



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

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Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

March 17, 2009

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MARCH 17, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**FIRE DEPARTMENT AND DEPARTMENT OF PUBLIC WORKS:  
CAMP 8 JET FUEL DISPENSING TANK PROJECT  
CITY OF MALIBU  
CATEGORICAL EXEMPTION, APPROVE PROJECT BUDGET,  
APPROVE APPROPRIATION ADJUSTMENT  
SPECS. 7002; C.P. 70952  
(THIRD DISTRICT) (3 VOTES)**

**SUBJECT**

Find the Camp 8 Jet Fuel Dispensing Tank Project, Capital Project (C.P.) No. 70952, categorically exempt under the California Environmental Quality Act (CEQA), approve the project budget, approve an appropriation adjustment to fully fund the project, and authorize the Director of Public Works to manage and deliver the project on behalf of the Consolidated Fire Protection District.

**JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

1. Find that the Camp 8 Jet Fuel Dispensing Tank Project is categorically exempt under the California Environmental Quality Act for the reasons stated herein.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only*

2. Approve the appropriation adjustment to transfer \$240,000 from Capital Project No. 88704 (Various Fuel Tank Replacements) to Capital Project No. 70952 (Camp 8 Jet Fuel Dispensing Tank).
3. Approve the \$330,000 total project budget for the Camp 8 Jet Fuel Dispensing Tank Project, Capital Project No. 70952.
4. Authorize the Director of Public Works to carry out the project. Delegate authority to the Director of Public Works to manage and deliver design of the project on behalf of the Consolidated Fire Protection District; to award and execute consultant agreements, amendments, and supplements related to this project within the same authority and limits as delegated to the Director of Public Works by your Board for County projects; to accept the project; and to release retention upon acceptance.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Department of Public Works (Public Works) to complete the design services for the proposed project.

On April 8, 2008, your Board accepted a donation of \$90,000 from the Katzenberg Family Trust and established C.P. No. 70952 for the Camp 8 Jet Fuel Dispensing Tank Project.

The proposed project consists of the installation of a new 4,000-gallon aboveground jet fuel tank to supplement the existing 1,500-gallon tank and enhance the air operations response capability during peak fire season at Fire Camp 8 located in Malibu approximately two miles from the coastline. The new tank will consist of a double walled cement jacketed fuel tank with a leakage monitoring and alarm system, and will be placed on a concrete slab with a secondary containment berm and CMU enclosure designed to prevent leakage into the groundwater in accordance with current environmental standards. The project supports the Fire Department's strategic plan to better serve the community by enhancing the effectiveness of aerial firefighting and ancillary helicopter operations on wildland fire and other emergency incidents.

Public Works obtained a proposal from STV Inc., an architect/engineer firm on a Board-approved, as-needed contract managed by Public Works, to prepare construction documents for this project.

Following completion of the construction documents and jurisdictional approvals, we plan to return to your Board to adopt and advertise plans and specifications for bids to construct the project.

#### Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Service Excellence (Goal 1) by improving the efficiency, quality, and responsiveness of County services to all residents. It also directs that we ensure Children and Families' Well-Being (Goal 5) by enhancing the ability of families to live in safe, stable, and supportive communities. We are also directed to improve Community Services (Goal 6) by offering a wide range of services responsive to each community's specific needs. This project helps to achieve these goals as it is an investment in public infrastructure that will benefit all communities in the County by improving the Fire Department's ability to respond to local emergencies.

#### FISCAL IMPACT/FINANCING

The preliminary total project cost estimate, including plans and specifications, construction, change order contingency, equipment, plan check, miscellaneous expenditures, consultant services, and County services, is \$330,000. The attached appropriation adjustment transfers \$240,000 from C.P. No. 88704 to C.P. No. 70952 and provides sufficient funds to complete the project. Upon approval of the appropriation adjustment, sufficient funding will be available in the Fiscal Year 2008-09 Capital Projects/Refurbishments Budget to fully fund the project. The project is funded with a donation from the Katzenberg Family Trust (\$90,000) and fund balance from the Consolidated Fire District's Accumulated Capital Outlay Fund (\$240,000). There is no impact to net County cost.

The Project Schedule and Budget Summary are included in Attachment A.

#### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Standard contracts, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contracts.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunities for Work participants for future employment.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed Camp 8 Jet Fuel Dispensing Tank project has been reviewed and determined to be categorically exempt under CEQA in accordance with State CEQA Guidelines, Section 15303 (e), and the County of Los Angeles Environmental Procedures and Guidelines, Class 3, adopted by your Board on November 17, 1987, because the work consists of the installation of new equipment in a small accessory structure to the existing helipad. A Notice of Exemption will be filed with the Registrar-Recorder/County Clerk.

### **CONTRACTING PROCESS**

On July 1, 2008, your Board awarded an as-needed architect/engineer agreement to STV Inc., to provide design services for various projects. To start design on the project, Public Works intends to procure design services from STV Inc., through this Board-approved, as-needed architect/engineer design services agreement to prepare plans and specifications. Public Works will manage this project through construction and will continue using the as-needed contracts to provide the necessary services.

STV Inc. agreed to provide these services for a \$30,000 not-to-exceed fee. The fee has been reviewed by Public Works and is considered reasonable for the scope of work.

Public Works will return to your Board to adopt, advertise, and award the project for construction.

Participation by Community Business Enterprises (CBE) in the project will be encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

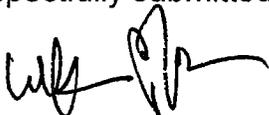
There will be no impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors  
March 17, 2009  
Page 5

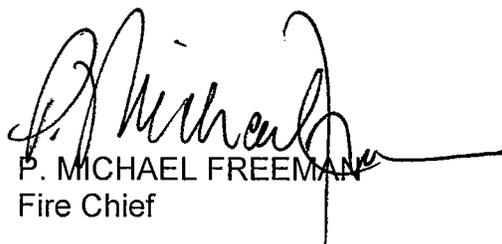
**CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office (Capital Projects Division), one to the Department of Public Works (Project Management Division II), and one to the Fire District.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer



P. MICHAEL FREEMAN  
Fire Chief

WTF:GF:PMF  
JSE:DJT:SW:z

Attachments

- c: Auditor-Controller
- County Counsel
- Department of Public Social Services (GAIN/GROW Program)
- Department of Public Works
- Fire District
- Office of Affirmative Action Compliance

March 17, 2009

**ATTACHMENT A**

**DEPARTMENT OF PUBLIC WORKS AND FIRE DEPARTMENT:  
CAMP 8 JET FUEL DISPENSING TANK PROJECT  
CITY OF MALIBU  
CATEGORICAL EXEMPTION, APPROVE PROJECT BUDGET,  
APPROVE APPROPRIATION ADJUSTMENT  
SPECS. 7002; C.P. 70952  
(THIRD DISTRICT) (3 VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Design	
(a) Construction Documents	07/08/09
(b) Jurisdictional Approval	08/27/09
Contract Award	12/15/09
Construction	
(a) Substantial Completion	04/20/10
(b) Acceptance	07/06/10

**II. PROJECT BUDGET SUMMARY**

Budget Category	Proposed Project Budget
Land Acquisition	0
Construction	
Low Bid Construction Contract	\$ 150,000
Bid Contingency (10 percent)	0
Change Orders – Construction (10 percent)	\$ 15,000
Demolition (JOC)	0
Offsite Construction	0
Departmental Crafts	0
Youth Employment	0
Equipment	0
Construction Consultants	0
Miscellaneous Expense	0
Telecom Equipment – Affixed to Building	0
Civic Art	0
Subtotal	\$ 165,000
Programming/Development	0
Plans and Specifications	\$ 30,000
Consultant Services	
Deputy Inspection	\$ 10,000
Site Planning	0
Hazardous Materials	0
Geotech/Soils Test	0
Material Testing	\$ 5,000
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Scheduling	0
Contract/Change Order	0
Other	0
Subtotal	\$ 15,000

**II. PROJECT BUDGET SUMMARY (continued)**

Budget Category	Proposed Project Budget
Miscellaneous Expenditures	
Printing	\$ 3,000
Furniture, Fixtures, and Equipment	0
Subtotal	\$ 3,000
Jurisdictional Review/Plan Check/Permit	\$ 7,000
County Services	
Code Compliance and Quality Control Inspections	\$ 22,000
Design Review	0
Design Services	0
Contract Administration	\$ 15,000
AED Support Services	0
Project Management	\$ 54,300
Project Management Support Services	0
Secretarial	\$ 3,700
Document Control	\$ 4,000
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	\$ 4,000
Consultant Contract Recovery	\$ 4,700
Office of Affirmative Action	\$ 2,300
County Counsel	0
Other	0
Sheriff Job Order Contract Management	0
Design Services	0
Subtotal	\$110,000
TOTAL	\$330,000

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S NO. 390-14

DEPARTMENT OF FIRE

MARCH 17, 2009

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

**FY 2008-09  
3 - VOTE**

**SOURCES**

Fire Department  
Consolidated FPD-ACO  
Fire-Variou Fuel Tanks Replacements  
J13-CP-6014-65033-88704  
Fixed Assets-Building and Improvements  
**DECREASE APPROPRIATION  
240,000**

**USES**

Fire Department  
Consolidated FPD-ACO  
Camp 8 Jet Fuel Dispensing Tank  
J13-CP-6014-65033-70952  
Fixed Assets-Building and Improvements  
**INCREASE APPROPRIATION  
240,000**

**SUMMARY TOTAL**

**SOURCES:**

\$ 240,000

**USES:**

\$ 240,000

JUSTIFICATION: THIS APPROPRIATION ADJUSTMENT IS NECESSARY TO PROVIDE FUNDING TO PROCEED WITH THE FIRE CAMP 8 JET FUEL DISPENSING TANK PROJECT.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

*Shreya R. Banua*

CHIEF, FINANCIAL MANAGEMENT DIVISION

**40** MAR 17 2009

CHIEF EXECUTIVE OFFICER'S REPORT

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR-

ACTION

✓ RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

March 3 2009 *John S. Edmister*  
CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER

BY *Karen Shikuma*

APPROVED (AS REVISED):

20

NG: 174

Feb 20 20 09

BOARD OF SUPERVISORS

BY \_\_\_\_\_  
DEPUTY COUNTY CLERK

40 of MAR 17, 2009

SEND 6 COPIES TO THE AUDITOR-CONTROLLER