COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"
Russ Guiney, Director

January 9, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL OF AUTHORIZATION FOR THE INTERNAL SERVICES DEPARTMENT TO ISSUE A PURCHASE ORDER FOR THE RENOVATION OF THE OUTDOOR SEATING AREA AND STAGE AT THE JOHN ANSON FORD AMPHITHEATRE (THIRD DISTRICT - 3 - VOTE MATTER)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the renovation of the outdoor seating area and stage is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines and of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, cited herein.

2. Approve the Department of Parks and Recreation's request and authorize the Internal Services Department (ISD), as the Purchasing Agent, to solicit bids and issue a purchase order contract for amphitheater renovations as follows:

   - Renovation of the stage
   - Re-seal and epoxy coat seating area floor
   - Remove and reinstall theater chairs
   - Replacement of eleven doors of various type and size

PURPOSE OF RECOMMENDED ACTION/JUSTIFICATION

Approval of the recommended action will allow ISD in its capacity as the County's Purchasing Agent, to issue purchase orders in order to complete the improvements. The purchase of the materials and supplies for these projects falls under the statutory authority of the County's Purchasing Agent; however, it exceeds the agent's purchasing authority of $100,000 and/or the labor costs exceed 30 percent of the total purchase costs, both of which requires Board approval.

Implementation of Strategic Plan Goals

Approval of the recommended action supports County Strategic Plan Goal No. 4, Fiscal Responsibility, by completing the work in the most efficient and cost effective manner, and Goal No. 5, Children and Families Well-Being by creating affordable, accessible, educational and cultural opportunities through preservation of an important cultural community asset.

FISCAL IMPACT/FINANCING

These renovations are fully funded as part of the County Strategic Asset Management Plan (SAMP) through the County Extraordinary Maintenance Fund. The SAMP identified approximately $20 million in deferred maintenance projects at various park facilities. Specifically, $528,000 in necessary projects was identified at the Ford Amphitheatre (Theater). The estimated cost for the projects in this request is $264,112.

Attachment A provides an itemized list of improvements with associated costs.

Operating Budget Impact

Although these renovations will enhance operations and customer service, there is no anticipated impact to the Facility's or Department's operating budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Based on preliminary estimates the total cost of the renovations exceeds $100,000 and the labor portion of these Purchase Order Contracts exceeds 30 percent of the total cost. Therefore, the Department is requesting ISD be authorized to issue the purchase orders for the improvements.

ENVIRONMENTAL DOCUMENTATION

The Theater renovations are categorically exempt from CEQA according to Section 15302 (c) of the State CEQA Guidelines and Classes 1(c) and 2(e) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the project provides for the repair and replacement of existing structures or facilities as well as restoration and rehabilitation of historic resources.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will not have an impact on current services or projects. The proposed work will be scheduled during the Theater's off season.

The renovations to the Theater will improve customer service while preserving the infrastructure and enhancing the aesthetic value of a historic cultural treasure.

CONTRACTING PROCESS

This is a commodity purchase under the statutory authority of the County Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's Purchasing policies and procedures, established by the Internal Services Department.

CONCLUSION

Please instruct the Executive Office-Clerk of the Board to return three conformed copies of this action to Parks and Recreation and one conformed copy each to the Chief Administrative Office, Capital Projects Division, and ISD.

Respectfully submitted,

Russ Guiney
Director

RG:KW

c: Executive Officer (22)
Chief Administrative Office
County Counsel
Internal Services Department

Attachment B

Ford Theater Deferred Maintenance
Cost Estimate

Description	Labor Estimate	Materials Estimate	Total
Replace 11 doors various sizes including large antique arch and roll up drive through doors	$47,057	$43,943	$91,000
Re-seal epoxy coat seating area floor	$79,250	$23,084	$102,334
Remove and reinstall theater chairs	$14,000	$541	$14,541
Renovate Stage	$41,058	$15,179	$56,237
			$264,112