County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

October 7, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

ACCEPT A GRANT AWARD FROM THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES FOR THE 2008 PAUL COVERDELL FORENSIC SCIENCES IMPROVEMENT PROGRAM (ALL DISTRICTS) (3 VOTES)

SUBJECT

Execute the attached Certification of Assurance of Compliance (Attachment I) to authorize the Sheriff to accept a grant award in the amount of $159,343 from the Governor's Office of Emergency Services (OES) for the Fiscal Year (FY) 2008-09 Paul Coverdell Forensic Sciences Improvement Program. This is an ongoing program in its fourth year of funding.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Request the Chair of the Board of Supervisors to sign and affix a wet signature to the Certification of Assurance of Compliance, as required by OES, as part of the application process.

2. Execute Attachment I, whereby your Board:

   - Authorizes the Sheriff to accept the Paul Coverdell Forensic Sciences Improvement Program grant award from OES, for FY 2008-09, in the total amount of $159,343 with no matching funds.

   - Authorizes the Sheriff, or his designee, to execute the grant award and all future amendments, modifications, extensions, and other grant documents if necessary.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

OES received funding for the Paul Coverdell Forensic Sciences Program for the FY 2008-09 Budget. The funding shall be utilized by the Los Angeles County Sheriff's Department (Department) to secure continued education and training programs for the Department's full-time forensic scientists.

In complying with the objective of this funding opportunity, the allocation will be used to send members of the Department's forensic staff to educational and training seminars designed to improve the quality, timeliness, and credibility of Departmental investigations and evidence examinations. The funding will help forensic scientists to prevent and reduce backlog of forensic cases and improve the turn around time for case analysis.

As an American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB), the Department's Scientific Services Bureau (SSB) strives to maintain compliance with all standards and criteria. The purpose of required training is to improve the accuracy, increase productivity, and enable staff to assume greater responsibility within their respective assignments. In an effort to maintain the standard of continuing education for all staff, it is necessary to provide a wide variety of specialized training opportunities.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County of Los Angeles' Strategic Plan. Specifically, the Department will realize the achievement of Goal 1, Workforce Excellence, as well as Goal 2, Organizational Effectiveness. Grant funds will be directed toward the continuing education and training of the Department's forensic scientists. Not only will they be provided with valuable professional skills and techniques, but the Department will benefit from a more efficient and effective forensic program.

FISCAL IMPACT/FINANCING

The term of the 2008 Forensic Science program is for a period of 12 months, from October 1, 2008, to September 30, 2009.

The FY 2008-09 fourth year of funding in the amount of $159,343 for education and training is offset by State funds with no local match.

Funding for this program has been included in the Department's operational budget for FY 2008-09.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under the requirements of the OES, the applicant must complete a Certification of Assurance of Compliance form, signed by the Governing Body, that includes details regarding Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, and Proof of Authority from a City Council/Governing Board. The applicant is required to submit the necessary assurances before finalization of the grant award agreement.

This Board Letter has been reviewed by and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on the Department's current services and/or projects.

CONCLUSION

Upon your Board approval, please instruct the Executive Office to return two (2) copies of the adopted Board Letter and one (1) signed copy of the Certification of Assurance of Compliance (Attachment I) to the Sheriff's Department, Grants Unit.

Sincerely,

Lee Baca

LEROY D. BACA
SHERIFF

Reset Form

Print Form

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca, Sheriff hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Los Angeles

IMPLEMENTING AGENCY: Sheriff

PROJECT TITLE: Paul Coverdell Forensic Sciences Improvement Grant Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Darrell B. Bolin

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, California 91754

Phone: (323) 526-5612

Email: dbbolin@lasd.org

II. Drug-Free Workplace Act of 1990 – *(Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

III. California Environmental Quality Act (CEQA) – *(Recipient Handbook, Section 2153)*

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.)* requires all OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEAQ requirements.

IV. Lobbying – (*Recipient Handbook Section 2154)*

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – *(Recipient Handbook Section 2155)*

(This applies to federally funded grants only.)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Eligibility Requirement Certification (pursuant to the Justice for All Act of 2004, Pub.L.No.108-405, § 311(b) (codified at 42 U.S.C. §3797k).

Coverdell grant recipients must certify with respect to any forensic laboratory system receiving any portion of the grant that a government entity exists and an appropriate written process is in place to conduct independent external investigations into allegations of serious negligence or misconduct by employees or contractors substantially affecting the integrity of forensic results.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Leroy D. Baca

Authorized Official's Name: Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: 09-25-08

Federal Employer ID Number: 95-6000927

Executed in the City/County of: County of Los Angeles

AUTHORIZED BY: *(not applicable to State agencies)*

- City/County Financial Officer or
- City/County Manager or
- Governing Board Chair

Signature: Yvonne B Burke

Name: Yvonne B. Burke

Title: Chair of the Board of Supervisor

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY _____ Deputy

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department: Sheriff's Department

Grant Project Title and Description:

The Department will use the grant funds to continue to support the ongoing Coverdell National Forensic Sciences Improvement Act (NFSIA) grant program, utilized to secure continued education and training programs for the Department's full-time forensic scientists in the Scientific Services Bureau (SSB).

Funding Agency	**Program** (Fed. Grant # /State Bill or Code #)	**Grant Acceptance Deadline**
California Governor's Office of Emergency Services (OES)		September 5, 2008

Total Amount of Grant Funding: $159,343 **County Match:** $0
Grant Period: 12-Months **Begin Date:** October 1, 2008 **End Date:** September 30, 2009
Number of Personnel Hired Under This Grant: 0 **Full Time:** 0 **Part Time:** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes	No	X
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	No	X
Is the County obligated to continue this program after the grant expires?	Yes	No	X
If the County is not obligated to continue this program after the grant expires, the Department will:			
a). Absorb the program cost without reducing other services	Yes	No	X
b). Identify other revenue sources	Yes	No	X
(Describe)_____			
c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	No	X

Impact of additional personnel on existing space: None

Other requirements not mentioned above: None

Department Head Signature Lee Baca **Date** 9/25/08