COUNTY OF LOS ANGELES
Child Support Services Department

Philip L. Browning
Director

March 15, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AUTHORIZATION TO ADJUST BUDGET OF CHILD SUPPORT SERVICES FOR ONE-TIME STATE FUNDS ISSUED FOR IMPLEMENTATION OF THE STATE DISBURSEMENT UNIT (SDU) AND ENHANCEMENT OF THE ELECTRONIC DATA PROCESSING SYSTEM
(ALL DISTRICTS)(4 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of the Child Support Services Department (CSSD) to accept the one-time supplemental funding from the State Department of Child Support Services (DCSS) in the amount of $3,108,000 for necessary enhancements to the ACSES Replacement System (ARS) and $425,000 for outreach and increased case management activities related to the transition of the support collection and distribution activities to the State Disbursement Unit (SDU).

2. Approve a Fiscal Year 2005-2006 Request for Appropriation Adjustment in the amount of $3,533,000 to conduct the necessary SDU transition activities as required by the State DCSS. (See Attachment 1.)

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On April 1, 2006, the Los Angeles County Child Support Services Department is scheduled to transition a major portion of its child support collection and disbursement functions to the State Disbursement Unit (SDU), managed by the California Department of Child Support Services (DCSS). This transition is within the first phase of the State's implementation of the California Child Support Automation System (CCSAS), a fully

automated statewide child support case management system, mandated by Federal and State legislation. The conversion will be accomplished in two phases. Phase I, CCSAS Version 1, involves the transition of the payment and distribution activities from the local child support agencies. Phase 2, CCSAS Version 2, involves the complete transition of local case management activity to the statewide system.

As a result of the transition to the SDU, the CSSD will be required to make additional enhancements and modifications to our existing case management system, ARS, including creating and testing data files and implementing programming changes relating to the maintenance, development and creation of various system interfaces. Additionally, the State has required local child support agencies to perform outreach activities and manage an anticipated transition created workload—including handling customer service calls and visits, trust fund reconciliation and misdirected payments. The funding also covers SDU travel expenses incurred by CSSD staff. This one-time supplemental funding will support all of the above-mentioned transition activities and move the State DCSS closer to its goal of avoiding additional automation penalties.

Implementation of Strategic Plan Goals

The one-time supplemental funding of $3,533,000 will help CSSD to effect a smooth transition to the SDU and CCSAS, and handle constituent inquiries and issues attendant with the transition. Hence, this funding will allow CSSD to support the County's Strategic Goal Numbers 1,3,4 and 5--service excellence, organizational effectiveness, fiscal responsibility and children and families' well-being, respectively.

FISCAL IMPACT/FINANCING

The one-time supplemental funding from the State DCSS is provided to assist CSSD's transition to the SDU and make necessary changes to the ARS. There is **no net County cost**. Approval of the Appropriation Adjustment is requested for funding to be spent this fiscal year.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

CSSD is a Title IV-D agency and receives approximately 66% of its funding from the Federal Government and 34% from the State. The receipt of the additional funding from the State agency increases the department's total budget allocation and therefore requires the approval of your Board.

IMPACT ON CURRENT SERVICES

The transition to the SDU will impact customers with initial payment delays for custodial parents and possible transition-created delinquencies by non-custodial parents. The funding will assist CSSD to alleviate some of the detrimental effects on our customers by refining the programming, working closely with the State DCSS to mitigate negative outcomes for families, and educating clients and employers about the SDU.

CONCLUSION

Upon approval by your Board, please return one (1) stamped copy of the Board letter and three (3) individually adopted copies of the Board Order to the Executive Office of the Child Support Services Department. The Department's contact for the requested Board action is Lisa Garrett, Special Assistant, at (323) 889-2787.

Respectfully submitted,

PHILIP L. BROWNING
Director

PLB:LMG:lm

Attachment

c: Chief Administrative Officer
County Counsel
Chief Information Officer

Attachment 1

76R 352M 11/83

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 371

DEPARTMENT OF CHILD SUPPORT SERVICES MARCH 1 ~~19~~ 2006

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

Fiscal Year 2005-06
4-VOTES

SOURCES	USES
CHILD SUPPORT SERVICES DEPT	CHILD SUPPORT SERVICES DEPT
REVENUE - FEDERAL-OTHER	SALARIES & EMPLOYEE BENEFITS
A01-CD-14280-9001	A01-CD-14280-1000
$2,332,000	$100,000

SOURCE	USES
CHILD SUPPORT SERVICES DEPT	CHILD SUPPORT SERVICES DEPT
REVENUE - STATE - OTHER	SERVICES & SUPPLIES
A01-CD-14280-8831	A01-CD-14280-2000
$1,201,000	$3,433,000
TOTAL $3,533,000	TOTAL $3,533,000

JUSTIFICATION

This Budget Adjustment (BA) is required to increase Child Support Services spending authority to be used for outreach and increased case management activities related to the transition of the support collection and distribution activities to the State Disbursement Unit (SDU), and for the necessary Phase 1 and Phase 2 conversion and enhancement activities to the ACSES Replacement System (ARS) as a result of the transition to the SDU.

Barbara Rankin

Barbara Rankin, Asst. Admin. Deputy

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR— ACTION

✓ RECOMMENDATION

AUDITOR-CONTROLLER BY [signature]

No. 282 MARCH 2 ~~19~~ 2006

APPROVED AS REQUESTED AS REVISED

March 6 2006 19 [signature]

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER