



THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

BOARD OF SUPERVISORS

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December 8, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

TEMPORARY MEDICAL PERSONNEL SERVICES AGREEMENT AMENDMENT
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and delegate authority to the Director of Health Services, or his designee, to offer and sign an amendment to the Temporary Medical Personnel Services Agreements, upon prior review and approval by County Counsel and the Chief Administrative Office, to add two new service categories, Pharmacy Manager and Phlebotomist, at the rate of payment specified in Attachment C, effective upon the date of Board approval through June 30, 2008.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

In approving this Amendment, the Board is instructing the Director of Health Services, or his designee, to sign an amendment to add two new service categories to the temporary medical personnel services agreements, Pharmacy Manager and Phlebotomist.

The Pharmacy Manager is being requested to implement plans of correction required by the Centers for Medicare and Medical Services (CMS) in the pharmacy at Martin L. King, Jr./Drew Medical Center (MLK/Drew) and also to prepare the pharmacy for surveys by CMS and the Joint Commission on Accreditation of Healthcare Organizations. Olive View/UCLA Medical Center (Olive View) has also indicated a need for pharmacy manager services.

The Phlebotomist category is being added to address a California Department of Health Services' requirement that all phlebotomists renew their certifications by April 9, 2006. In anticipation of this re-certification process and the qualified phlebotomist shortage that is likely to occur both Statewide and at Department of Health Services' (DHS or Department) facilities, the County is proactively preparing for this contingency through the use of the temporary personnel contracting process.

FISCAL IMPACT/FINANCING:

The estimated annual cost for the Pharmacy Manager for MLK/Drew and Olive View is approximately \$498,044. The estimated cost for Phlebotomists for Rancho (\$32,400), Olive View (\$244,968), MLK/Drew (\$103,840), and High Desert Health System (\$224,640) is \$605,848, effective upon the date of Board approval through June 30, 2006. Funding is included in the Fiscal Year 2005-06 Final Budget and will be requested in future fiscal years.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On December 21, 1998, the County contracted with private agencies for the provision of temporary medical personnel services to address critical staffing shortages, peak workloads, unexpected emergencies and vacation coverage at DHS facilities. On June 21, 2005, the Board approved a new standard agreement which was offered to the providers listed on Attachment B through June 30, 2008.

Medical personnel services have continued to be utilized only for the most critical Department functions which County employees and County-re-employment list personnel are unable to provide.

Pharmacy Manager:

Under the proposed amendment, the Pharmacy Manager must be a graduate of an accredited School of Pharmacy, licensed to practice pharmacy medicine in California, and have pharmacy management experience. Pharmacy Managers will cover both days and evening shifts in the inpatient pharmacy and will supervise a staff of approximately 30 pharmacists and pharmacy technicians.

Phlebotomists:

There is a current shortage of phlebotomists in some Department facilities. Without the new State-required certification that becomes effective in April 2006, some County phlebotomists will be released from service or reduced in rank. In addition, it is anticipated that the new certification requirement will create a shortage of qualified phlebotomists Statewide. Even if the County phlebotomists complete the certification process in time, some may opt to transfer to the private sector which can offer more attractive payment rates.

Therefore, in anticipation of this re-certification process and the qualified phlebotomist shortage it is likely to create, the County is proactively preparing for this contingency through the use of the temporary personnel contracting process.

The Department has determined that this Agreement is not a Proposition A contract and is therefore not subject to Living Wage requirements.

Attachments A, B, and C provide additional information.

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CONTRACTING PROCESS:

The agreement allows for delegated authority to add new registries at the Department's discretion as needed, but the Department does not have delegated authority to add new service categories without returning to the Board for approval.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Board approval of the recommended action will ensure the continued availability of Pharmacy Manager and Phlebotomist personnel to provide necessary services at County medical facilities through June 30, 2008.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:cba
BLETC4030.CBA.wpd

Attachments (3)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

SUMMARY OF AGREEMENT

1. TYPE OF SERVICE:

Temporary medical personnel services. Adding Pharmacy Manager and Phlebotomist categories.

2. TERM:

The Amendment becomes effective upon the date of Board approval through June 30, 2008.

3. CONTACT PERSON:

See Attachment B.

4. FINANCING INFORMATION:

The estimated annual cost for the Pharmacy Manager for MLK/Drew and Olive View is approximately \$498,044. The estimated cost for Phlebotomists for Rancho (\$32,400), Olive View (\$244,968), MLK/Drew (\$103,840), and High Desert Health System (\$224,640) is \$605,848, effective upon the date of Board approval through June 30, 2006. Funding is included in the Fiscal Year 2005-06 Final Budget and will be requested in future fiscal years.

5. ACCOUNTABILITY FOR MONITORING:

The administration and medical directors at DHS facilities where services are provided will continue to monitor the contractor's performance.

6. GEOGRAPHIC AREA TO BE SERVED:

Countywide.

7. APPROVALS:

Chief Deputy: Fred Leaf

Contract and Grants Division: Cara O'Neill, Chief

County Counsel (approval as to use and form): Sharon Reichman, Principal Deputy

TEMPORARY MEDICAL PERSONNEL SERVICES
CURRENT CONTRACTORS

<u>CONTRACTORS</u>	<u>CONTRACT NO.</u>	<u>EXPIRATION</u>
1. Asereth Medical Services	H-700265	6/30/07
2.. Associated Health Care Professionals	H-701361	6/30/08
3. Cardinal Health	Pending	6/30/08
4. CareMed Staffing Co., Inc.	H-700563	6/30/07
5. Complete Therapy Services	H-701359	6/30/08
6. Cross County Staffing	H-701483	6/30/08
7. Echo Tech Imaging	H-701363	6/30/08
8. Golden Imaging	H-207534-4	13/31/05
9. Mediscan Diagnostic Services	H-701397	6/30/08
10. Mediscan Nursing Staffing, Inc.	H-700576	6/30/07
11. Medstone	H-300502-3	12/31/05
12. Neonatal Respiratory Team	H-700839-1	12/31/05
13. Neurotrace	H-701421	6/30/08
14. Nurse Connection	Pending	6/30/08
15. Professional Respiratory Network, Inc.	H-701679	6/30/08
16. Reliable Health Care Services	H-701360	6/30/08
17. RPT/PRN, LLC	Pending	6/30/08
18. RX Relief, Inc.	H-212003-5	6/30/07
19. Siracusa Enterprises, Inc. dba Quality Imaging, Inc.	H-701398	6/30/08

<u>CONTRACTORS</u>	<u>CONTRACT NO.</u>	<u>EXPIRATION</u>
20. STAT Registry Service	H-700573	6/30/07
21. Synaptic Technologies	H-701420	6/30/08
22. The Registry Network, Inc., dba RTS/Medi-Temps	H-211940-4	6/30/07
23. USC Radiology Associates	H-701680	6/30/08
24. X-PRT Medical Imaging	H-701362	6/30/08

* Effective Dates:

12/19/00	Items: 18, 22
5/24/02	Item: 8
6/17/03	Items: 11
5/11/04	Items: 4, 20
5/17/04	Item : 1
9/2/04	Item: 10
2/1/05	Item: 12
7/1/05	Items: 2, 5, 6, 7, 9, 13, 15, 16, 17, 19, 21, 23, 24
Pending:	Items, 3, 14

RATES

Pharmacy Manager

Maximum Flat Hourly Rate

(Pharmacy Supervisor I)

\$89/hour day shift
\$92/hour swing shift

PHLEBOTOMISTS

Phlebotomy Service Supervisor

\$33.00

Phlebotomy Technician I

\$27.00

Phlebotomy Technician II

\$29.50