



DONALD L. WOLFE, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AE-3**

January 26, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**JOB ORDER CONTRACTS FOR REPAIR AND  
REFURBISHMENT OF COUNTY FACILITIES  
AWARD CONTRACT  
ADOPT AND ADVERTISE  
SPECS. VARIOUS  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

1. Relieve SBS Corporation of their bid due to a clerical error and authorize the Director to release their bond.
2. Award two Job Order Contracts (JOCs) to MTM Construction, Inc., for a maximum cost of \$3.8 million each to be financed through the appropriate capital or refurbishment projects budget.
3. Award two JOCs to New Creation Builders for a maximum cost of \$3.8 million each to be financed through the appropriate capital or refurbishment projects budget.
4. Award two JOCs to Angeles Contractor, Inc., for a maximum cost of \$3.8 million each to be financed through the appropriate capital or refurbishment projects budget.

5. Award a JOC to Mackone Development, Inc., for a maximum cost of \$3.8 million to be financed through the appropriate capital or refurbishment projects budget.
6. Authorize the Director of Public Works to prepare and execute the JOCs in the form previously approved by County Counsel, and establish the effective date following receipt of approved Faithful Performance and Labor and Materials Bonds filed by Angeles Contractor, Inc.; Mackone Development, Inc.; MTM Construction, Inc.; and New Creation Builders.
7. Authorize the Director of Public Works to execute work orders not to exceed the maximum amount of each contract upon authorization from the Chief Administrative Office.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending that your Board award seven separate JOCs to the apparent lowest responsible bidders for repair and refurbishment of County facilities for a maximum not-to-exceed fee of \$3.8 million for each one-year contract.

The JOC is a flexible, cost-effective unit price contracting technique to accomplish repair and refurbishment of County facilities without extensive plans and specifications. JOCs are annual contracts that may be awarded for repair, remodeling, refurbishment, or other repetitive work but not for new construction. This relatively simple and straightforward process reduces administrative requirements and lowers direct construction costs while meeting all Federal, State, and County procurement requirements.

We are currently administering 18 active JOCs. The most recent JOCs for repair and refurbishment of County facilities were awarded by your Board on December 6, 2005. These JOCs will help expedite, as the need arises, capital improvement and earthquake repair of facilities in the courts, health, justice, and general project areas.

We will report activity on the JOCs to your Board quarterly along with our regular report on delegated contracting activity.

#### **Implementation of Strategic Plan Goals**

These actions meet the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness as these JOCs will improve public facilities and restore them fully into service sooner than with traditional construction contracting.

### **FISCAL IMPACT/FINANCING**

The recommended seven JOCs with the apparent lowest responsible bidders are for a maximum of \$3.8 million each. There is no anticipated fiscal impact to the County as a result of this action. Repair or refurbishment work will be financed through the appropriate capital or refurbishment projects budget. No work will be assigned to these JOCs without the prior review and funding authorization from the Chief Administrative Office.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses for contract terminations, renegotiations, and hiring qualified displaced County employees will be included.

The project specifications also contain provisions requiring the contractors to report solicitations of improper consideration by County employees and allowing the County to terminate the contracts if it is found that the contractors offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Angeles Contractor, Inc.; Mackone Development, Inc.; MTM Construction, Inc.; and New Creation Builders are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

Angeles Contractor, Inc.; Mackone Development, Inc.; MTM Construction, Inc.; and New Creation Builders, as required on all publicly funded projects in excess of \$1,000, will be required to pay prevailing State wage rates to all persons employed on these JOCs.

As required by your Board, language has been incorporated into the project specifications stating that the contractors shall notify their employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Angeles Contractor, Inc.; Mackone Development, Inc.; MTM Construction, Inc.; and New Creation Builders are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

## **ENVIRONMENTAL DOCUMENTATION**

The implementation of each work order under these JOCs shall be subject to prior determination and documentation by Public Works that the work is categorically exempt from the California Environmental Quality Act. In the event the work is not exempt, your Board will be requested to approve the appropriate environmental finding and documentation prior to implementation.

## **CONTRACTING PROCESS**

On December 6, 2005, your Board adopted the JOC Unit Price Book and Specifications for repair and refurbishment of County facilities and instructed the Executive Officer to advertise three separate bids. Using the same book and specifications, we issued Request for Bids for four additional JOCs, totaling seven separate bids. Competitive bids were received on January 10 and January 11, 2006. The bid results are summarized in Enclosure A. Bidders were required to submit a set of cost adjustment factors that would be applied to the unit prices for work in the JOC Unit Price Book. Bids were determined by calculating a composite factor using a predetermined and advertised formula. On January 11, 2006, SBS Corporation requested to withdraw their bid due to a clerical error. Based on our review of their request, we recommend that your Board relieve SBS Corporation of their bid and award the JOC to Angeles Contractor, Inc., the next lowest responsible bidder. Angeles Contractor, Inc.; Mackone Development, Inc.; MTM Construction, Inc.; and New Creation Builders were the apparent lowest responsible bidders meeting the criteria adopted by your Board for the remaining six solicitations. The JOC Unit Price Book and the contractors' adjustment factors will be incorporated in the awarded contracts.

To ensure the contracts are awarded to responsible contractors with a satisfactory performance history, bidders were required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported by Angeles Contractor, Inc.; Mackone Development, Inc.; MTM Construction, Inc.; and New Creation Builders was considered before making this recommendation to award the contracts.

As requested by your Board on February 3, 1998, these JOC opportunities were listed on the Doing Business with Us website. Copies of the website postings are included as Enclosure B for your reference.

Angeles Contractor, Inc.'s.; Mackone Development, Inc.'s; MTM Construction, Inc.'s; and New Creation Builders' Community Business Enterprises participation data and three-year contracting histories are on file with Public Works.

The Honorable Board of Supervisors  
January 26, 2006  
Page 5

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended contracts as these contracts are for non-Proposition A services.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The use of these contracts will expedite the completion of repair or refurbishment work managed by Public Works. Minor impacts to tenant departments may occur while repair or refurbishment work is underway.

**CONCLUSION**

Please return one adopted copy of this letter to the Chief Administrative Office and Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

DAVID E. JANSSEN  
Chief Administrative Officer

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Enc. 3

cc: County Counsel  
Office of Affirmative Action Compliance  
Department of Public Social Services (GAIN/GROW Program)

January 26, 2006

**ENCLOSURE A**

**JOB ORDER CONTRACTS FOR  
REPAIR AND REFURBISHMENT OF COUNTY FACILITIES  
AWARD CONTRACT  
SPECS. VARIOUS**

**Bid Opening Date:** January 10, 2006

**JOC No. 0601 (34)**

**Bid Summary:**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. MTM Construction, Inc.	0.9690
2. Minako America Corporation dba Minco Construction	1.3000

**Bid Opening Date:** January 10, 2006

**JOC No. 0602 (37)**

**Bid Summary:**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. MTM Construction, Inc.	0.8500
2. Angeles Contractor, Inc.	0.9800
3. New Creation Builders	1.1020
4. Mackone Development, Inc.	1.1900

**Bid Opening Date:** January 11, 2006

**JOC No. 0603 (38)**

**Bid Summary:**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. New Creation Builders	0.9100
2. Mackone Development, Inc.	0.9600
3. MTM Construction, Inc.	0.9700
4. Angeles Contractor, Inc.	0.9800

**Bid Opening Date:** January 11, 2006

**JOC No. 0604 (39)**

**Bid Summary:**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. New Creation Builders	0.8972
2. Mackone Development, Inc.	0.9400
3. Angeles Contractor, Inc.	0.9600
4. MTM Construction, Inc.	1.2100

**Bid Opening Date:** January 10, 2006

**JOC No. 0605 (43)**

**Bid Summary:**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. Angeles Contractor, Inc.	1.1950
2. Minako America Corporation dba Minco Construction	1.2200
3. Mackone Development, Inc.	1.2400
4. New Creation Builders	1.4000
5. MTM Construction, Inc.	1.5250

**Bid Opening Date:** January 10, 2006

**JOC No. 0606 (44)**

**Bid Summery:**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. SBS Corporation *	1.0455
2. Angeles Contractor, Inc.	1.2300
3. Mackone Development, Inc.	1.2400
4. New Creation Builders	1.3800
5. MTM Construction, Inc.	1.5250

\* SBS Corporation withdrew their bid due to a clerical error.

Enclosure A  
January 26, 2006  
Page 4

**Bid Opening Date:** January 10, 2006

**JOC No. 0607 (45)**

**Bid Summary:**

<u>Bidder</u>	<u>Total Composite Factor</u>
1. Mackone Development, Inc.	1.2400
2. Angeles Contractor, Inc.	1.3300
3. New Creation Builders	1.4500
4. MTM Construction, Inc.	1.7100

Award information has not been added at this time.

**ENCLOSURE B**

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### Bid Information

**Bid Number :** JOC 34  
**Bid Title :** Job Order Contract 34  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** VIDEO SCANNING SERVICES OF SEWERS, WATERWELLS, ETC.  
**Open Date :** 12/6/2005  
**Closing Date :** 1/10/2006 1:45 PM  
**Notice of Intent to Award :** [View Detail](#)  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** This JOC may be used for repair, remodeling, refurbishment, or other repetitive work at Los Angeles County facilities. The majority of the work under this JOC contract will consist of as-needed CCTV inspection of the local sanitary sewer mains for the Los Angeles County Department of Public Works Consolidated Sewer Maintenance Distric. Public Works will hold a mandatory pre-bid conference at 9:00 a.m., on December 21, 2005, Conference Room A, 900 S. Fremont Ave., Alhambra, CA 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. The maximum dollar value of the contract is \$3,800,000.  
**Contact Name :** Montessa Duckett  
**Contact Phone# :** (626) 458-2585  
**Contact Email :** [mduckett@ladpw.org](mailto:mduckett@ladpw.org)  
**Last Changed On :** 12/14/2005 1:11:31 PM

[Back to Last Window](#)

[Back to Award Main](#)

## Bid Detail Information

**Bid Number :** JOC 37  
**Bid Title :** Job Order Contract No. 37  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 12/6/2005  
**Closing Date :** 1/10/2006 1:45 PM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** This JOC may be used for repair, remodeling, refurbishment, or other repetitive work at Los Angeles County facilities. Public Works will hold a mandatory pre-bid conference at 1:00 p.m., on December 20, 2005, Conference Room B, 900 S. Fremont Ave., Alhambra, CA 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. The maximum dollar value of the contract is \$3,800,000.  
**Contact Name :** Matt Jerge  
**Contact Phone# :** (626) 458-2593  
**Contact Email :** [mjerge@ladpw.org](mailto:mjerge@ladpw.org)  
**Last Changed On :** 12/12/2005 4:10:09 PM

[Back to Last Window](#)

## Bid Detail Information

**Bid Number :** JOC 38  
**Bid Title :** Job Order Contract No. 38  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 12/6/2005  
**Closing Date :** 1/11/2006 10:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** This JOC may be used for repair, remodeling, refurbishment, or other repetitive work at Los Angeles County facilities. Public Works will hold a mandatory pre-bid conference at 1:00 p.m., on December 20, 2005, Conference Room B, 900 S. Fremont Ave., Alhambra, CA 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. The maximum dollar value of the contract is \$3,800,000.  
**Contact Name :** Matt Jerge  
**Contact Phone# :** (626) 458-2593  
**Contact Email :** [mjerge@ladpw.org](mailto:mjerge@ladpw.org)  
**Last Changed On :** 12/12/2005 4:10:48 PM

[Back to Last Window](#)

## Bid Detail Information

**Bid Number :** JOC 39  
**Bid Title :** Job Order Contract No. 39  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 12/6/2005  
**Closing Date :** 1/11/2006 10:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** This JOC may be used for repair, remodeling, refurbishment, or other repetitive work at Los Angeles County facilities. Public Works will hold a mandatory pre-bid conference at 1:00 p.m., on December 20, 2005, Conference Room B, 900 S. Fremont Ave., Alhambra, CA 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. The maximum dollar value of the contract is \$3,800,000.  
**Contact Name :** Matt Jerge  
**Contact Phone# :** (626) 458-2588  
**Contact Email :** [mjerge@ladpw.org](mailto:mjerge@ladpw.org)  
**Last Changed On :** 12/12/2005 4:09:25 PM

[Back to Last Window](#)

**Bid Detail Information**

**Bid Number :** JOC 43  
**Bid Title :** Job Order Contract No. 43  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 12/6/2005  
**Closing Date :** 1/10/2006 10:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** This JOC may be used for repair, remodeling, refurbishment, or other repetitive work at Los Angeles County facilities. Public Works will hold a mandatory pre-bid conference at 1:00 p.m., on December 20, 2005, Conference Room B, 900 S. Fremont Ave., Alhambra, CA 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. The maximum dollar value of the contract is \$3,800,000.  
**Contact Name :** Brian Soria  
**Contact Phone# :** (626) 458-2588  
**Contact Email :** [bsoria@ladpw.org](mailto:bsoria@ladpw.org)  
**Last Changed On :** 12/12/2005 4:14:28 PM

[Back to Last Window](#)

## Bid Detail Information

**Bid Number :** JOC 44  
**Bid Title :** Job Order Contract No. 44  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 12/6/2005  
**Closing Date :** 1/10/2006 10:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** This JOC may be used for repair, remodeling, refurbishment, or other repetitive work at Los Angeles County facilities. Public Works will hold a mandatory pre-bid conference at 1:00 p.m., on December 20, 2005, Conference Room B, 900 S. Fremont Ave., Alhambra, CA 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. The maximum dollar value of the contract is \$3,800,000.  
**Contact Name :** Brian Soria  
**Contact Phone# :** (626) 458-2588  
**Contact Email :** [bsoria@ladpw.org](mailto:bsoria@ladpw.org)  
**Last Changed On :** 12/12/2005 4:21:25 PM

[Back to Last Window](#)

## Bid Detail Information

**Bid Number :** JOC 45  
**Bid Title :** Job Order Contract No. 45  
**Bid Type :** Construction  
**Department :** Public Works  
**Commodity :** BUILDING CONSTRUCTION SERVICE, NON- RESIDENTIAL (OFFICE BLDG., ETC.)  
**Open Date :** 12/6/2005  
**Closing Date :** 1/10/2006 10:45 AM  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** This JOC may be used for repair, remodeling, refurbishment, or other repetitive work at Los Angeles County facilities. Public Works will hold a mandatory pre-bid conference at 1:00 p.m., on December 20, 2005, Conference Room B, 900 S. Fremont Ave., Alhambra, CA 91803, to provide information on the Job Order Contract, bidding process, and answer any questions that potential bidders may have. It is strongly recommended that the pre-bid conference be attended by a principal of the company or a person authorized to make decisions for the company. The maximum dollar value of the contract is \$3,800,000.  
**Contact Name :** Brian Soria  
**Contact Phone# :** (626) 458-2588  
**Contact Email :** [bsoria@ladpw.org](mailto:bsoria@ladpw.org)  
**Last Changed On :** 12/12/2005 4:22:43 PM

[Back to Last Window](#)