To enrich lives through effective and caring service

Los Angeles County
Department of Beaches & Harbors
Caring for Your Coast

Santos H. Kreimann
Acting Director

Kerry Silverstrom
Chief Deputy

September 2, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AMENDMENT 1 TO CONTRACTS 74787, 74788, AND 74789 FOR URBAN PLANNING AND DESIGN CONSULTING SERVICES (THIRD AND FOURTH DISTRICTS) (3 VOTES)

SUBJECT

This action is to authorize a $250,000 increase in the Department of Beaches and Harbors' urban planning and design consulting services contracts.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed action is not subject to the California Environmental Quality Act (CEQA), as it does not meet the definition of a "Project" under Section 15378 of the CEQA Guidelines.

2. Approve and authorize the Chair to execute the attached Amendment 1 for three Department of Beaches and Harbors contracts for urban planning and design consulting services with Gruen Associates, Johnson Fain, and RRM Design Group, which will increase by $250,000 the cumulative maximum annual contract amount for these previously approved contracts.

13837 Fiji Way • Marina del Rey • CA 90292 • 310.305.9503 • fax 310.821.6345 • internet: http://marinadelrey.lacounty.gov

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The proposed Amendment 1 to Department of Beaches and Harbors (Department) Contract Nos. 74787 with Gruen Associates, 74788 with Johnson Fain, and 74789 with RRM Design Group provides for a $250,000 increase in the current annual aggregate County cost contract limit.

Contract Nos. 74787, 74788, and 74789 were approved by your Board on March 23, 2004 for three years with two additional option years; they are currently in the final option year and set to expire in March 2009. These contracts are for urban planning and design consulting services pertaining to Marina del Rey and County operated beaches. The Department has determined a need for additional consulting services in several areas, including the completion of Marina del Rey design guidelines; the continuation of various open space design and master planning efforts within Marina del Rey, including the Marina Beach and Burton Chace Park Master Plans; and the development of a concept design of the replacement Department Administration Building and associated parking structure. The $250,000 annual increase in the aggregate County cost limit will support these additional tasks in this final option extension year.

The Department has retained consultants and benefited from urban planning and design consulting services for years. To continue to ensure that development plans for Marina del Rey properties meet appropriate community standards and are properly integrated with infrastructure and new development, it is essential that not only the Department, but also the Marina del Rey Design Control Board and the Small Craft Harbor Commission be advised by knowledgeable consultants.

Implementation of Strategic Plan Goals

The urban planning and design consulting services provided by the three consulting contracts promote and further the Board-approved Strategic Plan Goals of Service Excellence (Goal 1), enabling the Department to immediately respond to a need for specialized urban planning and design services, and Fiscal Responsibility (Goal 4), by providing as-needed professional services using established approved contractors and averting prolonged contracting processes.

FISCAL IMPACT/FINANCING

The additional $250,000 will increase the County-funded aggregate total compensation for the three urban planning and design consulting services from $240,000 to an amount not to exceed $490,000 cumulatively in this last contract year. This amount may be supplemented to the extent a lessee is obligated to reimburse the County for a consultant's fees and expenses pursuant to the Process for Managing Marina del Rey Leasehold Extension Proposals, as approved by your Board on March 21, 1995.

Operating Budget Impact

The Department will fund the additional $250,000 for the three urban planning and design consulting contracts from the Marina Accumulative Capital Outlay (ACO) Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under the terms of Amendment 1 for each of the contracts, the terms, specifications and conditions of each will remain the same except for the increase in the annual aggregate County-funded compensation.

Amendment 1 for each of the three contracts has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of Amendment 1 for each of three urban planning and design consulting service contracts will provide the resources for additional consultant services.

CONCLUSION

Instruct the Executive Officer to send two executed copies of each amendment to the Department of Beaches and Harbors, as well as one approved copy of this Board letter.

Respectfully submitted,

SANTOS H. KREIMANN
Acting Director

SHK:NT

Attachments (3)

c: Chief Executive Office
County Counsel

AMENDMENT 1 TO CONTRACT NO. 74787

THIS AMENDMENT is made and entered into as of this 2ND day of September 2008.

WHEREAS, Contract No. 74787 was entered into between the County of Los Angeles and Gruen Associates ("Contractor") on March 23, 2004 to furnish urban planning and design consultant services pertaining to Marina del Rey and County owned/operated beaches (the "Contract"); and

WHEREAS, Contract Section 3.24.1 provides that "...modifications of this Contract shall be in writing and shall be executed by the parties and approved by the Board in the same manner as the Contract;" and

WHEREAS, the County needs to, among other things, complete the master plans for expanding and redeveloping Burton Chace Park and refurbishing Marina Beach, complete the Marina del Rey Design Guidelines, and develop conceptual plans for the new Department of Beaches and Harbors Administration Building; and

WHEREAS, these services are anticipated to cost up to an additional $250,000 in increased aggregate annual cost during this last Contract year for all three Urban Planning and Design Consulting Contracts.

NOW, THEREFORE, it is mutually agreed as follows:

The Contract shall be amended by:

1. Amend Section 1.4.1 of the Contract by deleting it in its entirety and replacing it with the following:

   1.4.1 Contract Sum. The net amount the County shall expend from its own funds during any Contract year for urban planning and design consulting services among all Contractors shall not exceed $490,000, which sum is also the maximum amount of County funds available under the Contract. The Contractor understands and agrees that the County has engaged other such contractors and that the County's obligations and payments to these contractors may in a given Contract Year reduce the portion of the Contract Sum of $490,000 that may be available to the Contractor.

74787 Supplement No. 1

In addition, the County may at its discretion expend any portion, all or none of that amount. However, aggregate annual payments for urban planning and design consulting services may exceed the aforementioned $490,000 to the extent that a lessee or other third party is obligated to reimburse the County for urban planning and design consultant services rendered by the County's consultants.

2. All other terms and conditions contained in said Contract shall remain in full force and effect and are hereby reaffirmed.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Gruen Associates

By:_____

COUNTY OF LOS ANGELES

By:_____
Chair, Board of Supervisors

ATTEST:

Sachi A. Hamai
Executive Officer-Clerk of
The Board of Supervisors

By:_____
Deputy

I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By_____
Deputy

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By:_____
Deputy

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

30 SEP 02 2008

SACHI A. HAMAI
EXECUTIVE OFFICER

74787

Supplement No. 17

AMENDMENT 1 TO CONTRACT NO. 74788

THIS AMENDMENT is made and entered into as of this 2ND day of SEPTEMBER, 2008.

WHEREAS, Contract No. 74788 was entered into between the County of Los Angeles and Johnson Fain ("Contractor") on March 23, 2004 to furnish urban planning and design consultant services pertaining to Marina del Rey and County owned/operated beaches (the "Contract"); and

WHEREAS, Contract Section 3.24.1 provides that "...modifications of this Contract shall be in writing and shall be executed by the parties and approved by the Board in the same manner as the Contract;" and

WHEREAS, the County needs to, among other things, complete the master plans for expanding and redeveloping Burton Chace Park and refurbishing Marina Beach, complete the Marina del Rey Design Guidelines, and develop conceptual plans for the new Department of Beaches and Harbors Administration Building; and

WHEREAS, these services are anticipated to cost up to an additional $250,000 in increased aggregate annual cost during this last Contract year for all three Urban Planning and Design Consulting Contracts.

NOW, THEREFORE, it is mutually agreed as follows:

The Contract shall be amended by:

1. Amend Section 1.4.1 of the Contract by deleting it in its entirety and replacing it with the following:

   1.4.1 Contract Sum. The net amount the County shall expend from its own funds during any Contract year for urban planning and design consulting services among all Contractors shall not exceed $490,000, which sum is also the maximum amount of County funds available under the Contract. The Contractor understands and agrees that the County has engaged other such contractors and that the County's obligations and payments to these contractors may in a given Contract Year reduce the portion of the Contract Sum of $490,000 that may be available to the Contractor.

74788

Supplement No. 1

In addition, the County may at its discretion expend any portion, all or none of that amount. However, aggregate annual payments for urban planning and design consulting services may exceed the aforementioned $490,000 to the extent that a lessee or other third party is obligated to reimburse the County for urban planning and design consultant services rendered by the County's consultants.

2. All other terms and conditions contained in said Contract shall remain in full force and effect and are hereby reaffirmed.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Johnson Fain

By: _____

COUNTY OF LOS ANGELES

By: _____
Chair, Board of Supervisors

ATTEST:

Sachi A. Hamai
Executive Officer-Clerk of
The Board of Supervisors

By: _____
Deputy

I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By _____
Deputy

74788

Supplement No. 1

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By: _____
Deputy

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

30 SEP 02 2008

SACHI A. HAMAI
EXECUTIVE OFFICER

AMENDMENT 1 TO CONTRACT NO. 74789

THIS AMENDMENT is made and entered into as of this 2nd day of September 2008.

WHEREAS, Contract No. 74789 was entered into between the County of Los Angeles and RRM Design ("Contractor") on March 23, 2004 to furnish urban planning and design consultant services pertaining to Marina del Rey and County owned/operated beaches (the "Contract"); and

WHEREAS, Contract Section 3.24.1 provides that "...modifications of this Contract shall be in writing and shall be executed by the parties and approved by the Board in the same manner as the Contract;" and

WHEREAS, the County needs to, among other things, complete the master plans for expanding and redeveloping Burton Chace Park and refurbishing Marina Beach, complete the Marina del Rey Design Guidelines, and develop conceptual plans for the new Department of Beaches and Harbors Administration Building; and

WHEREAS, these services are anticipated to cost up to an additional $250,000 in increased aggregate annual cost during this last Contract year for all three Urban Planning and Design Consulting Contracts.

NOW, THEREFORE, it is mutually agreed as follows:

The Contract shall be amended by:

1. Amend Section 1.4.1 of the Contract by deleting it in its entirety and replacing it with the following:

   1.4.1 Contract Sum. The net amount the County shall expend from its own funds during any Contract year for urban planning and design consulting services among all Contractors shall not exceed $490,000, which sum is also the maximum amount of County funds available under the Contract. The Contractor understands and agrees that the County has engaged other such contractors and that the County's obligations and payments to these contractors may in a given Contract Year reduce the portion of the Contract Sum of $490,000 that may be available to the Contractor.

74789

Supplement No. 1

In addition, the County may at its discretion expend any portion, all or none of that amount. However, aggregate annual payments for urban planning and design consulting services may exceed the aforementioned $490,000 to the extent that a lessee or other third party is obligated to reimburse the County for urban planning and design consultant services rendered by the County's consultants.

2. All other terms and conditions contained in said Contract shall remain in full force and effect and are hereby reaffirmed.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

RRM Design

By: _____
ERIK A JUSTESEN, CEO

COUNTY OF LOS ANGELES

By: _____
Chair, Board of Supervisors

ATTEST:

Sachi A. Hamai
Executive Officer-Clerk of
The Board of Supervisors

By: _____
Deputy

I hereby certify that pursuant to Section 25103 of the Government Code, delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By _____
Deputy

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By: _____
Deputy

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

30 SEP 02 2008

SACHI A. HAMAI
EXECUTIVE OFFICER

24789

Supplement No. 1