COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles
2 Coral Circle • Monterey Park, CA 91755
323.890.7001 • TTY: 323.838.7449 • www.lacdc.org

Gloria Molina
Yvonne Brathwaite Burke
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich
Commissioners

Carlos Jackson
Executive Director

REVISED

May 9, 2006

Honorable Board of Commissioners
Community Development Commission of the
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

APPROVAL OF FUNDS FOR EXPANSION, OPERATING COSTS AND SUPPORTIVE SERVICES AT THE UNION STATION FOUNDATION'S ADULT CENTER IN THE CITY OF PASADENA (5)
(3 Vote)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that services and renovations to the Union Station Foundation's Adult Center, located at 412 South Raymond Avenue, in the City of Pasadena, are exempt from the provisions of the California Environmental Quality Act (CEQA), as described herein, because the activities will not have the potential for causing a significant effect on the environment.

2. Authorize the Executive Director of the Community Development Commission to transfer to the Los Angeles Homeless Services Authority (LAHSA) up to $650,000 in County general funds (CGF) funds allocated to the Fifth Supervisorial District, following receipt of said funds from the Chief Administrative Office (CAO), which will then be granted to the Union Station Foundation for operating costs and supportive services for 20 beds of emergency shelter for women for three years at the Foundation's Adult Center homeless shelter, to be administered pursuant to an Interagency Agreement between the Commission and LAHSA.

3. Authorize the Executive Director to draft and execute a grant agreement with the Union Station Foundation, in a total amount of up to $350,000 in CGF allocated to the Fifth Supervisorial District, to fund new construction activities to expand its Adult Center homeless shelter to accommodate 20 additional emergency shelter beds for women, to be effective following receipt of CGF from the CAO, approval of the grant agreement as to form by County Counsel, and execution by all parties.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The purpose of the recommended action is to transfer to LAHSA CGF, which will then be granted to the Union Station Foundation for operating costs and supportive services of its Adult Center homeless shelter. The recommended action will also authorize the Commission to enter into a grant agreement with the Union Station Foundation for the use of CGF to expand the Adult Center.

FISCAL IMPACT/FINANCING:

The actions described herein will be funded with a portion of the $20,000,000 in CGF approved by the Board of Supervisors on June 20, 2005 to fund the construction and/or renovation of year-round emergency shelters and enhancements to the homeless support system.

On November 22, 2005, the Board of Supervisors approved allocating $3,600,000 in CGF to each Supervisorial District with a ten percent administrative fee, in the total amount of $2,000,000, reserved for the Commission. LAHSA will receive administrative fees for supportive services grant funds transferred to and administered by LAHSA, the amount of which is determined by the Commission on a project-by-project basis.

The proposed transfer of funds from the Commission to LAHSA and the grant agreement between the Commission and the Union Station Foundation include a total of $1,000,000 in CGF allocated to the Fifth Supervisorial District. The Commission will transfer $650,000 in CGF to LAHSA. LAHSA will then transfer the funds to the Union Station Foundation for its Adult Center shelter for operating costs and supportive services for 20 beds of emergency shelter for women for three years, at a cost of approximately $216,666 per year.

The grant agreement between the Commission and the Union Station Foundation will provide $350,000 in CGF for the costs associated with expanding the Adult Center shelter to accommodate additional beds.

The transfer of funds to LAHSA will be effective following the Commission's receipt of CGF from the CAO. The grant agreement will be effective following receipt of CGF from the CAO, approval as to form by County Counsel and execution by all parties.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

In order to address the staggering numbers of homeless individuals and families and the corresponding critical shortage of shelter beds in Los Angeles County, on June 20, 2005, the Board of Supervisors approved allocation of $20,000,000 for the construction and/or renovation of year-round emergency shelters and enhancements to the homeless support system.

On November 22, 2005, the Board of Supervisors directed the Commission to administer the funding and to direct oversight of all of the projects. The Board also instituted a method by which each Board Office selects recipients of CGF based on agency experience and the need for homeless services in the community, among other considerations.

On May 2, 2006 your Board authorized the Commission to negotiate and enter into an Interagency Agreement with LAHSA for the distribution of CGF and to amend the Interagency Agreement to incorporate additional projects proposed by each Supervisorial District. The Interagency Agreement authorizes the Commission to transfer to LAHSA CGF for operating and supportive services, which are then granted to homeless service providers. The Commission was also authorized to transfer administrative fees to LAHSA on a project-by-project basis.

The current project is the Union Station Foundation's Adult Center homeless shelter, located in the City of Pasadena. The Interagency Agreement between the Commission and LAHSA will be amended to allocate $650,000 in CGF for the cost of operation and supporting services, for which LAHSA will enter into a grant agreement with the Union Station Foundation. This allocation will permit the shelter to operate 20 beds for women through a new wing being added to the current facilities.

The grant agreement between the Commission and the Union Station Foundation will allocate $350,000 for expansion of its Adult Center facilities. A new two-story wing is being constructed to house 20 additional beds for women. The new wing will increase the size of the Adult Center from 6,700 square feet to 10,650 square feet. A portion of the existing building will also require renovation in order to accommodate the new wing. The $350,000 in CGF will help offset the costs of this expansion, which will total approximately $2,700,000.

A complete description of the Adult Center shelter project is provided in Attachment A.

ENVIRONMENTAL DOCUMENTATION:

Pursuant to 24 Code of Federal Regulation, Part 58, Section 58.35 (a)(3)(iii), these actions are excluded from the National Environmental Policy Act (NEPA), because it involves activities that will not alter existing environmental conditions. The actions are exempt from the provisions of CEQA, pursuant to State CEQA Guidelines 15301, because they involve negligible or no expansion of use beyond what currently exists and do not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT PROJECTS:

Approval of these actions will allow for the transfer of CGF to LAHSA for administration of homeless supportive services, increase the emergency shelter beds available for homeless women in the County and enable the Union Station Foundation to expand the beds and services at its Adult Center homeless shelter.

Respectfully submitted,

Bobbette A. Glover
for CARLOS JACKSON
Executive Director

Attachment: 1

ATTACHMENT A

PROJECT DESCRIPTION
UNION STATION ADULT CENTER

This project consists of funds to upgrade and expand the Union Station Foundation's Adult Center in order to provide 20 additional beds for women, and funding to support operations and services related to the new beds.

The Union Station Foundation (Foundation) serves poor and homeless individuals and families in San Gabriel Valley though an array of housing and services to meet their clients' short and long term needs. It offers services such as meals, healthcare, case management, job development, mental health services, and special programs for women and families with children. It provides a two-year transitional affordable housing program for families, and operates emergency shelters for families and individuals at several locations.

The Foundation's shelter for homeless individuals is its Adult Center, located at 412 South Raymond Avenue in the City of Pasadena. The facility currently offers year-round emergency shelter to 36 homeless single men and women each night in a two-story building. Homeless clients are offered a variety of services at the Adult Center, including meals, case management, counseling, substance abuse recovery assistance, health screenings, and legal assistance.

A new two-story wing is being constructed to house 20 additional beds for women, increasing the size of the Adult Center from 6,700 square feet to 10,650 square feet. A portion of the existing building will also require renovation in order to accommodate the new wing. The Foundation is requesting up to $350,000 to contribute to the costs of this expansion, which will total approximately $2,700,000.

The second floor of the new building will contain 20 dormitory-style beds for women, as well as lockers, storage cabinets, sinks, showers and a laundry room. One bathroom and one shower will be accessible to women with disabilities. The first floor will house a large room for client workshops and meetings, and a smaller room for the health screening program. An elevator will ensure accessibility to both the men and women's dormitories on the second floor for any clients with disabilities.

The existing dining room will be enlarged and will provide a new accessible toilet and shower room for daytime clients with disabilities. The kitchen storage area will be significantly expanded, and a walk-in refrigerator and freezer will make it possible for the shelter to receive larger food donations.

The Adult Center will continue to operate during construction without interruption of services. It is anticipated that the new wing will house 60 to 70 homeless women each year, and the existing 36 beds will accommodate 110 to 130 men annually. The Foundation is requesting funds for the increased operating costs and for providing

supportive services to the additional clients in the total amount of $650,000 for three years, at the cost of $216,666 per year.

Renovation Funds	$ 350,000
Service System Funds	$ 650,000
Total request	**$1,000,000**