



County of Los Angeles
CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

May 13, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

Dear Supervisors:

**DEPARTMENT OF CONSUMER AFFAIRS: APPROVE
AMENDMENT NO. 2 TO AGREEMENT NO. 75839
WITH NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY
TO MANAGE AND OPERATE
THE SELF-HELP LEGAL ACCESS CENTERS (SHLACs)
(SUPERVISORIAL DISTRICTS 1, 2, 3, 4 and 5)
(3 VOTES)**

SUBJECT

Proposed Amendment No. 2 to Agreement 75839 will amend the Agreement to provide additional funding for the Self-Help Legal Access Centers in Pomona, Antelope Valley, Long Beach, Torrance, Inglewood, and Compton for contract years 2007-08 and 2008-09; decrease Fourth District discretionary funds for the Long Beach and Torrance Centers; and allocate Fourth District funds for remodel costs at the Torrance Center. The three year contract sum will increase from \$5,067,933 to \$5,606,835. Proposed Amendment No. 2 will also add Section 5.6 entitled "Administrative Expenses" and Section 6.3 entitled "Dispute Resolution" to the Contract and modify Section 8.39.5 of the Contract. In addition, proposed Amendment No. 2 will modify record retention requirements for the Self-Help Legal Access Centers.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Chair to sign Amendment No. 2 to Agreement No. 75839 with Neighborhood Legal Services of Los Angeles County to operate and manage the Self-Help Legal Access Centers. The proposed Amendment No. 2:

- Provides an additional \$151,848 in funding for contract year 2007-08 and \$500,689 for contract year 2008-09 for the Self-Help Legal Access Centers in Pomona, Antelope Valley, Long Beach, Torrance, Inglewood, and Compton;
- Expands the Contract to include the Self-Help Legal Access Center that is currently operating at the Compton courthouse;
- Decreases discretionary funding for the Long Beach and Torrance Self-Help Legal Access Centers by \$17,135 for contract year 2007-08 and \$56,500 for contract year 2008-09 at the request of the Fourth District;
- Allocates \$40,000 from Fourth District funds for remodel costs at the Torrance Self-Help Legal Access Center;
- Increases the three year contract sum with Neighborhood Legal Services to \$5,606,835;
- Adds Section 5.6 entitled "Administrative Expenses" to the Contract;
- Adds Section 6.3 entitled "Dispute Resolution" to the Contract;
- Modifies Section 8.39.5 of the Contract to specify the County's right to approve Contractor and Subcontractor personnel and time period for their replacement; and
- Modifies the Contract Statement of Work to amend Self-Help Legal Access Center record retention requirements.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

During Budget Deliberations on June 18, 2007, Supervisor Burke requested the Chief Executive Office to report back on the allocation of funds countywide to expand the Self-Help Legal Access Centers (SHLACs) into other courthouses and the centers having to report to one agency.

On September 25, 2007, your Board approved the recommendation of the Chief Executive Office to increase annual funding for the SHLAC program by \$500,689 and to operate the centers under one Contract administered by the Department of Consumer Affairs (Department). Funding will increase by \$151,848 for contract year 2007-08, calculated as a daily pro-rata share of \$500,689 based on one hundred eleven days remaining in contract year 2007-08, and \$500,689 for contract year

2008-09. The increase is allocated to Supervisorial Districts 1, 2, 4, and 5. Funding for the Third District will remain unchanged. Approval of the proposed Amendment No. 2 will allow the Department to appropriate the funds to the SHLACs in Pomona, Inglewood, Antelope Valley, Long Beach, and Torrance and expand the Contract to include the existing SHLAC operating at the Compton courthouse. The increase will establish equal annual general funding of \$313,000 for SHLACs in each of the five Supervisorial Districts.

Annual funding for SHLACs in each of the Supervisorial Districts is allocated as follows:

| Supervisorial Districts | Increase in Annual General Funds | Annual General Funds | Annual Discretionary Funds | Total Annual Funds |
|--------------------------------|---|-----------------------------|-----------------------------------|---------------------------|
| First District | \$ 73,000 | \$ 313,000 | - | \$ 313,000 |
| Second District | \$ 191,000 | \$ 313,000 | - | \$ 313,000 |
| Third District | - | \$ 313,000 | \$ 350,000 | \$ 663,000 |
| Fourth District | \$ 113,000 | \$ 313,000 | \$ 193,500 | \$ 506,500 |
| Fifth District | \$ 123,689 | \$ 313,000 | - | \$ 313,000 |

In addition, approval of the proposed Amendment No. 2 will decrease Fourth District discretionary funding for the SHLACs in Long Beach and Torrance by \$17,135 for contract year 2007-08 and \$56,500 for contract year 2008-09 at the request of the Fourth District. In addition, \$40,000 available from Fourth District unspent funds in contract year 2006-07 will be allocated to pay for remodel costs at the Torrance SHLAC.

The total contract sum for the Contract will increase from \$5,067,933 to \$5,606,835 calculated as follows:

| | |
|--|---------------------|
| Current Total Contract Sum | \$ 5,067,933 |
| Increase in Annual Funding: Contract Year 2007-08 (Calculated as $(\$500,689/366) \times 111$) | \$ 151,848 |
| Increase in Annual Funding: Contract Year 2008-09 | \$ 500,689 |
| Decrease in Fourth District Discretionary Funds: Contract Year 2007-08 (Calculated as $(\$56,500/366) \times 111$) | (\$ 17,135) |
| Decrease in Fourth District Discretionary Funds: Contract Year 2008-09 | (\$ 56,500) |
| Allocate Fourth District Funds for Torrance SHLAC Remodel | (\$ 40,000) |
| TOTAL CONTRACT SUM | \$ 5,606,835 |

Approval of the proposed Amendment No. 2 will also:

- Add Section 5.6 entitled “Administrative Expenses” to the Contract permitting the Contractor to request reimbursement of 5 percent of monthly SHLAC expenditures as an administrative fee for administrating the contract. The administrative fee is for general administrative functions including accounting, budgeting, financial management, purchasing, procurement, payroll, personnel management, and oversight of program performance. The administrative charge will help maintain program quality and consistency among the nine SHLACs;
- Add Section 6.3 entitled “Dispute Resolution” to the Contract. Section 6.3 will give the County sole discretion to resolve disputes arising between Contractor and any of its Subcontractors regarding the Contractor’s obligations under the Contract, or the Subcontractor’s obligations under the subcontract, or disputes concerning program or personnel, which Contractor and Subcontractor are unable to resolve between themselves;
- Modify Section 8.39.5 of the Contract. Section 8.39.5 will be modified to specify the County’s right to approve Contractor and Subcontractor personnel and time period for their replacement; and
- Modify record retention requirements for SHLAC visitor intake forms and satisfaction surveys. The Contract Statement of Work will be modified to specify that completed paper intake forms and satisfaction surveys shall be maintained for one year and digital records of completed intake forms and satisfaction surveys shall be maintained for five years.

FISCAL IMPACT/FINANCING

Approval of proposed Amendment No. 2 will increase funding to \$313,000 annually for the following SHLACs: Pomona; Antelope Valley; Long Beach; and Inglewood and Compton.

Funding of \$313,000 annually for the Van Nuys SHLAC will continue.

Annual Board Discretionary funding of \$189,000 for the San Fernando SHLAC, \$161,000 for the Santa Monica SHLAC and \$193,500 for the Torrance SHLAC will continue.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Background

In October 2000, the SHLAC pilot project was initiated at a single location at the Van Nuys Courthouse and was later expanded to several locations throughout the County.

On August 8, 2006, your Board approved Agreement No. 75839 (Contract), authorizing Neighborhood Legal Services (NLS) to continue self-help assistance to unrepresented litigants at seven SHLACs at courthouses in Van Nuys, Pomona, Inglewood, Antelope Valley, Long Beach, San Fernando, and Santa Monica for a total contract sum of \$4,242,933 for a term of three (3) years effective September 1, 2006, with two (2) one-year renewal options exercised at the discretion of the Director.

On January 16, 2007, your Board approved Amendment No. 1 to the Contract to provide a SHLAC facility for unrepresented litigants at the Torrance Courthouse and increase services provided at the Long Beach Courthouse at a total Contract sum of \$5,067,933.

The contract requires an Amendment to be prepared and executed for any change which affects scope of work, term, contract sum, payments, or any term or condition included in the contract.

From the inception of the SHLAC program, NLS has operated and managed the SHLACs, providing assistance to people who go to court without an attorney. Each SHLAC is staffed with a trained lawyer, knowledgeable professionals, and volunteers who assist visitors with form preparation, service of process, and courtroom procedures. Services are provided concerning family law, landlord/tenant, name changes, and civil complaints. Since the inception of the SHLAC program more than 270,000 visitors have been served.

Implementation of Strategic Plan Goals

The recommended action supports Goal 1: Service Excellence, Strategy 2: Implement programs to improve the efficiency, quality, and responsiveness of services to all county residents.

The Honorable Board of Supervisors
May 13, 2008
Page 6

IMPACT ON CURRENT SERVICES (OR PROJECTS)

By amending the Contract the SHLACs will continue to provide services to the public which include, but are not limited to, assisting visitors with correctly completing required court forms, providing information concerning service of court papers on involved parties, and providing counseling on how to prepare and present their own case to a judge. Counseling and assistance is provided to visitors on civil law matters including, but not limited to, family law, landlord/tenant, name change, and guardianship.

CONCLUSION

Please return one adopted copy of this letter to the Department of Consumer Affairs, as well as two (2) signed copies of the Amendment No. 2.

Respectfully submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:LS
PHJ:TRB:KO

Attachment (1)

c: County Counsel

**AMENDMENT NO. 2
TO AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND
NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY
FOR
DEVELOPMENT AND MANAGEMENT OF
SELF-HELP LEGAL ACCESS CENTERS (SHLAC)**

AGREEMENT NO. 75839

This Amendment No. 2 to Agreement No. 75839 is made and entered into this 13th day of MAY, 2008 by and between the County of Los Angeles, hereinafter referred to as COUNTY, and Neighborhood Legal Services of Los Angeles County, hereinafter referred to as CONTRACTOR.

RECITALS

WHEREAS, on August 8, 2006, COUNTY and CONTRACTOR entered into Agreement No. 75839 (Agreement), whereby CONTRACTOR was to operate and staff the Self-Help Legal Access Centers (SHLACs) for unrepresented litigants in Los Angeles County; and

WHEREAS, Amendment No. 1 amended the Agreement to provide for expansion and enhancement of services at the existing SHLAC facility at the Superior Court of California, South District (Long Beach), add a new SHLAC facility at the Superior Court of California, Southwest District (Torrance), provide for additional funding for services at the existing SHLAC facility at the Superior Court of California, Northwest District (Van Nuys), and increase the total contract sum;

WHEREAS, COUNTY and CONTRACTOR desire to amend the Agreement to provide for additional funding for expansion and enhancement of services at the existing SHLAC facilities at the Superior Court of California, Southwest District (Inglewood), East District (Pomona), North District (Antelope Valley), South District (Long Beach) and Southwest District (Torrance); expand the Agreement to include the existing SHLAC at the South Central District (Compton); decrease Board discretionary funding of the SHLACs in Long Beach and Torrance; decrease the Torrance SHLAC budget to pay for remodel costs for the Torrance SHLAC facility; increase the total contract sum; add Subparagraph 5.6 entitled "Administrative Expenses" to the Agreement; add Subparagraph 6.3 entitled "Dispute Resolution" to the Agreement; amend Section 8.39.5 of the Agreement; and modify the Statement of Work No. 6, Intake Forms and Assessment, to change record retention requirements;

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties agree to amend the Agreement as follows:

1. **EXHIBIT A-1, STATEMENT OF WORK**, is deleted in its entirety and hereby replaced by Exhibit A-2, Statement of Work, which is attached hereto and incorporated herein by this reference.
2. **EXHIBIT B-1, TOTAL FIXED PRICE**, is deleted in its entirety and hereby replaced by Exhibit B-2, Total Fixed Price, which is attached hereto and incorporated herein by this reference.
3. **Paragraph 5.0, CONTRACT SUM**, is modified to include Subparagraph 5.6, Administrative Expenses, as follows:

"5.6 Administrative Expenses

Contractor may request reimbursement of administrative expenses.

5.6.1 Administrative expenses consist of the costs of performing general administrative functions and coordination of such functions.

5.6.2 Administrative functions include: accounting, budgeting, financial management, purchasing, procurement, payroll, personnel management, oversight and monitoring of financial and program performance.

5.6.3 Requests for reimbursement of administrative expenses shall not exceed 5% of monthly expenditures for performing the tasks and deliverables identified in Exhibit A – Statement of Work.

5.6.4 Requests for reimbursement of administrative expenses shall be submitted in accordance with Paragraph 5.5.

5.6.5 Reimbursements of administrative expenses are subject to County's final approval.

5.6.6 Reimbursements of administrative expenses shall not exceed the allocated amounts designated for each Center or the overall contract sum identified in Exhibit B – Total Fixed Price.

4. **Paragraph 6.0, ADMINISTRATION OF CONTRACT – COUNTY**, is modified to include Subparagraph 6.3, Dispute Resolution, as follows:

“6.3, Dispute Resolution

In the event of a dispute arising between Contractor and any of its Subcontractors regarding the Contractor's obligations under this Contract, or the Subcontractor's obligations under the subcontract, or disputes concerning program or personnel, which dispute Contractor and such Subcontractor are unable to resolve between themselves, the Contractor agrees to bring such dispute to the County's Project Director. The County's Project Director has the sole discretion to resolve such dispute and the Contractor and Subcontractor agree to abide by the decision of the County's Project Director. Contractor agrees that any decision by County's Project Director to resolve a dispute shall not require an amendment to this Contract to implement the decision.

Regardless of the existence of any such dispute, or of a pending decision to resolve a dispute by County's Project Director, Contractor will continue to comply with its obligations under this Contract and agrees to cause its Subcontractor to continue to comply with Contractor's obligations under this Contract delegated by Contractor to such Subcontractor."

5. **Section 8.39.5** is modified in its entirety to read as follows:

"8.39.5 The County's consent to subcontract shall not waive the County's right to prior and continuing approval of any and all personnel, or the time period for replacement of personnel, including Subcontractor employees providing services under this Contract. The Contractor is responsible to notify its Subcontractors of this County right."

6. Except as specifically provided for in this Amendment No. 2, all other terms and conditions of the Agreement shall remain in full force and effect.

AUTHORIZATION OF AMENDMENT NO. 2
TO AGREEMENT
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND
NEIGHBORHOOD LEGAL SERVICES OF LOS ANGELES COUNTY
AGREEMENT NO. 75839

IN WITNESS WHEREOF, the County of Los Angeles Board of Supervisors has caused this COUNTY Amendment to be subscribed by its Chairperson and the seal of said Board to be affixed and attested by the Executive Officer and Clerk thereof, and CONTRACTOR has caused this Agreement to be signed by its duly authorized officer, this 13th day of MAY, 2008.

COUNTY OF LOS ANGELES

By: *Yvonne B. Bunte*
Chair, Board of Supervisors

ATTEST:

Sachi A. Hamai
Executive Officer - Clerk
Of the Board of Supervisors
County of Los Angeles



I hereby certify that pursuant to Section 25103 of the Government Code, delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By: *Sachi A. Hamai*
Deputy

By: *Sachi A. Hamai*
Deputy

CONTRACTOR

By: *Neal S. Dudovitz*
Neal S. Dudovitz, Executive Director
Neighborhood Legal Services of Los Angeles County

APPROVED AS TO FORM:

County Counsel

By: *W. A. F. [Signature]*
Principal Deputy County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

29

MAY 13 2008

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

75839 Supplement No. 2

#29

MAY 13 2008

EXHIBIT A-2

STATEMENT OF WORK

CONTRACTOR will operate nine Self-Help Legal Access Centers (SHLAC) to assist unrepresented litigants at the Superior Court of California, County of Los Angeles.

CONTRACTOR shall provide the following services, as directed by the COUNTY's Project Director:

1. SHLAC Purpose and Locations: The purpose of the SHLAC is to assist unrepresented patrons in understanding the laws, regulations and court procedures relevant to their case, and to better enable them to represent themselves and make informed choices concerning the legal options available to them. The SHLAC shall not provide services already provided by the County of Los Angeles or County funded contractors. The CONTRACTOR is to operate a SHLAC at each of the following locations of the Superior Court of California, County of Los Angeles:
 - The Northwest District, Van Nuys Courthouse
 - The Southwest District, Inglewood Courthouse
 - The East District, Pomona Courthouse South
 - The North District, Antelope Valley Courthouse
 - The South District, Long Beach Courthouse
 - The North Valley District, San Fernando Courthouse
 - The West District, Santa Monica Courthouse
 - The Southwest District, Torrance Courthouse
 - The South Central District, Compton Courthouse
2. Eligibility \ Fees for Service: All residents of Los Angeles County with business at the Los Angeles County Superior Court are eligible for service without charge regardless of their income.
3. Hours of Operation: The SHLAC offices shall be open for service during regular court days and hours, except for one designated afternoon each week. During that designated afternoon, the SHLAC may be closed in order to hold staff meetings, meet with court personnel, update Judicial Council Form Packets, modify and create self-help packets, and to attend to other matters necessary for the successful operation of the SHLAC. Each of the SHLAC may operate beyond regular court days and hours if permitted by the location at which it operates.
4. Representation and Legal Advice: SHLAC employees and volunteers shall not dispense legal advice or provide direct legal representation to SHLAC patrons. Patrons in need of legal representation shall be referred to qualified non-profit organizations as outlined in section #5.
5. Referrals: Patrons in need of representation are only to be referred to qualified non-profit legal services programs such as Public Counsel, the pro bono arm of the Los

Angeles County Bar Association and approved Bar Association lawyer referral service programs. Referrals for other purposes shall only be made to appropriate government, community and non-profit agencies. The SHLAC are not to be used to solicit business for private practitioners or others, or for referral to for-profit agencies, individuals or others. Records of referrals shall be kept by CONTRACTOR, and CONTRACTOR shall implement necessary procedures to insure that the SHLAC is not used to solicit business for private practitioners or others, or for referral to for-profit agencies, individuals or others.

6. Intake Form and Assessment: Persons requesting assistance shall complete a patron intake form. Intake forms shall indicate the following: the type of assistance the patron is seeking; if this is their first visit to the SHLAC; whether the patron is currently represented by counsel; if the District Attorney, City Attorney or other prosecuting agency is involved in any aspect of the case; how they were referred to the SHLAC; the patron's gender; and the patron's primary language. Income information will be provided on a voluntary basis for statistical purposes only. Intake forms shall disclose that both parties to a dispute may be using the SHLAC for assistance, and shall further disclose that the SHLAC is not representing the patron in this or any other matter. CONTRACTOR shall request that each patron complete a customer satisfaction survey upon completion of services. Completed paper intake forms and customer satisfaction surveys shall be retained for a period of one year. Digital records of completed intake forms and customer satisfaction surveys shall be retained for a period of five years.
7. Services: CONTRACTOR will counsel and educate patrons concerning the laws relevant to their case, assist patrons with correctly completing required court forms, provide information concerning service of court papers on involved parties, and provide counseling on how to prepare and present their own case to a judge or jury to obtain the manner of relief sought. Assistance is to be provided to patrons on civil law matters including, but not limited to: family law, landlord/tenant, name change, civil harassment restraining orders and other civil matters. All information given to patrons and the court forms completed by patrons at the Center will be overseen and reviewed by an attorney licensed to practice law in California and in good standing.
8. Staffing: Each of the SHLAC will have a licensed attorney present during operating hours. If for any reason, an attorney is not present at a SHLAC for more than two consecutive days, the CONTRACTOR shall notify the COUNTY.
9. Personal Consultation: The SHLAC shall provide assistance to unrepresented litigants. SHLAC staff and volunteers will assess the needs of the individual patrons and provide information and printed materials in English and Spanish and in other languages as CONTRACTOR deems necessary to fulfill the mission of the SHLAC. Staff and volunteers will provide brief, specific and time-limited assistance including, but not limited to, assistance in completing court forms, conducting legal research, understanding service of process, calculating deadlines, and understanding legal options.

10. Forms and Printed Materials: Judicial Council approved court forms shall be made available without charge to SHLAC patrons. Printed materials shall also be made available to patrons to assist them in understanding the laws, regulations, and procedures relevant to civil and family law actions. Printed materials should be available in English and Spanish and in other languages deemed appropriate and necessary by CONTRACTOR to assist patrons. Books and other publications designed to assist unrepresented patrons shall also be made available for on-site review. CONTRACTOR shall use uniform forms and materials at the SHLAC.
11. Audio-Visual Educational Aids \ Computers: CONTRACTOR will seek the assistance of qualified organizations when necessary in order to communicate with the hearing impaired. Computers with printers shall be available to patrons to assist with forms completion and internet access for research relevant to their case.
12. Community Education and Outreach: CONTRACTOR shall engage in community education and outreach activities designed to educate the public and the bar concerning the purpose of the SHLAC, the services it offers, issues facing pro per litigants, and volunteer opportunities.
13. Court Liaison: CONTRACTOR shall establish and maintain effective and productive communications with court staff and administrators to inform them of the activities and progress of the SHLAC and to seek their support in the successful operation of the program. SHLAC staff will also meet with court officials to increase unrepresented litigants' access to the Court by improving operational effectiveness, improving Court/SHLAC forms, and developing of new Court/SHLAC procedures. A record of meetings with court officials shall be kept by each Center to document communications with the court.
14. Volunteers and Volunteer Training: CONTRACTOR shall recruit volunteer attorneys, paralegals, law students, paralegal students, college students, and community volunteers to assist patrons of the SHLAC. CONTRACTOR shall develop a training program and training manual to insure quality service and compliance with the provisions of this contract.
15. Coordination of SHLAC Services and Office Protocols: SHLAC staff will use uniform written procedures that outline office operations and employee/volunteer duties. CONTRACTOR shall coordinate the operation of all SHLAC to insure uniform policies, procedures, materials and forms. Staff from all SHLAC shall meet at least quarterly to coordinate efforts, to discuss service issues, and to insure that each center is operating efficiently and effectively.
16. Program Evaluation: CONTRACTOR shall prepare for the COUNTY an annual report which shall include the number of people assisted per Center, a summary of the number of volunteers serving at the SHLAC and the number of hours served, and

summarize the results of liaison with the Court including improvements in operational effectiveness, improvements to Court/SHLAC forms, development of new Court/SHLAC procedures, or other benefits of the program

17. Reports: Complete financial reports of expenditures shall be provided to the COUNTY by the twenty-fifth day of each month for the previous month. Reports must also be submitted by the twenty-fifth day of each month for the previous month which detail the number of clients served, the type of service provided, the income ranges of patrons, and a summary of the required customer satisfaction surveys.

(Revised March 2008)

EXHIBIT B-2
TOTAL FIXED PRICE

| POMONA | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ 240,000 | \$ 262,139 | \$ 313,000 | \$ 815,139 |
| Discretionary Fund | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ 240,000 | \$ 262,139 | \$ 313,000 | \$ 815,139 |

| INGLEWOOD | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ 122,000 | \$ 132,463 | \$ 156,500 | \$ 410,963 |
| Discretionary Fund | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ 122,000 | \$ 132,463 | \$ 156,500 | \$ 410,963 |

| COMPTON | | | | |
|--------------------|-------------|------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ - | \$ 47,463 | \$ 156,500 | \$ 203,963 |
| Discretionary Fund | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ - | \$ 47,463 | \$ 156,500 | \$ 203,963 |

| VAN NUYS | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ 313,000 | \$ 313,000 | \$ 313,000 | \$ 939,000 |
| Discretionary Fund | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ 313,000 | \$ 313,000 | \$ 313,000 | \$ 939,000 |

| SANTA MONICA | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ - | \$ - | \$ - | \$ - |
| Discretionary Fund | \$ 161,000 | \$ 161,000 | \$ 161,000 | \$ 483,000 |
| TOTAL | \$ 161,000 | \$ 161,000 | \$ 161,000 | \$ 483,000 |

| SAN FERNANDO | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ - | \$ - | \$ - | \$ - |
| Discretionary Fund | \$ 189,000 | \$ 189,000 | \$ 189,000 | \$ 567,000 |
| TOTAL | \$ 189,000 | \$ 189,000 | \$ 189,000 | \$ 567,000 |

| LONG BEACH | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ 200,000 | \$ 234,271 | \$ 313,000 | \$ 747,271 |
| Discretionary Fund | \$ 100,000 | \$ 68,365 | \$ - | \$ 168,365 |
| TOTAL | \$ 300,000 | \$ 302,636 | \$ 313,000 | \$ 915,636 |

| TORRANCE | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ - | \$ - | \$ - | \$ - |
| Discretionary Fund | \$ 110,000 | \$ 164,500 | \$ 193,500 | \$ 468,000 |
| TOTAL | \$ 110,000 | \$ 164,500 | \$ 193,500 | \$ 468,000 |

| ANTELOPE VALLEY | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ 189,311 | \$ 226,823 | \$ 313,000 | \$ 729,134 |
| Discretionary Fund | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ 189,311 | \$ 226,823 | \$ 313,000 | \$ 729,134 |

| CARRY OVER FUNDING | | | | |
|--------------------|------------------|-------------|-------------|------------------|
| | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
| | 9/1/2006 | 9/1/2007 | 9/1/2008 | |
| BUDGET | | | | |
| General Fund | \$ 75,000 | \$ - | \$ - | \$ 75,000 |
| Discretionary Fund | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ 75,000 | \$ - | \$ - | \$ 75,000 |

| | |
|---------------------------|---------------------|
| TOTAL CONTRACT SUM | \$ 5,606,835 |
|---------------------------|---------------------|