



# Los Angeles County AUDIT COMMITTEE

Louisa Ollague, Chair  
1<sup>st</sup> District  
Lori Glasgow, Vice-Chair  
5<sup>th</sup> District  
Clinton Tatum  
2<sup>nd</sup> District  
Lisa Mandel  
3<sup>rd</sup> District  
Carl Gallucci  
4<sup>th</sup> District

May 8, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

## COMMISSION REVIEW PROCESS--SUNSET REVIEW FOR THE SMALL CRAFT HARBOR DESIGN CONTROL BOARD (ALL DISTRICTS AFFECTED) (3 VOTES)

### IT IS RECOMMENDED THAT YOUR BOARD:

Approve extension of the sunset review date for the Small Craft Harbor Design Control Board to March 31, 2013.

### PURPOSE OF RECOMMENDED ACTION/JUSTIFICATION:

On December 1, 1994, the Audit Committee submitted its initial report in response to your Board's instruction to review the effectiveness of County commissions, committees and task forces defined under Chapters I and IV of the Los Angeles County Committee Book. Consistent with your Board's instructions, the Audit Committee is submitting the results of the evaluation of the Small Craft Harbor Design Control Board performed by the Auditor-Controller, and the recommendations from the Audit Committee for further action by your Board.

In 1961, the Board of Supervisors (Board) approved and adopted the Specifications and Minimum Standards of Architectural treatment and Construction, and appointed the Design Control Board (DCB) to review and approve the architectural design and arrangement of facilities in Marina Del Rey (MDR). The Los Angeles County Local Coastal Program (LCP), certified in 1966, governs all development in MDR. The LCP requires DCB's approval of all projects prior to filing for discretionary permits at the Department of Regional Planning. Proposed projects include signage improvements, landscaping, painting, renovation, demolition, and new developments. The DCB also provides guidance on building design, transportation and public access.

During this evaluation process, the DCB reviewed and made recommendations on 123 projects including: signage; paint colors; street enhancements; and complex multi-use developments in MDR.

**FISCAL/FINANCING IMPACTS:**

The Commission meets twelve times a year and members receive \$25 in compensation for each meeting attended and reimbursement for necessary traveling expenses. The Department of Beaches and Harbor (DBH) estimates annual expenditures totaling \$169,614 for staff support and other expenses.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

The Commission was established and has been continued by Board Order pursuant to Chapter 2.116.110 the Los Angeles County Code.

The Commission's duties are to review and approve the architectural design and landscaping of improvements to be constructed at each County harbor or marina for compliance with applicable laws, ordinances, contracts, leases and policies. The Commission advises the Board and the DBH on the implementation of architectural design regulations, policies, and related matters.

The Commission which consists of five members, one appointed by each Supervisor include two architects, one landscape architect, one land developer and one business manager.

**IMPACT ON CURRENT SERVICES (OR PROJECTS):**

Extending the sunset review date will allow this body to continue to review projects in MDR, and work towards completing a pedestrian friendly promenade to enhance the public and resident access to the waterfront area.

Respectfully submitted,



LOUISA OLLAGUE  
Chairperson, Audit Committee

- c: Chief Administrative Officer  
Executive Officer of the Board of Supervisors  
Commission Services  
County Counsel  
Auditor-Controller  
Director of Beaches and Harbors  
Chairman, Small Craft Harbor Design Control Board



J. TYLER McCAULEY  
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 525  
LOS ANGELES, CALIFORNIA 90012-2766  
PHONE: (213) 974-8301 FAX: (213) 626-5427

AGENDA ITEM V F  
JAN 18 2007

December 14, 2006

TO: Audit Committee

FROM: J. Tyler McCauley *JTM*  
Auditor-Controller

SUBJECT: **SUNSET REVIEW FOR THE LOS ANGELES COUNTY SMALL CRAFT  
HARBOR DESIGN CONTROL BOARD**

**RECOMMENDATION**

The Audit Committee recommend to the Board of Supervisors to extend the Los Angeles County Small Craft Harbor Design Control Board's sunset review date to March 31, 2013.

**BACKGROUND**

The Small Craft Harbor Design Control Board (DCB) was established by the Board of Supervisors (Board) on February 23, 1960 pursuant to Chapter 2.116.110 of the Los Angeles County Code.

The DCB's duties include:

- Reviewing and approving the architectural design and landscaping of improvements to be constructed at each County harbor or marina for compliance with applicable laws, ordinances, contracts, leases and policies.
- Advising the Board and the Department of Beaches and Harbors (DBH) on the implementation of architectural design regulations, policies, and related matters.

The DCB has five members appointed by the Board:

- Two architects
- One landscape architect
- One land developer
- One business manager

The DCB meets monthly. From January 1, 2000 through March 31, 2006, the DCB met 71 times, with an average attendance of 3.9 (78%) members. Members receive a \$25 stipend for each meeting attended, as well as reimbursement for necessary travel expenses. The DBH provides staff support to the DCB. The DBH estimates annual DCB expenditures for staff support and other expenses of \$169,614.

### JUSTIFICATION

In 1961, the Board of Supervisors approved and adopted the Specifications and Minimum Standards of Architectural Treatment and Construction, and appointed the DCB to review and approve the architectural design and arrangement of facilities in Marina Del Rey (MDR). The Los Angeles County Local Coastal Program (LCP), certified in 1966, governs all development in MDR. The LCP requires DCB's approval of all projects prior to filing for discretionary permits at the Department of Regional Planning. Proposed projects include signage, landscaping, painting, renovation, demolition, and new developments. The DCB also provides guidance on building design, transportation and public access.

With the high volume of redevelopment and renovation in MDR during this evaluation period, the DCB reviewed and made recommendations on 123 projects, including small signs, paint colors, street enhancements, and complex multi-use developments.

For the next evaluation period, the DCB will continue to review projects in MDR, and work towards completing a pedestrian promenade to enhance the public's and residents' access to and enjoyment of this waterfront area.

Please call if you have any questions.

JTM:MR:JLS:MR

### Attachments

- c: Stan Wisniewski, Director, Department of Beaches and Harbors
- Susan Cloke, Chair, Small Craft Harbor Design Control Board
- Sachi A. Hamai, Executive Officer
- Robin A. Guerrero, Chief, Board Operations
- Jim Corbett, Manager, Commission Services

**COMMISSION SUNSET REVIEW**  
**LOS ANGELES COUNTY SMALL CRAFT HARBOR DESIGN CONTROL BOARD**  
**REVIEW COMMENTS**

**Mission.** (Does the mission statement agree with the Board of Supervisors' purpose and expectations?)

Stated mission is as set forth in the ordinance creating the Design Control Board.  
**CONCUR**

**Section 1. Relevance.** (Is the mission still relevant and in agreement with the Board of Supervisors' purpose and expectations?)

In 1961, the Board approved the Specifications and Minimum Standards of Architectural Treatment and Construction, and appointed the DCB to review and approve the architectural design and arrangement of facilities in Marina Del Rey (MDR). The Los Angeles County Local Coastal Program (LCP), certified in 1966, governs all development in MDR. The LCP requires DCB's approval for all projects prior to filing for discretionary permits at the Department of Regional Planning. Proposed projects include signage, landscaping, painting, renovations, demolition and new development. The DCB also provides guidance on building design, transportation, and public access. **RELEVANT**

**Section 2. Meetings and Attendance.** (Are required meetings held and is attendance satisfactory?)

The DCB meets twelve times a year. From January 1, 2000 through March 31, 2006 the DCB met 71 times, with an average attendance of 3.9 (78%) members.  
**SATISFACTORY**

**Sections 3 and 4. Accomplishments and Results.** (Are listed accomplishments and results significant?)

With the high volume of redevelopment and renovation in MDR during this evaluation period, the DCB reviewed and made recommendations on 123 projects including small signs, paint colors, street enhancements and complex multi-use developments. **SIGNIFICANT**

**Section 5. Objectives.** (Are the objectives compatible with the mission and goals and relevant within the current County environment?)

For the next evaluation period, the DCB will continue to review projects in MDR and work towards completing a pedestrian promenade to enhance the public's and residents' access to and enjoyment of this waterfront area. **RELEVANT**

**Section 6. Resources.** (Are the resources utilized by the entity in support of the entity's activities warranted in terms of the accomplishments and results?)

The DBH provides staff support to the DCB. Members receive a \$25 stipend for each meeting attended, as well as reimbursement for necessary travel expenses. The DBH estimates annual DCB expenditures for staff support and other expenses of \$169,614. WARRANTED

**Section 7. Recommendation.**

**EXTEND THE SUNSET REVIEW DATE FOR THE LOS ANGELES COUNTY  
SMALL CRAFT HARBOR DESIGN CONTROL BOARD TO MARCH 31, 2013.**

Los Angeles County Small Craft Harbor Design Control Board  
Attendance Record

Commissioner	Nominated by	3/31/00	6/30/00	9/30/00	12/31/00	3/31/01	6/30/01	9/30/01	12/31/01	3/31/02	6/30/02	9/30/02	12/31/02	3/31/03	6/30/03	9/30/03	12/31/03	3/31/04	6/30/04	9/30/04	12/31/04	3/31/05	6/30/05	9/30/05	12/31/05	3/31/06	Totals	% Attended	
Number of Meetings per Quarter		4	3	3	3	3	3	3	2	3	3	3	2	3	2	2	3	3	3	3	3	2	3	3	3	3	3	71	
Susan Cloke	1st District	4	2	3	3	2	3	3	2	3	3	3	2	3	2	2	3	3	3	3	3	2	3	3	1	1	3	65	92%
David Abelar	2nd District	4	3	2	2	2	2	2	1	3	2	3	2	2	2	2	3	3	3	3	3	2	3	3	3	3	1	60	85%
Katharine Spitz	3rd District					1	1	2	1	3	1	2	2	3	1	1	3	3	3	2	2	2	3	1	1	2	2	40	69%
Jacqueline Ijmon	4th District	4	3	3	2	3	3	3	2	3	3	3	2	3	2	2	2	3	2	3	2	3	3	3	2	2	2	51	94%
Peter K. Plimney	4th District																											16	94%
Tony K. Wong	5th District	3	3	3	2	2	2	1	1	2	2	1	1	1	2	1	1	2	1	1	1	1	2	2	1	1	2	42	59%
Totals		15	11	11	10	10	11	8	8	12	9	12	9	12	8	8	12	14	12	12	9	9	14	12	9	9	11	274	
Average Attendance per Meeting																									3.9				