



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

April 22, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**COMMUNITY AND SENIOR SERVICES DEPARTMENT: LOS ANGELES COUNTY AREA
AGENCY ON AGING (AAA) FISCAL YEAR 2008-09 AREA PLAN UPDATE
(ALL SUPERVISORIAL DISTRICTS) - (3 VOTES)**

SUBJECT

The Older Americans Act (OAA) of 1965 mandates all Area Agencies on Aging to have an Area Plan that identifies goal areas and related objectives of each AAA's unique needs. The Los Angeles County AAA Fiscal Year 2008-09 Area Plan Update is a document that fulfills OAA mandate and informs the public and policy-makers, locally and statewide, on how the AAA plans to address local needs and accomplish state goals and objectives. The annual Area Plan Updates process enables the AAA to re-examine its direction and progress as a result of changing circumstances and to add, change, or delete objectives, as appropriate.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the Fiscal Year (FY) 2008-09 Planning and Service Area Plan Update (Attachment I).
2. Authorize the Director of Community and Senior Services (CSS), or designee, to sign the Letter of Transmittal (Section 1 of Attachment I) on behalf of the Chair of the Board and submit the plan to the California Department of Aging (CDA).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions are necessary to allow CSS to submit the FY 2008-09 Area Plan Update to the CDA for approval. CDA approval of the Area Plan Update is a required condition of the State's agreement with the AAA.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The activities identified in the Area Plan Update support the Countywide Strategic Plan Goals of Service Excellence, Organizational Effectiveness, and Fiscal Responsibility.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

PERFORMANCE MEASURES

All agencies contracting with CSS are required to develop benchmark criteria for each of their performance standards. CSS will assess the agencies' performance during each monitoring visit.

FISCAL IMPACT/FINANCING

The activities described in the update are financed by the federal Older Americans Act (OAA), State and local funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The update reflects a coordinated services system under the jurisdiction of CSS for functionally impaired adults and older adults and describes needs and agency goals and objectives. The update provides a status report of progress made by the AAA in meeting the specified goals and objectives. The AAA Advisory Council and the public had the opportunity to participate in the planning process, review and comment on the goals and objective of the plan. County Counsel has reviewed and approved the form of the Area Plan Update.

IMPACT ON CURRENT SERVICES

Approval of the FY 2008-09 Area Plan Update will enable the AAA to continue with its home and community-based long-term care initiatives and programs. These programs provide opportunities for functionally impaired adults and older adults to live out their lives with maximum independence and dignity in their own homes and communities.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SH:MS:
GP:RG:cvb

Attachment

c: Auditor Controller
County Counsel
Community and Senior Services

2008-09 Update

2005-09 AREA PLAN

*Future-Focused Leadership:
Building and Reinventing*

maximizing independence, dignity, and choice through a continuum of care



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SECTION 1

TRANSMITTAL LETTER

LOS ANGELES COUNTY PSA Number: 19

FY 05-06 FY 06-07 FY 07-08 FY 08-09

This Area Plan Update is hereby submitted to the California Department of Aging for approval. The Governing Board and the Advisory Council have each had the opportunity to participate in the planning process and to review and comment on the Area Plan. The Governing Board, Advisory Council, and Area Agency Director actively support the planning and development of community-based systems of care and the objectives set forth in the 2005-2009 Area Plan.

We the undersigned recognize the responsibility within each community to establish systems in order to address the care needs of older adults and adults with disabilities, their families and caregivers in this Planning and Service Area. By signing below, we confirm that we have had the opportunity to participate in the planning process of activities related to the Area Plan and this Update.

1. (Signed) _____
Supervisor Yvonne B. Burke
Chair, Governing Board
Date _____

2. (Signed) _____
Zelda Hutcherson, President
Area Agency on Aging Advisory Council
Date _____

3. (Signed) _____
Cynthia D. Banks, Director
Community and Senior Services, Area Agency on Aging
Date _____

SECTION 2

THE 2008-2009 AREA PLAN UPDATE CHECKLIST

Includes Title III (B, C, D, E), V, VII, Community-Based Service Programs (CBSP), and the HICAP

Instructions: Check the boxes for completed items, as applicable. For completion of the Four-Year Plan, check the boxes in column C. For any unchecked box, provide an explanation on the last page of this checklist. For Annual Updates, check the boxes in the applicable year. **Section number six, Narrative Description of Relevant Changes, applies only to the Area Plan Update.**

1. Necessary Copies and Format

REQUIRED

A	B	C	D	E	F
General Requirements for the Four-Year Plan	Annual Update Requirements	2005-09 Four-Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update
All information is provided on single-sided sheets.	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A copy of the Area Plan has been E-mailed to the Department.	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
An original copy of the Area Plan, Area Plan Checklist, and all required documents are attached.	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

2. Transmittal Letter

REQUIRED

A	B	C	D	E	F
General Requirements for the Four-Year Plan	Annual Update Requirements	2005-09 Four-Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update
The Transmittal Letter signed by the AAA Director, Chair of the Advisory Council, and Chair of the Governing Board, has original signatures and is attached. *	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The signed Transmittal Letter will be submitted by: 07/05/05, 05/01/06 for 06-07 Update, 05/01/08 for 08-09	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*Note: Approval of the Area Plan will be delayed pending receipt of a fully executed Transmittal Letter.

3. Strategic Plan: REQUIRED if a Strategic Plan is submitted as the Area Plan

A	B	C	D	E	F
General Requirements for the Four-Year Plan	Annual Update Requirements	2005-09 Four-Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update
A Strategic Plan was submitted as the Area Plan. (A Strategic Plan Cross Reference Index is available by contacting CDA).	Yes, If applicable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Description of the Planning and Service Area (PSA)

REQUIRED

A	B	C	D	E	F
General Requirements for the Four-Year Plan	Annual Update Requirements	2005-09 Four-Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update
A brief description of the physical characteristics of the PSA is included.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A description of the demographic characteristics of the PSA is included.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A description of the unique resources and constraints existing within the PSA is included.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A broad description of the existing service system within the PSA is included.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Description of the Area Agency on Aging

REQUIRED

A	B	C	D	E	F
General Requirements for the Four-Year Plan	Annual Update Requirements	2005-09 Four-Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update
A description of the type and characteristics of the AAA.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A Mission Statement.	Yes, If changed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A current Organization Chart.	Yes, If changed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A description of how the AAA provides visible leadership in the development of community-based systems of care.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Agency type; such as Public, Private Non-Profit, or Joint Powers.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The AAA's funding sources.	Yes, If changed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

6. Narrative Description of Relevant Changes – REQUIRED FOR UPDATE ONLY

This section must include all changes related to all programs of services funded by grants from CDA

A	B	C	D	E	F
Update Requirement	Annual Update Requirements	2005-09 Four Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update
Introduction with Narrative Description of Significant Changes, including estimated number of low-income, minority seniors	Yes		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
New, continued, revised, completed, or deleted goals and objectives are identified.	Yes		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Discussion of major changes and effects to the PSA and/or AAA.	Yes		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Changes that may have reduced or increased quality or quantity of	Yes		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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service.					
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7. The Planning Process

REQUIRED

A	B	C	D	E	F
General Requirements for the Four-Year Plan	Annual Update Requirements	2005-09 Four-Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update
Discussion of steps involved in the planning process and how they fit in with the overall planning cycle.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Discussion of the needs assessment process.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Discussion of targeting.	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identification of priorities.	Yes, If changed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

8. Goals and Objectives, including Targeting, Needs Assessment, and Service Unit Plan

REQUIRED

A	B	C	D	E	F
General Requirements for the Four-Year Plan	Annual Update Requirements	2005-09 Four-Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update
A goal and/or objective is identified for each program or service.	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Goals and Objectives are included for each program or service funded by the AAA from the following sources: Check all that apply <input checked="" type="checkbox"/> Title III B <input checked="" type="checkbox"/> Title III B/VII(a)(b) <input checked="" type="checkbox"/> Title III C1 <input checked="" type="checkbox"/> Title III C2 <input checked="" type="checkbox"/> Title III D <input checked="" type="checkbox"/> Title III E <input checked="" type="checkbox"/> Title V <input checked="" type="checkbox"/> HICAP <input checked="" type="checkbox"/> CBSPs	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Goals and objectives identified serve to create, expand, or enhance AAA direct or contracted services.	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Title III B Program Development (PD) and Coordination (C) activities are distinctly identified.	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Objectives clearly indicate the nature of the action, the party responsible for the action, the outcome of the action, how the action will be measured, and projected start and end dates of each objective.	Yes.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
The Units of Service on the SUP are tied to a specific goal.	Yes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Targeting criteria have been met and are included:⇒ Specific objectives: for providing services to low-income minority individuals; ⇒ Specific objectives for providing services to older individuals with disabilities, with particular attention	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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to individuals with severe disabilities; ⇒ Specific objectives for providing services to older individuals with limited English-Speaking ability; and ⇒ Specific objectives for providing services to caregivers					
A description of Needs Assessment Activities is included.	Yes, If needs assessment activities are planned or have been completed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A	B	C	D	E	F
General Requirements for the Four-Year Plan	Annual Update Requirements	2005-09 Four-Year Plan	2006-07 Annual Update	2007-08 Annual Update	2008-09 Annual Update

9. Older Americans Act Assurances

Older Americans Act Assurances	No	<input checked="" type="checkbox"/>			
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10. Appendices

REQUIRED, IF CHANGES HAVE OCCURED

IA. Notice of Intent to Provide Direct Services (if applicable)	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IB. Request for Approval to Provide Direct Services (if applicable)	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
II. Public Hearings	Yes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
III. Governing Board	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IV. Advisory Council	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
V. Priority Services	Yes, If changed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
VI. Community Focal Points List	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VII. Multipurpose Senior Center Acquisition and Construction Compliance Review	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VIII. Title III E Family Caregiver Support Program	Yes, If changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IX. Sample Organization Charts, Planning Process and Funding Sources/Program Descriptions	No				
X. Legal Services	Yes, if changed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For any unchecked boxes, identify the section number and provide an explanation: IA, IB, NA. III, IV, VI, VII, VIII, X: No change at this time.

SECTION 3

Narrative Description of Relevant Changes

The purpose of the County of Los Angeles, Area Agency on Aging, 2008 – 2009 Area Plan Update is to provide a status report on the goals and objectives identified in the four-year plan and the subsequent updates to the plan. All activities reflect the nature of the comprehensive planning and activities involved in meeting the goals and objectives.

The following changes were made to the objectives identified in the 2007-08 Area Plan Update:

- Objective #2.11 was deleted because it was a duplicate of #2.8
- Objective #2.12 was deleted because it was a duplicate of #2.9

There were no other changes to the goals or objectives.

SECTION 4 Goals and Objectives

Objectives	Project Start & End Dates	Title III B Funded PD or C	Accountable Party/Lead	Status
<p>1.6 Provide training and resources to nutrition service providers on enhancements to HDM screening, such as falls prevention risk assessment, depression screening, and diabetes care.</p> <p>Revised Objective: Improve Nutrition Screening Initiative reporting. How the action will be accomplished: ENHANCE Registered Dietitians will train Nutrition Project Directors and staff on how to complete the Nutrition Screen; Anticipated outcome: Nutrition agencies will improve accuracy of Nutrition Screening data reported to California Department of Aging; Measurement of outcome: Comparison of Nutrition Screen data from 2005-2006 with 2006-2007 data.</p> <p>2008/09 Update:</p> <ul style="list-style-type: none"> • AAA Nutritionist with ENHANCE Registered Dietitians (RD) provided monthly educational classes to the Nutrition Project Directors and staff on how to more accurately complete the Nutrition Screen. • Fall prevention training, as well as other valuable data and resources was also provided to the Nutrition Program Directors during the year. • In addition, the Be Well Program addressed some of the issues pertaining to depression, diabetes and related concerns affecting seniors, and this information was also shared 	07/01/05-06/30/09	Title III-D	Sue Kennedy	Continued

with the Nutrition Project Directors.				
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Objectives	Project Start & End Dates	Title III B Funded PD or C	Accountable Party/Lead	Status
<p>1.7 Survey Information and Assistance workers (I&A) and care managers to determine training needs in the area of service to caregivers; develop training program to meet training needs; and arrange for training to include information on approaches to assist caregivers to make long-term care choices.</p> <p>Revised Objective: (a) Ensure ease and breadth of Information and Assistance (I&A) services operationally; (b) Survey I&A workers on information and assistance resource and systems adequacy, used to respond to consumer inquiries; identify gaps, develop and implement remedial solutions; (c) Improvement of I&A service operations; (d) follow-up survey of I&A workers to confirm that gaps have been eliminated and better efficiency realized.</p> <p>2008/09 Update:</p> <ul style="list-style-type: none"> • AAA staff continues to explore ways to improve I&A services. Meetings are consistently conducted with I&A staff and care managers. Stakeholder meetings were conducted in order to identify training needs, gaps in service and outreach activities that will address and assist caregivers in making responsible choices for long-term care. • I&A staff continue to participate in multiple community events, i.e. Knowledge Fairs, distributing printed material which provides 	<p>07/01/05-06/30/09</p>	<p>PD</p>	<p>Roseann Donnelly</p>	<p>Continued</p>

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valuable information and education regarding caregivers and telephone assistance and referrals.				
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Objectives	Project Start & End Dates	Title IIB Funded PD or C	Accountable Party/Lead	Status
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<p>1.8 Expand Information and Assistance services to older adults in health, homelessness/veterans services, Lesbian-Gay-Bisexual-Transgender (LGBT), mental health, transportation and older women's issues.</p> <p>How Action will be Accomplished: Evaluate and determine collaboration options across service divisions within Department of Community and Senior Services (DCSS), and conduct feasibility study with the Housing and Urban Development (HUD), Department of Military and Veterans Affairs (VA), Los Angeles Homeless Services Agency (LAHSA), continuum of care cities of Glendale, Pasadena, Long Beach and Santa Monica (with specific focus on homeless citizens and veterans), the Metropolitan Transportation Authority (MTA), the Department of Health Services (DHS), Info-Line (211), the Department of Mental Health (DMH), and community advocates on partnering with the AAA in development of a plan to expand Information and Assistance services to homeless seniors who are veterans and available services in each area;</p> <p>Anticipated Outcome: The development of mutually approved plans among the aforementioned departments and the AAA on coordinating a single point of contact, and local Information and Assistance to health, homelessness/ veterans, mental health, and older women's services;</p> <p>Measurement of Outcome: Collaborative plan within DCSS and between DMH, HUD, VA, LAHSA, DHS, MTA and AAA on the development of centralized and local Information & Assistance operational format.</p> <p>2008/09 Update:</p> <ul style="list-style-type: none"> • Expansion of Information & assistance (I&A) continues with older adults in; health, 	<p>07/01/07-06/30/09</p>	<p>C</p>	<p>Roseann Donnelly</p>	<p>Continued</p>
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<p>homelessness/veterans services, Lesbian-Gay-Bisexual-Transgender (LGBT), mental health, transportation and older women's issues.</p> <ul style="list-style-type: none"> • A presentation by a member of the LGBT Community was made to the Advisory Council to increase their awareness of LGBT community needs and awareness. Continued outreach is being made with various providers of services to the LGBT community. • A presentation was made by the Community Development Commission (CDC) to the LA County Advisory Council, Housing Committee. CSS staff participate on the CDC Housing Alliance Committee, to address and collaborate on the needs of the homeless population. • The Department of Mental Health has been collaborating with the LA County Advisory Council, Veterans Affairs Committee, to address the mental issues of homeless veterans. CSS staff are also a member of the DMH Older Adults System of Care Committee, which meets monthly to address the need of the older adults with mental health issues. • Los Angeles County, AAA (I&A) in collaboration with the City of Los Angeles, Agency on Aging, Network Of Care website, will be able to access information on services outside of Los Angeles City limits in order to provide expanded outreach to older adults; in health, homeless, veterans, transportation and older women's issues. • Collaboration on services and outreach needs of the elderly in LA County continues with 211 Oversight Committee, MTA, Dept. Of Health Services, Mental Health, Military & Veterans Affairs and community advocates. • I&A telephone system will be enhanced to included linkage to 211, Adult Protective Services (APS) and other features including call routing, call tracking and statistical reports. 				
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2008-2009 Area Plan Update

Objectives	Project Start & End Dates	Title IIIB Funded PD or C	Accountable Party/Lead	Status
<p>1.10 Develop AAA emergency and disaster plans in concurrence with new regulations and CDA guidance.</p> <p>How Action will be Accomplished: By following the CDA Disaster Assistance Handbook and AB 2990, the evaluation of existing resources within DCSS, and in cooperation with County Office of Emergency Management (OEM); Anticipated Outcome: Develop AAA emergency and disaster plan, inclusive of implementation procedures, operations plan, training, and I&A instructions; Measurement of Outcome: Production of AAA emergency and disaster plan. Implementation specifics will be incorporated into the next four-year Area Plan.</p> <p>2008/09 Update:</p> <ul style="list-style-type: none"> • A staff person has been designated as the Emergency Coordinator for the AAA to develop the Emergency Preparedness Plan. • CSS and AAA staff meet regularly with the Los Angeles County, Office of Emergency Management and participate in training and exercises specific to Los Angeles County's response efforts in the event of an emergency. • A draft Plan has been shared with the AAA Advisory Council, the community at Public Hearings and various community forums in order to educate and identify the needs of the senior population during a disaster. • AAA, using input from the community, continues to collaborate and participate in local and regional disaster planning efforts to identify and address the needs of seniors and the disabled to ensure they can be met during an emergency. • The draft AAA Emergency Plan was submitted to the California Department of Aging in March 2008 along with the results of a survey completed by AAA providers pertaining to how they could assist in the event of an emergency. 	07/01/07-06/30/09	PD	Thomas Jenkins	Continued

Objectives	Project Start & End Dates	Title III B Funded PD or C	Accountable Party/Lead	Status
<p>1.11 Raise public and professional awareness of the AAA, its mission and available services.</p> <p>How Action will be Accomplished: Through a multi-faceted approach, including outreach, flyers, website development, news releases, Advisory Council outreach, such as through the Speakers Bureau and Communications Committee;Anticipated Outcome: Increased public and professional involvement and use of AAA Information and Assistance resources; Measurement of Outcome: 15% increase in number of website “hits,” and I&A phone call volume.</p> <p>2008/09 Update:</p> <ul style="list-style-type: none"> • Multiple and ongoing outreach activities have been conducted in public forums, Community and Senior Fairs and Public Hearings. • The Advisory Council’s, Speakers Bureau, continues to make multiple presentations in the community, Senior Centers and other venues to increase the public’s awareness of AAA services. • I&A staff continue to distribute and provide information to the public via mail, telephone calls and attendance at community events. • CSS’ InfoVans continue to attend a myriad of functions and activities and provide information on the multiple services that are available. • The Los Angeles County, Dept. of Community and Senior Services’ new website will be launched in April, ’08. The redesign of the website includes expanded information on all programs and services in the AAA. 	<p>07/01/07-06/30/09</p>	<p>PD</p>	<p>Brenda Sapp-Pradia</p>	<p>Continued</p>

2008-2009 Area Plan Update

Objectives	Project Start & End Dates	Title III B Funded PD or C	Accountable Party/Lead	Status
<p>2.8 Develop outcome measures for the Integrated Care Management Program (ICMP) to determine care management services impact on client's functioning and quality of life.</p> <p>Revised Objective: (a) Establish measurement of ICMP process and utilization outcomes; (b) Provider documentation reviews and submission of information for conversion to measurement; (c) Capacity to determine provider performance related to program structure and objectives, and establish utilization management system, both critical in identifying opportunities for improvement; (d) From thresholds or trigger points that evolve from baseline measurements.</p> <p>Rationale for Revision: Clarification of objective and its measurement.</p> <p>2008/09 Update:</p> <p>The AAA is currently redesigning the ICMP program. The redesign will unbundle the funding streams. Programs will now consist of Linkages and the Disabled Parking. As part of the redesign, new performance standards will be developed. Monitoring of outcome measures and proper documentation is ongoing to ensure compliance with program requirements and to evaluate the efficiency of the program. The redesign cannot be completed until the CDA releases the new Linkages Manual.</p>	<p>07/01/05-03/01/09</p>	<p>PD</p>	<p>John Coyle</p>	<p>Continued</p>

Objectives	Project Start & End Dates	Title IIB Funded PD or C	Accountable Party/Lead	Status
<p>2.9 Expand the ENHANCE Medication Management Project’s pharmaceutical review at education clinics to include drug-drug interactions in addition to food-drug interactions.</p> <p>Revised Objective: (a) Nature of the action: Pilot training program for older adults on the potential danger of drug-drug interactions and how to address them; (b) How the action will be accomplished: ENHANCE Registered Dietitians will coordinate with a pharmacist to review individual seniors’ medications at four clinics in 2006-2007, by the inclusion of the Department of Public Social Services (DPSS) to ensure coordination with the In-Home Supportive Services (IHSS); (c) Anticipated outcome: Increased older adult awareness of the potential danger of drug-drug interactions; (d) Measurement of outcome: Number of dangerous drug-drug interactions prevented.</p> <p>Rationale for Revision: Clearly focus the objective, its method, and measure outcome.</p> <p>2008/09 Update:</p> <ul style="list-style-type: none"> • AAA Nutritionist and ENHANCE RD’S provide training, education and one-on-one consultation to seniors on drug-drug and food drug interactions to decrease the number of possible drug-drug/food-drug interactions. Presentations have also been provided to seniors at the Community/Senior Centers. • CSS continues to collaborate with DPSS/IHSS section to ensure seniors receive information about drug interactions through home visits made by IHSS Social Workers. • LA County Office of Senior Health provided educational presentations to the AAA Advisory Council also. 	<p>07/01/05-06/30/09</p>	<p>Title III-D</p>	<p>Sue Kennedy</p>	<p>Continued</p>

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Objectives (a) Nature of the Action (b) How Action will be Accomplished (c) Anticipated Outcome (d) Measurement of Outcome	Project Start & End Dates	Title III B Funded PD or C	Accountable Party/Lead	Status
<p>2.13 New Objective: ENHANCE Registered Dietitians will conduct 860 health promotion/disease prevention clinics in FY 2006-2007; (b) How the action will be accomplished: ENHANCE Registered Dietitians will meet with congregate site managers and will select and conduct clinics for seniors including but not limited to topics such as diabetes, heart disease, high blood pressure; (c) Anticipated outcome: Increase seniors' knowledge of chronic diseases and how to manage them. (d) Measurement of outcome: Pre- and post-tests.</p> <p>2008/09 Update:</p> <p>ENHANCE RD's continue to provide multiple disease prevention clinics and promotions at congregate meal sites to increase senior knowledge of chronic diseases and how to manage them. These clinics will continue to be an ongoing activity.</p>	07/01/06-06/30/09	Title III-D	Sue Kennedy	Continued

Objectives	Project Start & End Dates	Title IIB Funded PD or C	Accountable Party/Lead	Status
<p>2.14 Enhance the quality of life and care of residents of long-term care facilities through the Long-Term Care Ombudsman Program.</p> <p>How Action will be Accomplished: Ensure that long-term care residents have regular access to an Ombudsman [OAA Section 712 (A)(3)(D),(5)(B)(ii)] . Anticipated Outcome: Collaborate with the Ombudsman Contractor to increase awareness and recognition of abuse to elders and dependent adults. Measurement of Outcome: Collaborative plan between the Ombudsman Program and AAA to report their complaint processing and other activities consistently.</p> <p>2008/09 Update:</p> <ul style="list-style-type: none"> • AAA staff continues ongoing activities to collaborate and monitor WISE, the Ombudsman contractor to ensure that there is increased awareness and recognition of abuse to elders and disabled adults in long-term care facilities. • WISE continues to maintain a presence and oversee activities associated with skilled nursing facilities and residential care. • AAA continues to monitor the complaint process to ensure consistency of responsiveness to complaints and compliance with guidelines. • In addition, any new guidelines and/or regulations issued by CDA are shared with the Ombudsman contractor. 	<p>10/01/07-06/30/09</p>	<p>PD</p>	<p>Brenda Sapp-Pradia</p>	<p>Continued</p>

Objectives	Project Start & End Dates	Title III B Funded PD or C	Accountable Party/Lead	Status
<p>3.4 Develop and implement a complete re-design of the Integrated Care Management Program in order to improve service delivery and quality, by retaining a consultant and employee knowledgeable and experienced with the Linkages and Care Management/Case Management Program; includes analysis and solutions of SPA-specific service delivery gaps.</p> <p>Revised Objective: (a) Revise and implement the Integrated Care Management Program (ICMP) without Adult Protective Services (APS) funding; (b) Develop functional assessment, care plan, and care management frameworks, matching policies and procedures, and process outcome measurements, based on APS Quality Assurance and Partners in Care evaluations of ICMP in contrast with Linkages manual; (c) Improved and standardized program operations / administration and establishment of qualitative and quantitative program indicators; (d) Standard Operating Procedures in concert with Linkages program, confirmed training and review with providers, reports reflecting process outcome measurement and utilization management.</p> <p>2008/09 Update:</p> <p>The ICMP is being redesigned to unbundle the funding streams. APS funding was deleted at the end of FY '07. AAA continues to keep the ICMP Stakeholders informed of any changes to the program. New performance measures will be established with the redesign. The redesign cannot be completed until the new Linkages Manual is provided.</p>	<p>07/01/05-06/30/09</p>	<p>PD</p>	<p>John Coyle</p>	<p>Continued through fiscal year 08-09</p>

Objectives	Project Start & End Dates	Title III B Funded PD or C	Accountable Party/Lead	Status
<p>3.8 Pilot the marketing of the AAA's Community Connection Web Site on long-term care services in the cities with an age 60+ population of 20% + (per census 2000); evaluation analysis will result in web site improvements.</p> <p>Revised Objective: (a) Continuously improve the Area Agency on Aging's Community Connection website; (b) Add survey questions to website, capture consumer input on its ease of use, gaps, areas in need of improvement, thoroughness of information, trends, and modify the website accordingly; (c) Improved information and access website for older adults, caregivers, and adults with disability in Los Angeles county; (d) 80% decrease from baseline in consumer feedback on trended opportunities for improvement.</p> <p>2008/09 Update:</p> <p>CSS' Community connection website has been redesigned based on information provided through various community forums, stakeholder and CSS staff input. Presentations of the website have been made to stakeholders and the AAA Advisory Council. Recommended changes, as appropriate, have been incorporated into the overall design. The new website will provide more detailed information about the department's multiple programs and services for disabled adults and seniors. The Community Connections Web Site launched in April, 2008.</p>	<p>07/01/05-06/30/09</p>	<p>PD</p>	<p>Brenda Sapp-Pradia</p> <p>Roseann Donnelly</p>	<p>Continued</p>

SECTION 7: APPENDIX II – PSA #19

Check each applicable planning cycle:

FY 2005-06 FY 2006-07 FY 2007-08 FY 2008-09

PUBLIC HEARINGS

CONJOINT HEARINGS: PSA 19 COUNTY & PSA 25 CITY AREA AGENCIES ON AGING

CCR Article 3, Section 7302(a) (10) and Section 7308

Date	Location	Number Attending	Area Plan Presented with Translator	Hearing Held at Long-Term Care Facility
<p>Tuesday, March 4, 2008 1:00 PM – 3:00 PM</p> <p>Topic: Emergency Preparedness</p>	<p>Lynwood Senior Citizen Center 11329 Ernestine Avenue Lynnwood, CA 90260</p>	<p>48</p>	<p>Yes</p>	<p>No</p>
<p>Thursday, March 13, 2008 10:00 AM – 12:00 PM</p> <p>Topic: General</p>	<p>Wilmington Senior Center 1371 Eubank Avenue Wilmington, CA 90744</p>	<p>45</p>	<p>Yes</p>	<p>No</p>
<p>Tuesday, March 18, 2008 10:00 AM – 12:00 PM</p> <p>Topic: Inter-Agency Cooperation</p>	<p>Department of Building & Safety 3550 Wilshire Blvd., Suite 2000 Los Angeles, CA 90010</p>	<p>34</p>	<p>Yes</p>	<p>No</p>
<p>Wednesday, March 19, 2008 1:00 PM – 3:00 PM</p> <p>Topic: Outreach</p>	<p>Hollywood Multipurpose Senior Center 1360 N. St. Andrews Place Hollywood, CA 90028</p>	<p>20</p>	<p>Yes</p>	<p>No</p>

APPENDIX II – PSA #19

COUNTY AREA AGENCY ON AGING, PSA 19 PUBLIC HEARINGS

Date	Location	Number Attending	Area Plan Presented with Translator	Hearing Held at Long-Term Care Facility
Tuesday, February 26, 2008 10:00 AM – 12:00 PM Topic: General	San Gabriel Valley Service Center 1441 Santa Anita Avenue South el Monte, CA 91733	15	Yes	No
Tuesday, March 11, 2008 10:00 AM – 12:00 PM Topic: General	Santa Clarita Valley Senior Center 22900 Market St. Santa Clarita, CA 91321	25	Yes	No
			•	

All of the items below must be discussed at each planning cycle’s Public Hearings

1. Discuss outreach efforts used in seeking input into the Area Plan from institutionalized, homebound, and/or disabled older individuals. Posted at facilities, libraries, and in newspapers
2. Proposed expenditures for Program Development (PD) and Coordination (C) must be discussed at a public hearing. Did the AAA discuss PD and C activities at a public hearing?
 Yes Not Applicable (check only if PD and C funding is not being used)
 No
 If No, Explain:
3. Summarize the comments received concerning proposed expenditures for PD and C, if applicable.
4. Were all interested parties in the PSA notified of the public hearing and provided the opportunity to testify regarding setting of minimum percentages of Title III B program funds to meet the adequate proportion funding for Priority Services? (*See Appendix V*)
 Yes
 No
 If No, Explain:
5. Summarize the comments received concerning minimum percentages of Title III B funds to meet the adequate proportion funding for priority services. (*See Appendix V*) Improvement of information within MTA was a common theme, and more information & assistance support from AAA were raised.
6. Summarize other major issues discussed or raised at the public hearings.
 See above grids with topical summary categories
7. List major changes in the Area Plan resulting from input by attendees at the hearings. Area Plan update contains new objective, to focus on increasing an I & A collaboration across the available services of multiple departments.

APPENDIX IV – PSA #19

Check each applicable planning cycle:

FY2005-06
 FY 2006-07
 FY 2007-08
 FY2008-09

ADVISORY COUNCIL

45 Code of Federal Regulations (CFR), Section 1321.57
 CCR Article 3, Section 7302 (a) (12)

Total Council Membership (including vacancies) 100
 Number of Council Members 60+ 65

	<u>% of PSA's 60+Population</u>	<u>% on Advisory Council</u>
Race/Ethnic Composition		
White	<u>54</u>	<u>37</u>
Hispanic	<u>21</u>	<u>16</u>
Black	<u>10</u>	<u>33</u>
Asian/Pacific Islander	<u>13</u>	<u>11</u>
Native American/Alaskan Native	<u>.26</u>	<u>3</u>
Other	<u><2</u>	<u>0</u>

Attach a copy of the current advisory council membership roster that includes:

- Names/Titles of officers and date term expires
- Names/Titles of other Advisory Council members and date term expires

Indicate which member(s) represent each of the "Other Representation" categories listed below.

	<u>Yes</u>	<u>No</u>
Low Income Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disabled Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Supportive Services Provider Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Health Care Provider Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Local Elected Officials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Individuals with Leadership Experience in the Private and Voluntary Sectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain any "No" answer. _____

Briefly describe the process designated by the local governing board to appoint Advisory Council members. Membership nominations are accepted by application. The Advisory Council's Membership/Outreach Committee reviews candidate applications and provides a recommendation to the Executive Board. The Executive Board reviews and provides a recommendation to the Advisory Council. New members are approved by the Advisory Council. The Governing Board does not appoint members to the Advisory

APPENDIX XI-PSA#19

Check each applicable planning cycle:

FY 2005-06 FY 2006-07 FY 2007-08 FY 2008-09

Disaster Preparation Planning
Conducted for the 2005-2009 Planning Period
OAA Title III, Sec. 310, CCR Article 2, Section 7529(a) (4) and Section 7547

Effective 2007-08 this information is required to be submitted in the format below and updated annually.

Please provide narrative answers to the following questions. The text boxes following the questions have been formatted to type your answers.

1. Describe the AAA's disaster plan. The plan shall ensure the provision of critical services that will meet the emergency needs of consumers the AAA is charged to serve during medical or natural disaster, such as earthquakes or floods.

The Los Angeles County AAA has developed an AAA Emergency Procedures Manual in accordance with the guidelines provided by the guidelines provided by the Chief Executive Office and the Los Angeles County Fire Department Disaster Unit. The Board of Supervisors has mandated that all County facilities comply with the provisions as set forth in the California Administrative Code, Title 19.

The goal of the AAA's emergency plan is to organize and direct staff during an emergency/disaster situation. The plan emphasizes the importance of emergency preparedness and planning to reduce the possibility of tragedy and loss.

The AAA plan establishes the policies and procedures to follow when responding to a major emergency. These policies and procedures are intended to define the roles and responsibilities of the AAA staff when responding

2. Describe how AAA would coordinate its disaster response with the local Office of Emergency Services.

The AAA actively works with Office of Emergency Management (OEM) to assist with coordination of overall emergency response. In addition, the plan is intended to describe AAA operations during adverse weather related emergencies (e.g. Cooling Centers).

3. Identify the local Office of Emergency Services contact person your AAA would coordinate with in the event of a disaster.

Name:	Jeff Terry
Telephone number:	323.980.2259
E-mail address:	jterry@laceoc.org
Address:	1275 N. Eastern Ave. Los Angeles, CA 90063-3217

4. Identify your Disaster Response Coordinator:

AAA Disaster Response Coordinator	
Name:	Thomas Jenkins
Telephone number:	213.351.5278
E-mail address:	tjenkins@css.lacounty.gov
Address:	3333 Wilshire Blvd. Los Angeles, CA 90010
AAA Back-up Disaster Response Coordinator	
Name:	Anna Avdalyan
Telephone number:	213.738.4031
E-mail address:	aavdalyan@css.lacounty.gov
Address:	3333 Wilshire Blvd. Los Angeles, CA 90010

5. Has your Information and Assistance staff been provided written emergency procedures on how to provide services during and after a disaster?

- Yes
 No

If No, Explain:

<p>The AAA Information and Assistance is currently in the process of revising its emergency procedures due to the fact that the Los Angeles County Office of Emergency Management is currently implementing the National Incident Management System (NIMS) plan. All emergency plans are contingent on how they would fit into the over all NIMS plan for Los Angeles County.</p> <p>The AAA's basic plan for I&A is to work within the overall Department/County Plan. If an emergency arises where relocation of I&A staff is necessary, staff will be provided with the necessary equipment to assist clients. Laptops with a resource data base, telephone lines, if the services are not down, whatever is necessary so that seniors and their families can be assisted. At this time, the plan is developing locations for command posts and/or other facilities to be used for senior rescue.</p>
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6. Describe your emergency and disaster training curriculum and the frequency this training is provided to AAA staff that work directly with older individuals.

Some of the important steps the AAA is taking to prepare for emergencies include:

- Prepare and regularly update emergency/disaster plan and contact list
- Institute training programs in emergency procedures, first aid, CPR, evacuation, search and rescue, use of fire extinguishers, and damage assessment. Hold periodic drills and exercises.
- Conduct “hazard hunts” to find nonstructural hazards in offices, open work areas, storerooms, etc.
- Determine the primary, the post primary and alternate routes for emergency evacuation of the building. Establish procedures for those that need evacuation assistance.

**TITLE III/VII SERVICE UNIT PLAN OBJECTIVES
PSA #19
2005 – 2009 Four Year Planning Period
CCR Article 3, Section 7300(d)**

The Service Unit Plan (SUP) uses the National Aging Program Information System (NAPIS) Categories and units of service, as defined in PM 97-02. For services not defined in NAPIS, refer to Division 4000 of the Management Information Systems (MIS) Manual. Report units of service to be provided with **ALL funding sources**.

Related funding is reported in the annual Area Plan Budget (CDA 122) for Titles III B, III C-1, III C-2, III D, VII (a) and VII (b). This SUP does **not** include Title III E services.

For discretionary services that will not be provided, check the Not Applicable box .

TITLE III/VII

1. Personal Care (In-Home)♦

**Units of Service = (1-Hour)
Not Applicable: (check)**

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	19,825	1,2,3	1.5, 2.1, 3.3
2006-2007	19,825	1,2,3	
2007-2008	19,825	1,2,3	
2008-2009	19,825	1,2,3	

2. Homemaker (In-Home)♦

**Units of Service = (1-Hour)
Not Applicable: (check)**

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	26,558	1,3	1.4, 3.3
2006-2007	26,558	1,3	
2007-2008	26,558	1,3	
2008-2009	26,558	1,3	

3. Chore (In-Home)♦

Units of Service = (1-Hour)

♦ Indicates Title III-B Priority Services

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Not Applicable: (check)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006			
2006-2007			
2007-2008			
2008-2009			

4. Home Delivered Meals

Units of Service = (1-Meal)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	757,433	3	3.6
2006-2007	818,387	3	
2007-2008	818,387	3	
2008-2009	818,387	3	

5. Adult Day Care/Health[†]

Units of Service = (1-Hour)

Not Applicable: (check)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006			
2006-2007			
2007-2008			
2008-2009			

6. Case Management (Access)[†]

Units of Service = (1-Hour)

Not Applicable: (check)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	30,784	1,2,3	1.4, 1.7, 2.1, 2.11, 3.2, 3.4
2006-2007	30,784	1,2,3	
2007-2008	30,784	1,2,3	
2008-2009	30,784	1,2,3	

7. Congregate Meals

Units of Service = (1-Meal)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	1,304,791	2	2.6, 2.7
2006-2007	1,304,791	2	
2007-2008	1,304,791	2	
2008-2009	1,304,791	2	

8. Nutrition Counseling

Units of Service = (1-Hour)

[†] Indicates Title III-B Priority Services

Not Applicable: (check)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	2,892	1	1.6
2006-2007	2,892	1	
2007-2008	3,650	1	
2008-2009	2,731	1	

9. **Assisted Transportation (Access)**♦

Units of Service = (One 1-way trip)

Not Applicable: (check)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006			
2006-2007			
2007-2008			
2008-2009			

10. **Transportation (Access)**♦

Units of Service = (One 1-way trip)

Not Applicable: (check)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006			
2006-2007			
2007-2008			
2008-2009			

11. **Legal Assistance**♦

Units of Service = (1-Hour)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	5,676	2	2.8
2006-2007	5,676	2	
2007-2008	6,196	2	
2008-2009	6,196	2	

12. **Nutrition Education**

Units of Service = (1 session per participant)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	15,220	1	1.6
2006-2007	15,220	1	
2007-2008	46,533	1	
2008-2009	46,533	1	

♦ Indicates Title III-B Priority Services

13. Information and Assistance (Access)*

Units of Service = (1-Contact)
Not Applicable: (check)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006			
2006-2007			
2007-2008	7,906	1	1.7, 1.8
2008-2009	7,906	1	

14. Outreach (Access)*

Units of Service = (1-Contact)
Not Applicable: (check)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	4,813	3	3.1, 3.5, 3.7, 3.8, 3.9, 3.10
2006-2007	4,813	3	
2007-2008	24,640	3	
2008-2009	24,640	3	

15. NAPIS Service Category 15 – “Other” Title III Services

- In this section, identify **Title III D** services (required); and also identify all **Title III B** services (discretionary) to be funded that were not reported in NAPIS categories 1–14 above. (Identify the specific activity under the Service Category on the “Units of Service” line when applicable.)
- Specify what activity constitutes a unit of service (1 hour, 1 session, 1 contact, etc.). (Reference Division 4000 of the MIS Operations Manual, January 1994.)
- Each **Title III B** “Other” service must be an approved NAPIS Program 15 service listed on the “Schedule of Supportive Services (III B)” page of the Area Plan Budget (CDA 122). [**Title III B Example:** Service Category: Community Services/Senior Center Support. Units of Service: 1 hour – Activity Scheduling.]

Title III D, Disease Prevention/Health Promotion

Service Activity: Nutrition Education

Units of Service^E (1 session per participant)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006	3,792	1	1.2, 1.6
2006-2007	3,792	1	
2007-2008	1,154	1	
2008-2009	1,154	1	

Title III D, Disease Prevention/Health Promotion

Service Activity: Support Groups/Fitness Classes

* Indicates Title III-B Priority Services

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Units of Service^E (1 Session)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006			
2006-2007			
2007-2008	806	2	2.13
2008-2009	806	2	

Title III D, Disease Prevention/Health Promotion

Service Activity: _____
 Units of Service^E (_____)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006			
2006-2007			
2007-2008			
2008-2009			

Title III D, Disease Prevention/Health Promotion

Service Activity: _____
 Units of Service^E (_____)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006			
2006-2007			
2007-2008			
2008-2009			

Title III D, Disease Prevention/Health Promotion

Service Activity: _____
 Units of Service^E (_____)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006			
2006-2007			
2007-2008			
2008-2009			

^E Entry Required

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Title III D, Medication Management
Service Activity: One Hour
Units of Service^E (1 Hour)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006	5,200	1,2	1.2, 1.6, 2.12
2006-2007	5,200	1,2	
2007-2008	1,796	1,2	
2008-2009	1,070	1,2	

Title III D, Medication Management
Service Activity: _____
Units of Service^E (_____)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006			
2006-2007			
2007-2008			
2008-2009			

Title III D, Medication Management
Service Activity: _____
Units of Service^E (_____)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006			
2006-2007			
2007-2008			
2008-2009			

Title III D, Medication Management
Service Activity: _____
Units of Service^E (_____)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers (Required for Title III D)
2005-2006			
2006-2007			
2007-2008			
2008-2009			

^E Entry Required

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Title III B, "Other Supportive Services"

Service Category: Visiting/Telephoning

Units of Service and Activity^E (One Hour)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	61,308	2	2.1
2006-2007	61,308	2	
2007-2008	61,308	2	
2008-2009	61,308	2	

Title III B, "Other Supportive Services"

Service Category: Alzheimer's Day Care

Units of Service and Activity^E (Day of Attendance)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	5,816	2	2.1, 2.5
2006-2007	5,816	2	
2007-2008	5,816	2	
2008-2009	5,816	2	

Title III B, "Other Supportive Services"

Service Category: In-Home Respite

Units of Service and Activity^E (One Hour)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	3,996	2	2.1, 2.4
2006-2007	3,992	2	
2007-2008	3,992	2	
2008-2009	3,992	2	

Title III B, "Other Supportive Services"

Service Category: In-home Services Registry

Units of Service and Activity^E (One Hour)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006	16,986	2	2.1
2006-2007	16,986	2	
2007-2008	16,986	2	
2008-2009	16,986	2	

^E Entry Required

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Title III B, "Other Supportive Services"

Service Category: Community Services/Senior Center Support- Senior Center Staffing

Units of Service and Activity^E (One Hour)

■	1	2	3
Fiscal Year	Proposed Units of Service	Goal Numbers	Associated Program Goal and Objective Numbers
2005-2006			
2006-2007			
2007-2008	42,640	3	3.1
2008-2009	42,640	3	

^E Entry Required

