COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

DONALD L. WOLFE, Director

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January 26, 2006

IN REPLY PLEASE
REFER TO FILE: FI-3

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROPRIATION ADJUSTMENT
PUBLIC WORKS INTERNAL SERVICE FUND
FIXED ASSET – EQUIPMENT
SUPERVISORIAL DISTRICTS 1, 3, AND 5
3 VOTES

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the enclosed appropriation adjustment for $377,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This appropriation adjustment is necessary to provide funding for fixed asset equipment requested and encumbered in Fiscal Year 2003-04. The encumbrance was inadvertently cancelled as part of the year-end encumbrance cancellation in Fiscal Year 2004-05. This appropriation adjustment will reinstate $62,000 in funding to pay for the equipment purchase.

This appropriation adjustment will also enable Public Works to purchase nine pickup and utility trucks at total estimated cost of $315,000 in Fiscal Year 2005-06 which are necessary to support additional sewer maintenance personnel that we anticipate to hire in Fiscal Year 2006-07 to oversee compliance with the upcoming Sanitary Sewer Overflow Regulations, which will be taking effect at that time. We recommend purchasing this equipment in Fiscal Year 2005-06 because a 12- to 18-month lead time is needed between procurement of the equipment and the vendors' actual delivery of the requested equipment items.

Enclosed is a revised updated Fiscal Year 2005-06 Fixed Asset - Equipment List for the Public Works Internal Service Fund which includes the additional vehicles.

Implementation of Strategic Plan Goals

This action is consistent with the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness. Use of the equipment will enable Public Works to better manage the workload, and thereby, provide responsive services to our clients.

FISCAL IMPACT/FINANCING

These fixed assets totaling $377,000 to be purchased by Public Works Internal Service Fund, will be financed with residual equity transfers of $62,000 from Waterworks District No. 29, General Fund – Malibu (N32) and $315,000 from Consolidated Sewer Maintenance District (GA9) Fund. There will be no impact on the County's General Fund as a result of these transfers.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Not applicable.

ENVIRONMENTAL DOCUMENTATION

Not applicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Not applicable.

CONCLUSION

Two adopted copies of this letter are requested.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

MB:ma
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Enc.

cc: Chief Administrative Office
County Counsel

BA-FORM

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PUBLIC WORKS

DEPT'S. NO. 690

December 21, 2005

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FISCAL YEAR 2005-06

3-VOTE BUDGET ADJUSTMENT

SOURCES	USES
Department of Public Works Waterwork District General No. 29 Fund Services and Supplies (2000) N32 - PW - 47000 - 2000 - $62,000	Department of Public Works Waterwork District General No. 29 Fund Residual Equity Transfers Out (6625) N32 - PW - 47000 - 6625 - $62,000
Department of Public Works Consolidated Sewer Maintenance District Fund Services and Supplies (2000) GA9 - PW - 47000 - 2000 - $315,000	Department of Public Works Consolidated Sewer Maintenance District Fund Residual Equity Transfers Out (6625) GA9 - PW - 47000 - 6625 - $315,000
Department of Public Works Internal Service Fund Residual Equity Transfers In (9927) B04 - PW - 47000 - 9927 - $377,000	Department of Public Works Internal Service Fund Fixed Assets - Equipment (6030) B04 - PW - 47000 - 6030 - $377,000

JUSTIFICATION

Reclassify appropriation from Services and Supplies (2000) to Residual Equity Transfers (6625) in Waterworks District No. 29, General Fund - Malibu (N32) and Consolidated Sewer Maintenance District (GA9) to provide funding for anticipated fixed asset expenditures in the Internal Service Fund.

This appropriation adjustment will provide funding for fixed asset equipment requested and encumbered in Fiscal Year 2003-04. The encumbrance was inadvertently cancelled as part of the year end encumbrance cancellation in Fiscal Year 2004-05. This adjustment will reinstate $62,000 in funding to pay for the equipment purchase.

The adjustment of $315,000 is needed to purchase equipment that is necessary to support additional sewer maintenance personnel that we anticipate to hire in Fiscal Year 2006-07 to oversee compliance with upcoming Sanitary Sewer Overflow Regulations, which will be taking effect at that time, as per the attached Board Letter.

DONALD L. WOLFE, Director

(Control No. 60-08)

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR—	ACTION	APPROVED AS REQUESTED	AS REVISED
	✓ RECOMMENDATION	JANUARY 25, 2006	CHIEF ADMINISTRATIVE OFFICER
AUDITOR-CONTROLLER NO. 250	BY JAN 17 2006	APPROVED (AS REVISED): BOARD OF SUPE BY	DEPUTY COUNTY CLERK

County of Los Angeles
Fiscal Year 2005-06
Fixed Asset - Equipment Listing

Department/Fund: Public Works - Internal Service Fund

Equipment Classification	Equipment Description	Quantity	Amount	Justification of Need
Construction and Heavy Maintenance Equipment	Air Compressor, Rotary, 125 CFM, Trailer Mount	1	$16,000	Current item(s) exceeds replacement criteria.
Machinery Equipment	Bending Machine	1	18,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Brush Chipper, Trailer Mounted	1	36,000	Current item(s) exceeds replacement criteria.
Non-Medical Laboratory and Testing Equipment	Compression Test Machine, Automatic 60,000 lb	1	64,500	Current item(s) exceeds replacement criteria.
Computers, Midrange/Departmental	EDP Hardware	n/a	1,531,500	Install and maintain data processing systems.
All Other Undefined Assets	Equipment Betterments	n/a	48,000	Enhance equipment for increased productivity.
Construction and Heavy Maintenance Equipment	Forklift	1	30,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Generator, 100Kw, w/Attachments, Trailer Mounted	1	50,400	Provides emergency power at sewer pump stations.
Construction and Heavy Maintenance Equipment	Impactor (Hydraulic Hammer)	1	30,000	Save on rental costs of equipment needed for routine & emergency reconstruction work.
Construction and Heavy Maintenance Equipment	Jetting Machine, All Terrain w/Tracks & Trailer	1	40,000	Increases capacity for safe and efficient cleaning of sewer lines.
Machinery Equipment	Lift, Two Post Automotive	1	30,000	Increased equipment maintenance safety.
Construction and Heavy Maintenance Equipment	Loader, Backhoe, 4x4 w/attachments	1	150,000	Saves rental costs for loader(s) needed for routine & emergency flood maintenance work.
Construction and Heavy Maintenance Equipment	Loader, Skid Steer w/trailer & attachments	1	95,000	Saves rental costs for loader(s) needed for routine & emergency flood maintenance work.
Construction and Heavy Maintenance Equipment	Loader, Skid Steer w/trailer & attachments	2	190,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Loader, Wheel 1 1/3 CY	1	130,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Loader/Backhoe, Skid-Steer w/Trailer	1	95,000	Supports increased workload requirements.
Electronic Equipment	Message Board, Changeable, Trailer Mounted	3	75,000	Traffic control & safety for employees & public
Non-Medical Laboratory and Testing Equipment	Oven, Bench Top	1	7,700	Supports increased workload requirements.
Non-Medical Laboratory and Testing Equipment	Oven, Bench Top	1	7,900	Current item(s) exceeds replacement criteria.
Non-Medical Laboratory and Testing Equipment	Oven, Ignition	2	25,000	Current item(s) exceeds replacement criteria.
Non-Medical Laboratory and Testing Equipment	Pavement Profilograph w/Enclosed Trailer	1	43,500	Needed to meet Calif. Dept. of Transportation requirements for Federally funded projects.
Machinery Equipment	Postage Metering System	1	15,000	Required to meet Federal mandate to convert to current technology.
Construction and Heavy Maintenance Equipment	Power Sweeper w/Cab & Flat Bed Trailer	1	45,000	Needed to meet National Pollution Discharge Elimination System requirements.
Page Total		25	$2,773,500	

County of Los Angeles
Fiscal Year 2005-06
Fixed Asset - Equipment Listing

Department/Fund: Public Works - Internal Service Fund

Equipment Classification	Equipment Description	Quantity	Amount	Justification of Need
Machinery Equipment	Sander, Belt	1	$8,500	Current item(s) exceeds replacement criteria.
Machinery Equipment	Saw, Band	1	10,000	Current item(s) exceeds replacement criteria.
Machinery Equipment	Shaper, Three Head	1	7,000	Current item(s) exceeds replacement criteria.
Vehicles and Transportation Equipment	Sports Utility 4X4	1	32,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Sweeper, Air	2	440,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Sweeper, Street, 4-Wheel	5	1,250,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Tractor, Loader/Backhoe w/Attachments	1	130,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, 1-ton Dump w/Arrowboard	2	130,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, 1-ton, Flat Bed Stake Body	1	52,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, 1-ton, Utility w/Crane	1	52,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, 1-ton, Utility w/Hoist	1	57,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, 1-ton, Utility w/Platform Lift	1	120,000	Supports increased workload requirements.
Construction and Heavy Maintenance Equipment	Truck, 58,000 GVW, w/Drill Rig	1	325,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Aerial Basket	2	310,000	Supports increased workload requirements.
Construction and Heavy Maintenance Equipment	Truck, Aerial Basket	1	135,000	Current item(s) exceeds replacement criteria.
Vehicles and Transportation Equipment	Truck, Custom Body w/Hydraulic Power Source, Class 9	1	70,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump Chipper	1	120,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump Loader	2	240,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump Patch, Gasoline	3	210,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump Patch, Gasoline w/Emulsion Tank	1	70,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump w/Crew Cab	1	55,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump, 10 yard	1	130,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump, 10 yard, w/Rock Body	1	170,000	Current item(s) exceeds replacement criteria.
Page Total		33	$4,123,500	

County of Los Angeles
Fiscal Year 2005-06
Fixed Asset - Equipment Listing

Department/Fund: Public Works - Internal Service Fund

Equipment Classification	Equipment Description	Quantity	Amount	Justification of Need
Construction and Heavy Maintenance Equipment	Truck, Dump, 1-ton w/Crew Cab	1	$70,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump, Grade I w/Blade & Slide-in Sander	1	125,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump, Grade II w/Blade Modification	1	200,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump, Grade III	1	130,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump, Grade I, Diesel w/Blade & Slide-in Sander	1	125,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Dump, Grade I, Gasoline	4	260,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Hydro Cleaner	1	130,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Hydro w/Hydro Jet Cleaner & Camera	1	185,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Marking	1	75,000	Current item(s) exceeds replacement criteria.
Vehicles and Transportation Equipment	Truck, Pickup, Class 6	2	40,000	Supports increased workload requirements.
Vehicles and Transportation Equipment	Truck, Pickup, Class 6	6	108,000	Current item(s) exceeds replacement criteria.
Vehicles and Transportation Equipment	Truck, Pickup, Class 6 4X4	2	48,000	Current item(s) exceeds replacement criteria.
Vehicles and Transportation Equipment	Truck, Pickup, Class 6 4X4 w/Ext Cab	2	52,000	Current item(s) exceeds replacement criteria.
Vehicles and Transportation Equipment	Truck, Pickup, Class 8	1	23,000	Current item(s) exceeds replacement criteria.
Vehicles and Transportation Equipment	***Truck, Pickup, Class 8, w/Accessories***	***6***	***144,000***	***Supports increased workload requirements.***
Vehicles and Transportation Equipment	Truck, Pickup, Class 9 w/Service Body	1	45,000	Supports increased workload requirements.
Construction and Heavy Maintenance Equipment	Truck, Sign Posting	1	68,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Snow Plow w/Dump Bed & Slide-in Sander	1	235,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	***Truck, Utility Body, Class 13 w/Accessories***	***3***	***171,000***	***Supports increased workload requirements.***
Construction and Heavy Maintenance Equipment	Truck, Utility Body, Class 13 w/Crew Cab	3	165,000	Supports increased workload requirements.
Construction and Heavy Maintenance Equipment	Truck, Utility Body, Class 13 w/Crew Cab	1	55,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Utility Body, Roll Top w/Materials Rack, Class 13	1	55,000	Current item(s) exceeds replacement criteria.
Vehicles and Transportation Equipment	Truck, Utility w/Hitch and Light Bar, Class 9	1	43,000	Current item(s) exceeds replacement criteria.
Page Total		43	$2,552,000	

County of Los Angeles
Fiscal Year 2005-06
Fixed Asset - Equipment Listing

Department/Fund: Public Works - Internal Service Fund

Equipment Classification	Equipment Description	Quantity	Amount	Justification of Need
Vehicles and Transportation Equipment	Truck, Utility, Class 9 4X4	2	76,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Water 3,500 Gallon	1	165,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Truck, Welder	1	$85,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Vacuum Tank, Trailer	1	30,000	Current item(s) exceeds replacement criteria.
Construction and Heavy Maintenance Equipment	Van, Step, Television Monitor	1	155,000	Current item(s) exceeds replacement criteria.
Non-Medical Laboratory and Testing Equipment	Viscometer	1	15,000	Supports increased workload requirements.
All Other Undefined Assets	Emergency Equipment Replacement:			Replacement of essential equipment which becomes inoperable during the year due to
	Flood Control District	n/a	250,000	
	Road Fund	n/a	500,000	
	Sewer Maintenance Districts	n/a	100,000	
	Solid Waste Management Fund	n/a	35,000	
	Waterworks Districts	n/a	100,000	
Total		108	$10,960,000	