



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

January 9, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVE THE ATTACHED APPROPRIATION ADJUSTMENT TRANSFERRING FUNDS FROM THE FIRE DISTRICT'S DESIGNATION FOR INFRASTRUCTURE GROWTH AND APPROPRIATION FOR CONTINGENCIES INTO THE FIRE DISTRICT'S OPERATIONS, SPECIAL OPERATIONS AND SUPPORT SERVICES BUDGET UNITS; APPROVE THE PURCHASE OF A CERTIFIED REBUILT D8T BULLDOZER; AND APPROVE THE INCREASED CONTRACT AUTHORITY FOR THE DISTRICT'S PROPERTY MANAGEMENT SERVICES CONTRACTS
(ALL DISTRICTS) (4 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY (DISTRICT):

1. Approve the attached Appropriation Adjustment to transfer \$5.855 million from the District's Designation for Infrastructure Growth and \$3.4 million from the District's Appropriation for Contingency, for a total of \$9.255 million into the District's various appropriation accounts to fund emergency vehicle and equipment purchases and increased material and labor costs for multiple construction and maintenance projects.
2. Approve the District's request and authorize the Purchasing Agent to proceed with the acquisition of a Certified Rebuilt D8T Bulldozer.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY

CALABASAS
CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY

DIAMOND BAR
DUARTE
EL MONTE
GARDENA
GLENORA
HAWAIIAN GARDENS
HAWTHORNE

HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY
INGLEWOOD
IRWINDALE
LA CANADA FLINTRIDGE
LA HABRA

LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER
LAWNDALE
LOMITA
LYNWOOD

MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT
PICO RIVERA

POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

3. Approve an increase to our contract authority for the District's property management services contracts from \$7 million to \$8.15 million.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

Approval of the recommendations now before your Board will provide \$9.255 million in the District's various appropriation accounts from the following funding sources:

Designation for Infrastructure Growth (2005-06 Carryovers)	\$5.855 million
Appropriation for Contingency	\$3.400 million

The appropriation adjustments will provide adequate funding to address the expenditures noted below.

Special Operations Budget Unit

- **Automated External Defibrillator (AED) Replacement**
The District's 2005-06 Budget included \$691,000 for the AED Replacement Program with the anticipation that the revised American Heart Association's cardiac standards were going to be finalized and adopted during the fiscal year. Because the new standards were not adopted nationally until recently, the AEDs were not purchased last year and the funds were therefore carried over into the District's Designation for Infrastructure Growth. Now that the new standards have been adopted, the District will begin the process to acquire the AEDs upon Board approval of the attached appropriation adjustment.

Operations Budget Unit

- **Certified Rebuilt D8T Bulldozer**
In March 2006, your Board approved the purchase of a Certified Rebuilt D8T Bulldozer at a cost of \$535,000. This bid was held because an essential component for the bulldozer increased the overall cost to \$864,000. Because the District was unable to purchase this bulldozer by fiscal year-end, funds were set aside in the District's Designation for Infrastructure Growth. Approval of the recommended actions will allow the District to complete this purchase.
- **Personal Protective Equipment**
Turnouts, costing \$2.1 million, will provide increased safety for the District's fire fighters. Funding for this purchase will be transferred from the District's Appropriation for Contingency.

Support Services Budget Unit

• Vehicles & Equipment

The District currently has an annual vehicle replacement plan for their fleet. In 2005-06 this plan called for the purchase of seventy-one vehicles and support apparatus. Due to delays in the purchasing process, coupled with the closing of the fiscal year, the District could not complete the purchases by year end and funding was therefore carried over into the District's Designation for Infrastructure Growth. Approval of the appropriation adjustment will provide \$4.45 million to the District to complete its purchase of these vehicles in accordance with the District's vehicle replacement plan, and will ensure the appropriate tools are available for the maintenance and repair of the District's emergency apparatus and support vehicles.

• Property Management

The rising costs in construction materials and labor, plus multiple complex repairs at fire stations, require \$1.15 million in additional funding to meet the District's property management commitments this fiscal year. In addition, the District is requesting an increase to the current Board approved annual contract authority for property management services from \$7 million to \$8.15 million.

Implementation of Strategic Plan Goals

Approval of the recommended actions is consistent with the County's Strategic Goal #4 for Fiscal Responsibility and Goal #8 for Public Safety.

FISCAL IMPACT/FINANCING:

With your Board's approval of the attached Appropriation Adjustment, sufficient funding will be available in the District's Operations, Special Operations and Support Services Budget Units to address the projected appropriation needs for the fiscal year. There is no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The Chief Administrative Office and Auditor-Controller have reviewed the recommended actions.

IMPACT ON CURRENT SERVICES:

Approval of these recommendations will ensure the District's ability to provide effective and essential levels of public safety to the residents of Los Angeles County.

CONTRACTING PROCESS:

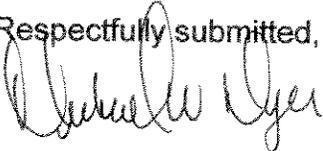
These are commodity purchases under the statutory authority of the Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent, in accordance with the County's Purchasing Policies and Procedures established by the Internal Services Department.

CONCLUSION:

Upon approval by the Board of Supervisors, please instruct the Executive Officer to return adopted copies of this letter to the following offices:

1. Consolidated Fire Protection District of Los Angeles County
Materials Management Division
5801 S. Eastern Avenue, Suite 100
Commerce, CA 90040
Attention: James Ealey, Division Chief
2. Consolidated Fire Protection District of Los Angeles County
Financial Management Division
5801 S. Eastern Avenue, Suite 130
Commerce, CA 90040
Attention: Helen E. Jo, Division Chief
3. Internal Services Department
Purchasing Division
1100 N. Eastern Avenue, Room 102
Los Angeles, CA 90063
Attention: Joe Sandoval, Division Manager

Respectfully submitted,



For P. MICHAEL FREEMAN

PMF:trb

Attachments

- c: Chief Administrative Office
Auditor-Controller
County Counsel
Executive Officer, Board of Supervisors

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT DEPT'S. No. 390-04
DEPARTMENT OF FIRE December 20, 2006

AUDITOR/CONTROLLER. THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.
ADJUSTMENT REQUESTED AND REASONS THEREFOR

4-VOTE
Fiscal Year 2006-07

SEE ATTACHED FOR DETAILS

The Appropriation Adjustment is necessary to fund emergency vehicle and equipment purchases and increased material and labor costs for multiple construction and maintenance projects.

Theresa R Barrera
Theresa Barrera, Assistant Chief, FMD

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR ACTION RECOMMENDATION	<input checked="" type="checkbox"/>	APPROVED AS REQUESTED December 27 2006 19	<input type="checkbox"/>	AS REVISED [Signature] CHIEF ADMINISTRATIVE OFFICER
	AUDITOR-CONTROLLER BY <i>Connie</i> No. 094 Dec 27 2006 19	APPROVED (AS REVISED): BOARD OF SUPERVISORS 19	BY DEPUTY COUNTY CLERK	

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

4-Vote
Fiscal Year 2006-07

SOURCES:

Fire Department - Financing Elements
Designation for Infrastructure Growth
DA1-FR-40109-3060
\$ 5,855,000

Fire Department - Financing Elements
Appropriation for Contingency
DA1-FR-40109-3303
\$ 3,400,000

USES:

Fire Department - Operations
Fixed Assets
DA1-FR-40215-6030
\$ 864,000

Fire Department - Services
Fixed Assets
DA1-FR-40191-6030
\$ 4,300,000

Fire Department - Special Operations
Services & Supplies
DA1-FR-40041-2000
\$ 691,000

Fire Department - Operations
Services & Supplies
DA1-FR-40215-2000
\$ 2,100,000

Fire Department - Services
Services & Supplies
DA1-FR-40191-2000
\$ 1,300,000

Fund total \$ 9,255,000

\$ 9,255,000

BA# 094