Health Services
LOS ANGELES COUNTY

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Robert G. Splawn, M.D.
Interim Chief Medical Director

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December 2, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVAL OF AN AMENDMENT TO THE HEALTH CARE WORKFORCE DEVELOPMENT PROGRAM ACADEMIC DEVELOPMENT TRAINING AGREEMENT (ALL SUPERVISORAL DISTRICTS) (3 VOTES)

SUBJECT

Request approval of an amendment to extend the term of an existing agreement with Los Angeles Community College District on behalf of Valley College for the provision of Academic Development Training.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and authorize the Interim Director of Health Services (Director), or his designee, to sign and execute Amendment No. 3 with Los Angeles Community College District on behalf of Valley College (County Contract No. H-701897) to extend the term of the Agreement for the provision of Academic Development Training, effective January 1, 2009 through June 30, 2009, with no change in the scope of work and no increase to the maximum obligation of $313,430.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will enable the Interim Director or his designee, to execute an amendment, substantially similar to Exhibit I, providing a six month extension of the contract with Los Angeles Community College District on behalf of Valley College (LACCD), for the provision of Academic Development Training (ADT). The extension is necessary to allow students to complete their training program scheduled for June 2009. There is approximately $65,000 in unspent funds remaining in the contract to cover the cost of tuition and books for these students.

Implementation of Strategic Plan Goals

The recommended action supports Goal Number 3, Workforce Excellence, of the County Strategic Plan.

FISCAL IMPACT/FINANCING

On December 20, 2005, the County entered into an Agreement for ADT with LACCD for a total maximum obligation of $313,430. There is no change in the maximum obligation of $313,430. Funding is included in the Health Services Administration's Fiscal Year (FY) 2008-09 Final Budget.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

On December 8, 2005, your Board approved a contract with LACCD to provide educational training in math, English and basic science and medical terminology which addressed the key barriers to DHS employees attempting to qualify to enter college level nursing, medical record coding and health information courses.

On July 1, 2007, under delegated authority, Amendment No. 1 extended the Agreement for six months to December 31, 2007.

Effective July 1, 2007, Valley College received a one-year grant from the State Chancellor's Office which provided adult basic academic preparation courses in math and English to approximately 225 students. This provided an opportunity for DHS to re-allocate funds under the ADT Agreement to broaden the classes provided.

On December 18, 2007, your Board approved Amendment No. 2 extending the term of the Agreement for an additional 12 months through December 31, 2008, and expanding the scope of work to include 13 pre-requisite classes such as anatomy, physiology and related lab classes. These pre-requisite classes, which are needed by students to enter nursing and other health professions, have long waiting lists. By including the additional coursework, DHS was able to secure class space for qualified DHS employees and expedite the student's entry into the professional programs. All training is offered at either the Valley College campus or DHS training sites.

The Department is requesting an extension of this Agreement effective January 1, 2009 through June 30, 2009 at no additional cost to the County or change in the scope of work under the current Agreement. To date, approximately $65,000 is left to cover the remaining DHS employees taking training classes from Valley College.

County may terminate the Agreement with 10-day prior written notice.

County Counsel has reviewed and approved Exhibit I as to form.

CONTRACTING PROCESS

On December 8, 2005, your Board approved an Agreement with LACCD.

On July 1, 2007 and December 18, 2007, your Board approved Amendments No. 1 and 2, respectively, to extend the term of the Agreement. The current Agreement expires December 31, 2008.

The recommended Amendment will extend the term of the Agreement through June 30, 2009.

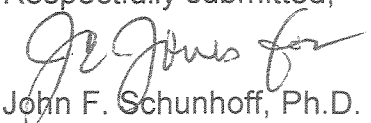
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the extension of the Agreement will allow the continuation of academic development of DHS employees to qualify for college level nursing, medical record coding and health information courses.

CONCLUSION

When approved, DHS requires three signed copies of the Board's action.

Respectfully submitted,



John F. Schunhoff, Ph.D.
Interim Director

JFS: kke

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Contract No. H-701897

INSTRUCTION, TRAINING, CONSULTING AND SUPPORT SERVICES AGREEMENT FOR ACADEMIC DEVELOPMENT
AMENDMENT NO. 3

THIS AMENDMENT is made and entered into this _____ day of _____, 2008,

by and between the COUNTY OF LOS ANGELES (hereafter "COUNTY")

and LOS ANGELES COMMUNITY COLLEGE DISTRICT on behalf LOS ANGELES VALLEY COLLEGE (hereafter "CONTRACTOR")

Business Address:
5800 Fulton Avenue
Valley Glen, CA 91401

WHEREAS, reference is made to that certain document entitled "INSTRUCTION, TRAINING, CONSULTING AND SUPPORT SERVICES AGREEMENT FOR ACADEMIC DEVELOPMENT", dated December 20, 2005, and further identified as County Agreement No. H-701897 and amendment thereto (hereafter referred to as "Agreement" or "Contract"); and

WHEREAS, it is the intent of the parties hereto to amend Agreement to extend its term and to provide for the changes set forth herein; and

WHEREAS, Agreement provides that further changes to its terms may be made in the form of a written Amendment which is formally approved and executed by the parties.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Agreement Paragraph 1, TERM AND TERMINATION, Subparagraph A, is revised to read as follows:

"1. TERM AND TERMINATION:

A. This Agreement shall be effective January 1, 2009 and shall continue in full force and effect through June 30, 2009.

2. During the extended term, Contractor shall be compensated according to the same payment provisions and same rate(s) specified in the Agreement.

3. Except for changes set forth hereinabove, Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Interim Director of Health Services

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and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officers, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By_____
John F. Schunhoff, Ph.D.
Interim Director of Health Services

LOS ANGELES COMMUNITY COLLEGE DISTRICT on behalf of LOS ANGELES VALLEY COLLEGE
Contractor

By_____
Signature

_____
Printed Name

Title_____
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM:
BY THE OFFICE OF THE COUNTY COUNSEL

By_____
Julia C. Weissman, Deputy County Counsel

APPROVED AS TO CONTRACT ADMINISTRATION:

Department of Health Services

By_____
Kathy Hanks, C.P.M., Director
Contracts Administration