CYNTHIA D. BANKS
Director

COMMUNITY AND SENIOR SERVICES
OF LOS ANGELES COUNTY

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"To Enrich Lives Through Effective And Caring Service"

BOARD OF SUPERVISORS

GLORIA MOLINA
YVONNE B. BURKE
ZEV YAROSLAVSKY
DON KNABE
MICHAEL D. ANTONOVICH

June 26, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AUTHORIZATION TO ACCEPT FISCAL YEAR (FY) 2007- 08 OLDER AMERICANS ACT (OAA) TITLES III and VII, COMMUNITY-BASED SERVICES, AND HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP) GRANT AWARDS AND FUNDING RECOMMENDATIONS AND APPROVAL TO EXTEND THE CURRENT OAA CONTRACTS (ALL SUPERVISORIAL DISTRICTS) (3-VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of Community and Senior Services (CSS), or designee, to accept funding for the FY 2007-08 Older Americans Act (OAA) Titles III and VII, and Community-Based Services grant award of $21,108,849 (Contract # AP-0708-19) and the Health Insurance Counseling and Advocacy Program (HICAP) grant award of $844,183 (Contract # HI-0708-19) for a total grant amount of $21,953,032 from the California Department of Aging (CDA) for the provision of nutrition and support services for older adults aged 60+, disabled adults aged 18+, and caregivers.

2. Authorize the Director of CSS, or designee, to accept FY 2007-08 OAA Titles III and VII, Community-Based Services, and HICAP funding augmentations from the CDA provided that the Director of CSS, or designee, notifies your Board and the Chief Administrative Office (CAO) in writing within ten workdays of accepting the augmentation.

3. Authorize the Director of CSS, or designee, to execute contracts with the CDA required for acceptance of the OAA Titles III and VII, Community-Based Services and HICAP funding.

4. Delegate authority to the Director of CSS, or designee, to execute contract amendments with four (4) service providers in the amount of $214,956 as indicated on Attachment A for the continued provision of nutrition, caregiver and support services for a period not to exceed six (6) months effective July 1, 2007 through December 31, 2007. All contract amendments will be in substantially similar form to Attachment A-1. County Counsel has reviewed the contract amendment and has approved it as to form and will approve each contract amendment as to form prior to execution.

5. Delegate authority to the Director of CSS, or designee, to execute contract amendments with 46 service providers in the amount of $16,788,759, as indicated on Attachment B, for the continued provision of nutrition, care management, health insurance counseling and support services for a period not to exceed 12 months effective July 1, 2007 through June 30, 2008. These contract amendments are funded by OAA Titles III and VII, Community-Based Services, and HICAP funds. In addition, the Integrated Care Management Program (ICMP) receives Linkages State Funds (AB 2800) and Linkages Disabled Parking Violation Fees. All contract amendments will be in substantially similar form to Attachment B-1. County Counsel has reviewed the contract amendment and approved it as to form and will approve each contract amendment as to form prior to execution.

6. Delegate authority to the Director of CSS, or designee, to include in the above referenced contract amendments an increase in the maximum contract rates, not to exceed 6% of the original contract rates, in order to mitigate the gap between the level of funding received from the CDA and the increased costs to provide congregate and home-delivered meals, care management and other critical support services to vulnerable older adults aged 60+, disabled adults aged 18+, and caregivers throughout the County.

7. Authorize the Director of CSS, or designee, to execute contract amendments to increase or decrease contract amounts based on contractor performance and availability of funding provided that: (a) the amount of change does not exceed 25% of the amended contract amount for all OAA, Community-Based Services, ICMP and HICAP contracts; (b) approvals of County Counsel and CAO are obtained prior to any such amendment; and (c) the Director of CSS, or designee, confirms in writing to the Board of Supervisors and the CAO within 30 days after such amendments have been executed.

8. Delegate authority to the Director of CSS, or designee, to execute contract amendments for 30 of the 46 providers, as designated in Attachment B, to remove any service requirements and funding related to Title III-E effective January 1, 2008. This action is necessary to ensure Title III-E service

requirements and funding are consolidated into the 2008 Title III-E Family Caregiver Support Program (FCSP) contract in order to provide seamless service delivery during 2008.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Each year CSS receives grant awards, including funding augmentations, from the CDA for the OAA, Community-Based Services, ICMP, and HICAP programs. The recommended actions are necessary for CSS' continued administration of nutrition, care management, health insurance counseling, caregiver, and support services programs to older adults aged 60+, disabled adults aged 18+, and caregivers in its Planning and Service Area (PSA) 19, Los Angeles County—excluding the City of Los Angeles.

The four-year funding cycle for the OAA, Community-Based Services, and HICAP programs expires at the end of FY 2006-07. As a result of the recent CDA monitoring visit conducted March 2007, CSS is requesting authority from your Board to amend all existing program contracts to incorporate the CDA's recommendation to extend the contract terms and redesign the programs. The term extensions will allow CSS to implement the recommendations made by the CDA. The requested action also includes ICMP previously approved by the CDA and your Board for a term extension through FY 2006-07.

Performance Measures

To comply with federal and state funding source requirements, CSS has developed the following performance standards to measure program effectiveness:

- Percentage of caregivers whose ability to provide care has increased or improved as a result of the support services provided;
- Percentage of participants who reported improved social functions and emotional well-being; and
- Percentage of participants served who are minority, low-income, disabled and aged 75+ exceeds the national average.

Agencies are required to develop benchmark criteria for each performance standard. CSS will assess the agencies' performance during each monitoring visit.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goals of Service Excellence, Organizational Effectiveness, and Fiscal Responsibility.

FISCAL IMPACT/FINANCING

The FY 2007-08 nutrition, care management, health insurance counseling, caregiver, and support services programs for older adults are planned to be fully financed using OAA Titles III and VII, Community-Based Services, Linkages Disabled Parking Violation, and HICAP funding; and funding for these programs is already reflected in the FY 2007-08 Proposed Budget.

In order to adhere to the OAA and Older Californians Act (OCA) requirements to conduct a new procurement process every four years, CSS has reduced the Title III-E FCSP funding recommendations by $723,306. The funding recommendations identified in Attachments A and B for Area Agency on Aging (AAA) contractors reflect this reduction. The reduction in current contracted funds will allow CSS to ensure funding is available for a new procurement process for the Title III-E Family Caregiver Support Program to be conducted later this year for a contract to be effective January 1, 2008. As of January 1, 2008, Title III-E FCSP funding will be consolidated into one program and funding will be allocated to the agencies that are successful during the RFP process. This action is aligned with recommendations made by the CDA.

The 33 contractors currently receiving Title III-E funding have been informed of the funding reduction; and when the recommended Title III-E allocation is expended, no additional Title III-E funding will be available under the current contracts.

The funding breakdown for the AAA programs is as follows:

Contracts for the provision of nutrition, caregiver, HICAP, and support services (does not include ICMP funding)	$	14,106,029
*ICMP (OAA and AB 2800) funding only	$	2,347,686
Provision of services at County-operated senior centers	$	537,188
Program development or coordination	$	272,176
Administrative services and support	$	1,593,225
Information and referral/Community outreach	$	642,174
Management Information Systems	$	506,479
Info Vans	$	26,000
Nutrition Services Incentive Program (NSIP)	$	1,372,075
TOTAL	**$**	**21,403,032**

*The ICM program is funded with multiple funding sources including OAA Title III-B ($1,534,742); OAA Title III-E ($195,129); Linkages State Funded/AB 2800 ($617,815), and the Linkages Disabled Parking Violation Fees ($550,000). Total funding for this program will be $2,897,686.

The $537,188 for County-operated senior centers represents CSS staffing and other program costs to directly operate senior centers within Los Angeles County. Center activities include outreach, information and assistance to caregivers, and the distribution of flyers, direct mailings, and a bi-monthly news magazine.

The $272,176 in program development or coordination funds is program funds the CDA allows CSS to use for completing specific goals and objectives outlined in the State-approved Los Angeles County Area Plan. CSS staff works directly on the development or expansion of programs and services and liaison with other agencies and community organizations to enhance programs and services for older persons.

The $1,593,225 is allocated by the CDA for administrative costs to be used for salaries and employee benefits, services and supplies, and indirect costs.

The $642,174 allocated for information and referral/community outreach will be used to provide direct services such as information, referral and community outreach to seniors that will allow access to available services throughout the County.

$506,479 in program funds will be used for support services including the operational costs associated with the maintenance of the existing management information systems, the Community Connection website and the acquisition of a new system to support the work of contract agencies in the County.

$26,000 will be used for staffing and operating costs for Info Vans including maintenance and fuel. The Info Vans circulate throughout the County and provide direct outreach for community events.

Nutrition Services Incentive Program (NSIP)

The $1,372,075 NSIP is an additional federal-based subsidy that is available throughout the fiscal year for the nutrition services providers. The subsidy is to supplement the cost for food used in meals served under the OAA and is based on the number of meals served. These funds are not allocated to each agency but are paid at a rate of $0.54 for congregate meals and $0.60 for home-delivered meals until all funds are exhausted.

Contract Rate Increases

CSS is requesting authority to increase the current maximum contract rates by up to 6%. The decision to include the rate increase was based on the department's discussions with contractors that have steadily incurred increased costs in providing nutrition and support services. For example, there have been increasingly higher costs for food, fuel, and insurance premiums over the four-year funding cycle. Maintaining the current low contract rates may impact contractors' ability to continue providing critical services; however, because there is only a slight increase in funding from the CDA,

increasing the rates will result in a decrease in the number of meals served and the number of clients receiving support services County-wide.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The funding cycle for the OAA, Community-Based Services and HICAP programs expires in FY 2006-07. Furthermore, the current AAA contracts are scheduled to expire June 30, 2007. The CDA recommended that CSS redesign the programs as a result of a monitoring visit conducted in March 2007. The OAA and the CDA require a new procurement process be conducted every four years. CSS has worked closely with the CDA to develop a timeline for the contract extensions and release of the RFPs. In a letter dated April 26, 2007, the CDA approved contract extensions and a timeline for the procurement process for the 2007-09 program years. This extension will allow CSS the time to continue working with the CDA to re-design the programs and implement recommendations made by the CDA.

CONTRACTING PROCESS

All agencies being recommended for funding were successful in the RFP process conducted by CSS (OAA Titles III and VII, Community-Based Services and HICAP grant-funded programs). Each of the recommended service providers has demonstrated satisfactory contract performance during the funding cycle. The four (4) agencies listed on Attachment A and forty-six (46) agencies listed on Attachment B are being recommended for continued funding with this action.

OAA Titles III and VII, Community-Based Services and HICAP Grant Funded Programs

As a State-designated AAA, CSS is required to conduct an open-competitive bid process every four years to solicit proposals and to fund those agencies qualified to provide services to the elderly using OAA Titles III and VII, Community-Based Services and HICAP grant funds.

FY 2006-07 is the fourth year of the current four-year OAA Titles III and VII, Community-Based Services and HICAP grant funding cycle. Contracts are renewed annually upon Board approval in each four-year funding cycle.

The CAO has reviewed and concurs with the recommended actions.

Monitoring

Monitoring of the nutrition, care management, caregiver support, health insurance counseling, and support services programs will be conducted on an annual basis and will include administrative and programmatic monitoring to ensure contract compliance. Program monitoring is accomplished through the CSS Contracts Compliance Division.

Fiscal compliance monitoring will be conducted bi-annually by an approved vendor procured through the Auditor-Controller.

Attachment C provides minority and women participation and ownership of agencies and business enterprises for each contractor.

IMPACT ON CURRENT SERVICES

The recommended actions will assure seamless delivery of services to clients and enable the continuation of current services such as congregate and home-delivered meals, in-home assistance, legal services, care management, caregiver and support services.

CONCLUSION

Upon Board approval, please mail one copy of the adopted Board letter to Ms. Sonja Ivey-Rojas, CSS, 3175 West Sixth Street, Room 403, Los Angeles, CA, 90020. If you need to contact Ms. Ivey-Rojas, her number is (213) 351-8917.

Respectfully submitted,

Cynthia D. Banks
Director

Attachments (5)

c: David E. Janssen
Sachi Hamai
Raymond G. Fortner, Jr.
J. Tyler McCauley

LOS ANGELES COUNTY AREA AGENCY ON AGING **ATTACHMENT A**
FY 2007-2008 - OAA
FUNDING RECOMMENDATIONS

	Agency	Program (s)	Sup. Dist(s)	Funding Total
1	Alzheimer's Association	Family Caregiver	3,4	$ 38,942
2	Pomona Valley Community Service/CSS	Family Caregiver	1,4,5	$ 27,614
3	Special Service for Groups (SSG)	Family Caregiver	2,4	$ 39,385
4	USC/LA Caregiver Resource Center	Family Caregiver	1,2,4,5	$ 109,015
				$ 214,956

Contract No._____
Amendment No. 2

COMMUNITY AND SENIOR SERVICES
OF THE COUNTY OF LOS ANGELES
OLDER AMERICANS ACT (OAA) SERVICES
SUPPORTIVE SERVICES PROGRAMS
AMENDMENT NO. TWO TO CONTRACT NO._____
FISCAL YEAR 2007-08

REFERENCE IS MADE TO THE DOCUMENT ENTITLED "COUNTY OF LOS ANGELES OLDER AMERICANS ACT (OAA) SERVICES SUPPORTIVE SERVICES CONTRACT "ENTERED INTO BETWEEN THE COUNTY OF LOS ANGELES, THROUGH ITS DEPARTMENT OF COMMUNITY AND SENIOR SERVICES ("CSS") AND ("CONTRACTOR") ADOPTED BY THE BOARD OF SUPERVISORS ON _____ AND FURTHER IDENTIFIED AS AGREEMENT NO. _____HEREINAFTER REFERRED TO AS "CONTRACT."

This Amendment is made and entered into this ____ day of _____, 2007 between the County of Los Angeles, hereinafter referred to as "COUNTY" and hereinafter referred to as "CONTRACTOR."

WHEREAS, pursuant to the provisions of the Older Americans Act (Title 42, Chapter 35, Section 3001 et seq. of the U.S. Code) and the Older Californians Act (OCA) Welfare and Institutions Code (WIC), Division 8.5, Chapters 1-12, Section 9000 et seq., the California Department of Aging (CDA) is designated to administer the OAA/OCA for establishing quality supportive services including nutrition services, in the Congregate Meal Services Program and Home-Delivered Meals Program; Family Caregiver Support Program; and Home-Based Care Grant Program (hereinafter referred to as the "Program(s)"), and

WHEREAS, the parties hereto have previously entered into the above referenced Contract for the purpose of providing nutrition and supportive services to residents of Los Angeles County for an amount not to exceed $_____ for the full Contract period of July 1, 2006 – June 30, 2007; and

WHEREAS, on _____, this Contract was amended through Amendment Number One, to increase the Contract sum by $_____ for the purpose of dedicating an additional allocation provided in Fiscal Year 2006-07, in exchange for additional defined program services/areas; and

WHEREAS, on _____, the Los Angeles County Board of Supervisors delegated authority to the Director of Community and Senior Services to amend this Contract for the following purposes: 1) to extend the Contract term for a period of performance not to exceed six (6) months, commencing July 1, 2007 through December 31, 2007; 2) increase the

maximum contract rates not to exceed 6% of the original maximum contract rates; and 3) to amend the Contract sum for the period of performance covering this Contract, for the continued provision of nutrition and supportive services; and

WHEREAS, COUNTY has determined that CONTRACTOR'S performance has been satisfactory, that the need for services continues to exist, and that additional funding to continue such services is currently available; and

WHEREAS, COUNTY and CONTRACTOR desire to amend this Contract in accordance with the terms and conditions as set forth below:

NOW THEREFORE, in consideration of the foregoing, effective June 30, 2007, the Contract is amended as follows:

I. TABLE OF CONTENTS, Exhibit B(b): Statement of Work/Proposed Program Services Addendum 2

Exhibit B-1(b) Congregate Meal Services Program (C-1)

Exhibit B-2(b) Home-Delivered Meals Program (C-2)

Exhibit B-3(b) Family Caregiver Support Program (Title III E)

Exhibit B-4(b) Home-Based Care Program (HBC), is added.

II. TABLE OF CONTENTS, Exhibit D-1: Budget Addendum 2

Exhibit D-1(b) Congregate Meal Services Program (C-1), Home-Delivered Meals Program (C-2) and Family Caregiver Support Program (Title III E)

Exhibit D-2(b) Home-Based Care Program (HBC), is added.

III. Part I: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.1 is amended to read as follows:

1.1 This Contract and any and all amendments and exhibits thereto, constitute the complete and exclusive statement of understanding between the parties, which supersedes all previous agreements, written or oral, and all other communications between the parties relating to the subject matter of this Contract. No change to this Contract shall be valid unless prepared pursuant to Part II, Section 21.0, "Contract Modifications/Amendments" and signed by both parties.

IV. Part I: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.4 is amended to read as follows:

1.4 In the event of any conflict or inconsistency in the definition or

interpretation of any word, responsibility, schedule, contents or description of any task, deliverable, product, service, or other work between this Contract, and any amendments thereto, the Statement of Work, and addendums thereto, Exhibits, and Attachments, or among Exhibits or Attachments, said conflict or inconsistency shall be resolved by giving precedence as follows: the Contract, and any amendments thereto; 2) Exhibit A, Mandated Program Requirements and any addendum thereto; 3) Exhibit B, Statement of Work/Proposed Program Services, Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2, and addendums thereto; 4) Exhibit C, Performance Requirements Summary; 5) Exhibit D, Budget, Exhibit D(a), Budget Addendum 1, and Exhibit D(b), Budget Addendum 2 and any addendums thereto; 6) Exhibit E, the Attachments, according to the following priority:

Attachment I.	CONTRACTOR'S Administration
Attachment II.	COUNTY'S Administration
Attachment III.	Charitable Contributions Certification
Attachment IV.	IRS Notice 1015
Attachment V.	County of Los Angeles Contractor Employee Jury Service Program Certification Form and Application for Exception
Attachment VI.	Safely Surrendered Baby Law Fact Sheet
Attachment VII.	CONTRACTOR'S EEO Certification
Attachment VIII.	CONTRACTOR Employee Acknowledgement and Confidentiality Agreement
Attachment IX.	CONTRACTOR Non-Employee Acknowledgement And Confidentiality Agreement
Attachment X.	Auditor-Controller Contract Accounting and Administration Handbook
Attachment XI.	User Complaint Report (UCR)
Attachment XII.	Cost Allocation
Attachment XIII.	Joint Revenue Disclosure
Attachment XIV.	CONTRACTOR'S Obligations As A "Business" Associate" Under the Health Insurance Portability

And Accountability Act of 1996 (HIPAA)

Attachment XV. Fixed Assets/Equipment Purchase Requirements

Attachment XVI. Inventory Control Form

V. Part I: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.5 (A) is amended to read as follows:

1.5(A) "Contract": Agreement executed between COUNTY and CONTRACTOR. It sets forth the terms and conditions for the issuance and performance of Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work/Proposed Program Services, and Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, and Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2.

VI. Part I: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.5 (B) is amended to read as follows:

1.5 (B) "CONTRACTOR": The sole proprietor, partnership, or corporation that has entered into this Contract with the COUNTY to perform or execute the work covered by Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work/Proposed Program Services, Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, and Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2.

VII. Part I: Unique Terms and Conditions, Section 2.0, Term and Termination, Subsection 2.1.1 is added and reads as follows:

2.1.1 This Contract shall be extended for a six (6) month period commencing July 1, 2007 through December 31, 2007, in as far as funding is available and unless terminated earlier or extended in whole or in part, as provided in this Contract.

VIII. Part I: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.1 is amended to read as follows:

3.1 COUNTY and CONTRACTOR agree that this is a cost reimbursement contract. During the term of this Contract, COUNTY shall compensate CONTRACTOR for supplying the services set forth in Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work/Proposed Program Services, and Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, and Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2.

IX. Part I: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.3.1 is added and reads as follows:

3.3.1 The maximum contract sum for the six (6) month period commencing July 1, 2007 through December 31, 2007 is $<**New contract sum**>hereinafter referred to as the "Maximum Contract Sum."

X. Part I: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.6 is amended to read as follows:

3.6 CONTRACTOR has prepared and submitted to COUNTY a budget segregating direct and indirect costs and profit for the work to be performed by CONTRACTOR under this Contract, hereinafter referred to as "Budget." Budgeted expenses shall be reduced by applicable CONTRACTOR revenues, which are identified thereon. The line items shall provide sufficient detail to determine the quality of services delivered. This Budget, and any addendum thereto, is attached and incorporated by reference herein as Exhibits D, Budget, D(a), Budget Addendum 1 and Exhibit D(b), Budget Addendum 2. CONTRACTOR represents and warrants that the Budget is true and correct in all respects, and services shall be delivered hereunder in accordance with the Budget. In the event the Maximum Contract Sum is increased pursuant to Part II, Section 21.0, hereof, "Contract Modifications/Amendments", CONTRACTOR shall prepare and submit an amended Budget in accordance with this Section.

XI. Part I: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.1 is amended to read as follows:

5.1 CONTRACTOR shall invoice COUNTY only for providing tasks, deliverables, goods, services, and other work specified in Exhibit A, Mandated Program Requirements and elsewhere hereunder. CONTRACTOR shall prepare invoices, which shall include the charges owed to CONTRACTOR by COUNTY under the terms of this Contract. CONTRACTOR'S payments shall be provided in Exhibit D, Budget, Exhibit D(a), Budget Addendum 1, Exhibit D(b), Budget Addendum 2. CONTRACTOR shall be paid only for the tasks, deliverables, goods, services, and other work approved in writing by COUNTY. If COUNTY does not approve work in writing, no payment shall be due to CONTRACTOR for that work.

XII. Part I: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.2 is amended to read as follows:

5.2 CONTRACTOR'S invoices shall be priced in accordance with Exhibit D, Budget, Exhibit D(a), Budget Addendum 1 and Exhibit D(b), Budget Addendum 2.

XIII. Part I: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.3 is amended to read as follows:

5.3 CONTRACTOR'S invoices shall reflect the information set forth in Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work/Proposed Program Services, Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, and Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2 describing the tasks, deliverables, goods, services, work hours, and facility and/or other work for which payment is claimed.

XIV. Part II: Standard Terms and Conditions, Section 24.0, Contractor's Work, Subsection 24.1 is amended to read as follows:

24.1 Pursuant to the provisions of this Contract, CONTRACTOR shall fully perform, complete and deliver on time, all tasks, deliverables, services and other work as more fully set forth in Exhibit B, Statement of Work/Proposed Program Services, Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2, and Exhibit A, Mandated Program Requirements.

XV. Exhibit A, Mandated Program Requirements, Section 2.0 Specific Tasks, Subsection 2.2.2.1 Summary of Service Units (July 1, 2007 – December 31, 2007) is added as follows:

2.2.2.1 Summary of Service Units (July 1, 2007 – December 31, 2007)

Required Unit of Service	**Unit of Measurement**	**Maximum Unit Rate**
A. Community Education	1 hour	**$<New unit rate>**
B. Caregiver training	1 hour	**$$<New unit rate>**
C. Support Groups	1 hour	**$$<New unit rate>**
D. Respite	1 hour	**$$<New unit rate>**

XVI. Exhibit B-3(b), Statement of Work/Proposed Program Services Addendum 2 is added as an addendum to Exhibit B-3, Statement of Work/Proposed Program Services, and is attached as Attachment 1.

XVII. Exhibit D-1(b), Budget Addendum 2 is added as an addendum to Exhibit D-1, Budget, and is attached as Attachment 3.

All other terms and conditions of the Contract shall remain in full force and effect.

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COUNTY OF LOS ANGELES
COMMUNITY AND SENIOR SERVICES

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Two to be subscribed by the Director of Community and Senior Services and the CONTRACTOR has subscribed the same through its authorized officer, as of the day, month, and year first written above. The persons signing on behalf of the CONTRACTOR warrant under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By_____
Cynthia D. Banks, Director
Community and Senior Services
County of Los Angeles

CONTRACTOR

_____
Contractor's Name (Print)

By _____
Authorized Signature Date

_____
Name (Print or Type)

_____
Title (Print or Type)

_____
Contractor's Name (Print)

By _____
Authorized Signature Date

_____
Name (Print or Type)

_____
Title (Print or Type)

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
RAYMOND G. FORTNER, JR., County Counsel

BY_____
Janice Kasai, Deputy County Counsel

LOS ANGELES COUNTY AREA AGENCY ON AGING **ATTACHMENT B**
FY 2007-2008 - OAA
FUNDING RECOMMENDATIONS

	Agency	Program (s)	Sup. Dist(s)	Funding Total
1	Alhambra, City of	Integrated Care Management	5	$ 31,617
2	AltaMed Health Services	Integrated Care Management	1,4	$ 228,574
3	Antelope Valley Committee on Aging	Congregate Meals, Home Delivered Meals, Telephone Reassurance, Integrated Care Management	5	$ 522,435
4	Armenian Relief Society	Integrated Care Management	5	$ 38,205
5	Azusa, City of	Congregate Meals, Home Delivered Meals, Telephone Reassurance	1	$ 97,439
6	Behavioral Health Services (BHS)	Integrated Care Management, Home Based Care	4	$ 181,731
7	Bet Tzedek Legal Services	Legal Services	ALL	$ 240,000
8	Burbank, City of	Congregate Meals, Home Delivered Meals, Telephone Reassurance	5	$ 293,939
9	Casa Maravilla	Congregate Meals, Home Delivered Meals, Telephone Reassurance	1	$ 534,319
10	Center for Healthcare Rights (CHCR)	Health Insurance Counseling and Advocacy Program, Legal Assistance	ALL	$ 851,572
11	Claremont, City of	Congregate Meals	5	$ 89,745

	Agency	Program (s)	Sup. Dist(s)	Funding Total
12	Consulting Nutritional Services (CNS)	Dietary Administrative Support Services	ALL	$ 275,986
13	Culver City	Congregate Meals, Home Delivered Meals, Telephone Reassurance	2	$ 124,934
14	Dickison Community Lighted Schools	Congregate Meals, Home Delivered Meals, Telephone Reassurance	2	$ 344,648
15	El Monte, City of	Congregate Meals, Integrated Care Management	1,5	$ 147,369
16	Escapa/Chinatown Social Services	Home Based Care, Family Caregiver, Integrated Care Management	ALL	$ 466,479
17	Food and Nutrition Management (FNM)	Nutrition Screening, Counseling, Intervention, Training of Nutrition Providers	ALL	$ 367,644
18	Gardena, City of	Congregate Meals, Home Delivered Meals, Telephone Reassurance, Integrated Care Management, Home Based Care	2	$ 367,095
19	Glendale, City of	Congregate Meals, Home Delivered Meals, Telephone Reassurance, Integrated Care Management	5	$ 259,517
20	Heritage Clinic/Center for Aging Resources	Alzheimer's Day Care Resource Center	5	$ 86,717
21	Human Services Association (HSA)	Alzheimer's Day Care Resource Center, Congregate Meals, Home Delivered Meals, Telephone Reassurance, Integrated Care Management, Home Based Care	1,2,4	$ 1,913,070
22	Inglewood, City of	Congregate Meals, Home Delivered Meals, Telephone Reassurance, Integrated Care Management	2	$ 509,267

LOS ANGELES COUNTY AREA AGENCY ON AGING **ATTACHMENT B**
FY 2007-2008 - OAA
FUNDING RECOMMENDATIONS

	Agency	Program (s)	Sup. Dist(s)	Funding Total
23	Jewish Family Services (JFS)	Alzheimer's Day Care Resource Center, Congregate Meals, Home Delivered Meals, Telephone Reassurance, Integrated Care Management	1,2,3,5	$ 349,992
24	Just RITE Community Programs, Inc.	Home Based Care	2,3,4,5	$ 210,381
25	Life Steps Foundation, Inc.	Alzheimer's Day Care Resource Center	2	$ 86,717
26	Little Tokyo Service Center	Multi-Ethnic Network for Training, Outreach, and Resources for Seniors	1,4	$ 180,027
27	Los Amigos Research and Education Institute (LAREI)	Alzheimer's Day Care Resource Center	1,4	$ 86,717
28	Norwalk, City of	Home Based Care	4	$ 59,229
29	Office of Samoan Affairs	Integrated Care Management	2,4	$ 43,352
30	Old-timers Foundation	Congregate Meals, Home Delivered Meals, Telephone Reassurance	1,2,4	$ 1,015,650
31	Partners in Care Foundation	Alzheimer's Day Care Resource Center	5	$ 86,717
32	Pasadena/Huntington Hospital Association	Integrated Care Management	1,4,5	$ 307,523
33	Pomona, City of	Congregate Meals	1	$ 143,571

	Agency	Program (s)	Sup. Dist(s)	Funding Total
34	Santa Anita Family Service	Home Based Care, Family Caregiver, Integrated Care Management	1,5	$ 677,720
35	Santa Clarita Valley Committee on Aging	Alzheimer's Day Care Resource Center, Congregate Meals, Home Delivered Meals, Telephone Reassurance, Home Based Care, Family Caregiver, Integrated Care Management	3,5	$ 741,448
36	Santa Monica, City of	Congregate Meals, Home Delivered Meals, Telephone Reassurance	3	$ 166,738
37	Senior Care Action Network (SCAN) Health Plan	Integrated Care Management	2,4	$ 184,882
38	Single Room Occupancy (SRO) Housing Corporation	Integrated Care Management	1	$ 71,500
39	South El Monte, City of	Congregate Meals, Home Delivered Meals, Telephone Reassurance	1	$ 93,866
40	Southeast Area Social Services Funding Authority (SASSFA)	Congregate Meals, Home-Delivered Meals, Telephone Reassurance, Home Based Care, Family Caregiver, Integrated Care Management	1,4	$ 675,906
41	Special Service for Groups (SSG)	Integrated Care Management	2,4	$ 170,026
42	Torrance/South Bay YMCA	Congregate Meals, Home Delivered Meals, Telephone Reassurance	2,4	$ 175,973
43	Villa Esperanza	Integrated Care Management	1,3,5	$ 237,099
44	West Covina, City of	Congregate Meals	1,4,5	$ 90,837

LOS ANGELES COUNTY AREA AGENCY ON AGING **ATTACHMENT B**
FY 2007-2008 - OAA
FUNDING RECOMMENDATIONS

	Agency	Program (s)	Sup. Dist(s)	Funding Total
45	WISE Senior Services	Alzheimer's Day Care Resource Center, Integrated Care Management, Ombudsman	ALL	$ 1,653,515
46	YWCA of San Gabriel Valley/Intervale Senior Services	Congregate Meals, Home Delivered Meals, Telephone Reassurance, Integrated Care Management	1,4,5	$ 1,307,071
				$ 16,788,759

Contract No._____
Amendment No. 2

COMMUNITY AND SENIOR SERVICES
OF THE COUNTY OF LOS ANGELES
OLDER AMERICANS ACT (OAA) SERVICES
SUPPORTIVE SERVICES PROGRAMS
AMENDMENT NO. TWO TO CONTRACT NO._____
FISCAL YEAR 2007-08

REFERENCE IS MADE TO THE DOCUMENT ENTITLED "COUNTY OF LOS ANGELES OLDER AMERICANS ACT (OAA) SERVICES SUPPORTIVE SERVICES CONTRACT "ENTERED INTO BETWEEN THE COUNTY OF LOS ANGELES, THROUGH ITS DEPARTMENT OF COMMUNITY AND SENIOR SERVICES ("CSS") AND ("CONTRACTOR") ADOPTED BY THE BOARD OF SUPERVISORS ON _____ AND FURTHER IDENTIFIED AS AGREEMENT NO. _____HEREINAFTER REFERRED TO AS "CONTRACT."

This Amendment is made and entered into this ____ day of _____, 2007 between the County of Los Angeles, hereinafter referred to as "COUNTY" and hereinafter referred to as "CONTRACTOR."

WHEREAS, pursuant to the provisions of the Older Americans Act (Title 42, Chapter 35, Section 3001 et seq. of the U.S. Code) and the Older Californians Act (OCA) Welfare and Institutions Code (WIC), Division 8.5, Chapters 1-12, Section 9000 et seq., the California Department of Aging (CDA) is designated to administer the OAA/OCA for establishing quality supportive services including nutrition services, in the Congregate Meal Services Program and Home-Delivered Meals Program; Family Caregiver Support Program; and Home-Based Care Grant Program (hereinafter referred to as the "Program(s)"), and

WHEREAS, the parties hereto have previously entered into the above referenced Contract for the purpose of providing nutrition and supportive services to residents of Los Angeles County for an amount not to exceed $_____ for the full Contract period of July 1, 2006 – June 30, 2007; and

WHEREAS, on _____, this Contract was amended through Amendment Number One, to increase the Contract sum by $_____ for the purpose of dedicating an additional allocation provided in Fiscal Year 2006-07, in exchange for additional defined program services/areas; and

WHEREAS, on _____, the Los Angeles County Board of Supervisors delegated authority to the Director of Community and Senior Services to amend this Contract for the following purposes: 1) to extend the Contract term for a period of performance not to exceed twelve (12) months, commencing July 1, 2007 through June 30, 2008; 2) increase the maximum

contract rates not to exceed 6% of the original maximum contract rates; and 3) to amend the Contract sum for the period of performance covering this Contract, for the continued provision of nutrition and supportive services; and

WHEREAS, COUNTY has determined that CONTRACTOR'S performance has been satisfactory, that the need for services continues to exist, and that additional funding to continue such services is currently available; and

WHEREAS, COUNTY and CONTRACTOR desire to amend this Contract in accordance with the terms and conditions as set forth below:

NOW THEREFORE, in consideration of the foregoing, effective June 30, 2007, the Contract is amended as follows:

I. TABLE OF CONTENTS, Exhibit B(b): Statement of Work/Proposed Program Services Addendum 2

Exhibit B-1(b) Congregate Meal Services Program (C-1)

Exhibit B-2(b) Home-Delivered Meals Program (C-2)

Exhibit B-3(b) Family Caregiver Support Program (Title III E)

Exhibit B-4(b) Home-Based Care Program (HBC), is added.

II. TABLE OF CONTENTS, Exhibit D-1: Budget Addendum 2

Exhibit D-1(b) Congregate Meal Services Program (C-1), Home-Delivered Meals Program (C-2) and Family Caregiver Support Program (Title III E)

Exhibit D-2(b) Home-Based Care Program (HBC), is added.

III. Part I: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.1 is amended to read as follows:

1.1 This Contract and any and all amendments and exhibits thereto, constitute the complete and exclusive statement of understanding between the parties, which supersedes all previous agreements, written or oral, and all other communications between the parties relating to the subject matter of this Contract. No change to this Contract shall be valid unless prepared pursuant to Part II, Section 21.0, "Contract Modifications/Amendments" and signed by both parties.

IV. Part I: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.4 is amended to read as follows:

1.4 In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility, schedule, contents or

description of any task, deliverable, product, service, or other work between this Contract, and any amendments thereto, the Statement of Work, and addendums thereto, Exhibits, and Attachments, or among Exhibits or Attachments, said conflict or inconsistency shall be resolved by giving precedence as follows: the Contract, and any amendments thereto; 2) Exhibit A, Mandated Program Requirements and any addendum thereto; 3) Exhibit B, Statement of Work/Proposed Program Services, Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2, and addendums thereto; 4) Exhibit C, Performance Requirements Summary; 5) Exhibit D, Budget, Exhibit D(a), Budget Addendum 1, and Exhibit D(b), Budget Addendum 2 and any addendums thereto; 6) Exhibit E, the Attachments, according to the following priority:

Attachment I.	CONTRACTOR'S Administration
Attachment II.	COUNTY'S Administration
Attachment III.	Charitable Contributions Certification
Attachment IV.	IRS Notice 1015
Attachment V.	County of Los Angeles Contractor Employee Jury Service Program Certification Form and Application for Exception
Attachment VI.	Safely Surrendered Baby Law Fact Sheet
Attachment VII.	CONTRACTOR'S EEO Certification
Attachment VIII.	CONTRACTOR Employee Acknowledgement and Confidentiality Agreement
Attachment IX.	CONTRACTOR Non-Employee Acknowledgement And Confidentiality Agreement
Attachment X.	Auditor-Controller Contract Accounting and Administration Handbook
Attachment XI.	User Complaint Report (UCR)
Attachment XII.	Cost Allocation
Attachment XIII.	Joint Revenue Disclosure
Attachment XIV.	CONTRACTOR'S Obligations As A "Business Associate" Under the Health Insurance Portability And Accountability Act of 1996 (HIPAA)

Attachment XV. Fixed Assets/Equipment Purchase Requirements

Attachment XVI. Inventory Control Form

V. Part I: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.5 (A) is amended to read as follows:

1.5(A) "Contract": Agreement executed between COUNTY and CONTRACTOR. It sets forth the terms and conditions for the issuance and performance of Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work/Proposed Program Services, and Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, and Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2.

VI. Part I: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.5 (B) is amended to read as follows:

1.5 (B) "CONTRACTOR": The sole proprietor, partnership, or corporation that has entered into this Contract with the COUNTY to perform or execute the work covered by Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work/Proposed Program Services, Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, and Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2.

VII. Part I: Unique Terms and Conditions, Section 2.0, Term and Termination, Subsection 2.1.1 is added and reads as follows:

2.1.1 This Contract shall be extended for a twelve (12) month period commencing July 1, 2007 through June 30, 2008, in as far as funding is available and unless terminated earlier or extended in whole or in part, as provided in this Contract.

VIII. Part I: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.1 is amended to read as follows:

3.1 COUNTY and CONTRACTOR agree that this is a cost reimbursement contract. During the term of this Contract, COUNTY shall compensate CONTRACTOR for supplying the services set forth in Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work/Proposed Program Services, and Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, and Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2.

IX. Part I: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.3.1 is added and reads as follows:

3.3.1 The maximum contract sum for the twelve (12) month period commencing July 1, 2007 through June 30, 2008 is $<**New contract sum**>hereinafter referred to as the "Maximum Contract Sum."

X. Part I: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.6 is amended to read as follows:

3.6 CONTRACTOR has prepared and submitted to COUNTY a budget segregating direct and indirect costs and profit for the work to be performed by CONTRACTOR under this Contract, hereinafter referred to as "Budget." Budgeted expenses shall be reduced by applicable CONTRACTOR revenues, which are identified thereon. The line items shall provide sufficient detail to determine the quality of services delivered. This Budget, and any addendum thereto, is attached and incorporated by reference herein as Exhibits D, Budget, D(a), Budget Addendum 1 and Exhibit D(b), Budget Addendum 2. CONTRACTOR represents and warrants that the Budget is true and correct in all respects, and services shall be delivered hereunder in accordance with the Budget. In the event the Maximum Contract Sum is increased pursuant to Part II, Section 21.0, hereof, "Contract Modifications/Amendments", CONTRACTOR shall prepare and submit an amended Budget in accordance with this Section.

XI. Part I: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.1 is amended to read as follows:

5.1 CONTRACTOR shall invoice COUNTY only for providing tasks, deliverables, goods, services, and other work specified in Exhibit A, Mandated Program Requirements and elsewhere hereunder. CONTRACTOR shall prepare invoices, which shall include the charges owed to CONTRACTOR by COUNTY under the terms of this Contract. CONTRACTOR'S payments shall be provided in Exhibit D, Budget, Exhibit D(a), Budget Addendum 1, Exhibit D(b), Budget Addendum 2. CONTRACTOR shall be paid only for the tasks, deliverables, goods, services, and other work approved in writing by COUNTY. If COUNTY does not approve work in writing, no payment shall be due to CONTRACTOR for that work.

XII. Part I: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.2 is amended to read as follows:

5.2 CONTRACTOR'S invoices shall be priced in accordance with Exhibit D, Budget, Exhibit D(a), Budget Addendum 1 and Exhibit D(b), Budget Addendum 2.

XIII. Part I: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.3 is amended to read as follows:

5.3 CONTRACTOR'S invoices shall reflect the information set forth in Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work/Proposed Program Services, Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, and Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2 describing the tasks, deliverables, goods, services, work hours, and facility and/or other work for which payment is claimed.

XIV. Part II: Standard Terms and Conditions, Section 24.0, Contractor's Work, Subsection 24.1 is amended to read as follows:

24.1 Pursuant to the provisions of this Contract, CONTRACTOR shall fully perform, complete and deliver on time, all tasks, deliverables, services and other work as more fully set forth in Exhibit B, Statement of Work/Proposed Program Services, Exhibit B(a), Statement of Work/Proposed Program Services Addendum 1, Exhibit B(b), Statement of Work/Proposed Program Services Addendum 2, and Exhibit A, Mandated Program Requirements.

XV. Exhibit A, Mandated Program Requirements, Section 2.0 Specific Tasks, Subsection 2.2.4.1 Summary of Service Units (July 1, 2007 - June 30, 2008) is added as follows:

2.2.4.1 Summary of Service Units (July 1, 2007 - June 30, 2008)

Required Unit of Service	Unit of Measurement	Maximum Unit Rate
Meal served to eligible participant at congregate site	One (1) meal served	$<New Unit Rate>
NSIP	One (1) meal served	$<New Unit Rate>

XVI. Exhibit B-1(b), Statement of Work/Proposed Program Services Addendum 2 is added as an addendum to Exhibit B-1, Statement of Work/Proposed Program Services, and is attached as Attachment 1.

XVII. Exhibit D-1(b), Budget Addendum 2 is added as an addendum to Exhibit D-1, Budget, and is attached as Attachment 3.

All other terms and conditions of the Contract shall remain in full force and effect.

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COUNTY OF LOS ANGELES
COMMUNITY AND SENIOR SERVICES

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Two to be subscribed by the Director of Community and Senior Services and the CONTRACTOR has subscribed the same through its authorized officer, as of the day, month, and year first written above. The persons signing on behalf of the CONTRACTOR warrant under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By_____
Cynthia D. Banks, Director
Community and Senior Services
County of Los Angeles

CONTRACTOR

_____
Contractor's Name (Print)

By _____
Authorized Signature Date

_____
Name (Print or Type)

_____
Title (Print or Type)

_____
Contractor's Name (Print)

By _____
Authorized Signature Date

_____
Name (Print or Type)

_____
Title (Print or Type)

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
RAYMOND G. FORTNER, JR., County Counsel

BY_____
Janice Kasai, Deputy County Counsel

LOS ANGELES COUNTY AREA AGENCY ON AGING

Minority Participation/Ownership of Firms/Agencies/Entities
Percent Women/Minority Participation

	Firm/Agency/Entity	Ownership Women/ Minority	Partners Women/ Minority	Governing Body Members Women/Minority	Paid Staff Women/Minority
1	Alhambra, City of	N/A	N/A	0% / 40%	100% / 63%
2	AltaMed Health Services Corporation	N/A	N/A	30% / 80%	74.4% / 96.7%
3	Alzheimer's Association	N/A	N/A	9.9% / 56%	34.5% / 85.2%
4	Antelope Valley Committee on Aging	N/A	N/A	18% / 45%	33% / 88%
5	Armenian Relief Society of Western U.S.A., Inc.	N/A	N/A	100% / 100%	95% / 100%
6	Azusa, City of	N/A	N/A	20% / 40%	83% / 33%
7	Behavioral Health Services, Inc.	N/A	N/A	18% / 55%	0% / 100%
8	Bet Tzedek	N/A	N/A	26% / 0%	68% / 21%
9	Burbank, City of	N/A	N/A	83% / 0%	71% / 47%
10	Casa Maravilla, Inc.	N/A	N/A	25% / 87%	58% / 97%
11	Center for Health Care Rights	N/A	N/A	42% / 25%	100% / 78%
12	Claremont, City of	N/A	N/A	60% / 0%	100% / 25%
13	Consulting Nutritional Services	100% / 0%	100% / 0%	100% / 0%	100% / 24%
14	Culver City	N/A	N/A	20% / 0%	30% / 29%
15	Dickison Community Lighted Schools	N/A	N/A	63% / 86%	69% / 100%
16	El Monte, City of	N/A	N/A	40% / 40%	50% / 100%
17	ESCAPA/ Chinatown Service Center	N/A	N/A	87% / 31%	91% / 73%
18	Food and Nutrition Management Services	100% /45%	100% / 45%	100% / 45%	75% / 66%
19	Gardena, City of	N/A	N/A	40% / 60%	50% / 100%
20	Glendale, City of Parks, Recreation and Community Services.	N/A	N/A	20% / 20%	64% / 82%
21	Heritage Clinic & Community Assistance	N/A	N/A	25% / 50%	80% / 33%
22	Human Services Association	N/A	N/A	53% / 53%	79% / 64%
23	Inglewood, City of	N/A	N/A	75% / 75%	75% / 88%
24	Jewish Family Services of Los Angeles	N/A	N/A	0% / 58%	0% / 100%
25	Just Rite Community Programs, Inc.	N/A	N/A	80% / 20%	87.5% / 75%
26	Life Steps Foundation	N/A	N/A	45% / 74%	87% / 100%
27	Little Tokyo Service Center	N/A	N/A	0% / 67%	55% / 90%

	Firm/Agency/Entity	Ownership Women/ Minority	Partners Women/ Minority	Governing Body Members Women/Minority	Paid Staff Women/Minority
28	LAREI Rancho Adult Day Services	N/A	N/A	60% / 25%	80% / 30%
29	Norwalk, City of	N/A	N/A	50% / 0%	98% / 75%
30	Office of Samoan Affairs	N/A	N/A	57% / 100%	50% / 77%
31	Oldtimers Foundation, Inc.	N/A	N/A	0% / 33%	52% / 78%
32	Partners In Care Foundation	N/A	N/A	10% / 35%	32% / 79%
33	Pasadena Hospital Association Ltd. dba Huntington Memorial Hospital/ Huntington Senior Care Network	N/A	N/A	17% / 11%	75% / 61%
34	Pomona, City of	N/A	N/A	75% / 33%	83% / 67%
35	Pomona Valley Community Services, Inc.	N/A	N/A	46% / 13%	100% / 25%
36	San Gabriel Valley YWCA	N/A	N/A	100% / 38%	90% / 45%
37	Santa Anita Family Services	N/A	N/A	20% / 45%	86% / 86%
38	Santa Clarita Valley Committee on Aging	N/A	N/A	16% / 37%	24% / 76%
39	Santa Monica, City of	N/A	N/A	29% / 14%	71% / 35%
40	Senior Care Action Network (SCAN)	N/A	N/A	22% / 12%	63% / 49%
41	Single Room Occupancy Housing Corp	N/A	N/A	-- / 0.5%	30.8% / 83.1%
42	South El Monte, City of	N/A	N/A	20% / 100%	67% / 67%
43	Southeast Area Social Services Funding Authority	N/A	N/A	40% / 40%	74% / 52%
44	Special Services for Groups	N/A	N/A	90% / 14%	95% / 55%
45	Torrance South Bay Area Family YMCA	N/A	N/A	9% / 11%	14% / 57%
46	USC/LA Caregiver Resource Center	N/A	N/A	12% / 20%	90% / 85%
47	Villa Esperanza	N/A	N/A	48% / 76%	60% / 73%
48	West Covina, City of	N/A	N/A	43% / 23%	100% / 100%
49	WISE Senior Services	N/A	N/A	10% / 53%	50% / 100%