County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

March 18, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

ACCEPT A GRANT AWARD FROM THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION'S OFF-HIGHWAY MOTOR VEHICLE RECREATION DIVISION AND APPROVE AN APPROPRIATION ADJUSTMENT (FIFTH DISTRICT) (4 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff, as an agent for the County, to sign and accept a grant award in the amount of $156,000 from the California Department of Parks and Recreation (CDPR) for the 2007 Off-Highway Motor Vehicle Recreation (OHMVR) Grant Program.

2. Authorize the Sheriff, or his designees, on behalf of the County of Los Angeles, to serve as project director, to sign and execute said grant award and to perform all further tasks necessary for completion of the project, including execution of amendments, extensions, modifications, contracts, and other award documents.

3. Approve a Fiscal Year (FY) 2007-08 appropriation adjustment, in the amount of $156,000 ($142,000 for Salaries and Employee Benefits and $14,000 for Services and Supplies), to fund overtime, benefits, operating expenses, travel, and equipment to be offset by State grant funding (Attachment 1).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

CDPR has allocated grant funds to the Los Angeles County Sheriff's Department (Department) for the Off-Highway Vehicle (OHV) Enforcement Program. This letter is to request authorization to accept grant funds for a 15-month period from January 1,

2008, to March 31, 2009. The primary objective of CDPR's 2007 OHMVR Grant Program is to provide funding to selected law enforcement agencies in order to protect natural resources and enforce laws that regulate the use of off-highway motor vehicles and associated equipment.

In meeting this objective, the Department will use the grant funds in the amount of $156,000 to implement OHV enforcement projects administered by the Department's Santa Clarita Valley ($98,000) and Palmdale ($58,000) Sheriff's Stations.

This is the Department's fifth consecutive year of receiving funding from CDPR's OHMVR program. The goal of the Department's 2007 OHV Enforcement Program is to reduce incidences of OHV-related offenses and code violations throughout the jurisdiction of the Santa Clarita Valley and Palmdale Sheriff's Stations, as well as the Lancaster and Crescenta Valley areas.

In order to successfully reduce the types of offenses and violations identified above, the Department will utilize the grant funds specifically to retain sergeant and deputy personnel on an overtime basis. These sergeants and deputies will be responsible for identifying and targeting areas in which these violations are prevalent and conducting coordinated patrols throughout the identified region. In addition to the Department's active involvement in the project, we will also collaborate with the United States Forest Service to ensure that efficient and productive enforcement of the problem areas exists during peak violation times (i.e. holidays, extended weekends).

Implementation of Strategic Plan Goals

The Department's 2007 OHV Enforcement Program, a multi-station effort directed at establishing OHV enforcement operations, meets the Los Angeles County Strategic Plans, Goal 6, Community Services; and Goal 8, Public Safety.

FISCAL IMPACT/FINANCING

An appropriation adjustment, in the total amount of $156,000 ($142,000 for Salaries and Employee benefits and $14,000 for Services and Supplies), is being requested to augment the Department's Patrol Budget Unit's FY 2007-08 budget, and will be fully offset by grant funds. A 25 percent required match will be contributed as in-kind services by the Department. This project will have no other fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A resolution, required by the CDPR, was previously adopted by your Board when the Board authorized the grant application to be submitted.

This Board letter and the contract agreement has been reviewed and approved as to form by County Counsel. The Department will abide by the purchasing procedures as required by the Internal Services Department to ensure compliance with County Policy and Procedures.

IMPACT ON CURRENT SERVICES

The CDCR has allocated funding to the Department to reduce incidences of OHV related offenses and code violations throughout the jurisdictions of the Santa Clarita Valley and Palmdale Sheriff's Stations and surrounding areas. Grant funds will be utilized to staff a team of sergeant and deputy personnel, on an overtime basis, who will conduct coordinated patrols throughout the identified region. Law enforcement's contact with the public will usually result in the issuance of citations and verbal warnings and, therefore, will not have significant impact on the District Attorney's Office, the Public Defender's Office, or the Alternative Public Defender's Office.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt from the California Environmental Quality Act (CEQA) under Section 15321 Enforcement Actions by Regulatory Agencies, Class 21(b), of the revised Environmental Reporting procedures and Guidelines, and the State CEQA Guidelines.

CONCLUSION

Upon your Board's approval, the Department requests that you please provide four (4) individually adopted copies of this action to the Department for further processing.

Sincerely,

Lee Baca

LEROY D. BACA
SHERIFF

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department: Los Angeles County Sheriff

Grant Project Title and Description: Los Angeles County Off-Highway Vehicle Enforcement Program

Enforce laws that regulate the use of off-highway motor vehicles and associated equipment.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
California State Department of Parks and Recreation	#G07-03-10-L01 (Palmdale station) and #G07-03-10-L02 (Santa Clarita Valley station)	March 20, 2008

Total Amount of Grant Funding: $156,000 **County Match Requirements:** $169,000 in-kind
Grant Period: 1/01/08 - 3/31/09 **Begin Date:** 1/01/08 **End Date:** 3/31/09
Number of Personnel Hired Under This Grant: 0 **Full Time** 0 **Part Time** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No ____

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No ____

Is the County obligated to continue this program after the grant expires? Yes ____ No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ____ No X

b). Identify other revenue sources Yes ____ No X

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No ____

Impact of additional personnel on existing space: There is no impact, as this is the fifth year of funding for this project and the personnel have occupied the same space for that time period.

Other requirements not mentioned above: None

Department Head Signature Lee Baca **Date** 3/05/08

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S NO. 770

DEPARTMENT OF SHERIFF

March 11, 2008

AUDITOR-CONTROLLER

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

-- 4 VOTES --

FISCAL YEAR 2007/08

SOURCES		USES	
Sheriff's Department - Patrol Budget Unit A01-SH-88-8861-15681-15682 State - Other - Off Hwy Motor Veh Increase Revenue	$156,000	Sheriff's Department - Patrol Budget Unit A01-SH-1000-15681-15682 Salaries & Benefits Increase Appropriation	$142,000
		Sheriff's Department - Patrol Budget Unit A01-SH-2000-15681-15682 Services & Supplies Increase Appropriation	$14,000
TOTAL	$156,000		$156,000

JUSTIFICATION: Appropriation Adjustment to fund the Off-Highway Motor Vehicle Recreation (OHMVR) Grant Program, pursuant to Grant No.s G07-03-10-L01 and G07-03-10-L02 (attached) issued by the California State Department of Parks and Recreation. The funding requested is for overtime positions, travel, and miscellaneous services & supplies.

OKMH

Conrad Meredith, Director, Financial Programs Bureau

CHIEF ADMINISTRATIVE OFFICER'S REPORT

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#475 MAR 18 2008

SACHI A. HAMAI
EXECUTIVE OFFICER

cc: Cynthia Evans

REFERRED TO THE CHIEF EXECUTIVE OFFICER FOR --

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY

NO. 162

3/5/2008

APPROVED AS REQUESTED ✓ AS REVISED

March 6 2008

CHIEF EXECUTIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS

20

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

47 MAR 18 2008