County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

February 12, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

APPROVE SUBMISSION OF GRANT APPLICATION AND AUTHORIZE THE SHERIFF TO ACCEPT GRANT AWARD FROM THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES FOR GRANT FUNDS UNDER THE 2007 PAUL COVERDELL FORENSIC SCIENCES IMPROVEMENT PROGRAM AND APPROVE A REQUEST FOR APPROPRIATION ADJUSTMENT (ALL DISTRICTS) (4 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff to submit a grant application on behalf of the Los Angeles County Sheriff's Department (Department) to the Governor's Office of Emergency Services (OES) for the noncompetitive grant amount of $170,282 in Federal funding from January 2, 2008, through December 31, 2008.

2. Instruct the Chair to sign the attached Certification of Assurance of Compliance (Attachment 1).

3. Upon grant award notification, authorize the Sheriff of Los Angeles County, as an agent for the County, to sign and accept the forthcoming grant award amount of $170,282 from OES, to secure continued education and training programs for the Department's forensic scientists.

4. Approve a Fiscal Year 2007-08 request for Appropriation Adjustment in the amount of $170,000 to be offset with the funds awarded by OES.

5. Authorize the Sheriff to execute all future amendments, modifications, extensions, and/or augmentations to said grant, should such action(s) be required during the term of the forthcoming grant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department has received a Request for Application (RFA) for the 2007 Paul Coverdell Forensic Sciences Improvement Program. Upon submission and acceptance of the application to OES, the Department will receive $170,282 in grant funding. These funds shall be utilized by the Department to secure continued education and training programs for the Department's full-time forensic scientists.

In complying with the objective of this funding opportunity, the allocation will be used to send members of the Department's forensic staff to educational and training seminars designed to improve the quality, timeliness, and credibility of Departmental investigations and evidence examinations. In addition to these positive outcomes, the Department's forensic scientists will also be afforded the opportunity to learn modern industry-specific skills and techniques which will allow for more efficient and effective investigations.

The curriculum of the educational and training seminars will include both theoretical and practical components. These components will be established and developed by the California Attorney General's Science Task Force and the National Institute of Justice. These organizations will assist the Department in maintaining its American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB) accreditation.

Implementation of Strategic Plan Goals

The Paul Coverdell Forensic Sciences Improvement Program grant supports two goals within the Los Angeles County Strategic Plan. Specifically, the Department will realize the achievement of Goal 2, Workforce Excellence, as well as Goal 3, Organizational Effectiveness. Grant funds will be directed toward the continuing education and training of the Department's forensic scientists. Not only will they be provided with valuable professional skills and techniques, but the Department will benefit from a more efficient and effective forensic program.

FISCAL IMPACT/FINANCING

The Paul Coverdell Forensic Sciences Improvement Program grant program will provide $170,282 in funding to the Department. Under this program, the County is not required to contribute matching funds. The grant offsets the total program costs, therefore, no impact to net County cost.

FACTS AND PROVISIONALS/LEGAL REQUIREMENTS

The fiscal year for this program will follow the Federal cycle of October 1, 2008, through September 30, 2009. The application documents have been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on the Department's current services and/or projects.

CONCLUSION

Upon approval by your Board, the Department requests that your Board please provide four (4) individually adopted copies of this action and two (2) executed originals of the attached Certification of Assurance of Compliance to the Department's Grants Unit.

Sincerely,

LEROY D. BACA
SHERIFF

Reset Form | Print Form

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca, Sheriff hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Los Angeles

IMPLEMENTING AGENCY: Sheriff

PROJECT TITLE: 2007 Paul Coverdell Forensic Sciences Improvement Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Darrel B. Bolin, Jr.

Title: Lieutenant

Address: 4700 Ramona Blvd, Monterey Park, CA 91754

Phone: (323) 526 5612

Email: dbbolin@lasd.org

II. Drug-Free Workplace Act of 1990 – *(Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

III. California Environmental Quality Act (CEQA) – *(Recipient Handbook, Section 2153)*

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.)* requires all OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEAQ requirements.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Name: Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: 01/31/08

Federal Employer ID Number: 95-6000927

Executed in the City/County of: County of Los Angeles

AUTHORIZED BY: *(not applicable to State agencies)*

- City/County Financial Officer or
- City/County Manager or
- Governing Board Chair

Signature: Yvonne B Burke

Name: Yvonne B. Burke

Title: Chair of the Board of Supervisor

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY _____ Deputy

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department: Sheriff's Department

Grant Project Title and Description: 2007 Paul Coverdell Forensic Sciences Improvement Program

The Department will use the grant funds to continue to support the ongoing Coverdell National Forensic Sciences Improvement Act (NFSIA) grant program, utilized to secure continued education and training programs for the Department's full-time forensic scientists in the Scientific Services Bureau (SSB). This grant program will also fund the acquisition of supplies for the Scientific Services Bureau.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
Office of Emergency Services		

Total Amount of Grant Funding: $170,282 **County Match:** $0
Grant Period: 12-Months **Begin Date:** January 1, 2008 **End Date:** December 30, 2008
Number of Personnel Hired Under This Grant: 0 **Full Time:** 0 **Part Time:** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes No X

Will all personnel hired for this program be placed on temporary ("N") items? Yes No X

Is the County obligated to continue this program after the grant expires? Yes No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes No X

b). Identify other revenue sources Yes No X

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes No X

Impact of additional personnel on existing space: None.

Other requirements not mentioned above: None

Department Head Signature Leroy Baca **Date** 01/31/08

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY _____
Deputy

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OES ID# _____ Award # _____

GOVERNOR'S OFFICE OF EMERGENCY SERVICES
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION

GRANT AWARD FACE SHEET (OES A301)

The Governor's Office of Emergency Services, hereafter designated OES, hereby makes a grant award of funds to the following:

1. Grant Recipient: Los Angeles County

hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award.

2. Implementing Agency: Los Angeles County Sheriff's Department

3. Project Title: 2007 Paul Coverdell Forrensic Sciences Improveme **4. Grant Period:** 01/01/08 to 12/31/08

***Select the Grant year and fund source(s) from the lists below or type the appropriate acronym in box 9. Enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s). Block 10G is the Grant Award total amount.**

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
Select	5. Select						$0	
Select	6. Select						$0	
Select	7. Select						$0	
Select	8. Select						$0	
07/08	9. NFSIA	$170,282					$0	
	10. **TOTALS**	$170,282	$0	$170,282	$0	$0	$0	10. Grand Total: $170,282

11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Program Guidelines, the *Recipient Handbook*, and the OES audit requirements, as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA, and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. Official Authorized to Sign for Applicant/Grant Recipient: **Federal Employer ID Number:** 95-6000927

Name: Leroy D. Baca Title: Sheriff

Payment Mailing Address: 4700 Ramona Blvd. City: Monterey Park Zip: 91754

Telephone: (323) 526-5000 (area code) FAX: _____ (area code) Email: grants@lasd.org

Signature: Lee Baca Date: 01/31/08

[FOR OES USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

OES Fiscal Officer _____ Date _____ OES Director (or designee) _____ Date _____

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S NO. 770

DEPARTMENT OF SHERIFF

Jan 29 2008

AUDITOR-CONTROLLER

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

-- 4 VOTES --

FISCAL YEAR 2007/08

SOURCES		USES	
SHERIFF'S DEPARTMENT - GENERAL SUPPORT		SHERIFF'S DEPARTMENT - GENERAL SUPPORT	
A01-SH-90-9001-15681-15687		A01-SH-2000-15681-15687	
FEDERAL OTHERS	$170,000	SERVICES AND SUPPLIES	$170,000
INCREASE REVENUE		INCREASE APPROPRIATION	

JUSTIFICATION: Grant award from the Governor's Office of Emergency Services for Grant funds under the 2007 Paul Coverdell Forensic Sciences Improvement Program to secure continued education and training programs for Department's forensic scientists.

Conrad Meredith, Director, Financial Programs Bureau

CHIEF ADMINISTRATIVE OFFICER'S REPORT

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF L.A.

32 FEB 12 2008

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR -- ACTION / RECOMMENDATION ✓

AUDITOR-CONTROLLER NO. 093 BY [illegible] JAN 28 2008

APPROVED AS REQUESTED ✓ AS REVISED

Jan 29 2008 [illegible] CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 20

BY DEPUTY COUNTY CLERK