COUNTY OF LOS ANGELES

DEPARTMENT OF PARKS AND RECREATION

"Creating Community through People, Parks and Programs"

Russ Guiney, Director

March 6, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL OF AUTHORIZATION FOR THE INTERNAL SERVICES DEPARTMENT TO ISSUE A PURCHASE ORDER FOR THE RENOVATION OF PICNIC SHELTERS AT WHITTIER NARROWS REGIONAL PARK AND RECREATION AREA (FIRST DISTRICT - 3 - VOTE MATTER)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the renovation of the picnic shelters is categorically exempt from the California Environmental Quality Act (CEQA) according to a Section of the State CEQA Guidelines and a Class of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, cited herein.

2. Approve the Department of Parks and Recreation's request and authorize the Internal Services Department (ISD), as the Purchasing Agent, to solicit bids and issue a purchase order contract for picnic shelter renovations.

PURPOSE OF RECOMMENDED ACTION/JUSTIFICATION

Approval of the recommended action will allow ISD in its capacity as the County's Purchasing Agent, to issue purchase orders in order to complete the improvements at Whittier Narrows Recreation Area as follows:

Furnish all structural engineering drawings, calculations, labor, materials and equipment required to install (13) 40' multi panel hexagon shade structures with 12' maximum eaves height.

Implementation of Strategic Plan Goals

Approval of the recommended action supports County Strategic Plan Goal No. 4, Fiscal Responsibility, by completing the work in the most efficient and cost effective manner, and Goal No. 5, Children and Families Well-Being by creating affordable, accessible, educational and cultural opportunities through preservation of an important cultural community asset.

FISCAL IMPACT/FINANCING

These renovations are fully funded by a portion of the County Extraordinary Maintenance funds.

Attachment A outlines the original budget appropriation and provides an itemized list of improvements with a cost and status of each.

Operating Budget Impact

Although these renovations will enhance operations and customer service, there is no anticipated impact to the Department's operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The acquisition of the material and supplies for these projects falls under the statutory authority of the County's Purchasing Agent. However, because of the specialized nature of the improvements and the need to meet certain code requirements, the service component associated with installation labor costs may exceed the authority of the Purchasing Agent. Therefore, Board approval is required for the Purchasing Agent to proceed with this Purchase Order Contract.

ENVIRONMENTAL DOCUMENTATION

The picnic shelter renovations are categorically exempt from CEQA according to Section 15302 (c) of the State CEQA Guidelines and Class 2 (e) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the project provides for the replacement of existing structures or facilities.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will not have an impact on current services or projects. The proposed work will be scheduled during weekday mornings to accommodate maximum patron access.

The renovations to the picnic shelters will improve customer service while preserving the infrastructure and enhancing the aesthetic value of the park.

CONTRACTING PROCESS

This is a commodity purchase under the statutory authority of the County Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's Purchasing policies and procedures, established by the Internal Services Department.

CONCLUSION

Please instruct the Executive Office-Clerk of the Board to return three conformed copies of this action to Parks and Recreation and one conformed copy each to the Chief Administrative Office, Capital Projects Division, and ISD.

Respectfully submitted,

John Walker for

Russ Guiney
Director

RG:GH

c: Executive Officer (22)
Chief Administrative Office
County Counsel
Internal Services Department

Attachment A

WHITTIER NARROWS
Deferred Maintenance
Cost Estimate

Description		Estimate/Cost
Furnish and install (13) 40' multi panel Hexagon shade structures		$275,000
Provide ADA path of travel to shelters		$21,400