County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

July 17, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE THE SHERIFF TO ACCEPT A GRANT AWARD FROM THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES FOR THE CALIFORNIA MULTI-JURISDICTIONAL METHAMPHETAMINE ENFORCEMENT TEAM (ALL DISTRICTS) (3-VOTE)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Request the Chair of the Board to provide a wet signature, as required by the Governor's Office of Emergency Services (OES), to the Certification of Assurance of Compliance (Attachment I) authorizing the Sheriff of Los Angeles County, as an agent for the County, to accept a grant award, in the amount of $1,664,800 from the OES, for the California Multi-jurisdictional Methamphetamine Enforcement Team (Cal-MMET) Program. Additionally, authorize the Sheriff or his designee, to sign and execute any subsequent amendments, modifications, extensions, and/or augmentations to said grant, should such action(s) be required during the term of the grant.

2. Request the Chair of the Board to provide a wet signature, as required by the OES, to the Certification of Compliance Methamphetamine Laboratory (Meth Lab) Operations (Attachment II).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Sheriff's Department (Department) submitted a grant application to OES for the second year of State Cal-MMET Program funding. The OES requires that a Certification of Assurance of Compliance form, which incorporates

"Proof of Authority from City Council/Governing Board" in place of a resolution, be signed to accept the grant award. The required Certification of Compliance Meth Lab Operations certifies compliance with federal, state, and local environmental, health, and safety laws and regulations, including the National Environmental Policy Act (NEPA), applicable to the seizure and/or removal of clandestine meth labs.

Funding to county sheriff's departments across the state to support their efforts in combating methamphetamine distribution and sales is provided through the State Cal-MMET Program. The program will provide $1,664,800 for the Department to implement a countywide multi-jurisdictional methamphetamine enforcement team. This team of investigators will be utilized to target and eradicate methamphetamine manufacturers and traffickers who produce and/or sell significant quantities of methamphetamine, with the ultimate goal of dismantling these organizations.

The Cal-MMET multi-jurisdictional task force is comprised of personnel from the Department, as well as outside agencies within the County. Two sergeants, four investigators, and two civilian staff from the Department's Narcotics Bureau will be dedicated to the program. One deputy district attorney III is assigned to the team to prosecute the cases. Participation from other agencies include one investigator from each of the following municipal police departments; Glendale, La Verne, Culver City, and Glendora. The State of California, Bureau of Narcotics Enforcement (BNE), will provide two investigators to the program, although these two positions will not be funded by the grant. A Department's lieutenant will oversee the team but is also not grant funded.

Additional assistance and support will be provided to Cal-MMET as needed by the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA-IMPACT), who are certified to respond to clandestine meth labs for the purposes of cleanup, prosecution, and further investigation, and by the Los Angeles County Regional Criminal Information Clearinghouse (LACRCIC), an intelligence gathering entity linked to state and federal networks.

Implementation of Strategic Plan Goals

The Cal-MMET Program conforms to the Los Angeles County's Strategic Plan; Goal 1, Service Excellence, as it provides the Department with the ability to provide public services that are beneficial and responsive; Goal 5, Children and Families' Well Being; and Goal 6, Community Services, as it improves the quality of life for residents of Los Angeles County by targeting and dismantling methamphetamine manufacturing and distribution organizations in their communities.

FISCAL IMPACT/FINANCING

The funding in the amount of $1,664,800 ($960,746 for Salary and Employee Benefits and $704,054 for Operating Expenses) will be fully offset by State grant funding. The County is not required to contribute any matching funds. This second year of funding has been included in the Department's 2007-08 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The grant period is from July 1, 2007, through June 30, 2008. The Department submitted the application on May 24, 2007, with permission from the OES to submit the two certificates upon Board approval to complete the application process. This Board letter has been cleared by the concerned County justice departments and reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of $1,664,800 in grant funding will have a positive impact on current services as it provides the Department's Narcotic's Bureau the fiscal ability to fund a team of investigators to identify and arrest methamphetamine manufacturers and traffickers and work toward achieving the ultimate goal of dismantling these organizations within Los Angeles County.

The services of the County justice departments, including the District Attorney, Public Defender, and the Alternate Public Defender, resulting from the Department's investigations will be impacted. The Public Defender estimated that approximately one Deputy Public Defender III will be required to handle the additional workload. The second year of funding will only allow for the addition of one full time Deputy District Attorney III to be 100 percent funded from grant funds.

CONCLUSION

Upon County approval, please return four individually certified copies of the County-adopted letter and one copy of each Certification to the Department's Grants Unit. The Sheriff's Department's contacts for the requested County action are Peter Zavala, Grants Manager, at (323) 526-5112 and Marcelle Murr, Grant Analyst, at (323) 526-5212.

Sincerely,

LEROY D. BACA
SHERIFF

ATTACHMENT #1

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, LEROY D. BACA SHERIFF hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: COUNTY OF LOS ANGELES

IMPLEMENTING AGENCY: LOS ANGELES COUNTY SHERIFF

PROJECT TITLE: Cal-MMET

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity – (2006 Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Darrell B. Bolin, Jr.

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, CA 91754

Phone: (323) 526-5612'

Email: dbbolin@lasd.org

II. Drug-Free Workplace Act of 1990 – *(2006 Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

III. California Environmental Quality Act (CEQA) – *(2006 Recipient Handbook, Section 2153)*

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.)* requires all OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEAQ requirements.

IV. Lobbying – *(2006 Recipient Handbook Section 2154)*

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – *(2006 Recipient Handbook Section 2155)*

(This applies to federally funded grants only.)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Typed Name: LEROY D. BACA

Authorized Official's Title: SHERIFF

Date Executed: 5-23-07

Federal Employer ID Number: 95-6000927

Executed in the City/County of: LOS ANGELES

AUTHORIZED BY: *(not applicable to State agencies)*

- City/County Financial Officer or
- City/County Manager or
- Governing Board Chair

COUNTY OF LOS ANGELES CALIFORNIA

Signature:

Typed Name: ZEV YAROSLAVSKY

Title: CHAIR, COUNTY BOARD OF SUPERVISORS

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY _____
Deputy

ATTACHMENT #2

Cal-MMET PROJECTS
CERTIFICATION OF COMPLIANCE
METHAMPHETAMINE LABORATORY OPERATIONS

This special condition facilitates compliance with the provisions of the National Environmental Policy Act (NEPA) relating to clandestine methamphetamine laboratories, including the seizure and/or removal of clandestine methamphetamine laboratories [hereinafter, "meth lab operations"].

The United States Environmental Protection Agency (USEPA) has determined that, "law enforcement responsibilities terminate when the law enforcement official notifies the property owner of record, the state, and the local environmental or public health agencies in writing of a possible site contamination at a clandestine lab."

Law enforcement personnel may seize as evidence and remove any bottles, cans, jugs and other containers, as well as contaminated apparatus and chemical samples from a clandestine drug site, however, law enforcement agencies are not responsible for the cleanup/remediation of any rooms, buildings or surrounding environments, including septic systems, rivers, streams or contaminated soils.

I, LEROY D. BACA hereby certify that
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: COUNTY OF LOS ANGELES

IMPLEMENTING AGENCY: LOS ANGELES COUNTY SHERIFF

PROJECT TITLE: Cal-MMET

(Check one of the following two boxes)

☐ Will accept the Cal-MMET funds for the period of Enter the correct grant year, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:

1. Recipient will provide medical screening of personnel assigned or to be assigned by the recipient to the seizure of clandestine methamphetamine laboratories;

2. Recipient will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure of clandestine methamphetamine laboratories;

3. Recipient will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;

4. Recipient will notify the Department of Toxic Substances Control (DTSC), and send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized; and

5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:

   (i) Respond to the minor's health needs that relate to methamphetamine toxicity;
   (ii) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
   (iii) Arrange for medical testing for methamphetamine toxicity; and
   (iv) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.

OR

☒ Will accept the Cal-MMET funds for the period of July 1, 2007 - June 30, 2008, and comply with Federal, State, and local environmental, health, and safety laws and regulations applicable to the **seizure and/or removal** of clandestine methamphetamine laboratories. Said compliance will include the following mitigation measures:

1. Recipient will provide medical screening of personnel assigned or to be assigned by the recipient to the seizure and/or removal of clandestine methamphetamine laboratories;

2. Recipient will provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to the seizure and/or removal of clandestine methamphetamine laboratories;

3. Recipient will equip personnel, as determined by their specific duties, with OSHA required protective wear and other required safety equipment;

4. Recipient will send written notification to the property owner of record, and the local Environmental Management and/or Public Health Department whenever a clandestine methamphetamine laboratory is seized;

5. Recipient will enter into a written agreement with the local Social Services Department to notify the local Social Services Department whenever a minor is found at a clandestine methamphetamine laboratory site, and, if determined to be necessary, require that qualified personnel be dispatched to the site and, if determined to be necessary:

   (v) Respond to the minor's health needs that relate to methamphetamine toxicity;
   (vi) Take the minor into protective custody unless the minor is criminally involved in the clandestine methamphetamine laboratory activities or is subject to arrest/detention for other criminal violations;
   (vii) Arrange for medical testing for methamphetamine toxicity; and
   (viii) Arrange for any follow-up medical tests, examinations, or health care made necessary as a result of methamphetamine toxicity.

6. Recipient will assign properly trained personnel to prepare a Hazard Assessment and Recognition Plan (HARP) for the clandestine methamphetamine laboratory site;

7. Recipient or DTSC will utilize qualified disposal personnel to remove the chemicals, associated glassware, equipment, and contaminated materials and wastes from the clandestine methamphetamine laboratory site;

8. Recipient or DTSC will dispose of the chemicals, associated glassware, equipment, and contaminated materials and wastes at properly licensed disposal facilities or, when allowable, at properly licenses recycling facilities; and

9. Recipient or DTSC will monitor the records involving the transport, disposal and recycling components of subparagraphs numbered 7 and 8 immediately above in order to ensure proper compliance.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Typed Name: LEROY D. BACA

Authorized Official's Title: SHERIFF

Date Executed: 5-28-07

Federal ID Number: 95-6000927

Executed in the City/County of: LOS ANGELES

AUTHORIZED BY:

- City/County Financial Officer or
- City Manager or
- Governing Board Chair
-

Signature: Zev Yaroslavsky

Typed Name: ZEV YAROSLAVSKY

Title: CHAIR, COUNTY BOARD OF SUPERVISORS

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY _____
Deputy

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department: Sheriff

Grant Project Title and Description: **California Multi-jurisdictional Methamphetamine Enforcement Team** (Cal-MMET)

This project, implemented by the Department's Narcotics Bureau, is a multi-jurisdictional task force that targets methamphetamine manufacturers and traffickers who produce or sell significant quantities of methamphetaimine, including precursor trafficking, to disrupt and dismantle their clandestine labs and organizations. The jurisdiction of this project covers the entire County of Los Angeles.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
Governor's Office of Emergency Services (OES)	MH 0702 0190 F.Y. 2007-08	July 2007

Total Amount of Grant Funding: $1,664,800 **County Match Requirments:** 0

Grant Period: 7/1/07 - 6/30/08 **Begin Date:** 7/1/07 **End Date:** 6/30/08

Number of Personnel Hired Under This Grant: 8 **Full Time** 8 **Part Time** 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No____

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No____

Is the County obligated to continue this program after the grant expires? Yes ____ No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes _____ No X

b). Identify other revenue sources Yes _____ No X

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No____

Impact of additional personnel on existing space: There is no impact on existing space.

Other requirements not mentioned above: None

Department Head Signature Lee Baca **Date** 6/29/07

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY G Moe
Deputy