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Interim Chief Medical Officer

313 N. Figueroa Street, Suite 912
Los Angeles, CA 90012

Tel: (213) 240-8101
Fax: (213) 481-0503

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October 28, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVE APPROPRIATION ADJUSTMENT AND AUTHORIZE PURCHASE OF DIGITAL MAMMOGRAPHY SYSTEM FOR HARBOR-UCLA MEDICAL CENTER SUPERVISORIAL DISTRICT 2 (3 VOTES)

SUBJECT

Request approval for an appropriation adjustment and authorize a fixed asset purchase.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the Department of Health Services' (DHS) equipment request and authorize the County Purchasing Agent to proceed with the acquisition and installation of a digital mammography radiographic/fluoroscopy system including a four year equipment extended service agreement, with a total cost of $1.58 million.

2. Approve the attached appropriation adjustment to realign $520,000 within Coastal Network's FY 2008-09 Final budget to fund the acquisition and installation of equipment within existing resources.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of these actions will allow DHS to acquire a digital mammography radiographic/fluoroscopy system consisting of two machines for Harbor-UCLA Medical Center and authorize the County Purchasing Agent to proceed with the solicitation process and subsequent purchase order award for the equipment.

This equipment is needed to replace two existing antiquated mammography machines. Digital mammography can improve breast cancer detection rates, while reducing radiation exposure, and can improve patient throughput, by eliminating the time required for a technologist to process film images. Additional benefits of this technology are improved storage, retrieval and transfer of digital images versus traditional film, and available software to aid the detection of suspicious masses within the breast image.

Implementation of Strategic Plan Goals

The recommended actions support Goal 1, Service Excellence, and Goal 7, Health and Mental Health, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

The estimated cost of the equipment, including the four year extended service agreement for each of the two digital mammography radiographic/fluoroscopy systems, is approximately $1,580,000.

Funding is included in Coastal Network's Fiscal Year 2008-09 Final Budget for acquisition of the equipment. Funding for the first year of the four year extended service agreement is also included Coastal Network's Fiscal Year 2008-09 Final Budget and costs for subsequent years will be requested in future fiscal years' budgets for the term of the service agreement.

An appropriation adjustment in the amount of $520,000 is needed to realign appropriation authority from net salaries to fixed assets to provide sufficient fixed assets appropriation for the purchase of the two pieces of equipment.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 16, 2001, your Board approved the classification categories for fixed assets and new requirements for major fixed asset acquisitions requiring County departments to obtain Board approval to purchase or finance equipment with a unit cost of $250,000, or greater, prior to submitting their request to the Purchasing Agent.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt from the County of Los Angeles Revised Environmental Document Reporting Procedures and Guidelines as specified in Appendix C, Class 1, Subsection (d) adopted by your Board on November 17, 1987. Under this categorical exemption, interior and exterior alterations of a building involving such things as interior partitions, exterior parapets, placement of walls, veneer facings and installation of false or drop ceilings, plumbing and electrical conveyances and heating and refrigeration systems are exempt.

CONTRACTING PROCESS

The acquisition of equipment associated with this project falls under the statutory authority of the Internal Services Department (ISD) Purchasing Agent.

The equipment is a commodity purchase and will be accomplished by the Purchasing Agent in accordance with the policies and procedures established by ISD.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The equipment will replace two existing antiquated mammography machines purchased in 1995 and 1996. Implementation of digital mammography will be a service improvement, as digital mammography can improve breast cancer detection, and uses less radiation than film mammography. The technological advantages of this system also include facilitation of the storage, retrieval and transfer of mammography images, reduced time to produce studies, and available software that can assist radiologists in their interpretation of the images by highlighting suspicious masses within the image.

CONCLUSION

When approved, DHS and ISD will both need three signed copies of the Board's action.

Respectfully submitted,

John F. Schunhoff, Ph.D.
Interim Director

JFS:jn

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller
Director, Internal Services Department

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BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

request for appropriation adjustment

Dept's. No. 200

department of HEALTH SERVICES - COASTAL NETWORK

October 14, 2008

Auditor-Controller.

the following appropriation adjustment is deemed necessary by this department. will you please report as to accounting and available balances and forward to the Chief Executive Officer for his recommendation or action.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09

ACTION

SOURCES	USES
Coastal Network (Harbor/UCLA Medical Center)	Coastal Network (Harbor/UCLA Medical Center)
Salaries & Employee Benefits	Fixed Assets - Equipment
MN1-HH-60020-1000	MN1-HH-60020-6030
$520,000	$520,000
Decrease Appropriation	Increase Appropriation

JUSTIFICATION

This appropriation adjustment in the amount of $520,000 is to realign within Coastal Network Fiscal Year (FY) 2008-09 Final Adopted Budget from Salaries and Employee Benefits to Fixed Assets. This adjustment is necessary to fund the acquisition of Digital Mammography equipment needed to replace an existing antiquated mammography machine. The new digital mammography machine will provide for the use of advanced technology to detect breast cancer with less radiation exposure and provide for the storage of images that will facilitate the electronic retrieval and transmittal of images for the diagnosis and treatment of patients.

Mela Guerrero, Controller

ADOPTED
BOARD OF SUPERVISORS
LOS ANGELES

Chief Executive Officer's Report

25 OCT 28 2008

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Referred to the Chief Executive Officer for --- action

Recommendation

auditor-controller by

no. 049 Oct. 16 20 08

#25 OCT 28 2008

Approved as Requested as Revised

October 16, 2008

Chief Executive Officer

approved (as revised): board of supervisors 20

by

deputy county clerk

SEND 6 COPIES TO THE AUDITOR-CONTROLLER