County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES
425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

PATRICIA S. PLOEHN, LCSW
Director

Board of Supervisors
GLORIA MOLINA
First District
YVONNE B. BURKE
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Third District
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Fourth District
MICHAEL D. ANTONOVICH
Fifth District

November 5, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

REQUEST TO APPROVE FORM AMENDMENT TO THE PREVENTION INITIATIVE DEMONSTRATION PROJECT CONTRACT (ALL DISTRICTS) (3 VOTES)

SUBJECT

Approve the use of a form amendment to increase the Maximum Contract Sum of eight (8) Prevention Initiative Demonstration Project (PIDP) contracts and extend the contract term by four months and five days.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the use of a form amendment, Attachment A, to: 1) include an additional provision in the PIDP Statement of Work (SOW); 2) extend the PIDP contracts for four months and five days, effective February 26, 2009 through June 30, 2009; and 3) increase the Maximum Contract Sum of each PIDP contract by $25,000, for evaluation purposes, funded at 100 percent net County cost (NCC). Sufficient funding is included in the Fiscal Year (FY) 2008-09 Supplemental Budget Changes.

2. Authorize the Director of DCFS to execute the amendments with the contractors and in the amount listed on Attachment B.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

DCFS originally designed the PIDP as a twelve-month demonstration project to be implemented by established PIDP Networks in each of the County's eight (8) geographic Service Planning Areas (SPAs).

CONTRACTING PROCESS

There is no additional contracting process involved in amending the contracts.

IMPACT ON CURRENT SERVICES

Approval of the form amendment will assist in the continued development of a comprehensive strength-based prevention system by enhancing community-based networking system to keep children safe from harm and prevent families from entering and re-entering the County's Health and Human Services System.

CONCLUSION

Upon approval of this request, instruct the Executive Officer, Board of Supervisors to send an adopted stamped copy of the Board letter and attachments to:

1. Department of Children and Family Services
   Attention: Walter Chan, Manager
   Contracts Administration
   425 Shatto Place, Room 400
   Los Angeles, CA 90020

2. Office of the County Counsel
   Attention: Diane Cachenaut, Paralegal
   500 West Temple Street, Room 602
   Los Angeles, CA 90012

Respectfully submitted,

PATRICIA S. PLOEHN, LCSW
Director

PSP:SK:CM
WC:mb

Attachment

c: Chief Executive Officer
   County Counsel

ATTACHMENT A

AMENDMENT NUMBER ONE

TO

PREVENTION INITIATIVE DEMONSTRATION PROJECT

CONTRACT NUMBER _____

WITH

_____

AMENDMENT NUMBER ONE TO
PREVENTION INITIATIVE DEMONSTRATION PROJECT
CONTRACT NUMBER _____

This Amendment Number One ("Amendment") to Prevention Initiative Demonstration Project Contract, ("Contract") adopted by the Board of Supervisors on February 26, 2008, is made and entered into by and between County of Los Angeles, ("COUNTY"), and _____, ("CONTRACTOR"), for administration of Prevention Initiative Demonstration Project services on this _____ day of _____, 2008.

WHEREAS, COUNTY and CONTRACTOR are parties to the Contract and CONTRACTOR has been providing Prevention Initiative Demonstration Project (PIDP) services to the COUNTY; and

WHEREAS, Amendment is prepared pursuant to the provisions set forth in Section 11.0, Change Notices and Amendments; and

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Section 3.0 TERM, Subsection 3.1.1 is added to read as follows:

   3.1.1 The term of the Contract shall be extended for an additional four months and five days, effective February 26, 2008 through June 30, 2009, unless terminated earlier as provided herein.

2. Section 4.0 CONTRACT SUM, Subsection 4.1 is revised to read as follows:

   4.1 The Maximum Contract Sum for this Contract is _____. ($).

3. Exhibit A, STATEMENT OF WORK, Section 9.0, PROGAM CRITERIA, Subsections 9.5.1 and 9.5.1.1 are added to read as follows:

   9.5.1 CONTRACTOR shall designate a PIDP evaluation liaison for the PIDP evaluation component. The evaluation liaison shall be responsible for, but not limited to, attending PIDP/Point of Engagement core evaluation team design and planning meetings, identifying and recruiting key people to participate in focus groups, hosting focus groups at their agencies or at a neighborhood in their SPA, and ensuring that staff survey data is collected on time and accurately.

9.5.1.1 CONTRACTOR shall submit the full name, phone number, fax number, email address, and postal address of the designated PIDP evaluation liaison to the CPM within 15 days of the execution of this Amendment and as changes occur.

4. Exhibit A-2, LINE ITEM BUDGET, is deleted in its entirety and replaced with the attached Exhibit A-2a, LINE ITEM BUDGET.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER ONE TO
TO PREVENTION INITIATIVE DEMONSTRATION PROJECT
CONTRACT NUMBER _____

IN WITNESS WHEREOF, the Board of Supervisors of the COUNTY of Los Angeles has caused this Amendment Number One to be subscribed on its behalf by the Director of the Department of Children and Family Services and the CONTRACTOR has caused this Amendment Number One to be subscribed on its behalf by its duly authorized officer(s) as of the day, month and year first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Amendment Number One.

COUNTY OF LOS ANGELES

_____
PATRICIA S. PLOEHN, LCSW, DIRECTOR
Department of Children and Family Services

_____
CONTRACTOR

By _____

Name _____

Title _____

By _____

Name _____

Title _____

_____
Tax Identification Number

APPROVED AS TO FORM ONLY

THE OFFICE OF COUNTY COUNSEL
RAYMOND G. FORTNER, JR., County Counsel

BY _____ — unexecuted contract form approval only
Kathy Bramwell
Principal Deputy County Counsel

Exhibit A-2a: Line Item Budget

PREVENTION INITIATIVE DEMONSTRATION PROJECT
BUDGET SUMMARY for February 2008 – June 2009

For each item below, please summarize the amounts budgeted for the budget period for the Prevention Initiative Demonstration Project. **PROGRAM EXPENSES** should reflect the **TOTAL** cost to operate the program, including any costs that may not be covered by your proposed County allocation. **INCOME/REVENUE** should reflect all funding sources that will be dedicated to the program to cover all program expenses. **Note:** This Exhibit A-2a must have attached a separate line item budget and a budget justification narrative. Please see Instructions for Preparing Line Item Budget and Budget Justification Narrative.

AGENCY NAME: _____

ITEM	Budget Period Totals
PROGRAM EXPENSES	
Salaries and Employee Benefits	$
Facility Rent/Lease	$
Equipment and/or Other Assets Expenses	$
Services and Supplies	$
Administrative Overhead	$
Subcontract	$
Other	$
TOTAL GROSS COST OF PROGRAM	$
INCOME/REVENUE	
Projected County Allocation	$
Other Revenue, Private Funding, etc.	$
TOTAL INCOME/REVENUE	$

(Adjust/rename line categories above appropriate)

ATTACHMENTS (2): Line Item Budget and Budget Justification Narrative

ATTACHMENT B

Prevention Initiative Demonstration Project
Contractors and Reallocation Amounts

SPA	Agency Name	Contract Number	Original Allocation	Reallocation Amount	New Total Allocation
1	Friends of the Family	76476	$ 285,000	$ 25,000	$ 310,000
2	Friends of the Family	76477	$ 485,000	$ 25,000	$ 510,000
3	Prototypes, Centers for Innovation in Health, Mental Health, and Social Services	76478	$ 850,000	$ 25,000	$ 875,000
4	Children's Bureau of So. Ca.	76479	$ 435,000	$ 25,000	$ 460,000
5	Westside Children's Center	76480	$ 185,000	$ 25,000	$ 210,000
6	Shields for Families	76481	$ 1,020,000	$ 25,000	$ 1,045,000
7	South Bay Center for Counseling	76482	$ 670,000	$ 25,000	$ 695,000
8	South Bay Center for Counseling	76483	$ 820,000	$ 25,000	$ 845,000
		Total:	$ 4,750,000	$ 200,000	$ 4,950,000

AGENDA ENTRY

DATE OF MEETING	11/05/2008
DEPARTMENT NAME:	CHILDREN AND FAMILY SERVICES
BOARD LETTERHEAD	DEPARTMENT
SUPERVISORIAL DISTRICT AFFECTED	ALL DISTRICTS
VOTES REQUIRED	3 VOTES
CHIEF INFORMATION OFFICER'S RECOMMENDATION	NOT APPLICABLE

APPROVE THE USE OF A FORM AMENDMENT TO INCREASE THE MAXIMUM CONTRACT SUM OF EIGHT PREVENTION INITIATIVE DEMONSTRATION PROJECT CONTRACT BY $25,000 EACH, FUNDED AT 100 PERCENT NET COUNTY COST AND EXTEND THE CONTRACT TERM BY FOUR MONTHS AND FIVE DAYS THROUGH JUNE 30, 2009