250,000 and disbursement will be in accordance to a forthcoming amendment to the grant agreement.

The estimated \$100,000 expenditures for Fiscal Year (FY) 2002-03 will be absorbed within the Adopted Budget. Funding for FY 2003-04 will be requested during the Final Changes phase of the budget process. There is no net County cost associated with this action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

In 1999, The California Endowment awarded approximately \$37 million over five years to PHI to plan and implement PPH, an initiative to stimulate the redesign of systems to protect and improve the public's health in communities throughout California. The program contains a number of strategic grants, including supporting communities to partner with local public health departments to establish public health goals and mobilize action to protect and improve the community's health; and supporting public health departments to be more responsive to community-based priorities and more effectively perform core public health functions (i.e., assessment, policy development, and assurance) in the context of community health.

On October 3, 2000, the Board approved the Development and Capacity-Building Grant Agreement No. 1000631 with PHI to accept \$250,000 in funding for Grant Year One - September 1, 2000 through August 31, 2001 to develop: 1) an internal systems change action plan for the public health department for the periods 2001-04; and 2) a strategic action plan in collaboration with each PHI-funded community.

The grant was awarded to the Department to develop, in collaboration with five community coalitions as selected and funded directly by the PHI/PPH under a competitive selection process, strategic action plans to improve the public health systems and to define, address, and prevent public health problems. The five community coalitions consist of the: 1) Antelope Valley Partners for Health - Lancaster; 2) Lennox Coordinating Council - Lennox; 3) Lohart Neighborhood Revitalization Committee - Montebello; 4) People's Wellness Village Community Council - Los Angeles; and 5) Valley Care Community Consortium - San Fernando Valley. Under this grant, approximately \$33,500 was provided to each of the five Department's Area Health Offices in Service Planning Area (SPA) 1 - Antelope Valley; SPA 2 - San Fernando; SPA 4 - Metro; SPA 7 - East; SPA 8 - South Bay/Coastal.

Under the grant award, following successful completion of the local partnership development and the strategic action planning process, the Department and the five community coalitions are eligible for funding for up to three additional years. Continued funding was contingent upon annual performance toward achieving outcomes, availability of funds, and PHI/PPH approval.

On May 23, 2002, DHS received Amendment No. 1 to the Grant Agreement to extend the period of performance under the grant retroactively from September 1, 2001 through August 31, 2002 and provide for additional funding to continue program activities. County Counsel's review of the subject grant agreement determined that although the original agreement stated the grant was for a period of four years, the actual term listed in the agreement was only for the first year of the project, i.e., September 1, 2000 through August 31, 2001. County Counsel further determined that the agreement had expired on August 31, 2001 and a new agreement was needed to continue services for the remaining three years through August 31, 2004. DHS returned to PHI/PPH with a request for a new agreement for the period beginning September 1, 2001 through August 31, 2004.

Since then, DHS has been working with PHI/PPH in negotiating a new agreement that: 1) states the term of the grant period beginning September 1, 2001 through August 31, 2004; 2) reflects the grant award for each period through August 31, 2004; and 3) states the specific goals of the grant.

Grant Agreement No. 1006059(R) will build on the activities completed by the Department during Grant Year One (September 1, 2000 through August 31, 2001) under the Partnership For The Public's Health Development and Capacity Building Grant Agreement No. 1000631 with the PHI/PPH. DHS will utilize a portion of the grant funds allocated to conduct community health profiles, purchase health education supplies, and for related program travel/training expenses such as stipends and food.

Attachments A, B, C, and D provide additional information.

County Counsel has approved Exhibit I as to form.

CONTRACTING PROCESS:

It is not appropriate to advertise the recommended actions on the L.A. County Online Countywide Web.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Board's approval of the recommended actions will enable the Department to implement strategic action plans to create an effective, responsive, and sustainable public health system for the community.

The Honorable Board of Supervisors
April 3, 2003
Page 5

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:ma

Attachments (4)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

ma:03/12/03
CD2125.MA

SUMMARY OF AGREEMENT1. TYPE OF SERVICE:

The Public Health Institute (PHI)/The Partnership for the Public's Health (PPH) Development and Capacity-Building Grant Agreement will enable the Department of Health Services to continue to implement objectives in the strategic action plan to create an effective, responsive, and sustainable public health system in the County of Los Angeles.

2. AGENCY/ADDRESS AND CONTACT PERSON:

The Public Health Institute
2001 Addison Street, Suite 210
Berkeley, California 94704
Contact Person: Kathryn Boyle, Grantee Support Manager
Telephone: (510) 451-8600 / Facsimile (FAX): (510) 451-86063

3. TERM:

The term of the Grant Agreement No. 1006059(R) is September 1, 2001 through August 31, 2004.

4. FINANCIAL INFORMATION:

	Agreement No. 1006059(R) Grant Year Two 09/01/01-08/31/02	Agreement No. 1006059(R) Grant Year Three 9/01/02-08/31/03
Grant Funds:	\$ 270,000	\$260,000
Obligated Grant Funds: ____	<u>\$260,744</u>	<u>\$171,885</u>
Grant Funds to DHS:	\$ 9,256	\$ 88,115
Prior Year Rollover:	<u>\$156,728</u>	<u>\$ 84,609</u>
Total Funds to DHS:	\$165,984	\$172,724
Net County Cost:	\$ -0-	\$ -0-

Grant Year Four [September 1, 2003 through August 31, 2004] funding is \$250,000. Payments will be in accordance to a forthcoming amendment to Agreement No. 1006059(R). Total funding under this Grant Agreement is \$780,000 for the period of September 1, 2001 through August 31, 2004.

5. GEOGRAPHIC AREA SERVED:

Countywide.

6. ACCOUNTABLE FOR PROGRAM MONITORING:

James G. Haughton, M.D., M.P.H., Medical Director, Public Health Programs

7. APPROVALS:

Public Health:	John F. Schunhoff, Chief of Operations
Contracts and Grants Division:	Riley J. Austin, Acting Chief
County Counsel (approval as to form):	Robert E. Ragland, Deputy County Counsel

**Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

Grant Project Title and Description

Partnership for the Public's Health Development and Capacity-building Grant Agreement

Grant will enable the Department of Health Services to continue to implement objectives in the strategic action plan to create an effective, responsive, and sustainable public health system in the County of Los Angeles.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
Public Health Institute	Grant No. 1006059(R)	

Total Amount of Grant Funding:	\$780,000	County Match Requirements	n/a
Grant Period:	9/1/01-8/31/04	Begin Date:	09/1/01
		End Date:	8/31/04
Number of Personnel Hired Under this Grant:	1	Full Time	1
		Part Time	0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Is the County obligated to continue this program after the grant expires	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:				
a). Absorb the program cost without reducing other services	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
b). Identify other revenue sources (Describe)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Impact of additional personnel on existing space:

Other requirements not mentioned above

Department Head Signature _____

Date _____