



CYNTHIA D. BANKS
Director

COMMUNITY AND SENIOR SERVICES OF LOS ANGELES COUNTY

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"To Enrich Lives Through Effective And Caring Service"

BOARD OF SUPERVISORS

GLORIA MOLINA
YVONNE B. BURKE
ZEV YAROSLAVSKY
DON KNABE
MICHAEL D. ANTONOVICH

May 29, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO ALLOCATE FUNDS AND AMENDMENTS TO EXTEND THE
CALIFORNIA WORK OPPORTUNITIES AND RESPONSIBILITY TO KIDS
(CalWORKs) DOMESTIC VIOLENCE (DV) SUPPORTIVE SERVICES PROGRAM
FOR FISCAL YEAR (FY) 2007-08
(ALL DISTRICTS) (3-VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve funding allocations for the continued provision of the CalWORKs Domestic Violence Supportive Services Program in the amount of \$11,695,200, which will be used for currently funded service providers as indicated on Attachment I.
2. Delegate authority to the Director of Community and Senior Services (CSS), or designee, to execute contract amendments substantially similar to the enclosed amendment (Attachment II) with the 40 service providers indicated on Attachment I in the amounts indicated for the continued provision of CalWORKs Domestic Violence Supportive Services Program. The amendment will extend the contract term for twelve (12) months effective July 1, 2007 through June 30, 2008.
3. Delegate authority to the Director of CSS, or designee, to execute contract amendments to increase or decrease original contract amounts based on contractor performance and availability of funding provided that: (a) the amount of change does not exceed 10% of the original contract amount; (b) approvals of County Counsel, the Chief Administrative Office (CAO), and Department of Public Social Services (DPSS) are obtained prior to any such amendment; and (c) the Director of CSS confirms in writing to the Board of Supervisors, the CAO,

and DPSS within 30 days after execution that such amendments have been executed.

4. Authorize the Director of CSS, or designee, to execute contract amendments in substantially similar form to Attachment III for CalWORKs Domestic Violence Supportive Services Program Supplemental funds received from DPSS through a Memorandum of Understanding (MOU). The amendments will be executed with the thirty-five (35) service providers shown on Attachment IV in the amounts indicated for the continued provision of CalWORKs Domestic Violence Supportive Services Program beginning date of Board approval through June 30, 2007. This request is made because the CalWORKs Domestic Violence Supportive Services Program Supplemental funding amounts allocated to each services provider exceed 10% of each provider's original contract amount and the Director of CSS" delegated authority.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On December 12, 2006 your Board delegated authority to the Director of CSS to execute month-to-month contracts, not to exceed a period of six months, beginning January 1, 2007 through June 30, 2007.

Currently, the service providers' contracts for the program will expire on June 30, 2007. Because of the passage of Senate Bill 1491, which became effective January 1, 2007, and affects all aspects of the County's administration of the program including the competitive bidding process, program and fiscal monitoring, and monthly reporting and invoicing, CSS and DPSS forwarded to the California Department of Social Services (CDSS) recommendations to assist them in developing the ALL County Letter, which will reflect the new administrative policies and procedures as they relate to implementation of Senate Bill 1491. CSS awaits CDSS' response and will ensure that all provisions of Senate Bill 1491 are adhered to.

The recommended actions will enable CSS to continue operation of the CalWORKs Domestic Violence Supportive Services Program for FY 2007-08. This program provides case management, counseling, emergency and transitional shelter, legal and other services to CalWORKs participants and assists them in overcoming barriers to employment and move toward self-sufficiency.

In January 2007, CSS conducted a survey to determine which agencies were interested in receiving extra funding if the funding were to become available. CSS reviewed the surveys on January 28, 2007. In March 2007, CSS received notification from DPSS of the availability of FY 2006-07 Domestic Violence Supportive Services Supplemental funds. The funds were then allocated

accordingly. These Supplemental funds will allow the services providers to enhance their current services. In the event that these funds are unexpended by June 30, 2007, they cannot be carried over to the subsequent fiscal year.

Performance Measures

The CalWORKs Domestic Violence Supportive Services Program performance evaluation is aligned with the County's Performance Counts! Initiative. The standard of performance measurement for program effectiveness is indicated by clients achieving one of the following positive outcomes:

- A safe and stable environment, emotionally and physically, to access supportive services;
- Identification and utilization of community resources to achieve self-sufficiency;
- Accessing educational and work-related activities to prepare for workforce readiness.

The department will assess the agencies' performance through its analysis of monitoring reports produced by the CSS Domestic Violence Unit.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goal #1, Service Excellence, by providing the public with easy access to quality information and services that are both beneficial and responsive and Goal #5, Children and Families' Well-Being, by improving the well-being of children and families in Los Angeles County.

FISCAL IMPACT/FINANCING

The CalWORKs Domestic Violence Supportive Services Program is fully financed by CalWORKs Single Allocation funds. There is no impact to the County general fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The current contracts are scheduled to expire June 30, 2007. CSS will release a RFP by September 2007 to solicit proposals from agencies that are interested and can provide domestic violence services for a contract term period of three years commencing on July 1, 2008 through June 30, 2011, pursuant to the State Regulation, Management and Office Procedures Purchase of Services Section 23-621, Contracts Periods. As this program operates through funding from the

State, which limits contracts to a three-year funding cycle, CSS obtained approval from CDSS to extend contracts with the current providers for an additional one-year period beginning July 1, 2007 through June 30, 2008.

On December 12, 2006, your Board approved CalWORKs Domestic Violence Supportive Services Program funding allocations for the period January 1, 2007 through June 30, 2007 subject to agency performance, availability of funds, and community needs. All agencies recommended for funding with this action have been performing at or above contractual requirements.

There is a MOU between CSS and DPSS to provide CalWORKs Domestic Violence Supportive Services to CalWORKs participants. Subject to the availability of funding and CSS' acceptable level of performance, as determined by DPSS' monitoring of this MOU, the MOU is renewed each year by completing an amendment to include the new fiscal year budget including supplemental funds. There is no impact on County general funds.

The CAO and DPSS have reviewed and concur with the recommended actions. County Counsel has reviewed and approved the amendment as to form.

CONTRACTING PROCESS

All agencies being recommended for funding were successful in the RFP process conducted by CSS in July 2003. A total of 40 agencies, listed in Attachment I, have performed at or above the contractual requirements and are being recommended for continued funding with this action.

Monitoring Requirement

CSS will ensure that all approved contractors are monitored relative to contract compliance and administration, programmatic and fiscal requirements in alignment with SB 1491. The contracting method that will be used for the CalWORKs Domestic Violence Supportive Services Program is a performance-based, fee-for-services contract and all providers are required to submit outcome measures associated with the completion of tasks in the Statement of Work. Service providers will be monitored quarterly for programmatic contract compliance through the CSS Domestic Violence Monitoring Unit. Fiscal compliance monitoring is conducted biannually with a follow-up visit by an approved vendor procured through the Auditor-Controller.

IMPACT ON CURRENT SERVICES

Continuation of the CalWORKs Domestic Violence Supportive Services Program will allow agencies to provide domestic violence supportive services to

CalWORKs participants and their children enabling them to overcome barriers to employment and ultimately achieve self-sufficiency.

CONCLUSION

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board letter to the Director of DPSS.

Respectfully submitted,



CYNTHIA D. BANKS
Director

CB:CD:cf

Attachments (2)

c: David E. Janssen
Raymond G. Fortner, Jr.
Sachi A. Hamai
J. Tyler McCauley
Philip Browning

**CalWORKs Domestic Violence Supportive Services Program
FY 2007-08 Contract Extension Funding Recommendations**

	Name of Agency	FY 07-08 Yearly Contract Amount
1	1736 Family Crisis Center	\$ 898,300
2	Akila Concepts, Inc.	\$ 108,000
3	Antelope Valley Domestic Violence Council	\$ 420,000
4	Asian-Pacific American Legal Center of Southern California	\$ 133,300
5	Bienvenidos Children's Center, Inc.	\$ 168,000
6	Cambodia Association of America	\$ 80,000
7	Center for the Pacific-Asian Family, Inc.	\$ 140,000
8	Chicana Service Action Center, Inc.	\$ 837,000
9	Children's Institute International	\$ 145,000
10	Community Counseling Service of Los Angeles/Amanecer	\$ 293,300
11	Community Legal Service	\$ 506,000
12	Domestic Abuse Center	\$ 80,000
13	East Los Angeles Women's Center	\$ 155,000
14	Foothill Family Service	\$ 306,000
15	Harriet Buhai Center for Family Law	\$ 220,000
16	Helpline Youth Counseling, Inc.	\$ 140,000
17	House of Ruth, Inc.	\$ 279,000
18	Human Services Association	\$ 335,300
19	Institute for Multicultural Counseling & Education Services (IMCES)	\$ 375,000
20	Interval House	\$ 124,500
21	Jenesse Center, Inc.	\$ 468,300
22	Jewish Family Service of Los Angeles	\$ 140,000
23	Legal Aid Foundation of Los Angeles	\$ 617,000
24	Los Angeles Center for Law and Justice	\$ 339,600
25	National Council on Alcohol and Drug Dependence - Long Beach	\$ 280,000
26	Neighborhood Legal Services of Los Angeles	\$ 460,000
27	Ocean Park Community Center	\$ 80,000
28	Peace and Joy Care Center	\$ 359,500
29	Project: PeaceMakers, Inc.	\$ 248,000
30	Prototypes	\$ 576,000
31	Rainbow Services, Ltd.	\$ 180,000
32	San Fernando Valley Community Mental Health Center, Inc.	\$ 180,000
33	San Pedro Community Legal Services	\$ 143,000
34	Santa Anita Family Service	\$ 240,000
35	Southern California Alcohol & Drug Programs, Inc.	\$ 163,300
36	Su Casa Domestic Abuse Center	\$ 96,600
37	Women's & Children's Crisis Shelter, Inc.	\$ 230,000
38	Women Shelter of Long Beach	\$ 431,000
39	YWCA of Glendale Domestic Violence Project	\$ 338,000
40	YWCA of San Gabriel Valley - WINGS	\$ 381,200
	TOTAL	\$ 11,695,200

Contract No. _____
 Amendment No. 3



**COMMUNITY AND SENIOR SERVICES
 OF THE COUNTY OF LOS ANGELES
 CALWORKS DOMESTIC VIOLENCE PROGRAMS
 AMENDMENT NO. THREE TO CONTRACT NO. _____
 FISCAL YEAR 2007-2008**

REFERENCE IS MADE TO THE DOCUMENT ENTITLED "COUNTY OF LOS ANGELES CALWORKS DOMESTIC VIOLENCE SUPPORTIVE SERVICES PROGRAM CONTRACT" ENTERED INTO BETWEEN THE COUNTY OF LOS ANGELES, THROUGH ITS DEPARTMENT OF COMMUNITY AND SENIOR SERVICES ("CSS"), AND «**AGENCYNAME**» ("CONTRACTOR") ADOPTED BY THE BOARD OF SUPERVISORS ON XXXXXXXX AND FURTHER IDENTIFIED AS AGREEMENT NO. «**ContractNumber**», AMENDMENT ONE, ENTERED INTO ON _____, AND AMENDMENT TWO, ENTERED INTO ON _____, HEREINAFTER COLLECTIVELY REFERRED TO AS "CONTRACT."

This Amendment is made and entered into this XXXXXXXXX day of _____, 2007 by and between the County of Los Angeles, hereinafter referred to as "COUNTY" and «**ContractorName**», hereinafter referred to as "CONTRACTOR."

WHEREAS, COUNTY has created a CalWORKs Domestic Violence Supportive Services Program, pursuant to Section 11322.6 of the California Welfare and Institutions Code, herein after referred to as "Program."

WHEREAS, COUNTY has authority to provide domestic violence services pursuant to Assembly Bill (AB) 1542, Chapter 270, Statues of 1977 All County Information Notice 1-51-97.

WHEREAS, the parties hereto have previously entered into the above referenced Contract for the purpose of providing case management, counseling, emergency and transitional shelter, legal and other services to CALWORKs participants, assisting them in overcoming barriers to employment and moving toward self-sufficiency, and;

WHEREAS, on December 12, 2006 the Los Angeles County Board of Supervisors delegated authority to the Director of Community and Senior Services to execute contract amendments for the continued provision of CalWORKs Domestic Violence Supportive Services program on a month-to-month basis not to exceed six (6) months, effective January 1, 2007 through June 30, 2007.

WHEREAS, on XXXXXXXXXXXXXXXX, the Los Angeles County Board of Supervisors delegated authority to the Director of Community and Senior Services to amend this Contract for the following purposes: 1) to extend the Contract term (period of performance) for twelve (12) months, commencing July 1, 2007 through June 30, 2008; and 2) to amend the Contract sum for the period of performance covering this Contract, for the continued provision of case management, counseling, emergency and transitional shelter, legal and other services to CALWORK'S participants; and

WHEREAS, COUNTY has determined that CONTRACTOR'S performance has been satisfactory, that the need for services continues to exist, and that additional funding to increase such services is currently available; and

WHEREAS, COUNTY and CONTRACTOR desire to amend this Contract in accordance with the terms and conditions as set forth below:

NOW, THEREFORE, in consideration of the foregoing, effective June 30, 2007 the Contract is amended as follows:

- I. TABLE OF CONTENTS, Exhibit B-3 Statement of Work Addendum 2, is added.
- II. TABLE OF CONTENTS, Exhibit C-3, Budget Addendum 2, is added.
- III. Part 1: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.4 is amended to read as follows:
 - 1.4 In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility, schedule, contents or description of any task, deliverable, product, service, or other work between this Contract, and any amendments thereto, the Statement of Work, and addendums thereto, Exhibits, and Attachments, or among Exhibits and Attachments, said conflict or inconsistency shall be resolved by giving precedence as follows: 1) the Contract, and any amendments thereto; 2) Exhibit A, the Mandated Program Requirements and any addendum thereto; 3) Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, Exhibit B-2, Statement of Work Addendum 1, Exhibit B-3, Statement of Work Addendum 2, and any addendum thereto; 4) Exhibit C, Budget, Exhibit C-1, Amended Budget, Exhibit C-2, Budget Addendum 1, Exhibit C-3, Budget Addendum 2 and any addendum thereto; 5) Exhibit D, Pricing Schedule and any addendum; 6) Exhibit E, Performance Requirements Summary (PRS) Chart; 7) Exhibit F, Attachments, according to the following priority:

Attachment I.	CONTRACTOR'S Administration
Attachment II.	COUNTY'S Administration
Attachment III.	Charitable Contributions Certification
Attachment IV.	Internal Revenue Notice 1015
Attachment V.	County of Los Angeles Contractor Employee Jury Service Program Certification and Los Angeles County Code 2.203 (Jury Service Program)
Attachment VI.	Safely Surrendered Baby Law Fact Sheet
Attachment VII.	CONTRACTOR'S Equal Employment Opportunity (EEO) Certification
Attachment VIII.	CONTRACTOR Employee Acknowledgement and Confidentiality Agreement
Attachment IX.	CONTRACTOR Non-Employee Acknowledgement and Confidentiality Agreement
Attachment X.	Auditor-Controller Contract Accounting and Administration Handbook
Attachment XI.	User Complaint Report (UCR)
Attachment XII.	Cost Allocation
Attachment XIII.	Joint Revenue Disclosure
Attachment XIV.	CONTRACTOR'S Obligation As A "Business Associate" Under the Health Insurance Portability and Accountability Act (HIPPA)
Attachment XV.	Fixed Assets/Equipment Purchase Requirements
Attachment XVI.	Inventory Control Form

IV. Part 1: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.5 (A) is amended to read as follows:

1.5 (A) "Contract": Agreement executed between COUNTY and CONTRACTOR. It sets forth the terms and conditions for the issuance and performance of Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, Exhibit B-2, Statement of Work Addendum 1, and Exhibit B-3, Statement of Work Addendum 2.

V. Part 1: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.5 (B) is amended to read as follows:

1.5 (B) "CONTRACTOR": The sole proprietor, partnership, or corporation that has entered into this Contract with the COUNTY to perform or execute the work covered by Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, Exhibit B-2, Statement of Work Addendum 1, and Exhibit B-3, Statement of Work Addendum 2.

VI. Part 1: Unique Terms and Conditions, Section 2.0, Term and Termination, Subsection 2.5 is added as follows:

2.5 This Contract shall be extended for twelve (12) months, commencing July 1, 2007 through June 30, 2008, in so far as funding is available and unless terminated earlier or extended in whole or in part as provided in this Contract.

VII. Part 1: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.1 is amended to read as follows:

3.1 COUNTY and CONTRACTOR agree that this is a fixed fee for service contract. During the term of this Contract, COUNTY shall compensate CONTRACTOR for supplying the services set forth in Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, Exhibit B-2, Statement of Work Addendum 1, and Exhibit B-3, Statement of Work Addendum 2.

VIII. Part 1: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.3.1 is added as follows:

3.3.1 The maximum total Contract sum for the twelve (12) month period commencing July 1, 2007 through June 30, 2008 is **\$«NewKAmount» (Written K Amount dollars)**, hereinafter referred to as the "Maximum Contract Sum"

- IX. Part 1: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.6 is amended to read as follows:
- 3.6 CONTRACTOR has prepared and submitted to COUNTY a budget segregating direct and indirect costs and profit for the work to be performed by CONTRACTOR under this Contract, hereinafter referred to as "Budget." Budgeted expenses shall be reduced by applicable CONTRACTOR revenues, which are identified thereon. The line items shall provide sufficient detail to determine the quality of services delivered. This Budget, and any addendum thereto, is attached and incorporated by reference herein as Exhibits C, Budget, Exhibit C-1, Amended Budget, Exhibit C-2, Budget Addendum 1, and Exhibit C-3, Budget Addendum 2. CONTRACTOR represents and warrants that the Budget is true and correct in all respects, and services shall be delivered hereunder in accordance with the Budget. In the event the Maximum Contract Sum is increased pursuant to Part II, Section 21.0, hereof, "Contract Modifications/Amendments", CONTRACTOR shall prepare and submit an amended Budget in accordance with this Section.
- X. Part 1: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.1 is amended to read as follows:
- 5.1 CONTRACTOR shall invoice COUNTY only for providing tasks, deliverables, goods, services, and other work specified in Exhibit A, Mandated Program Requirements and elsewhere hereunder. CONTRACTOR shall prepare invoices, which shall include the charges owed to CONTRACTOR by COUNTY under the terms of this Contract. CONTRACTOR'S payments shall be as provided in Exhibit C, Budget, Exhibit C-1, Amended Budget, Exhibit C-2, Budget Addendum 1, and Exhibit C-3, Budget Addendum 2, whichever are applicable. CONTRACTOR shall be paid only for the tasks, deliverables, goods, services, and other work approved in writing by COUNTY. If COUNTY does not approve work in writing, no payment shall be due to CONTRACTOR for that work.
- XI. Part 1: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.2 is amended to read as follows:
- 5.2 CONTRACTOR'S invoices shall be in accordance with Exhibit C, Budget, Exhibit C-1, Amended Budget, Exhibit C-2, Budget Addendum 1, and Exhibit C-3, Budget Addendum 2, whichever are applicable.

XII. Part 1: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.3 is amended to read as follows:

5.3 CONTRACTOR'S invoices shall reflect the information set forth In Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, Exhibit B-2, Statement of Work Addendum 1, and Exhibit B-3, Statement of Work Addendum 2, describing the tasks, deliverables, goods, services, work hours, and facility and/or other work for which payment is claimed.

XIII. Part II: Standard Terms and Conditions, Section 24.0, Contractor's Work, Subsection 24.1 is amended to read as follows:

24.1 Pursuant to the provisions of this Contract, CONTRACTOR shall fully perform, complete and deliver on time, all tasks, deliverables, services and other work as more fully set forth in Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, Exhibit B-2, Statement of Work Addendum 1, Exhibit B-3, Statement of Work Addendum 2, and Exhibit A, Mandated Program Requirements.

XIV. Exhibit B-3, Statement of Work Addendum 2, an addendum to Exhibit B-1, is added and attached as Attachment 1.

XV. Exhibit C-3, Budget Addendum 2, an addendum to Exhibit C-1, is added and attached as Attachment 2.

All other terms and conditions of the Contract shall remain in full force and effect.

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**COUNTY OF LOS ANGELES
COMMUNITY AND SENIOR SERVICES**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Three to be subscribed on its behalf by the Director of Community and Senior Services and the CONTRACTOR has subscribed the same through its authorized officer, as of the day, month and year first above written. The persons signing on behalf of the CONTRACTOR warrant under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By _____
Cynthia D. Banks, Director Date
Community and Senior Services
County of Los Angeles

CONTRACTOR

Contractor's Name (Print or Type)

By _____
Authorized Signature Date

Name _____
(Print or Type)

Title _____
(Print or Type)

Contractor's Corporation/LLC

By _____
Authorized Signature Date

Name _____
(Print or Type)

Title _____
(Print or Type)

APPROVED AS TO FORM:

BY THE OFFICE OF
COUNTY COUNSEL
RAYMOND G. FORTNER, JR.,

County Counsel

BY _____
Janice Kasai, Deputy County Counsel Date

Contract No. _____
 Amendment No. 2



**COMMUNITY AND SENIOR SERVICES
 OF THE COUNTY OF LOS ANGELES
 CALWORKS DOMESTIC VIOLENCE PROGRAMS
 AMENDMENT NO. TWO TO CONTRACT NO. _____
 FISCAL YEAR 2007**

REFERENCE IS MADE TO THE DOCUMENT ENTITLED "COUNTY OF LOS ANGELES CALWORKS DOMESTIC VIOLENCE SUPPORTIVE SERVICES PROGRAM CONTRACT" ENTERED INTO BETWEEN THE COUNTY OF LOS ANGELES, THROUGH ITS DEPARTMENT OF COMMUNITY AND SENIOR SERVICES ("CSS"), AND «**AGENCYNAME**» ("CONTRACTOR") ADOPTED BY THE BOARD OF SUPERVISORS ON JUNE 20, 2006 AND FURTHER IDENTIFIED AS AGREEMENT NO. «**ContractNumber**», HEREINAFTER REFERRED TO AS "CONTRACT."

This Amendment is made and entered into this ___ day of _____, 2007 by and between the County of Los Angeles, hereinafter referred to as "COUNTY" and «**ContractorName**», hereinafter referred to as "CONTRACTOR."

WHEREAS, COUNTY has created a CalWORKs Domestic Violence Supportive Services Program, pursuant to Section 11322.6 of the California Welfare and Institutions Code, herein after referred to as "Program."

WHEREAS, COUNTY has authority to provide domestic violence services pursuant to Assembly Bill (AB) 1542, Chapter 270, Statutes of 1977 All County Information Notice 1-51-97.

WHEREAS, the parties hereto have previously entered into the above referenced Contract for the purpose of providing case management, counseling, emergency and transitional shelter, legal and other services to CALWORKs participants, assisting them in overcoming barriers to employment and moving toward self-sufficiency, and;

WHEREAS, CSS and CONTRACTOR desire to amend this Contract for the purpose of dedicating an additional allocation, provided in Fiscal Year 2007 in exchange for additional defined program services/areas; and

WHEREAS, COUNTY has determined that CONTRACTOR'S performance has been satisfactory, that the need for services continues to exist, and that additional funding to increase such services is currently available; and

WHEREAS, COUNTY and CONTRACTOR desire to amend this Contract in accordance with the terms and conditions as set forth below:

NOW, THEREFORE, in consideration of the foregoing, effective immediately, the Contract is amended as follows:

- I. TABLE OF CONTENTS, Exhibit B-2, Statement of Work Addendum 1 is added.
- II. TABLE OF CONTENTS, Exhibit C-2, Budget Addendum 1 is added. .
- III. Part 1: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.4 is amended to read as follows:

1.4 In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility, schedule, contents or description of any task, deliverable, product, service, or other work between this Contract, and any amendments thereto, the Statement of Work, and addendums thereto, Exhibits, and Attachments, or among Exhibits and Attachments, said conflict or inconsistency shall be resolved by giving precedence as follows: the Contract, and any amendments thereto; 2) Exhibit A, Mandated Program Requirements and any addendum thereto; 3) Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, and Exhibit B-2, Statement of Work Addendum 1 and any addendum thereto; 4) Exhibit C, Budget, Exhibit C-1, Amended Budget, and Exhibit C-2, Budget Addendum 1 and any addendum thereto; 5) Exhibit D, Pricing Schedule and any addendum thereto; 6) Exhibit E, Performance Requirements Summary (PRS) Chart; 7) Exhibit F, Attachments, according to the following priority:

- Attachment I. CONTRACTOR'S Administration
- Attachment II. COUNTY'S Administration
- Attachment III. Charitable Contributions Certification
- Attachment IV. Internal Revenue Notice 1015
- Attachment V. County of Los Angeles Contractor Employee Jury Service Program Certification and Los Angeles County Code 2.203 (Jury Service Program)
- Attachment VI. Safely Surrendered Baby Law Fact Sheet

- Attachment VII. CONTRACTOR'S Equal Employment Opportunity (EEO) Certification
- Attachment VIII. CONTRACTOR Employee Acknowledgement and Confidentiality Agreement
- Attachment IX. CONTRACTOR Non-Employee Acknowledgement and Confidentiality Agreement
- Attachment X. Auditor-Controller Contract Accounting and Administration Handbook
- Attachment XI. User Complaint Report (UCR)
- Attachment XII. Cost Allocation
- Attachment XIII. Joint Revenue Disclosure
- Attachment XIV. CONTRACTOR'S Obligation As a "Business Associate" Under the Health Insurance Portability and Accountability Act (HIPPA)
- Attachment XV. Fixed Assets/Equipment Purchase Requirements
- Attachment XVI. Inventory Control Form

IV. Part 1: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.5 (A) is amended to read as follows:

1.5 (A) "Contract": Agreement executed between COUNTY and CONTRACTOR. It sets forth the terms and conditions for the issuance and performance of Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work, Exhibit B-1 Amended Statement of Work, and Exhibit B-2, Statement of Work Addendum 1.

V. Part 1: Unique Terms and Conditions, Section 1.0, Applicable Documents and Defined Terms, Subsection 1.5 (B) is amended to read as follows:

1.5 (B) "CONTRACTOR": The sole proprietor, partnership, or corporation that has entered into this Contract with the COUNTY

to perform or execute the work covered by Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, and Exhibit B-2, Statement of Work Addendum 1.

VI. Part 1: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.1 is amended to read as follows:

3.1 COUNTY and CONTRACTOR agree that this is a fixed fee for service contract. During the term of this Contract, COUNTY shall compensate CONTRACTOR for supplying the services set forth in Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, and Exhibit B-2, Statement of Work Addendum 1.

VII. Part 1: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.3 is amended to read as follows:

3.3 The maximum total Contract Sum for the 6 month period commencing January 1, 2007, continuing on a month-to-month basis for a total time period not to exceed 6 months is \$(ENTER NEW CONTRACT AMOUNT), with a monthly maximum Contract Amount, hereinafter referred to as the "Maximum Contract Sum" not exceed \$(ENTER THE MONTHLY AMOUNT)

VIII. Part 1: Unique Terms and Conditions, Section 3.0, Contract Sum, Subsection 3.6 is amended to read as follows:

3.6 CONTRACTOR has prepared and submitted to COUNTY a budget segregating direct and indirect costs and profit for the work to be performed by CONTRACTOR under this Contract, hereinafter referred to as "Budget." Budgeted expenses shall be reduced by applicable CONTRACTOR revenues, which are identified thereon. The line items shall provide sufficient detail to determine the quality of services delivered. This Budget and any addendum thereto, is attached and incorporated by reference herein as Exhibits C, Budget, C-1, Amended Budget and Exhibit C-2, Budget Addendum 1. CONTRACTOR represents and warrants that the Budget is true and correct in all respects, and services shall be delivered hereunder in accordance with the Budget. In the event the Maximum Contract Sum is increased pursuant to Part II, Section 21.0, hereof, "Contract Modifications/Amendments", CONTRACTOR shall prepare and submit an amended Budget in accordance with this Section.

IX. Part 1: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.1 is amended to read as follows:

5.1 CONTRACTOR shall invoice COUNTY only for providing tasks, deliverables, goods, services, and other work specified in Exhibit A, Mandated Program Requirements and elsewhere hereunder, CONTRACTOR shall prepare invoices, which shall include the charges owed to CONTRACTOR by COUNTY under the terms of this Contract. CONTRACTOR'S payments shall be as provided in Exhibit C, Budget, Exhibit C-1, Amended Budget and Exhibit C-2, Budget Addendum 1.

CONTRACTOR shall be paid only for the tasks, deliverables, goods, services, and other work approved in writing by COUNTY. If COUNTY does not approve work in writing, no payment shall be due to CONTRACTOR for that work.

X.. Part 1: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.2 is amended to read as follows:

5.2 CONTRACTOR'S invoices shall be in accordance with Exhibit C, Budget, Exhibit C-1, Amended Budget and Exhibit C-2, Budget Addendum 1.

XI. Part 1: Unique Terms and Conditions, Section 5.0, Invoices and Payments, Subsection 5.3 is amended to read as follows:

5.3 CONTRACTOR'S invoices shall reflect the information set forth in Exhibit A, Mandated Program Requirements, Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, and Exhibit B-2, Statement of Work Addendum 1, describing the tasks, deliverables, goods, services, work hours, and facility and/or other work for which payment is claimed.

XII. Part II: Standard Terms and Conditions, Section 24.0, Contractor's Work, Subsection 24.1 is amended to read as follows:

24.1 Pursuant to the provisions of this Contract, CONTRACTOR shall fully perform, complete and deliver on time, all tasks, deliverables, services and other work as more fully set forth in Exhibit B, Statement of Work, Exhibit B-1, Amended Statement of Work, Exhibit B-2, Statement of Work Addendum 1, and Exhibit A, Mandated Program Requirements.

XIII. Exhibit B-2, Statement of Work Addendum 1, an addendum to Exhibit B-1, is added and attached as Attachment 1.

**COUNTY OF LOS ANGELES
COMMUNITY AND SENIOR SERVICES**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Two to be subscribed on its behalf by the Director of Community and Senior Services and the CONTRACTOR has subscribed the same through its authorized officer, as of the day, month and year first above written. The persons signing on behalf of the CONTRACTOR warrant under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By _____
Cynthia D. Banks, Director Date
Community and Senior Services
County of Los Angeles

CONTRACTOR

Contractor's Name (Print or Type)

By _____
Authorized Signature Date

Name _____
(Print or Type)

Title _____
(Print or Type)

CORPORATION

Contractor's Corporation/LLC

By _____
Authorized Signature Date

Name _____
(Print or Type)

Title _____
(Print or Type)

APPROVED AS TO FORM:

BY THE OFFICE OF
COUNTY COUNSEL
RAYMOND G. FORTNER, JR.,

County Counsel

BY _____
Janice Kasai, Deputy County Counsel

**CalWORKS Domestic Violence Supportive Services Program FY 2006-07
Supplemental Additional Funds
Case Management Component**

First District		% Increase Request	\$ Increase Request
Bienvenidos Childrens Center	\$167,670	7%	11,737
Chicana Service Action Center	\$588,413	7%	41,189
Community Counseling Services	\$293,333	7%	20,533
East L.A. Women's Center	\$154,950	7%	10,847
House of Ruth	\$279,000	7%	19,530
Human Services Association	\$335,333	7%	23,473
Southern CA Alcohol and Drug	\$163,333	7%	11,433
Women and Children Crisis Ctr	\$230,000	Declined	Judy Gordon, ED
Second District			
1736 Family Crisis Center	\$348,846	7%	24,419
Akila Concepts	\$108,000	7%	7,560
Chicana Service Action Center	\$248,257	7%	17,378
Children's Institute International	\$145,000	7%	10,150
I.M.C.E.S.	\$93,750	7%	6,563
Jenesse Center	\$443,069	7%	31,015
Peace and Joy Care Center	\$359,533	7%	25,167
Project Peacemakers	\$247,725	7%	17,341
Prototypes	\$276,000	7%	19,320
Third District			
Center for Pacific Asian Families	\$140,000	Declined	Rosalyn
Domestic Abuse Center	\$80,000	10%	8,000
Jewish Family Services	\$140,000	10%	\$14,000
Ocean Park Community Center	\$80,000	Declined	Senta Kreger, Grants Mgr
Prototypes	\$300,000	10%	30,000
San Fernando Valley CMHC	\$180,000	10%	18,000
Fourth District			
1736 Family Crisis Center	\$297,482	7%	20,824
Cambodian Assoc. of America	\$80,000	7%	5,600
Helpline Youth Counseling	\$140,000	7%	9,800
Interval House	\$124,500	7%	8,715
Ntl Council Alcohol & Drug	\$280,000	7%	19,600
Rainbow Services	\$180,000	Declined	Ginny Pun, Grants Mgr
Su Casa Family Crisis	\$96,600	7%	6,762
Womens Shelter of Long Beach	\$430,784	7%	30,155
Fifth District			
Antelope Valley DV Shelter	\$420,000	7%	29,400
Foothill Family Services	\$306,000	7%	21,420
I.M.C.E.S.	\$93,750	7%	6,563
Santa Anita Family Services	\$240,000	7%	16,800
YWCA Glendale	\$225,106	7%	15,757
YWCA San Gabriel	\$381,200	Declined	Marilyn Zimmerman, ED
			559,050

Legal Services Component

First District		% Increase Request	\$ Increase Request
Asian Pacific American Legal	\$133,333	7%	9,333
Legal Aid Foundation of LA	\$126,666	7%	8,867
LA Center for Law and Justice	\$339,633	7%	23,774
Neighborhood Legal Services	\$240,000	7%	16,800
Second District			
1736 Family Crisis Center	\$168,820	7%	11,817
I.M.C.E.S.	\$80,000	7%	5,600
Jenesse Center	\$25,264	7%	1,768
Community Legal Services	\$287,985	7%	20,159
Harriet Buhai Center Family Law	\$220,000	7%	15,400
Legal Aid Foundation of LA	\$256,666	7%	17,967
Third District			
Legal Aid Foundation of LA	\$126,666	7%	8,867
Neighborhood Legal Services	\$140,000	7%	9,800
Fourth District			
1736 Family Crisis Center	\$83,184	7%	5,823
Community Legal Services	\$217,985	7%	15,259
Legal Aid Foundation of LA	\$106,666	7%	7,467
San Pedro Community Legal	\$143,000	7%	10,010
Fifth District			
I.M.C.E.S.	\$80,000	7%	5,600
Neighborhood Legal Services	\$80,000	7%	5,600
YWCA Glendale	\$112,564	7%	7,879

207,790