



County of Los Angeles
CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

June 17, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SHERIFF'S DEPARTMENT:
EMERGENCY VEHICLE OPERATION CENTER TRAINING CENTER
ESTABLISH CAPITAL PROJECT
CAPITAL PROJECT NO. 87024
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

Approve improvements to the Sheriff's Emergency Vehicle Operations Center training facility at the Fairplex in Pomona, including the replacement and relocation of the practice skid recovery area, refurbishment of the driver's training track, and installation of a modular office/classroom building.

JOINT RECOMMENDATION WITH THE SHERIFF THAT YOUR BOARD:

1. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) for the reasons stated in this letter and in the project record.
2. Approve the establishment of the Sheriff's Emergency Vehicle Operations Center (EVOC) Training Center Improvement Capital Project No. 87024, which provides enhancements to the track, and installation of a modular building for permanent office and classroom space.
3. Approve the project budget of \$1,000,000 for improvements to the Sheriff's EVOC Training Center.

Board of Supervisors
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Fifth District

4. Authorize the Los Angeles County Sheriff's Department to implement the project in collaboration with the Los Angeles County Fair Association.
5. Direct the Chief Executive Officer, with the assistance of County Counsel, to negotiate and execute an agreement with the Los Angeles County Fair Association that ensures that the Fair Association will not disturb or otherwise impair the proposed improvements.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Sheriff's Department (Department) to implement necessary improvements to the Department's EVOC Training Center located at the Fairplex in Pomona to continue to provide driver's training to Sheriff personnel.

The Department is legally mandated by the State pursuant to Section 832 of the Penal Code to provide vehicle operation training to law enforcement personnel. The training takes place at the 135-acre training site within the main parking lot at the Fairplex. The vehicle operations training provided by the EVOC is a critical component of the training for all new recruits and necessary for maintaining the skills of current Sheriff personnel. The EVOC is also a vital training component set forth in the Police Officer Standards and Training (POST) guidelines.

In 1986, the County entered into a 56-year ground lease and operating agreement with the Fair Association to operate and maintain the fairgrounds for purposes of Fair operations and other public venues. The lease agreement states that the Fair Association shall provide use of a portion of the fairgrounds for automobile driver training, riot control, and motorcycle training. An amendment to this lease was approved by your Board and executed on September 30, 2003, to provide a mechanism for the Fair Association to be paid for routine maintenance and repair work as requested by the Department not to exceed \$55,000 annually. However, the required improvements outlined in the scope of work below are outside the current lease agreement authority.

There is a need to correct specific conditions at the track and provide for uninterrupted EVOC operations during Fair Association related events at the Fairplex. A Championship Off Road Racing (CORR) program has established an arena at the Fairplex, which has removed a portion of the Department's driver's training track and practice skid pad. This event is to be a long-term disturbance to the training track. Annually, the Sheriff's EVOC administration is displaced from the current location in the Fairplex building during the Los Angeles County Fair (Fair). In order to avoid closure of

the track and disruption of Sheriff administrative services, the following improvements are proposed:

- A new skid pad will be constructed to fulfill the requirements necessary for the training course in a new location unaffected by the long-term event.
- A portion of the track will be repaved to recapture a route around the currently existing long term event at the Fairplex.
- A new portion of track will be added to allow a new route to optimize use of the track during the same event.
- A modular building will be located at the Fairplex, which will not require evacuation during the annual Fair.

These improvements will be completed in collaboration with the Fair Association to ensure the work meets their site requirements.

The recommended agreement between the County and the Fair Association is to ensure that the Fair Association and/or its sponsored events do not disturb, disrupt, or impair the EVOC improvements. Approval of the recommended actions will authorize the Chief Executive Officer, with the assistance of County Counsel, to negotiate and execute such an agreement with the Fair Association.

Implementation of Strategic Plan Goals

The recommended actions support the County's Strategic Goals of Service Excellence (Goal 1), Organizational Effectiveness (Goal 3), and Fiscal Responsibility (Goal 4) by providing quality roadway improvements and facilities dedicated for specialized training, the Department can improve its services, save vehicle repair costs, and prevent injuries to employees.

FISCAL IMPACT/FINANCING

The total project cost estimate is \$1,000,000, which includes plans and specifications, construction services, jurisdictional review, Civic Art Fee of one percent, and County services.

The project is funded by the Department Operating Budget savings from Fiscal Year 2007-08 under Fixed Assets-Equipment. Appropriation for this project is included in the

Chief Executive Officers' Final Change recommendations for the Fiscal Year 2008-09 Capital Projects/Refurbishments Budget under Capital Project No. 87024.

The proposed project schedule and project budget summary are within Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Standard agreements, in the form previously approved by County Counsel will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

As required by your Board, the proposed project budget includes one percent of the estimated design and construction costs to be allocated to the Civic Art Special Fund according to your Board's Civic Art Policy adopted on December 7, 2004. The Civic Art fee is identified in the project budget summary and will be transferred to the Civic Art Special Fund in a forthcoming Board action.

ENVIRONMENTAL DOCUMENTATION

The project is categorically exempt as specified in CEQA Guidelines section 15301(c) and 15303(c) and Class 1(r) and (x) of the revised Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987 as it consists of restoration of existing roadways and small structures.

CONTRACTING PROCESS

In an effort to provide efficient and timely improvements with this project, the Department will work with the Fair Association's list of contractors who are familiar with the existing site conditions at the Fairplex.

IMPACT ON CURRENT SERVICES

The approval of these actions will allow the Department to continue to provide emergency vehicle operations training at the current service level. Without these proposed improvements, the reduced training may result in injury to Department's employees and/or damage to vehicles.

Honorable Board of Supervisors
June 17, 2008
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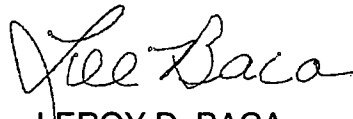
CONCLUSION

Please return one adopted, stamped copy of this letter to the Sheriff's Department, Facilities Planning Bureau, and one to the Chief Executive Office, Capital Projects Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer



LEROY D. BACA
Sheriff

WTF:LDB:DL
JSE:DJT:TJ:zu

Attachment

c: Auditor-Controller
County Counsel
Los Angeles County Fair Association

ATTACHMENT A

**SHERIFF'S DEPARTMENT:
EMERGENCY VEHICLE OPERATION CENTER (EVOC) TRAINING CENTER
ESTABLISH CAPITAL PROJECT
CAPITAL PROJECT NO. 87024
(FIRST DISTRICT) (3 VOTES)**

I. Project Schedule

Project Activity	Scheduled Completion Date
Programming	06/13/2008
Design	07/08/2008
Bid Award	08/13/2008
Construction (start)	06/16/2008
Substantial Completion	09/11/2008
Project Acceptance	10/23/2008

II. Project Budget Summary

Budget Category	Proposed Project Budget
Land Acquisition	\$ 0
Construction	\$ 872,000
Civic Art Fee *	\$ 9,000
Plans and Specifications	\$ 53,000
Consultant Services	\$ 9,000
Jurisdictional Review and Plan Check	\$ 9,000
County Services	\$ 48,000
Total	\$1,000,000

* The civic art fee was calculated by taking 1% of the base design and estimated construction costs. Figures have been rounded for budgetary purposes.