



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **C-1**

May 25, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ADOPT AND ADVERTISE
PACIFIC CREST PARK
LANDSCAPE IMPROVEMENTS
CAPITAL PROJECT NO. 69274
SUPERVISORIAL DISTRICT 5
3 VOTES**

JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND THE DIRECTOR OF PARKS AND RECREATION THAT YOUR BOARD:

1. Find that this project is categorically exempt from the California Environmental Quality Act (CEQA) according to the Sections of the State CEQA Guidelines and Classes of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, cited herein.
2. Approve the Pacific Crest Park Landscape Improvements project at a total estimated cost of \$843,000, including construction, utility connection fees in the amount of \$315,943, and County services fully funded from Park In-Lieu Fees available in Park Planning Area No. 35.
3. Adopt the plans and specifications for Pacific Crest Park Landscape Improvements, in the vicinity of Saugus (5), at an estimated construction cost of \$399,367 (Enclosure A - Project Budget Summary).

4. Call for bids to be received on July 6, 2006.
5. Instruct the Executive Officer of the Board of Supervisors to advertise the project and seal and return the plans and specifications to Public Works for filing.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will adopt the plans and specifications and allow for the advertisement for construction bids for the Pacific Crest Park Landscape Improvements project.

Pacific Crest Park is approximately 6.8 acres of undeveloped land located in the unincorporated Saugus area of the County of Los Angeles. Acquisition of the park site by the County was completed in March 2000. The site was deeded to the County for park purposes by Pacific Bay Homes to meet their Total Quimby Parkland Obligation for Tract 46908, which established the subdivisions for the community surrounding the park site.

The Pacific Crest Park Landscape Improvements project will:

- Establish new water service to the park from the Santa Clarita Water District.
- Provide a new irrigation system to the entire park site.
- Hydroseed the entire park site.
- Provide shade trees along the perimeter of the park.
- Provide trash receptacles.
- Provide park benches.
- Provide chainlink fencing along the west edge of the park.
- Provide 4-foot-wide decomposed granite path along the perimeter of the park.
- Provide one Americans with Disabilities Act accessible parking space in the adjacent school parking lot shared by the Department of Parks and Recreation and provide barrier free access from the parking lot to the park site.

Implementation of Strategic Plan Goals

This project is consistent with the County Strategic Plan Goal of Service Excellence and Community Service since it will provide area residents with an open park site within the unincorporated community of Saugus.

FISCAL IMPACT/FINANCING

The estimated construction cost currently is \$399,367. The total project cost including construction, utility connections, design, consultant services and County services is \$843,000. The project is fully funded by Park In-Lieu Fees available in Park Planning Area No. 35. Sufficient appropriation is available in the Fiscal Year 2005-06 Capital Project Budget under C.P. No. 69274.

In the event the lowest responsible bid received exceeds the construction budget of \$399,367, we will return to your Board for recommendations for approval of funding or a reduction in scope before award of the contract. We will work with the Chief Administrative Office and the Department of Parks and Recreation to develop these recommendations.

OPERATING BUDGET IMPACT

Based on the project scope, current salary and employee benefits rates, and construction schedule, the Department of Parks and Recreation anticipates the following one-time start-up cost of \$28,030 and ongoing costs of \$71,363 to operate and maintain the new park developments.

The Department of Parks and Recreation estimates a one-time start-up cost of \$28,030 to purchase the necessary equipment and supplies to begin park maintenance operations including a crew cab pick-up truck and power equipment. For increased efficiency, the use of the vehicle and power equipment will be shared with Fair Oaks Park, a new 6 1/2 acre park currently under construction.

To provide ongoing maintenance, the Department of Parks and Recreation anticipates annual ongoing costs of \$71,363, which includes \$39,167 for salary and employee benefits for maintenance staff and \$32,195 for utilities, vehicle maintenance, grounds maintenance supplies, and a mowing contract.

The Department of Parks and Recreation included these new facilities costs in its Fiscal Year 2005-06 Budget request, and sufficient appropriation for funding the operations is in its Fiscal Year 2005-06 Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract. It will also include the standard clauses relating to the Small Business Enterprise Preference Program consideration.

The enclosed plans and specifications include the contractual provisions, methods, and material requirements necessary for this project. The contract agreement will be in the form previously approved by County Counsel.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt from the California Environmental Quality Act according to Sections 15303 (d) and (e) and 15304 (b) of the State Guidelines and Classes 3(a) and (b) and Class (4)(c) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

This project will be contracted on an open competitive bid basis. The contract will be awarded to the lowest responsible bidder meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of our program to contract work to the private sector, this project will be listed on the County website for upcoming bids.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report False Claims Act violations, labor law/payroll violations, debarments, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

The project specifications contain provisions requiring the contractor to (1) comply with the County's Child Support Compliance Program, (2) report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees, (3) comply with the requirements of the County's Contractor Employee Jury Service Program, and (4) comply with the Newborn Abandonment Law (Safely Surrendered Baby Law).

The project specifications also contain a provision that, should the contractor require additional or replacement personnel to fill employment openings, consideration shall be given to hiring qualified participants in the County's Greater Avenues for Independence or General Relief Opportunities for Work programs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

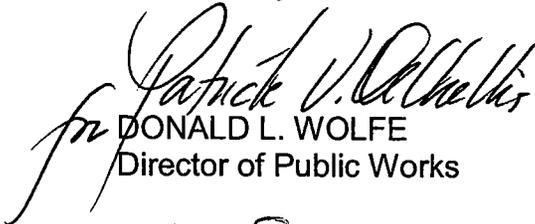
The project is to be completed in 40 working days; however, an additional 90 calendar days are required for establishment of the landscaping. Therefore, it is estimated that the work will start in October 2006 and be completed in February 2007 (Enclosure B - Project Schedule). Local residents will be informed that traffic and local access will be mildly disrupted during the construction. The Department of Public Works will coordinate activities with the adjacent school site to assure that any special events or programs will not be interrupted.

The Honorable Board of Supervisors
May 25, 2006
Page 6

CONCLUSION

Please return one adopted copy of this letter to Public Works, the Chief Administrative Officer, and the Director of Parks and Recreation.

Respectfully submitted,


DONALD L. WOLFE
Director of Public Works


DAVID E. JANSSEN
Chief Administrative Officer


RUSS GUINEY
Director of Parks and Recreation

SS:mh

O:\Projects\Special\PacificCrestPark(AEDM000022)\Board\Advrevised.doc

Enc.

cc: Chief Administrative Office
County Counsel
Office of Affirmative Action Compliance
Parks and Recreation

ENCLOSURE A - PROJECT BUDGET SUMMARY

**ADOPT AND ADVERTISE
PACIFIC CREST PARK
LANDSCAPE IMPROVEMENTS
CAPTITAL PROJECT NO. 69274
PROJECT ID NO. AEDM000022
(Fifth District)**

Cost Category	Estimated Project Cost	Impact of Proposed Action	Revised Project Cost
1. Land Acquisition	N/A	N/A	N/A
2. Plans and Specifications	34,490	0	34,490
3. Plan Review	N/A	N/A	N/A
4. Make-Ready Activities	\$0	\$0	\$0
5. Construction		\$0	
A. Contract	\$399,367	\$0	\$399,367
B. Change Orders	<u>\$ 41,000</u>	<u>\$0</u>	<u>\$ 41,000</u>
Subtotal	\$440,367	\$0	\$440,367
6. Equipment	\$0	\$0	\$0
7. Consultant Services	N/A	N/A	N/A
8. County Services	\$52,200	\$0	\$52,200
9. Utilities	\$315,943	\$0	\$315,943
10. At-Risk Youth*	\$0	\$0	\$0
TOTAL	\$843,000	\$0	\$843,000

ENCLOSURE B - PROJECT SCHEDULE

**ADOPT AND ADVERTISE
PACIFIC CREST PARK
LANDSCAPE IMPROVEMENTS
CAPITAL PROJECT NO. 69274
PROJECT ID NO. AEDM000022
(Fifth District)**

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition Environmental Impact	N/A	N/A	N/A
2. Program			N/A
3. Schematic Design			N/A
4. Design Development			12/21/04
5. Construction Documents		1/9/06	02/01/06
6. Construction Contract Award	8/1/06		
7. Construction Start	10/2/06		
8. Substantial Completion	3/1/07		
9. Final Acceptance	4/1/07		