COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles
2 Coral Circle • Monterey Park, CA 91755
323.890.7001 • TTY: 323.838.7449 • www.lacdc.org

Gloria Molina
Yvonne Brathwaite Burke
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich
Commissioners

William K. Huang
Acting Executive Director

November 5, 2008

Honorable Board of Commissioners
Community Development Commission of the
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

APPROVAL OF FUNDS FOR SERVICES AND OPERATIONS FOR PATH ACHIEVE GLENDALE (District 5)(3 Vote)

SUBJECT

This letter requests that your Board approve the transfer of up to $54,724 in County General Funds allocated to the Second Supervisorial District to fund services and operations costs for PATH Achieve Glendale's Access Center and Transitional Housing Program. Approval of the transfer will permit the County of Los Angeles to increase the availability of services and transitional housing for homeless individuals and families.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the approval of funding for services and operations at the PATH Achieve Glendale's Transitional Housing Program and Access Center located at 437 Fernando Court in the City of Glendale is not subject to the California Environmental Quality Act (CEQA), because the proposed activities will not have the potential for causing a significant effect on the environment.

2. Authorize the Acting Executive Director of the Community Development Commission (Commission) to execute all required documents necessary to transfer a total amount of up to $54,724 in County General Funds, specifically Homeless Service Center Funds allocated to the Second Supervisorial District, to the Commission for PATH Achieve Glendale, to fund services and operations costs for the Access Center and Transitional Housing Program.

3. Authorize the Acting Executive Director to grant one time only funding of up to $54,724 in Homeless Service Center Funds to PATH Achieve Glendale following receipt of said funds from the Chief Executive Office, and to incorporate these funds into the Commission's approved Fiscal Year 2008-2009 budget for the purposes described above.

4. Authorize the Acting Executive Director to draft and execute a Grant Agreement with PATH Achieve Glendale, in a total amount of up to $54,724 in Homeless Service Center Funds allocated to the Second Supervisorial District, to fund services and operations costs for homeless individuals and families, effective following receipt of Homeless Service Center Funds from the Chief Executive Office, approval of the Grant Agreement as to form by County Counsel, and execution by all parties.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

The purpose of the recommended actions is to grant County General Funds to PATH Achieve Glendale for supportive services and operating costs for its PATH Achieve Glendale Access Center (Access Center) and Transitional Housing Program located at 437 Fernando Court in the City of Glendale.

FISCAL IMPACT/FINANCING:

The actions described herein will be funded with a portion of the $15,400,000 in CGF approved by the Board of Supervisors on April 4, 2006, to fund ongoing programs to focus on reducing or preventing homelessness.

In Fiscal Years 2007-2008 and 2008-2009, Homeless Service Center Funds (HSCF) from the Homeless Prevention Initiative were granted to each Supervisorial District to fund programs and costs associated with services, operations and capital projects for homeless individuals and families. Annually, each Supervisorial District is granted $1,425,000.

The allocation of HSCF includes a grant of $54,724 to PATH Achieve Glendale and a 14% administrative fee in a total amount of $7,661 reserved for the Commission. The grant will pay a portion of the supportive services and operating costs located in the City of Glendale.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On April 4, 2006, the Board of Supervisors approved the County Homeless Prevention Initiative (HPI) with eleven key recommendations. The HPI consisted of two categories of funding: allocation of $15.4 million for ongoing programs and $80 million in one time funding to develop initiative programs; both funding categories focus on reducing or preventing homeless.

The current funding recommendation will provide County General Funds, specifically HSCF, to PATH Achieve Glendale through a Grant Agreement with the Commission, to be executed by the Acting Executive Director, following completion of financial arrangements and approval as to form by County Counsel.

PATH Achieve Glendale will use $25,000 to add one housing unit to their Transitional Housing Program. This unit will house a homeless family from the Second District and increase the total number of housing units in their Transitional Housing Program to eleven. The remaining funds in the amount of $29,724 will be applied to operations costs at the Access Center.

The Grant Agreement will allow PATH Achieve Glendale to continue to provide emergency shelter beds and provide an array of support services at the Access Center located at 437 Fernando Court in the City of Glendale. Due to a change in management, PATH Achieve Glendale took on the programs, costs and debts of the prior management. This funding will serve as gap funding for programmatic costs that will allow PATH Achieve Glendale to continue to provide services seamlessly. The approved funding is for one time only and will not be renewed. The Grant Agreement will also stipulate that PATH Achieve Glendale provide quarterly progress reports to the Commission for the purposes of oversight and monitoring that outline milestones achieved through their service delivery model.

A complete description of PATH Achieve Glendale is provided as Attachment A.

ENVIRONMENTAL DOCUMENTATION:

The proposed activities are exempt from the National Environmental Policy Act (NEPA) pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3), because they involve administrative activities that will not have a physical impact or result in any physical changes to the environment. The activities are also not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT PROJECTS:

Approval of this action will allow for an increase in emergency shelter beds and services available for homeless men, women and children in the County.

Respectfully submitted,

Babette A. Glover
for WILLIAM K. HUANG
Acting Executive Director

Attachments: 1

ATTACHMENT A
PATH ACHIEVE GLENDALE

PATH Achieve Glendale is a nonprofit organization, located at 437 Fernando Court in the City of Glendale. The agency serves approximately 1,400 people each year who are homeless and is Glendale's largest homeless service agency. PATH Achieve provides Emergency Shelter Services, with supportive services through the Access Center, and a Family Transitional Housing Program that coordinates services through outside agencies.

The Transitional Housing Program at PATH Achieve Glendale is a housing and supportive service program that provides additional time for homeless families to get back on their feet. Their clients are often referred to them from the Emergency Shelter Program. Although PATH Achieve is located in the Fifth Supervisorial District, many of the homeless families served by the program originate from the Second Supervisorial District. PATH Achieve currently has ten transitional housing units located at scattered sites. This funding allows PATH to add one additional scattered site unit. Their goal is for all program graduates to secure affordable permanent housing. The apartments are leased by PATH Achieve and then sublet, at a reduced rent, to program families. Housing is available for up to two years while homeless families improve their income through regular employment, job training or education. The program provides needed support that helps families secure permanent housing, with some families reducing their stay in transitional housing to less than a year. Families that can afford to stay in the subsidized unit may choose to remain in place at the end of their program term.

Services designed to support the Transitional Housing Program include budgeting and, planning, housing relocation support services, household item donations, and advocacy, through a wide range of programs, for the whole family.

The Access Center is the one-stop shop for homeless families and individuals to connect with intake services, housing resources that include the Family Transitional Housing Program, veterans' services, mental health services, employment services, street outreach, health services and an array of other support services. Case managers also teach permanent housing search strategies and assistance with Section 8 and Shelter Plus Care applications through the City of Glendale. The Center has offices for case managers, a reception area and two public computer workstations. The operating hours are Monday through Friday from 8:00 a.m. to 5:00 p.m. with individual case managers who are available two evenings per week until 7:00 p.m. to better accommodate working individuals.

Both programs are critical components to the continuum of services in the City of Glendale and as a means of providing assistance to homeless families from both Glendale and Los Angeles.

Operating and Services Funds	$54,724
Total request	**$54,724**