County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

November 13, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE THE SHERIFF'S DEPARTMENT TO APPLY FOR AND ACCEPT GRANT FUNDS FOR THE LANCASTER DOMESTIC VIOLENCE PROGRAM AND APPROVE AN APPROPRIATION ADJUSTMENT (FIFTH DISTRICT) (4 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to apply for grant funds from the Governor's Office of Emergency Services (OES) in the total amount of $110,959, including local matching funds from the City of Lancaster in the amount of $27,740, for the Lancaster Domestic Violence Program for the period of January 1, 2008, to December 31, 2008.

2. Request the Chairman of the Board to sign and affix a wet signature to the attached Certification of Assurance of Compliance form as required by OES to complete the application.

3. Authorize the Los Angeles County Sheriff's Department (Department) to accept and execute the grant award agreement, upon award of grant funding by OES, on behalf of the County of Los Angeles.

4. Authorize the Sheriff, or his designee, to serve as project director to perform all further tasks necessary for completion of the project, including execution of amendments, extensions, modifications, contracts, and other award documents.

5. Approve an appropriation adjustment in the amount of $111,000 (salary and employee benefits) to augment the Department's Patrol Budget Unit's Fiscal Year (FY) 2007-08 budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On October 9, 2007, OES notified all Los Angeles County (County) law enforcement specialized units, who are previous recipients of OES's allocations, of their earmarked allocations for 2008 of which the County will receive $83,219. The City of Lancaster has agreed to provide $27,740 in required matching funds, for a total cost of $110,959.

This letter requests authorization, by way of a signed Certification of Assurance of Compliance, as required by OES, to apply for the earmarked allocation of grant funds for the Lancaster Domestic Violence Program for the period beginning January 1, 2008, and ending December 31, 2008.

With these funds, the Department's Lancaster Domestic Violence Program will continue its focus on special efforts for the handling of violent crimes against women, including domestic violence, sexual assault, and/or stalking by providing an array of services for women who are victimized by these crimes.

Specifically, these services include investigation, crisis intervention, victim advocacy, resource and referral assistance, and counseling. To ensure that these specialized services are provided in the most efficient and effective manner possible, the Department will continue its collaborative partnership with several independent agencies that specialize in this type of service delivery. These agencies include the Antelope Valley Domestic Violence Council (AVDVC), Valley Oasis Shelter, and the Sexual Assault Response Service (SARS).

Implementation of Strategic Plan Goals

The Lancaster Sheriff's Station's Specialized Domestic Violence Unit supports four goals within the County of Los Angeles' Strategic Plan. Specifically, with the support of this funding source, the Department meets the following Los Angeles County Strategic Plan Goals; Goal 1: Service Excellence, Goal 3: Organizational Effectiveness, Goal 4: Fiscal Responsibility, and Goal 8: Public Safety. With these grant funds being directed at establishing a unit within the Department focusing on the needs of women victimized by domestic violence, sexual assault, and/or stalking, the Department will be given the resources necessary to ensure that the responsibilities of the Department are achieved and the public is protected.

FISCAL IMPACT/FINANCING

An appropriation adjustment in the amount of $111,000 (salary and employee benefits) is being requested to augment the Department's Patrol Budget Unit's FY 2007-08 budget.

The appropriation and adjustment includes the 25 percent required match of $28,000. Matching funds will be contributed by the City of Lancaster.

This project will have no other fiscal impact.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

OES has earmarked a total grant award in the amount of $110,959 for the Lancaster Domestic Violence Program for the period beginning January 1, 2008, and ending December 31, 2008.

This Board letter has been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This program, continuing into its fourth year, will have a positive impact on the services currently provided by the Department. It may create an increase in workloads for the County's Justice Departments, including the District Attorney, Public Defender, and the Alternate Public Defender, as suspects are investigated and subsequently charged with their crimes. However, the benefit to public safety far outweighs the additional impact to the County's Justice Departments.

The Alternate Public Defender believes that acceptance of these grant funds will impact their workload and will monitor the situation. The Public Defender's Office anticipates experiencing a significant impact on their services and will require additional staff. With this funding, the Department will be given the opportunity to provide essential services to women who are victims of domestic violence, sexual assault, and/or stalking within the Lancaster Sheriff's Station jurisdiction. There are no other impacts on current services.

This appropriation adjustment will have a positive impact on the services currently provided by the Department. Grant funds will be utilized to pay salary and employee benefits for one (1) deputy sheriff during the grant period.

CONCLUSION

Upon your Board's approval, the Department requests that your Board please provide four (4) individually adopted copies of this action to the Sheriff's Department. The Department's contact for this requested Board action is Peter Zavala, Grants Manager, at (323) 526-5112 or Sherry Lewis, Grants Coordinator, at (323) 526-5359.

Sincerely,

LEROY D. BACA
SHERIFF

Reset Form | Print Form

OES ID# _____ Award # _____

GOVERNOR'S OFFICE OF EMERGENCY SERVICES
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION

GRANT AWARD FACE SHEET (OES A301)

The Governor's Office of Emergency Services, hereafter designated OES, hereby makes a grant award of funds to the following:

1. Grant Recipient: COUNTY OF LOS ANGELES

hereafter designated Recipient, in the amount and for the purpose and duration set forth in this grant award.

2. Implementing Agency: SHERIFF'S DEPARTMENT

3. Project Title: LANCASTER DOMESTIC VIOLENCE **4. Grant Period:** 01/01/08 **to** 12/31/08

***Select the Grant year and fund source(s) from the lists below or type the appropriate acronym in box 9. Enter the amount(s) from each source. Please do not enter both State and Federal fund sources on the same line. Add any cash match(s). Block 10G is the Grant Award total amount.**

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
08/09	5. VAWA	$110,959					$0	
Select	6. Select						$0	
Select	7. Select						$0	
Select	8. Select						$0	
Select	9.						$0	
	10. **TOTALS**	$110,959	$0	$110,959	$0	$0	$0	10. Grand Total: $110,959

11. This grant award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify I am vested with the authority, and have the approval of the City/County Financial Officer, City Manager, County Administrator, or Governing Board Chair, to enter into this grant award agreement; and all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Program Guidelines, the *Recipient Handbook*, and the OES audit requirements, as stated in the applicable RFP or RFA. The grant recipient further agrees to all legal conditions and terms incorporated by reference in the applicable RFP or RFA, and agrees that the allocation of funds is contingent on the enactment of the State Budget.

12. Official Authorized to Sign for Applicant/Grant Recipient: **Federal Employer ID Number:** 95-6000927

Name: Leroy D. Baca Title: Sheriff

Payment Mailing Address: 4700 Ramona Boulevard City: Monterey Park Zip: 91754

Telephone: (323) 526-5000 (area code) FAX: (323) 415-1000 (area code) Email: grants@lasd.org

Signature: Lee Baca Date: 11/13/07

[FOR OES USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

OES Fiscal Officer Date OES Director (or designee) Date

Reset Form

Print Form

CERTIFICATION OF ASSURANCE OF COMPLIANCE

The applicant must complete a Certification of Assurance of Compliance (OES 656), which includes details regarding Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, and Proof of Authority from City Council/Governing Board. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: County of Los Angeles

IMPLEMENTING AGENCY: Sheriff's Department

PROJECT TITLE: Lancaster Domestic Violence

is responsible for reviewing the *Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity - *(Recipient Handbook, Section 2151)*

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Darrell Bolin

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, California 91754

Phone: (323) 526-5671

Email: dbbolin@lasd.org

II. Drug-Free Workplace Act of 1990 - *(Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

III. California Environmental Quality Act (CEQA) - *(Recipient Handbook, Section 2153)*

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEAQrequirements.

IV. Lobbying - (*Recipient Handbook, Section 2154)*

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension - *(Recipient Handbook, Section 2155)*

(This applies to federally funded grants only.)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility (with an original signature) for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization (in accordence with: *Government Code, Section 25103)* from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Name: (print) Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: 11/13/07

Federal ID Number: 95-6000927

Executed in the City/County of: Los Angeles

AUTHORIZED BY: (Not Applicable to State Agencies)

- City/County Financial Officer, or
- City Manager, or
- Governing Board Chair

Signature:

Name: (print) Zev Yaroslavsky

Title: Chair, Los Angeles County Board of Supervisors

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY _____
Deputy

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department: Sheriff's Department

Grant Project Title and Description: Law Enforcement Specialized Unit / Lancaster Domestic Violence

The Lancaster Domestic Violence specialized unit will continue it's fourth year of funding by focusing on special efforts for the handling of violent crimes against women, including domestic violence, sexual assault, and/or stalking, by providing an array of services for these women who are victimized by these crimes.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
Office of Emergency Services		November 19, 2007

Total Amount of Grant Funding: $83,219 **County Match:** $27,740
Grant Period: 12-Months **Begin Date:** January 1, 2008 **End Date:** December 31, 2008
Number of Personnel Hired Under This Grant: 1 **Full Time:** 1 **Part Time:** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No __

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No __

Is the County obligated to continue this program after the grant expires? Yes __ No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes __ No X

b). Identify other revenue sources Yes __ No X

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No __

Impact of additional personnel on existing space: None.

Other requirements not mentioned above: None

Department Head Signature Lee Baca **Date** 11/13/07

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S NO. 770

DEPARTMENT OF SHERIFF

Oct 31, 2007

AUDITOR-CONTROLLER

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

-- 4 VOTES --

FISCAL YEAR 2007/08

SOURCES		USES	
SHERIFF'S DEPARTMENT - PATROL A01-SH-88-8810-15681-15682 STATE-SPECIAL GRANTS INCREASE REVENUE	$83,000	SHERIFF'S DEPARTMENT - PATROL A01-SH-1000-15681-15682 SALARIES & BENEFITS INCREASE APPROPRIATION	$111,000
SHERIFF'S DEPARTMENT - PATROL A01-SH-91-906A-15681-15682 OTHER GOVT'L AGENCIES-LOCAL GRANTS INCREASE REVENUE	$28,000		

JUSTIFICATION: Appropriation Adjustment for Lancaster Station Domestic Violence Unit to apply for and accept grant funds from the Governor's Office of Emergency Services (OES) in the amount of $111,000, including matching funds from the City of Lancaster.

OK MH

Conrad Meredith, Director, Financial Programs Bureau

CHIEF ADMINISTRATIVE OFFICER'S REPORT

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

41 NOV 13 2007

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR -- ✓ ACTION ✓ RECOMMENDATION

AUDITOR-CONTROLLER NO. 050 BY Helen Fung Oct 31 2007

APPROVED AS REQUESTED ✓ AS REVISED

Nov 1 2007 Jacqueline White
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 20

BY
DEPUTY COUNTY CLERK