**COUNTY OF LOS ANGELES**

MARVIN J. SOUTHARD, D.S.W.
*Director*

ROBIN KAY, Ph.D.
*Acting Chief Deputy Director*

RODERICK SHANER, M.D.
*Medical Director*

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

*BOARD OF SUPERVISORS*
GLORIA MOLINA
YVONNE B. BURKE
ZEV YAROSLAVSKY
DON KNABE
MICHAEL D. ANTONOVICH

**DEPARTMENT OF MENTAL HEALTH**

http://dmh.lacounty.gov

Reply To: (213) 738-4601
Fax: (213) 386-1297

October 21, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO AMEND CONSULTANT SERVICES AGREEMENT WITH CALIFORNIA INSTITUTE FOR MENTAL HEALTH FOR FISCAL YEAR 2008-09 (SUPERVISORIAL DISTRICTS 1, 2, 4, AND 5) (3 VOTES)**

## SUBJECT

Request approval to amend the California Institute for Mental Health's Consultant Services Agreement to add Fiscal Year 2008-09 funding for the continued services of consultation, technical assistance, and training for Enhanced Specialized Foster Care Intensive In-Home Mental Health Services.

## IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Mental Health, or his designee, to prepare, sign, and execute Amendment No. 10, substantially similar to the Attachment, to the existing Department of Mental Health (DMH) Consultant Services Agreement No. MH050013 (Agreement) with the California Institute for Mental Health (CIMH) to add Fiscal Year (FY) 2008-09 funding of $494,800 for the provision of continued services of consultation, technical assistance, and training for Enhanced Specialized Foster Care Intensive In-Home Mental Health Services. The Amendment will be fully funded by the Mental Health Services Act (MHSA) and an Intrafund Transfer from the Department of Children and Family Services (DCFS), $247,400 for each. Effective upon Board approval, the FY 2008-09 Total Compensation Amount (TCA) will be $864,800.

2. Delegate authority to the Director of Mental Health, or his designee, to prepare, sign, and execute future amendments to this Agreement, and establish as a new TCA the aggregate of the original contract and all amendments through and including this Amendment, provided that: 1) the County's total payments to the Contractor under this Agreement for FY 2008-09 do not exceed an increase of 20 percent from the applicable Board approved TCA; 2) any such increase will be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Executive Officer (CEO), or their designee, is obtained prior to any such Amendment; 5) the parties may, by written Amendment, mutually agree to reduce programs or services without reference to the 20 percent limitation; and 6) the Director of Mental Health provides written notification to your Board within 30 days after the execution of any amendment.

## PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The Amendment is to provide FY 2008-09 funding for the continued services of consultation, technical assistance and training from CIMH for Enhanced Specialized Foster Care Intensive In-Home Mental Health Services. CIMH will continue its services provision in Community Development Teams (CDT), which train DMH contract agencies in a variety of evidence-based mental health practices to be used for Intensive In-Home Mental Health Services and support the ongoing implementation of these sophisticated treatment interventions. These services are part of the joint efforts of a DCFS and DMH care plan (Countywide Enhanced Specialized Foster Care Mental Health Services in Service Areas 1, 6, and 7) and were approved by your Board on October 11, 2005. These services will be directed at children and youth, under the supervision of DCFS, who are residing in congregate care of D-rate placements or who are at risk of such placements. Board approval is required for this amendment as it increases the total contract amount by more than 20 percent, which exceeds Board-delegated authority.

## Implementation of Strategic Plan Goals

The recommended Board actions are consistent with County Strategic Plan Goal 5, "Children and Families' Well-Being"; Goal 6, "Community Services"; and Goal 7, "Health and Mental Health." Board approval of recommended actions will allow CIMH to train and support DMH contract agencies in a variety of evidence-based practices.

## FISCAL IMPACT/FINANCING

The Amendment amount of $494,800 for FY 2008-09 is fully funded by MHSA and an Intrafund Transfer from DCFS. The $494,800 to fund this amendment is included in DMH's FY 2008-09 Adopted Budget. There is no increase in net County cost.

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Beginning in FY 2006-07, CIMH partnered with DMH to administer Multidimensional Treatment Foster Care (MTFC), Multisystemic Therapy (MST), and Children's Comprehensive Services Program (CCSP), using the CDT in all. CDT represents a multifaceted approach designed to promote sustainable, model-adherent adoption of evidence-based practices. This approach has been tailored to support implementation of MTFC, MST, and CCSP across numerous private and/or county operated outpatient providers operating in Service Areas 1, 6, and 7. CIMH will continue to administer these services in FY 2008-09.

CIMH is uniquely qualified to assist DMH to implement and sustain the proposed evidence-based practices. The institute was established by the California Mental Health Directors Association (CMHDA) in 1993 to promote excellence in California's public mental health service system. County mental health directors, consumers, family members, and public interest representatives serve on its Board of Directors.

The Amendment has been approved as to form by County Counsel. The CEO has reviewed the proposed actions. Administrative staff of DMH will continue to administer and supervise the Agreement and ensure that Agreement provisions and Departmental policies are being followed.

## IMPACT ON CURRENT SERVICES

Board approval of the proposed actions will result in continuation by CIMH of training and implementation support of the evidence-based mental health practices to be used for Intensive In-Home Mental Health Services for children and youth.

**CONCLUSION**

The Department will need one copy of the adopted Board actions. The Department requests that the Executive Officer of the Board of Supervisors notify DMH's Contracts Development and Administration Division at (213) 738-4684 when this document is available.

Respectfully submitted,

Robin Kay for
Marvin J. Southard, D.S.W.
Director of Mental Health

MJS:KW:RK:GL

Attachment

c: Chief Executive Office
County Counsel
Chairperson, Mental Health Commission

Cc\myfiles\cimh board letter 08-09 amend #10 adding $494800 (10-21-08) CEOmod2(final).doc

**ATTACHMENT**

CONTRACT NO. MH050013

AMENDMENT NO. 10

THIS AMENDMENT is made and entered into this ___ day of _____, 2008, by and between the COUNTY OF LOS ANGELES (hereafter "County") and California Institute for Mental Health (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated June 12, 2007, identified as County Agreement No. MH050013, (hereafter "Agreement"); and

WHEREAS, for Fiscal Years (FY) 2008-09, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, for FY 2008-09, County and Contractor intend to increase the Total Compensation Amount (TCA) in the amount of $494,800, funded with $247,400 in Mental Health Services Act (MHSA) funding and $247,400 Intrafund Transfer from the Department of Children and Family Services (DCFS) funds for FY 2008-09. The revised FY 2008-09 TCA will be $864,800.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows:

1. Paragraph 5.0 COMPENSATION , Subparagraphs 5.1 and 5.2 shall be deleted in their entirety and replaced by:

"5.0 COMPENSATION:

5.1 In consideration of the performance by Consultant in a manner satisfactory to County of services described in Exhibits A, A-2 through A-7, and

A-8-1, A-8-2 and A-8-3, Consultant shall be paid in accordance with the Fee Schedule established in Exhibit B-10. Total compensation for all services furnished hereunder shall not exceed the sum of EIGHT HUNDRED SIXTY-FOUR THOUSAND EIGHT HUNDRED DOLLARS ($864,800) for Fiscal Year 2008-09. Notwithstanding such limitation of funds, Consultant agrees to satisfactorily complete all work specified in Exhibits A, A-2 through A-7, A-8-1, A-8-2 and A-8-3. To request payment, Consultant shall present County's Program Manager monthly in arrears invoices accompanied by a statement of the number of hours worked daily by each individual assigned to the project and a report of work completed for the invoice period. This report shall be prepared in a format satisfactory to County's Program Manager or his/her designated representative.

5.2 The Total Compensation Amount for this Agreement shall not exceed EIGHT HUNDRED SIXTY-FOUR THOUSAND EIGHT HUNDRED DOLLARS ($864,800) for Fiscal Year 2008-09. In no event shall County pay Consultant more than this Total Compensation Amount for Consultant's performance hereunder. Payment to Consultant shall be only upon written approval of the invoice and report by County's Program Manager or his/her designated representative.

Consultant shall submit invoices to:

***County of Los Angeles***
***Department of Mental Health***
***550 South Vermont Avenue***
***Los Angeles, CA 90020***
***ATTN: Program Manager"***

2. The Exhibit B-10, Fee Schedule, attached hereto and incorporated herein by reference, shall supersede and replace the previously effective Exhibit B-8 to the Agreement.

3. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

/

/

/

/

/

/

/

/

/

/

/

/

/

/

/

/

/

/

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By_____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

California Institute for Mental Health
CONTRACTOR

By_____

Name Sandra Goodwin, Ph.D.

Title Executive Director
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By _____
Chief, Contracts Development
and Administration Division

cc\myfiels\cimh 08-09 amend # 10 adding $494,800 (10-21-08)

## CALIFORNIA INSTITUTE FOR MENTAL HEALTH (CIMH)

### Exhibit B-10
### Fee Schedule

| Funding Sources: | FY 2007-2008 | FY 2008-2009 |
|---|---|---|
| **Adopted** | | |
| CalWORKS | $ 150,000 | $ 150,000 |
| MHSA-Community Planning | 200,000 | 200,000 |
| Sales Tax Realignment (CGF) | 20,000 | 20,000 |
| SAMHSA-Veterans Project | 244,868 | |
| MHSA Intensive In-Home MHS | | |
| DMH | 428,500 | |
| DCFS | 428,500 | |
| **Total Compensation Amount (TCA)** | **$ 1,471,868** | **$ 370,000** |
| Amend # 1 Language Only | - | |
| Amend # 2 [MIOCR Grant] | | |
| IntraFund Transfer from Prob. Dept. | 43,000 | |
| Amend # 3 | | |
| MHSA-Consultant Services | 175,000 | |
| Amend # 4 Board approved 12-4-07 | | |
| SAMHSA-Veterans Project | 296,790 | |
| **Board Approved Revised TCA** | **$ 1,986,658** | |
| Amend # 5 | | |
| MHSA-FFT Training SA 8 | 47,000 | |
| Amend # 6 (MIOCR Grant) | 101,750 | |
| Amend # 7 | | |
| Add SAMHSA Co-Occurring Joint Action Council | 20,000 | |
| Amend # 8 | | |
| Add MHSA funding | 228,500 | |
| Amend # 9 Add MHSA Agreement Language only | N/A | |
| **Amend # 10 Board approval Required Add $494,800 to FY 08-09** | | |
| Enhanced SFC Intensive In-Home MHS | | |
| MHSA | | 247,400 |
| DCFS | | 247,400 |
| **Total TCA** | **$ 2,383,908** | **$ 864,800** |

## CALIFORNIA INSTITUTE FOR MENTAL HEALTH (CIMH)

### Exhibit B-10
### Fee Schedule

The California Institute for Mental Health (CIMH) shall submit monthly invoices for actual costs incurred for services provided under the Statement of Work. CIMH shall retain all relevant supporting documents and make them available to DMH at any time for audit purposes. Invoices shall be specific as to the type of services provided and shall be submitted to:

1. CalWORKs

County of Los Angeles – Department of Mental Health
550 S. Vermont Ave., 11th Floor
Los Angeles, CA 90020
Telephone: (213) 738-2819
ATTN: Dolorese Daniel, District Chief, CalWORKs

2. SAMHSA Veterans Project

County of Los Angeles – Department of Mental Health
550 S. Vermont Ave., 11th Floor
Los Angeles, CA 90020
Telephone: (213) 738-2866
ATTN: Debbie Innes-Gomberg, Deputy Director

3. Children's System of Care

County of Los Angeles – Department of Mental Health
550 S. Vermont Ave., 4th Floor
Los Angeles, CA 90020
Telephone: (213) 351-7797
ATTN: Olivia Celis, Deputy Director

4. MHSA

County of Los Angeles – Department of Mental Health
550 S. Vermont Ave., 12th Floor
Los Angeles, CA 90020
Telephone: (213) 738-4105
ATTN: Angel Baker, Administrative Manager

5. Intensive In-Home MHS

County of Los Angeles – Department of Mental Health
550 S. Vermont Ave., 4th Floor
Los Angeles, CA 90020
Telephone: (213) 351-7797
ATTN: Olivia Celis, Deputy Director