County of Los Angeles Public Library
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Library

MARGARET DONNELLAN TODD
COUNTY LIBRARIAN

November 18, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

ACCEPTANCE OF GRANT FOR A COMMUNITY AND FAMILY PLACE PROGRAM AT SAN GABRIEL LIBRARY (SUPERVISORIAL DISTRICT 5) (3 VOTES)

SUBJECT

The Public Library is recommending Board acceptance of a grant in the amount of $191,593 from the Institute of Museum and Library Services to establish a Community and Family Place Program at the San Gabriel Library. This grant is a congressionally directed award through the office of Adam Schiff, 29th Congressional District. The grant award will end on June 30, 2010.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Accept a grant from the Institute of Museum and Library Services, which is a congressionally directed award, in the amount of $191,593 to establish a Community and Family Place Program at the San Gabriel Library. The grant funds will be used to purchase computers, furniture, library materials and other necessary services and supplies to implement the grant project.

2. Authorize the County Librarian to act on the County's behalf regarding the execution and completion of all documents relating to the project as may be required under the conditions of the grant program, to expend the funds as necessary for the completion of the project, and to meet the conditions of the grant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Public Library is recommending Board acceptance of a grant award in the amount of $191,593 from the Institute of Museum and Library Services' appropriation for reading and other educational programs for 2008. This grant is a congressionally directed award through the office of Adam Schiff, 29th Congressional District. Approval of the recommended action will allow the Public Library to establish a Community and Family Place Program for parents and very young children at the San Gabriel Library. The Community and Family Place Program will meet the growing needs of the community for early reading readiness and parent education, and will facilitate cultural programming to reflect San Gabriel's rich heritage.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Plan Goals in the areas of Service Excellence (1), Fiscal Responsibility (4), and Children and Families' Well-Being (5).

FISCAL IMPACT/FINANCING

The Community and Family Place grant in the amount of $191,593 is in federal funds administered by the Institute of Museum and Library Services. This grant, which will be received by the Public Library on a reimbursement basis, will end on June 30, 2010. The grant funds will be used to purchase computers, furniture, library materials, and other necessary services and supplies to implement the grant project. The Public Library's operating budget has the appropriation to cover expenditures from this grant. Acceptance of this grant award does not require matching funds from the Public Library and does not commit the County to provide ongoing services.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Congressman Adam Schiff, 29th Congressional District, directed an appropriation in the amount of $191,593 for the San Gabriel Library in 2008. The Institute of Museum and Library Services (IMLS) is the federal agency designated to administer these federal funds. On July 15, 2008, the Public Library submitted an application to IMLS for this non-competitive grant for the implementation of a Community and Family Place at the San Gabriel Library. The grant was awarded to the Public Library on August 29, 2008.

County policy requires that grants be submitted to the Board of Supervisors for acceptance. A Grant Management Statement, which is required when the grant amount is $100,000 or more, is attached (Attachment A).

IMPACT ON CURRENT SERVICES

This grant will enable the Public Library to enhance its services and programs at the San Gabriel Library by providing resources that support the education of parents and young children in the City of San Gabriel, and reflect San Gabriel's rich heritage. In addition, the library materials that will be purchased through this grant will expand the Public Library's collection which will be available to all of its users.

CONCLUSION

Please return a conformed copy of the adopted stamped Board Letter to the Public Library.

Respectfully submitted,

MARGARET DONNELLAN TODD
County Librarian

MDT:DB:bf

Attachment (1)

c: Chief Executive Officer
County Counsel
Auditor-Controller

Attachment A

Los Angeles County Chief Executive Office

Grant Management Statement for Grants $100,000 or More

Department: Public Library

Grant Project Title and Description

The Community and Family Place Grant for the San Gabriel Library is in federal funds administered by the Institute of Museum and Library Services. It is a congressionally directed award through the office of Adam Schiff, 29th Congressional District. The Community and Family Place in the San Gabriel Library will meet the growing needs of the community for early reading readiness and parent education. The grant will be used to purchase computers, furniture, library materials and other necessary services and supplies to implement the grant project. The Public Library will receive the funds on a reimbursement basis.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
Institute of Museum and Library Services	CL-00-08-0030-08	

Total Amount of Grant Funding: $191,593	**County Match:** -0-	
Grant Period: 2008-2010	**Begin Date:** 9/1/2008	**End Date:** 6/30/2010
Number of Personnel Hired Under This Grant: -0-	**Full Time:** N/A	**Part Time:** N/A

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Not Applicable	Yes___	No___
Will all personnel hired for this program be placed on temporary ("N") items? Not Applicable	Yes___	No___
Is the County obligated to continue this program after the grant expires?	Yes___	No_x_
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes___	No_x_
b.) Identify other revenue sources (describe below)	Yes___	No_x_
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes___	No_x_

Impact of additional personnel on existing space:

Not Applicable

Other requirements not mentioned above: None

Department Head Signature

Date 11/5/08

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