STEVE COOLEY
LOS ANGELES COUNTY DISTRICT ATTORNEY

18000 CLARA SHORTRIDGE FOLTZ CRIMINAL JUSTICE CENTER
210 WEST TEMPLE STREET LOS ANGELES, CA 90012-3210 (213) 974-3501

May 6, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE THE DISTRICT ATTORNEY TO APPLY FOR GRANT FUNDS FROM THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES (OES) FOR THE SPECIAL EMPHASIS VICTIM ASSISTANCE PROGRAM (SEVAP) FOR FISCAL YEAR (FY) 2008-09 (FIRST AND SECOND DISTRICTS) (3 VOTES)

SUBJECT

The District Attorney's Office (DA) has prepared an OES application to continue grant funding for the SEVAP in FY 2008-09. This Board Letter serves to notify the Board of the application and obtain the Chair's signature on a required grant form.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the District Attorney, on behalf of the County of Los Angeles, to submit a grant application to OES in the amount of $110,000, with a required 20% match of $27,500, for a total project cost of $137,500. The grant award period is from July 1, 2008 to June 30, 2009.

2. Request the Chair of the Board to sign and affix a wet signature to the Certification of Assurance of Compliance form required to complete the OES grant application.

3. Authorize the District Attorney, or his designee, upon award of grant funding by OES to accept and execute the Grant Award Agreement (GAA). This also includes authorization to approve any subsequent amendments, modifications, and/or extensions to the grant award that do not increase the net County cost of the program.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This program was established 18 years ago to provide services to victims of gang crime. While gang crime continues to be a serious problem throughout Los Angeles County, it is particularly significant in the targeted communities of Compton and Central Los Angeles. Gang cases, particularly homicides, are inherently difficult to solve and often take prolonged investigation and litigation to conclude. SEVAP advocates will ensure that the highly traumatized victims do not "slip through the cracks" and that they continue to receive all available services however long the investigation and prosecution takes.

OES requires applicants to complete a Certification of Assurance of Compliance form, which includes details regarding an applicant's Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act Compliance, Lobbying, Debarment and Suspension requirements, and Proof of Authority from the City Council/Governing Board. Applicants are required to submit the necessary assurances and documentation before finalization of the GAA.

Board authorization to apply for and accept grant funds is requested in order to comply with County and OES requirements.

Implementation of Strategic Plan Goals

This program is part of the District Attorney's commitment to assist underserved victims of crime by alleviating trauma and the devastating effects of crime on the lives of victims and their families. Acceptance of the SEVAP grant funds supports the County's Strategic Plan Goal No. 4, Fiscal Responsibility, by maximizing revenues to offset program costs.

FISCAL IMPACT/FINANCING

Grant funds in the amount of $110,000 were allocated to the District Attorney's Office with a required 20% match of $27,500, for a total project cost of $137,500. The estimated program cost for FY 2008-09 is $137,500, with the department absorbing the required match of $27,500. Funding for this program is included in the department's FY 2008-09 budget.

If funding for this program were terminated, an evaluation would be conducted to determine whether the program would either be continued with costs absorbed by the department, or discontinued with the reallocation of staff to vacant budgeted positions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Board of Supervisors has designated the District Attorney's Office, through its Victim Assistance Program, as the major provider of comprehensive services to victims and witnesses of crime, and as the agency to receive funds pursuant to Penal Code Section 13835.2. This is the only Federal funding available to provide the intensive services needed by victims of gang violence and their families.

The SEVAP provides specialized bilingual and bicultural victim services to underserved and unserved victims of gang violence crimes in the City of Compton and the Los Angeles Central Judicial District. The comprehensive services provided include: crisis intervention, follow-up counseling, emergency services including witness protection and relocation, court orientation and escort, Victim Compensation application assistance, resource referrals, as well as training to law enforcement agencies providing community outreach and public awareness.

The chart below provides the number of new clients served, by fiscal year, beginning in 2004-05.

Fiscal Year	New Victims of Gang Crimes Served
2004-05	980
2005-06	879
2006-07	1,240

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This program does not propose attorney staff augmentation. Therefore, the District Attorney's Office is not subject to the Board Motion of December 15, 1998, requiring clearance with the Alternate Public Defender, Probation, Public Defender, and Sheriff's Departments.

CONCLUSION

Following Board authorization to apply for and accept SEVAP funds, the Executive Officer-Clerk of the Board is requested to return two copies of the adopted Board Letter and one OES Certification of Assurance of Compliance Form, with a wet signature, to Mr. Albert Ablaza, Los Angeles County District Attorney's Office, Grants Section, 201 North Figueroa Street, Suite 1300, Los Angeles, California 90012. Any questions may be directed to Mr. Ablaza at (213) 202-7683 or via email at aablaza@da.lacounty.gov.

Respectfully submitted,

STEVE COOLEY
District Attorney

aa:al

Attachment

c: Chief Executive Office
County Counsel

CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Fund

I, STEVE COOLEY hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: LOS ANGELES COUNTY

IMPLEMENTING AGENCY: DISTRICT ATTORNEY'S OFFICE

PROJECT TITLE: SPECIAL EMPHASIS VICTIM ASSISTANCE PROGRAM

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.

Please provide the following information:

Equal Employment Opportunity Officer: JULIE DIXON SILVA

Title: CHIEF, EMPLOYEE RELATIONS DIVISION

Address: 201 N. FIGUEROA STREET, SUITE 1455, LOS ANGELES, CA 90012

Phone: (213) 202-7705

Email: jdsilva@da.lacounty.gov

II. Drug-Free Workplace Act of 1990 – *(Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

III. California Environmental Quality Act (CEQA) – *(Recipient Handbook, Section 2153)*

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.)* requires all OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

IV. Lobbying – (*Recipient Handbook Section 2154)*

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – *(Recipient Handbook Section 2155)*

(This applies to federally funded grants only.)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VII. Special Condition for Grant Awards with Victims of Crime Act (VOCA) Fund

The grant recipient agrees to administer the grant in accordance with the VOCA, the VOCA Program Guidelines, and the Office of Justice Programs Financial Guide.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: S.L. C

Authorized Official's Name: STEVE COOLEY

Authorized Official's Title: DISTRICT ATTORNEY

Date Executed: 4/08/08

Federal Employer ID Number: 95-6000927

Executed in the City/County of: LOS ANGELES

AUTHORIZED BY: *(not applicable to State agencies)*

- City/County Financial Officer or
- City/County Manager or
- Governing Board Chair

Signature: Yvonne B Burke

Name: YVONNE B. BURKE

Title: CHAIR, LOS ANGELES COUNTY BOARD OF SUPERVISORS

APPROVED AS TO FORM:

BY:

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department:	**DISTRICT ATTORNEY**

Grant Project Title and Description	**SPECIAL EMPHASIS VICTIM ASSISTANCE PROGRAM**

The Special Emphasis Victim Assistance Program will provide direct, comprehensive services and outreach to special emphasis crime victims, who are defined as individuals who have been victimized by violent gang crime and are presently underserved. Services include crisis intervention, follow-up counseling, emergency services, court support, resource referrals, Victim Compensation application assistance, as well as in-service training to law enforcement agencies and community outreach. The target communities are Central Los Angeles and Compton.

Funding Agency	**Program (Fed. Grant # /State Bill or Code #)**	**Grant Acceptance Deadline**
Office of Emergency Services (OES)	CFDA # 16.575	

Total Amount of Grant Funding: $110,000		**County Match: $27,500**
Grant Period: 2008-09	**Begin Date:** July 1, 2008	**End Date:** June 30, 2009
Number of Personnel Hired Under This Grant:	**Full Time:** 3	**Part Time**

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No ____

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No
Is the County obligated to continue this program after the grant expires? Yes ____ No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ____ No X

b). Identify other revenue sources Yes ____ No X

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No ____

Impact of additional personnel on existing space:

None.

Department Head Signature S.L. Cuny **Date** 4/08/08