City Hall 1400 Highland Avenue Manhattan Beach, CA 90266-4795
Telephone (310) 802-5000 FAX (310) 802-5001 TDD (310) 546-3501

October 23, 2008

Ms. Sachi A. Hamai, Executive Officer
Los Angeles County Board of Supervisors
Kenneth Hahn Hall of Administration
500 W. Temple Street, Room 383
Los Angeles, CA 90012

Dear Ms. Hamai:

Enclosed please find attached certified copies of the following Resolutions:

- Resolution No. 6156 - Authorizing the "Calling" and "Giving Notice" of a General Municipal Election
- Resolution No. 6157 - Requesting the Assistance of the Board of Supervisors of Los Angeles County
- Resolution No. 6158 - Adopting Regulations for Candidates

If you should have any questions, please contact my office at (310) 802-5055. Thank you for your assistance and cooperation.

Sincerely,

Liza Tamura
City Clerk

Enclosure

cc: City Council
City Treasurer
City Manager
City Attorney
Dean C. Logan, Registrar-Recorder/County Clerk
Scott Martin, Martin & Chapman
Diane Gladwell, Election Consultant

RESOLUTION NO. 6156

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2009, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on March 3, 2009 for the election of Municipal Officers; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Manhattan Beach, California, on Tuesday, March 3, 2009 a General Municipal Election for the purpose of electing two members of the City Council for the full term of four years and a City Treasurer for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at 7:00 o'clock a.m. of the day of the election and shall remain open continuously from that time until 8:00 o'clock p.m. of the same day when the polls shall be closed, pursuant to Elections Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. That pursuant to Elections Code § 12310, a stipend for services for the persons named as precinct board members is fixed at the sum of $100 for each Inspector and $80 for each Clerk for the election. [In addition, the sum of $25 will be given to each precinct board member to attend a training class. The rental of each polling place, where a charge is made, shall be the sum of $25 for the election.

SECTION 6. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 7. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 8. That this resolution shall take effect immediately and that the City Clerk shall make this resolution readily available for public inspection within thirty (30) days of the date this resolution is adopted.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original Resolutions.

SECTION 10. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

Certified to be a true copy of said document on file in my office.

TA

City Clerk of the City of Manhattan Beach

PASSED, APPROVED and ADOPTED this 21st day of October, 2008.

Ayes: Ward, Tell, Aldinger and Mayor Pro Tem Cohen.
Noes: None.
Abstain: None.
Absent: Mayor Montgomery.

/s/ Richard Montgomery
Mayor, City of Manhattan Beach, California

ATTEST:

/s/ Liza Tamura
City Clerk

CITY OF MANHATTAN BEACH
SUN SAND SEA
CALIFORNIA

Certified to be a true copy of the original of said document on file in my office.

Deputy

City Clerk of the City of Manhattan Beach, California

RESOLUTION NO. 6157

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2009

WHEREAS, a General Municipal Election is to be held in the City of Manhattan Beach, California, on March 3, 2009; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Manhattan Beach.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of § 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish the following for use in conducting the election: the computer record of the names and address of all eligible registered voters in the City in order that the City's consultant may produce labels for vote-by-mail voters; produce labels for sample ballot pamphlets; print Rosters of Voters and Street Indexes; voter signature verification services as needed; and will make available to the City election equipment and assistance as needed according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this resolution.

SECTION 4. That this resolution shall take effect immediately. The City Clerk shall make this resolution readily available for public inspection within thirty (30) days of the date this resolution is adopted.

SECTION 5. That the City Clerk shall certify to the passage and adoption of this Resolution and thenceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED and ADOPTED this 21st day of October, 2008.

Ayes: Ward, Tell, Aldinger and Mayor Pro Tem Cohen.
Noes: None.
Abstain: None.
Absent: Mayor Montgomery.

/s/ Richard Montgomery
Mayor, City of Manhattan Beach, California

ATTEST:

/s/ Liza Tamura
City Clerk

CITY OF MANHATTAN BEACH
SUN SAND SEA
CALIFORNIA

Certified to be a true copy of the original of said document on file in my office.

Deputy

City Clerk of the City of Manhattan Beach, California

RESOLUTION NO. 6158

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2009

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Manhattan Beach on March 3, 2009 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. SPANISH LANGUAGE. The City Clerk shall have translated and printed in the voters pamphlet only the candidates statements of those candidates who request translation and printing at the candidate's expense.

SECTION 3. PAYMENT.

a. The candidate shall be required to pay for the cost of printing their candidate statement in English in the main voter pamphlet.
b. The candidate shall be required to pay for the cost of translating their candidate statement into any required foreign language as specified pursuant to State and\or Federal law.
c. The candidate shall be required to pay for the cost of printing their candidate statement in a foreign language in the main voter pamphlet.
d. The candidate, at the time of filing their candidate statement for the March 3, 2009 General Municipal Election Sample Ballot, shall remit the established cost of $450.00 for their proportionate share of the cost of printing their volunteered candidate statement in English. If the candidate chooses to have their statement translated and printed in Spanish pursuant to Elections Code Section 13307, the candidate shall remit the additional established cost of $575.00.

The City Clerk has estimated the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and shall require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 5. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 6. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 7. That this resolution shall apply only to the election to be held on March 6, 2007 and shall then be repealed.

SECTION 8. That this resolution shall take effect immediately. The City Clerk shall make this resolution readily available for public inspection within thirty (30) days of the date this resolution is adopted.

Certified to be a true copy of said document on file in my office.

TA

City Clerk of the City of Manhattan Beach

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and thenceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED and ADOPTED this 7th day of October, 2008.

Ayes: Ward, Tell, Aldinger and Mayor Pro Tem Cohen.
Noes: None.
Abstain: None.
Absent: Mayor Montgomery.

/s/ Richard Montgomery
Mayor, City of Manhattan Beach, California

ATTEST:

/s/ Liza Tamura
City Clerk

CITY OF MANHATTAN BEACH
SUN SAND SEA
CALIFORNIA

Certified to be a true copy of the original of said document on file in my office.

City Clerk of the City of Manhattan Beach, California