County of Los Angeles
CHIEF EXECUTIVE OFFICE
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LOS ANGELES, CALIFORNIA 90012
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WILLIAM T FUJIOKA
Chief Executive Officer

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Fifth District

August 12, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF BEACHES AND HARBORS: ACCEPTANCE OF GRANT FUNDS FROM THE METROPOLITAN WATER DISTRICT FOR THE WATER FIXTURE REPLACEMENT PROGRAM (SUPERVISORIAL DISTRICTS 3 AND 4) (4 VOTES)

SUBJECT

This action is to accept grant funds from the Metropolitan Water District, Public Sector Incentive Program, for the Department of Beaches and Harbors' water fixture replacement program.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed action is not subject to the California Environmental Quality Act as it is categorically exempt under Section 15303 of the State of California Code of Regulations and pursuant to classes 1 and 2 of the County's Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

2. Authorize the acceptance of grant funding totaling $62,202.57 from the Metropolitan Water District for the Department's water fixture replacement program under the Public Sector Incentive Program.

3. Approve an appropriation adjustment in the amount of $62,000.00 to increase appropriation and revenue in the FY 2008-09 Adopted Budget to account for the grant funds.

4. Authorize the Acting Director of the Department of Beaches and Harbors, or his designee, to sign all necessary documents to obtain and accept the grant for the purpose of funding the water fixture replacement program and to act as lead agent for the County when conducting business with the Metropolitan Water District on any and all matters related to the grant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommendations will enable the Department of Beaches and Harbors (Department) to accept a grant from the Metropolitan Water District (MWD) to fully fund the water fixture replacement of 71 flushing urinals with water-free urinals at various Department facilities.

It is estimated that a flushing urinal uses approximately 40,000 gallons of water annually. Replacement of 71 flushing urinals with water-free urinals would conserve approximately 2.8 million gallons of water annually, both saving the County the cost of the water and conserving a natural resource. This action is in direct support of your Board's Energy and Environmental Policy No. 3.045, by purchasing a product that conserves natural resources.

The MWD has recently made available, on a first come first served basis, $15 million to eligible public agencies located within the MWD for replacement of various water using devices with low flow or water-free devices. The MWD will accept grant applications, which also serve as the grant agreement, until all the funding is expended. Therefore, it is imperative that the application/agreement be filed as soon as possible.

Implementation of Strategic Plan Goals

Actively seeking grant funding is consistent with the County's Strategic Plan Goal of Fiscal Responsibility (Goal 4) to reduce the County's costs and to conserve costly natural resources.

FISCAL IMPACT/FINANCING

The project cost for the replacement of urinals will be determined upon the receipt of bids. However, it is expected that the grant amount of $62,202.57 will fully pay for the replacement of the units with no increase in net County cost. Annual cost savings from reduced water usage is estimated to be approximately $14,200. The attached appropriation adjustment reflects the acceptance of the grant funds.

Operating Budget Impact

Upon approval of the appropriation adjustment, an increase of $62,000.00 will be reflected in the services and supplies Beach budget unit of the Department's FY 2008-09 Adopted Budget. This appropriation increase is fully offset by an increase in Beach "State-Other" revenue line item.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Your Board's approval is required to allow the Acting Director of the Department to sign the grant application/agreement with the MWD and to receive grant funding. Upon receipt of the signed application/agreement, the MWD will issue a check to the Department for the amount requested in the application. The Department is responsible for purchasing and installing the units within 90 days from the receipt of the check.

All documents required for the acceptance of the requested grant will be subject to prior approval by County Counsel.

ENVIRONMENTAL DOCUMENTATION

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15303 of Title 14 of the California Code of Regulations, and pursuant to classes 1 and 2 of the County's Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

The urinals will be purchased through a Purchase Order issued by the Internal Services Department after a competitive bidding process. The bid opportunity will be posted on the County's Bid Web page, the Department's Internet site and will be advertised in various newspapers.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The acceptance of the grant and the execution of the project will have no negative effect on the Department's current projects.

CONCLUSION

Authorize the Executive Officer of the Board to send three approved copies of this letter to the Department of Beaches and Harbors.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Office

WTF:LTS:SHK
SDP:sdp

Attachment

c: County Counsel
Department of Beaches and Harbors

PINK

76R 352M 11/83

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. M055

DEPARTMENT OF **BEACHES AND HARBORS**

JULY 22 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09

4 - VOTES

SOURCES	USES
Beaches and Harbors - Beach Beach State -Other Revenue A01-BH-27500-27510-88-8831	Beaches and Harbors - Beach Services and Supplies A01-BH-27500-27510-2000
$62,000	$62,000
REVENUE INCREASE	APPROPRIATION INCREASE

JUSTIFICATION

Reflects a $62,000 increase in appropriation in the Department's services and supplies Beach budget to fund the replacement of various water using devices with low flow or water-free devices. This appropriation increase is fully offset by an increase in Beach state-other revenue by accepting grant funding from the Metropolitan Water District, Public Sector Incentive Program.

Adriana Zarate-Lee

Adriana Zarate-Lee, Head, Mgmt Services

ADOPTED BOARD OF SUPERVISORS COUNTY OF LOS ANGELES

CHIEF ADMINISTRATIVE OFFICER'S REPORT

27 AUG 12 2008

Sachi A. Hamai

SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR -- ACTION

✓ RECOMMENDATION

AUDITOR-CONTROLLER BY Karen Shikuma

NO. 011 July 25 20 08

APPROVED AS REQUESTED AS REVISED

July 30 20 08 Resig for BK

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 20

BY

DEPUTY COUNTY CLERK

#27 AUG 12 2008 SEND 6 COPIES TO THE AUDITOR-CONTROLLER