COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.
Director

SUSAN KERR
Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

BOARD OF SUPERVISORS
GLORIA MOLINA
YVONNE B. BURKE
ZEV YAROSLAVSKY
DON KNABE
MICHAEL D. ANTONOVICH

DEPARTMENT OF MENTAL HEALTH

http://dmh.lacounty.info

Reply To: (213) 738-4601
Fax: (213) 386-1297

November 17, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVAL OF AMENDMENT TO THE DEPARTMENT OF MENTAL HEALTH LEGAL ENTITY AGREEMENT WITH SPECIAL SERVICE FOR GROUPS FOR FISCAL YEARS 2005-2006, 2006-2007, 2007-2008, AND 2008-2009
AND
APPROVAL OF REQUEST FOR APPROPRIATION ADJUSTMENT FOR FISCAL YEAR 2005-2006
(SUPERVISORIAL DISTRICT 2)
(3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Director of Mental Health or his designee to award the contract for the program currently known as South Los Angeles Children and Family Services (SoLA) to Special Service for Groups (SSG) based on a duly executed Request for Proposals (RFP) process. The annual amount of this award is $3,967,200.

2. Delegate authority to the Director of Mental Health or his designee to prepare, sign, and execute an Amendment (substantially similar to Attachment I) to SSG's existing Department of Mental Health (DMH) Legal Entity (LE) Agreement, DMH-02360, to include the new program to be known as the SSG South Los Angeles Family Center. This action will increase SSG's Maximum Contract Amount (MCA) for Fiscal Year (FY) 2005-2006 by a seven-month prorated amount of $2,314,200, fully funded in the FY 2005-2006 Adopted Budget, for a revised MCA of $14,877,020, and the MCAs for FYs 2006-2007 through 2008-2009 by $3,967,200 for a revised MCA of $16,530,020. The Amendment will also extend the term and conditions of the existing LE Agreement for a maximum of three (3) fiscal years beyond the Agreement expiration date of June 30, 2006 through June 30, 2009.

3. Authorize the inclusion of conditions for the use of space in the SSG Amendment (Attachment I) to enable SSG to maintain the program at its current site, a County-owned facility located at 8019 Compton Avenue, Los Angeles, CA 90001, free-of-charge, for program continuity and in consideration of the vital and unique mental health services provided by this program to children and their families in a significantly underserved area of the County.

4. Authorize a five-month Cash Flow Advance (CFA) for the SSG South Los Angeles Family Center program effective December 1, 2005, not to exceed one-seventh of the program's FY 2005-2006 funding, or $330,600 per month.

5. Approve a Request for Appropriation Adjustment (Attachment II) to shift $1,651,000 from Salary and Employee Benefits to Services and Supplies for FY 2005-2006 to fund the contract with SSG.

6. Delegate authority to the Director of Mental Health or his designee to prepare, sign, and execute amendments to the Legal Entity Agreement and establish as a new MCA the aggregate of the original Agreement and all amendments, provided that: 1) the County's total payments to the contractor for each fiscal year shall not exceed a change of 20 percent from the applicable revised MCA; 2) any such increase shall be used to provide additional services or to reflect program and/or policy changes; 3) the Board of Supervisors has appropriated sufficient funds for all changes; 4) approval of County Counsel and the Chief Administrative Officer (CAO) or their designee is obtained prior to any such Amendment; 5) County and contractor may, by written amendments, reduce programs or services without reference to the 20 percent limitation and revise the applicable MCA; and 6) the Director of Mental Health shall notify the Board of Supervisors of Agreement changes in writing within 30 days after execution of each Amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The purpose of the recommended actions is to return the directly-operated SoLA program to its former status as a contracted community-based program. This is in accordance with the plan approved by your Board on November 18, 2003. At that time, the DMH LE Agreement with the former provider of these services, Youth Intervention Program (YIP), was terminated effective November 30, 2003, and a two-phase plan that would ensure the least disruption in services was approved. Accordingly, during the first phase, DMH assumed responsibility for maintaining the program as a directly-operated program until the services could be contracted out through a competitive bidding process. The second phase, selection of a new community provider through an RFP process, has now been completed. Approval of the requested actions will enable these new program services to be in place within 24 months of initiation of phase one,

i.e., by December 1, 2005, as previously projected in the Board approved plan cited above.

The requested action pertaining to the space use Agreement included in the SSG Amendment is based on the importance of again maintaining continuity of care for the children and families served by this program. The request for renewal of the entire SSG DMH LE Agreement on December 1, 2005, is intended to prevent the need to return to your Board again approximately six (6) months after the effective date of this action for a routine legal entity renewal action. The requested CFA will enable SSG to meet operating expenses pending receipt of State and Federal Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Federal Financial Participation (FFP) revenue.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Organizational Goal No. 1, "Service Excellence" - Provide the public with easy access to quality information and services that are both beneficial and responsive; and Programmatic Goal No. 5, "Children and Families Well-Being" - Improve the well-being of children and families in the County of Los Angeles. The recommended actions will promote the continuation of the quality and unique character of the services currently provided by SoLA that focus on "whatever is needed" to build resiliency and help children succeed at home and in school.

FISCAL IMPACT/FINANCING

There is no impact on net County cost for FY 2005-2006.

For FY 2005-2006 the seven-month cost of the SSG South Los Angeles Family Center program is $2,314,200, funded by $1,136,500 in EPSDT FFP revenue, $929,000 in EPSDT State General Fund (SGF) revenue, $13,300 in non-EPSDT FFP Medi-Cal revenue, and $235,400 in Sales Tax Realignment fund. This amount is included in DMH's FY 2005-2006 Adopted Budget.

The requested Appropriation Adjustment for FY 2005-2006, in the amount of $1,651,000, will shift budgeted appropriation from Salary and Employee Benefits to Services and Supplies to provide spending authority for this Agreement for the SSG South Los Angeles Family Center program.

The annual cost of the program of $3,967,200 will be included in DMH's annual budget request process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Following the termination of the YIP LE Agreement on November 30, 2003, DMH temporarily assumed responsibility for the program. In order to do so and to ensure continuity of services and treatment philosophy, your Board approved interim ordinance authority to hire, as temporary staff, the majority of the YIP mental health treatment and support staff, five (5) DMH management, and supervising clinical and support staff to oversee the program. As indicated at that time, the recently completed RFP required that YIP treatment and support staff, assumed by the County for the interim period, would have first priority for jobs with the successful bidder. SSG has agreed to provide this priority and accordingly, upon execution of the contract with SSG, the DMH temporary employees will be released from County employment. The five (5) DMH management and support staff will be placed within DMH existing positions.

The requested actions will enable SSG to assume responsibility for the program temporarily being operated by DMH. It is SSG's intent to enter into a subcontract with the Tessie Cleveland Community Services Corporation (Corporation), a grass-roots agency, for the provision of program services. DMH program administration will work closely with the contractor and subcontractor to ensure a smooth transition from the directly-operated to the contracted program with no disruption of services. The long term intent of the subcontract, in accordance with the intent of the Mental Health Services Act to promote the development of "grass-roots" local community providers, is for SSG to "incubate" the Corporation to prepare it to take over this program as a new Mental Health LE provider when the Corporation is clinically, administratively, and fiscally able to do so.

The SSG South Los Angeles Family Center will serve children, adolescents, and families in Service Area 6, based on a model of community-based and in-home services developed by its predecessor, YIP, and currently provided by SoLA. The program will accept referrals from other mental health services providers, the Department of Public Social Services, the Department of Children and Family Services (DCFS), school districts, and other family service agencies. The treatment components will consist of basic outpatient services, as well as day treatment, therapeutic behavioral services, and school-based services. Outpatient/day treatment services include those for children enrolled in wraparound services provided under contract with DCFS.

Clinical and administrative staff of DMH will also continue to administer and supervise the Agreement, evaluate the programs to ensure that quality services are being provided to clients, and ensure that Agreement provisions and Departmental policies are being followed.

The attached Amendment format has been approved as to form by County Counsel, and the CAO has reviewed and approved the proposed actions.

CONTRACTING PROCESS

On November 1, 2004, DMH issued the SoLA RFP. The RFP was distributed to agencies on the Departmental Bidders' list which includes minority agencies. Announcements were published in local community and ethnic newspapers, and the opportunity was advertised on the Office of Small Business Contracting Internet site, as well as DMH's own Internet site. On November 8, 2004, DMH held a mandatory proposers' conference that was attended by 48 people, representing 39 agencies. DMH received five (5) proposals on or before the final submission date of December 8, 2004. A five-member evaluation committee met between December 10 and 15, 2004, to score the program components of the proposals on a standard evaluation tool. The evaluation committee was comprised of individuals representing the Departments of Health Services, Children and Family Services and Probation, a DMH contract provider, and a family member advocate. The final award to SSG was made by the Director of Mental Health on August 11, 2005.

IMPACT ON CURRENT SERVICES

It is anticipated that, as with the first phase of this transition plan, there will be a smooth transition in service provision with South Los Angeles Family Center clients being able to continue to receive services at the same location and with their same clinicians. It is anticipated that service levels and quality will be maintained, if not enhanced, and that there will be no negative impact on current services.

CONCLUSION

The Department of Mental Health will need one (1) copy of the adopted Board's action. It is requested that the Executive Officer of the Board notifies the Department of Mental Health's Contracts Development and Administration Division at (213) 738-4684 when this document is available.

Respectfully submitted,

Marvin J. Southard, D.S.W.
Director of Mental Health

MJS:JA:MY:jka

Attachments (2)

c: Chief Administrative Officer
County Counsel
Chairperson, Mental Health Commission

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Attachment I

CONTRACT NO. DMH-02360

AMENDMENT NO. 4

THIS AMENDMENT is made and entered into this _____ day of _____, 2005, by and between the COUNTY OF LOS ANGELES (hereafter "County") and Special Service for Groups (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated June 21, 2005, identified as County Agreement No. DMH-02360, and any subsequent amendments (hereafter collectively "Agreement"); and

WHEREAS, for Fiscal Year 2005-2006, County and Contractor intend to amend Agreement only as described hereunder; and

WHEREAS, for Fiscal Year 2005-2006, County and Contractor intend to amend Agreement to extend the term of the Agreement by three years to allow the Agreement to continue in full force and effect through June 30, 2009; and

WHEREAS, for the term of the Agreement and any subsequent amendments and extensions thereof, County intends to make a County building located at 8019 Compton Avenue (hereafter) "Premises") available for use by Contractor on the terms and conditions described hereunder.

WHEREAS, for Fiscal Year 2005-2006 and any subsequent fiscal years, County intends to amend Agreement to award the contract for the program currently known as South Los Angeles Children and Family Services to Special Service for Groups (SSG) based on a duly executed Request for Proposals (RFP) process. The new program will be known as the SSG South Los Angeles Family Center; and

WHEREAS, notwithstanding any other provision of this Agreement, except as it relates to an extension of the Cash Flow Advance (CFA) program from December through April of FY 2005-2006 only, to allow the contract provider to increase the level of services currently being provided due to the inclusion of the SSG South Los Angeles Family Center program, without incurring financial hardship due to the need to meet the operating expenses of this new program until the Center's claiming processes are underway and it is claiming and receiving reimbursement on a regular basis, it is the understanding of both parties that this Agreement will be amended to reflect special terms and conditions extending the CFA program for Fiscal Year 2005-2006 only; and

WHEREAS, the CFA program extension from December through April of Fiscal Year **2005-2006** only, is intended to provide funds to reimburse Contractor for SSG South Los Angeles Family Center services and/or activities eligible for reimbursement from the County, State and Federal governments until the Contractor has rendered the services and/or activities and the State and Federal governments have made payment for such services and/or activities; and

WHEREAS, the Contractor may request, in writing, monthly CFA from December through April for Fiscal Year **2005-2006** only; and

WHEREAS, County may at its sole discretion grant a CFA amount not to exceed $1,377,502 for the month of December 2005 and $330,600 per month from January through April of Fiscal Year **2005-2006** only. County will determine the monthly amounts for January through April based on one-seventh ($1/7^{th}$) of the SSG South Los Angeles Family Center's FY 2005-2006 program amount only, less the dollar value of State-approved claims; and

WHEREAS, for Fiscal Year 2005-2006, County and Contractor intend to amend Agreement to **add** a seven-month prorated amount of $2,314,200 which consists of $207,500 in County General Funds (CGF) Match for Early and Periodic Screening, Diagnosis, and Treatment (EPSDT); $13,300 in CGF Match for non-EPSDT Federal Financial Participation (FFP); $14,600 in Other CGF; $13,300 in Non-EPSDT FFP; $1,136,500 in EPSDT FFP; and $929,000 in EPSDT State General Funds (SGF) to include the new program to be known as the SSG South Los Angeles Family Center; and

WHEREAS, for Fiscal Year 2006-2007 and any subsequent fiscal years, County and Contractor intend to amend Agreement to **add** an annual amount of $3,967,200 which consists of $355,800 in County General Funds (CGF) Match for Early and Periodic Screening, Diagnosis, and Treatment (EPSDT); $22,800 in CGF Match for non-EPSDT Federal Financial Participation (FFP); $25,000 in Other CGF; $22,800 in Non-EPSDT FFP; $1,948,300 in EPSDT FFP; and $1,592,500 in EPSDT State General Funds (SGF) to include the new program to be known as the SSG South Los Angeles Family Center; and

WHEREAS, for Fiscal Year 2005-2006, the Maximum Contract Amount (MCA) will be increased to a revised MCA of $14,877,020; and

WHEREAS, for Fiscal Year 2006-2007 and any subsequent fiscal years, the MCA will be increased to a revised MCA of $16,530,020; and

WHEREAS, for Fiscal Year 2005-2006 and any subsequent fiscal years, County and Contractor intend to amend the Negotiated Rates in the Agreement for the following

Short Doyle/Medi-Cal services: Mode 15, Service Function Codes (SFC) 01-09 from $1.47 to $1.89; Mode 15, SFCs 10-19/30-59 from $1.74 to $2.44; Mode 15, SFCs 60-69 from $3.49 to $4.51; and Model 15, SFCs 70-79 from $2.31 to $3.63; and

WHEREAS, for Fiscal Year 2005-2006 and any subsequent fiscal years, County and Contractor intend to amend the Agreement to add Day Treatment Intensive Services -- Full Day, Mode 10, SFCs 85-89 at the provisional rate of $189.33 under Provider Number TBA for the new SSG South Los Angeles Family Center program; and

WHEREAS, for Fiscal Year 2005-2006 and any subsequent fiscal years, County and Contractor intend to amend the Agreement to add a new service delivery site located at 8019 Compton Avenue, Los Angeles, CA 90001.

NOW, THEREFORE, County and Contractor agree that Agreement shall be amended only as follows, with an effective date of December 1, 2005:

1. Paragraph 1 (TERM), Subparagraph B (Automatic Renewal Period(s), Subsection 2 (Second Automatic Renewal Period) shall be deleted in its entirety and the following substituted therefor:

   "(2) Second Automatic Renewal Period: If this Agreement is automatically renewed, the Second Automatic Renewal Period shall commence on July 1, 2006 and shall continue in full force and effect through June 30, 2007 .

   (3) Third Automatic Renewal Period: If this Agreement is automatically renewed, the Third Automatic Renewal Period shall commence on July 1, 2007 and shall continue in full force and effect through June 30, 2008 .

(4) Fourth Automatic Renewal Period: If this Agreement is automatically renewed, the Fourth Automatic Renewal Period shall commence on July 1, 2008 and shall continue in full force and effect through June 30, 2009."

2. Paragraph 4 (FINANCIAL PROVISIONS), Subparagraph C (Reimbursement If Agreement is Automatically Renewed) shall be deleted in its entirety and the following substituted therefor:

"(1) Reimbursement For First Automatic Renewal Period: The Maximum Contract Amount for the First Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) shall not exceed FOURTEEN MILLION EIGHT HUNDRED SEVENTY-SEVEN THOUSAND TWENTY DOLLARS ($14,877,020) and shall consist of County, State, and/or Federal funds as shown on the Financial Summary. This Maximum Contract Amount includes the Cash Flow Advance which is repayable through cash and/or appropriate SFC units and/or actual and allowable costs as authorized by other provisions of this Agreement. Notwithstanding any other provision of this Agreement, in no event shall County pay Contractor more than this Maximum Contract Amount for Contractor's performance hereunder during the First Automatic Renewal Period. Furthermore, Contractor shall inform County when up to 75 percent (75%) of the Maximum Contract Amount has been incurred. Contractor shall send such notice to those persons and addresses which are set forth in Paragraph 60 (NOTICES).

(2) Reimbursement For Second Automatic Renewal Period: The Maximum Contract Amount for the Second Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) shall not exceed SIXTEEN MILLION FIVE HUNDRED THIRTY THOUSAND TWENTY DOLLARS ($16,530,020) and shall consist of County, State, and/or Federal funds as shown on the Financial Summary. This Maximum Contract Amount includes the Cash Flow Advance which is repayable through cash and/or appropriate SFC units and/or actual and allowable costs as authorized by other provisions of this Agreement. Notwithstanding any other provision of this Agreement, in no event shall County pay Contractor more than this Maximum Contract Amount for Contractor's performance hereunder during the Second Automatic Renewal Period. Furthermore, Contractor shall inform County when up to 75 percent (75%) of the Maximum Contract Amount has been incurred. Contractor shall send such notice to those persons and addresses which are set forth in Paragraph 60 (NOTICES).

(3) Reimbursement For Third Automatic Renewal Period: The Maximum Contract Amount for the Third Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) shall not exceed SIXTEEN MILLION FIVE HUNDRED THIRTY THOUSAND TWENTY DOLLARS ($16,530,020) and shall consist of County, State, and/or Federal funds as shown on the Financial Summary. This Maximum Contract Amount includes the Cash Flow Advance

which is repayable through cash and/or appropriate SFC units and/or actual and allowable costs as authorized by other provisions of this Agreement. Notwithstanding any other provision of this Agreement, in no event shall County pay Contractor more than this Maximum Contract Amount for Contractor's performance hereunder during the Third Automatic Renewal Period. Furthermore, Contractor shall inform County when up to 75 percent (75%) of the Maximum Contract Amount has been incurred. Contractor shall send such notice to those persons and addresses which are set forth in Paragraph 60 (NOTICES).

(4) Reimbursement For Fourth Automatic Renewal Period: The Maximum Contract Amount for the Fourth Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) shall not exceed SIXTEEN MILLION FIVE HUNDRED THIRTY THOUSAND TWENTY DOLLARS ($16,530,020) and shall consist of County, State, and/or Federal funds as shown on the Financial Summary. This Maximum Contract Amount includes the Cash Flow Advance which is repayable through cash and/or appropriate SFC units and/or actual and allowable costs as authorized by other provisions of this Agreement. Notwithstanding any other provision of this Agreement, in no event shall County pay Contractor more than this Maximum Contract Amount for Contractor's performance hereunder during the Fourth Automatic Renewal Period. Furthermore, Contractor shall inform County when up to 75 percent (75%) of the Maximum Contract Amount has been incurred. Contractor shall send such

notice to those persons and addresses which are set forth in Paragraph 60 (NOTICES)."

3. Paragraph 4 (FINANCIAL PROVISIONS), Subparagraph K (Cash Flow Advance In Expectation of Services/Activities To Be Rendered), Subsection (1) and (2) shall be amended to add:

"K. Cash Flow Advance In Expectation of Services/Activities To Be Rendered: All references under Paragraph K to three (3) or five (5) consecutive months shall be deemed amended to state five (5) months.

"(1) Cash Flow Advance shall be available from December through April of Fiscal Year 2005-2006. The total amount of the monthly Cash Flow Advance (CFA) payment shall not exceed $1,377,502 for December 2005 and $330,600 per month for January through April of Fiscal Year 2005-2006. The CFA for the added months of January through April will be based on one-seventh ($1/7^{th}$) of the total FY 2005-2006 funding amount for the SSG South Los Angeles Family Center's program, less the dollar value of State-approved claims. Director in his sole discretion shall determine whether to approve the request and, if approved, whether the request is approved in whole or in part."

4. Financial Summary – 2 for Fiscal Year 2005-2006 shall be deleted in its entirety and replaced with Financial Summary – 4 for Fiscal Year 2005-2006, attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary – 2 for Fiscal Year 2005-2006 shall be deemed amended to state "Financial Summary – 4 for Fiscal Year 2005-2006."

5. "Financial Summary – 4 for Fiscal Year 2006-2007" shall be attached hereto and incorporated herein by reference.

6. "Financial Summary – 4 for Fiscal Year 2007-2008" shall be attached hereto and incorporated herein by reference.

7. "Financial Summary – 4 for Fiscal Year 2008-2009" shall be attached hereto and incorporated herein by reference.

8. Schedule A, Revised Negotiated Rates for Fiscal Year 2005-2006, shall be attached hereto and incorporated herein by reference.

9. Service Delivery Site Exhibit (Attachment III) shall be deleted in its entirety and replaced with Service Delivery Site Exhibit – 4 (Attachment III), attached hereto and incorporated herein by reference. All references in Agreement to Service Delivery Site Exhibit shall be deemed amended to state "Service Delivery Site Exhibit – 4."

10. Service Exhibit (Attachment IV) listing shall be deleted in its entirety and replaced with Service Exhibit – 4 (Attachment IV), attached hereto and incorporated herein by reference. All references in Agreement to Service Exhibit listing shall be deemed amended to state "Service Exhibit – 4."

11. The Service Exhibit for "Day Treatment Intensive Services – Full Day" shall be added to this Agreement.

12. Contractor is hereby granted permission to use the Premises for as long as this Agreement is in effect and Contractor is delivering the program known as the SSG South Los Angeles Family Center, subject to the conditions contained in Exhibit 1 attached hereto and incorporated herein by reference.

13. Contractor shall provide services in accordance with the Contractor's Fiscal Year 2004-2005 Negotiation Package for this Agreement and any addenda thereto approved in writing by Director.

14. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be subscribed by County's Director of Mental Health or his designee, and Contractor has caused this Agreement to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

APPROVED AS TO FORM:

OFFICE OF THE COUNTY COUNSEL

By _____
Deputy County Counsel

COUNTY OF LOS ANGELES

By _____
MARVIN J. SOUTHARD, D.S.W.
Director of Mental Health

Special Service for Groups
CONTRACTOR

By _____

Name _____

Title _____
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO CONTRACT ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By _____
Chief, Contracts Development
and Administration Division

CK LegalEntityFile:NRTIT20C.IVA.LE05-06 (SSG Amend:11/8/05)

Contractor Name: SPECIAL SERVICE FOR GROUPS
Legal Entity Number: 00214
Agreement Period: July 1, 2005 through June 30, 2009
Fiscal Year: 2005-2006

DMH Legal Entity Agreement
Attachment II Page 1 of 2
The Financial Summary - 4
Amendment No. 4

LINE #	COLUMNS / DESCRIPTION	1 MAXIMUM CONTRACT ALLOCATION TOTALS	2 LOCAL MHP NON MEDI-CAL	3 DCFS STOP SGF 70% County Local 30%	4 MAA and NON-EPSDT MEDI-CAL PROGRAMS FFP 50% County Local 50%	5 EPSDT MEDI-CAL PROGRAM FFP 50% SGF - EPSDT 40.87% County Local 9.13%	6 HEALTHY FAMILIES FFP 65% County Local 35%
			Sum of 2 + 3 + 4 + 5+ 6 = 1				
				Categorical Restricted CGF	Local Match share for claiming Certified Public Expenditure Categorically Restricted Local Funds** (see footnote)		
1	**A. Contractual Limitation By Responsible Financial Party:**						
2	CGF*	4,620,543	931,619	9,353	3,032,178	609,978	37,415
3	CGF - Psychiatric Emergency Services (PES)	150,000	150,000				
4	SAMHSA	-					
5	PATH	-					
6	CalWORKs - Family Project	-					
7	CalWORKs - Client Supportive Services	-					
8	CalWORKs - Mental Health Services (MHS)	600,000	600,000				
9	CalWORKs - Community Outreach Services (COS)	150,000	150,000				
10	GROW	-					
11	DCFS AB 1733/2994	-					
12	DCFS Family Preservation	-					
13	DCFS Star View Life Support, PHF	-					
14	DCFS Independent Living	-					
15	DCFS STOP (70%)	21,824		21,824			
16	DCFS Provisional Funding Uses (PFU) for Medical Hubs	-					
17	Schiff-Cardenas - M.H. Screening, Assessment, and Treatment (MHSAT)	-					
18	Schiff-Cardenas - Multi-Systemic Therapy Program (MST)	-					
19	AB 34/AB 2034	109,982	59,982		50,000		
20	ADPA AB 34/AB 2034 Housing	-					
21	DHS HIV/AIDS	-					
22	DHS Dual Diagnosis	-					
23	IDEA (AB 3632 - SEP)	1,686	1,686				
24	Mental Health Services Act (MHSA) - Full Services Partnership	-					
25	Mental Health Services Act (MHSA)	-					
26	Medi-Cal, Healthy Families, or MAA FFP	6,492,313			3,082,178	3,340,650	69,485
27	SGF - EPSDT	2,730,672				2,730,672	
28	***Maximum Contract Amount (A)***	14,877,020	1,893,287	31,177	6,164,356	6,681,300	106,900
					0.50	0.50	
29	**B. Third Party:**						
30	Medicare	-					
31	Patient Fees	-					
32	Insurance	-					
33	Other	-					
34		-					
35	***Total Third Party (B)***	-	-	-	-	-	-
36	**GROSS PROGRAM BUDGET (A+B)**	**14,877,020**	**1,893,287**	**31,177**	**6,164,356**	**6,681,300**	**106,900**

FY 05-06 = 7 months pro-rated funding - $207,500 in CGF Match for EPSDT, CGF Match for Non-EPSDT-FFP in the amount of $13,300, Other CGF in the amount of $14,600, Non-EPSDT FFP in the amount of $13,300, EPSDT-FFP in the amount of $1,136,500 and EPSDT-SGF in the amount of $1,929,000 for a combined total of $2,314,200.

Footnote

* The Department is developing the parameters for authorizing the shift of CGF among the various programs identified in columns 2, 3, 4, 5, and 6. These parameters will be incorporated by a separate contract amendment during the year.

** These Local Funds are restricted in compliance with specific statutory, regulatory, and contractual requirements and obligations that are conditions for Medi-Cal reimbursement of Short-Doyle Medi-Cal claims. California Code of Regulations Title 9, Division 1, Chapter 11, Subchapter 4, Article 1, paragraph 1840.112 MHP Claims Certification and Program Integrity and Federal Code of Regulations, Title 42, Section 438.608.

Contractor Name: Special Service for Groups
Legal Entity No: **00214**
Agreement Period: July 1, 2005 through June 30, 2009
Fiscal Year: 2005-2006

MENTAL HEALTH SERVICES		Mode of Service	Service Function Code (SFC) Range	Provisional Rates Negotiated NR	Provisional Rates Cost Reimb CR	Provider Numbers
A. 24 - HOUR SERVICES :						
Hospital Inpatient		05	10 - 18			
Hospital Administrative Day		05	19			
Psychiatric Health Facility (PHF)		05	20 - 29			
SNF Intensive		05	30 -34			
IMD/STP Basic (No Patch)	Beds 1-59	05	35			
	Beds 60 & over	05	35			
Patch for IMD		05	36 - 39			
Mentally Ill Offenders	Indigent	05	36 - 39			
	Regular	05	36 - 39			
IMD - Like		05	36 - 39			
IMD (W/Patch) Sub-Acute (60 days)		05	38			
Adult Crisis Residential		05	40 - 49			
Residential Other		05	60 - 64			
Adult Residential		05	65 - 79			
Semi - Supervised Living		05	80 - 84			
Independent Living		05	85 - 89			
MH Rehab Centers		05	90 - 94		$179.25	7187
B. DAY SERVICES :						
Vocational Services		10	30 - 39			
Socialization		10	40 - 49			
SNF Augmentation		10	60 - 69			
Day Treatment Intensive: Half Day		10	81-84			
Day Treatment Intensive: Full Day		10	85-89		$189.33	TBA
Day Rehabilitative : Half Day		10	91-94	$67.74		7329, 7124, 7510
Day Rehabilitative : Full Day		10	95-99	$79.13		7510, 7517
C. OUTPATIENT SERVICES :						
Targeted Case Management Services (TCMS), formerly Case Management Brokerage		15	01 - 09	$1.89		7186, 7187, 7329, 7124, 7632, 7400, 7510, 7517, 7578, 7579
Mental Health Services		15	10 - 19 /30-59	$2.44		7186, 7187, 7329, 7124, 7632, 7400, 7510, 7517, 7578, 7579
Therapeutic Behavioral Services (TBS)		15	58	$2.44		7186, 7187, 7329, 7124, 7362, 7400, 7510, 7517, 7578, 7579
Medication Support		15	60 - 69	$4.51		7186, 7187, 7329, 7124, 7362, 7400, 7517, 7578, 7579
Crisis Intervention		15	70 - 79	$3.63		7186, 7187, 7329, 7124, 7362, 7400, 7517, 7578, 7579
D. OUTREACH SERVICES :						
Mental Health Promotion		45	10 - 19		$68.07	7186, 7187, 7329, 7124, 7362, 7400, 7517, 7578, 7579
Community Client Services		45	20 - 29		$68.07	7186, 7187, 7329, 7124, 7362, 7400, 7578, 7579
E. SUPPORT SERVICES :						
Life Support/Board & Care		60	40 - 49		$39.24	7124
Case Management Support		60	60 - 69		$70.20	7186, 7187
Flexible Funding (Cost Reimbursement)		60	64			
F. Medi-Cal Administrative Activities (MAA):						
MAA		55	01-35			

Contractor Name: SPECIAL SERVICE FOR GROUPS
Legal Entity Number: 00214
Agreement Period: July 1, 2005 through June 30, 2009
Fiscal Year: 2006-2007

DMH Legal Entity Agreement
Attachment II Page 1 of 2
The Financial Summary - 4
Amendment No. 4

			Sum of 2 + 3 + 4 + 5+ 6 = 1				
	COLUMNS	1	2	3	4	5	6
LINE #	DESCRIPTION	MAXIMUM CONTRACT ALLOCATION TOTALS	LOCAL MHP NON MEDI-CAL	DCFS STOP SGF 70% County Local 30%	MAA and NON-EPSDT MEDI-CAL PROGRAMS FFP 50% County Local 50%	EPSDT MEDI-CAL PROGRAM FFP 50% SGF - EPSDT 40.87% County Local 9.13%	HEALTHY FAMILIES FFP 65% County Local 35%
				Categorical Restricted CGF	Local Match share for claiming Certified Public Expenditure Categorically Restricted Local Funds** (see footnote)		
1	**A. Contractual Limitation By Responsible Financial Party:**						
2	CGF*	4,788,743	942,019	9,353	3,041,678	758,278	37,415
3	CGF - Psychiatric Emergency Services (PES)	150,000	150,000				
4	SAMHSA	-					
5	PATH	-					
6	CalWORKs - Family Project	-					
7	CalWORKs - Client Supportive Services	-					
8	CalWORKs - Mental Health Services (MHS)	600,000	600,000				
9	CalWORKs - Community Outreach Services (COS)	150,000	150,000				
10	GROW	-					
11	DCFS AB 1733/2994	-					
12	DCFS Family Preservation	-					
13	DCFS Star View Life Support, PHF	-					
14	DCFS Independent Living	-					
15	DCFS STOP (70%)	21,824		21,824			
16	DCFS Provisional Funding Uses (PFU) for Medical Hubs	-					
17	Schiff-Cardenas - M.H. Screening, Assessment, and Treatment (MHSAT)	-					
18	Schiff-Cardenas - Multi-Systemic Therapy Program (MST)	-					
19	AB 34/AB 2034	109,982	59,982		50,000		
20	ADPA AB 34/AB 2034 Housing	-					
21	DHS HIV/AIDS	-					
22	DHS Dual Diagnosis	-					
23	IDEA (AB 3632 - SEP)	1,686	1,686				
24	Mental Health Services Act (MHSA) - Full Services Partnership	-					
25	Mental Health Services Act (MHSA)	-					
26	Medi-Cal, Healthy Families, or MAA FFP	7,313,613			3,091,678	4,152,450	69,485
27	SGF - EPSDT	3,394,172				3,394,172	
28	***Maximum Contract Amount (A)***	16,530,020	1,903,687	31,177	6,183,356	8,304,900	106,900
					0.50	0.50	
29	**B. Third Party:**						
30	Medicare	-					
31	Patient Fees	-					
32	Insurance	-					
33	Other	-					
34		-					
35	***Total Third Party (B)***	-	-	-	-	-	-
36	**GROSS PROGRAM BUDGET (A+B)**	16,530,020	1,903,687	31,177	6,183,356	8,304,900	106,900

FY 06-07 = Adds $355,800 in CGF Match for EPSDT, CGF Match for Non-EPSDT-FFP in the amount of $22,800, Other CGF in the amount of $25,000, Non-EPSDT FFP in the amount of $22,800, EPSDT-FFP in the amount of $1,948,300 and EPSDT-SGF in the amount of $1,592,500 for a combined total of $3,967,200.

Footnote

* The Department is developing the parameters for authorizing the shift of CGF among the various programs identified in columns 2, 3, 4, 5, and 6. These parameters will be incorporated by a separate contract amendment during the year.

** These Local Funds are restricted in compliance with specific statutory, regulatory, and contractual requirements and obligations that are conditions for Medi-Cal reimbursement of Short-Doyle Medi-Cal claims. California Code of Regulations Title 9, Division 1, Chapter 11, Subchapter 4, Article 1, paragraph 1840.112 MHP Claims Certification and Program Integrity and Federal Code of Regulations, Title 42, Section 438.608.

Contractor Name: Special Service for Groups
Legal Entity No: **00214**
Agreement Period: July 1, 2005 through June 30, 2009
Fiscal Year: 2006-2007

DMH Legal Entity Agreement
Attachment II Page 2 of 2
The Rate Summary-4
Amendment Number 4

MENTAL HEALTH SERVICES		Mode of Service	Service Function Code (SFC) Range	Provisional Rates Negotiated NR	Provisional Rates Cost Reimb CR	Provider Numbers
A. 24 - HOUR SERVICES :						
Hospital Inpatient		05	10 - 18			
Hospital Administrative Day		05	19			
Psychiatric Health Facility (PHF)		05	20 - 29			
SNF Intensive		05	30 -34			
IMD/STP Basic (No Patch)	Beds 1-59	05	35			
	Beds 60 & over	05	35			
Patch for IMD		05	36 - 39			
Mentally Ill Offenders	Indigent	05	36 - 39			
	Regular	05	36 - 39			
IMD - Like		05	36 - 39			
IMD (W/Patch) Sub-Acute (60 days)		05	38			
Adult Crisis Residential		05	40 - 49			
Residential Other		05	60 - 64			
Adult Residential		05	65 - 79			
Semi - Supervised Living		05	80 - 84			
Independent Living		05	85 - 89			
MH Rehab Centers		05	90 - 94		$179.25	7187
B. DAY SERVICES :						
Vocational Services		10	30 - 39			
Socialization		10	40 - 49			
SNF Augmentation		10	60 - 69			
Day Treatment Intensive: Half Day		10	81-84			
Day Treatment Intensive: Full Day		10	85-89		$189.33	TBA
Day Rehabilitative : Half Day		10	91-94	$67.74		7329, 7124, 7510
Day Rehabilitative : Full Day		10	95-99	$79.13		7510, 7517
C. OUTPATIENT SERVICES :						
Targeted Case Management Services (TCMS), formerly Case Management Brokerage		15	01 - 09	$1.89		7186, 7187, 7329, 7124, 7632, 7400, 7510, 7517, 7578, 7579
Mental Health Services		15	10 - 19 /30-59	$2.44		7186, 7187, 7329, 7124, 7632, 7400, 7510, 7517, 7578, 7579
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Life Support/Board & Care		60	40 - 49		$39.24	7124
Case Management Support		60	60 - 69		$70.20	7186, 7187
Flexible Funding (Cost Reimbursement)		60	64			
F. Medi-Cal Administrative Activities (MAA):						
MAA		55	01-35			

Contractor Name: SPECIAL SERVICE FOR GROUPS
Legal Entity Number: 00214
Agreement Period: July 1, 2005 through June 30, 2009
Fiscal Year: 2007-2008

LINE #	COLUMNS / DESCRIPTION	1 MAXIMUM CONTRACT ALLOCATION TOTALS	2 LOCAL MHP NON MEDI-CAL	3 DCFS STOP SGF 70% County Local 30% Categorical Restricted CGF	4 MAA and NON-EPSDT MEDI-CAL PROGRAMS FFP 50% County Local 50% Local Match share for claiming Certified Public Expenditure Categorically Restricted Local Funds** (see footnote)	5 EPSDT MEDI-CAL PROGRAM FFP 50% SGF - EPSDT 40.87% County Local 9.13%	6 HEALTHY FAMILIES FFP 65% County Local 35%
			Sum of 2 + 3 + 4 + 5+ 6 = 1				
1	A. Contractual Limitation By Responsible Financial Party:						
2	CGF*	4,788,743	942,019	9,353	3,041,678	758,278	37,415
3	CGF - Psychiatric Emergency Services (PES)	150,000	150,000				
4	SAMHSA	-					
5	PATH	-					
6	CalWORKs - Family Project	-					
7	CalWORKs - Client Supportive Services	-					
8	CalWORKs - Mental Health Services (MHS)	600,000	600,000				
9	CalWORKs - Community Outreach Services (COS)	150,000	150,000				
10	GROW	-					
11	DCFS AB 1733/2994	-					
12	DCFS Family Preservation	-					
13	DCFS Star View Life Support, PHF	-					
14	DCFS Independent Living	-					
15	DCFS STOP (70%)	21,824		21,824			
16	DCFS Provisional Funding Uses (PFU) for Medical Hubs	-					
17	Schiff-Cardenas - M.H. Screening, Assessment, and Treatment (MHSAT)	-					
18	Schiff-Cardenas - Multi-Systemic Therapy Program (MST)	-					
19	AB 34/AB 2034	109,982	59,982		50,000		
20	ADPA AB 34/AB 2034 Housing	-					
21	DHS HIV/AIDS	-					
22	DHS Dual Diagnosis	-					
23	IDEA (AB 3632 - SEP)	1,686	1,686				
24	Mental Health Services Act (MHSA) - Full Services Partnership	-					
25	Mental Health Services Act (MHSA)	-					
26	Medi-Cal, Healthy Families, or MAA FFP	7,313,613			3,091,678	4,152,450	69,485
27	SGF - EPSDT	3,394,172				3,394,172	
28	*Maximum Contract Amount (A)*	16,530,020	1,903,687	31,177	6,183,356	8,304,900	106,900
					0.50	0.50	
29	B. Third Party:						
30	Medicare	-					
31	Patient Fees	-					
32	Insurance	-					
33	Other	-					
34		-					
35	*Total Third Party (B)*	-	-	-	-	-	-
36	GROSS PROGRAM BUDGET (A+B)	16,530,020	1,903,687	31,177	6,183,356	8,304,900	106,900

FY 07-08 = Adds $355,800 in CGF Match for EPSDT, CGF Match for Non-EPSDT-FFP in the amount of $22,800, Other CGF in the amount of $25,000, Non-EPSDT FFP in the amount of $22,800, EPSDT-FFP in the amount of $1,948,300 and EPSDT-SGF in the amount of $1,592,500 for a combined total of $3,967,200.

Footnote

* The Department is developing the parameters for authorizing the shift of CGF among the various programs identified in columns 2, 3, 4, 5, and 6. These parameters will be incorporated by a separate contract amendment during the year.

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Contractor Name: Special Service for Groups
Legal Entity No: **00214**
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MENTAL HEALTH SERVICES		Mode of Service	Service Function Code (SFC) Range	Provisional Rates Negotiated NR	Provisional Rates Cost Reimb CR	Provider Numbers
A. 24 - HOUR SERVICES :						
Hospital Inpatient		05	10 - 18			
Hospital Administrative Day		05	19			
Psychiatric Health Facility (PHF)		05	20 - 29			
SNF Intensive		05	30 -34			
IMD/STP Basic (No Patch)	Beds 1-59	05	35			
	Beds 60 & over	05	35			
Patch for IMD		05	36 - 39			
Mentally Ill Offenders	Indigent	05	36 - 39			
	Regular	05	36 - 39			
IMD - Like		05	36 - 39			
IMD (W/Patch) Sub-Acute (60 days)		05	38			
Adult Crisis Residential		05	40 - 49			
Residential Other		05	60 - 64			
Adult Residential		05	65 - 79			
Semi - Supervised Living		05	80 - 84			
Independent Living		05	85 - 89			
MH Rehab Centers		05	90 - 94		$179.25	7187
B. DAY SERVICES :						
Vocational Services		10	30 - 39			
Socialization		10	40 - 49			
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Flexible Funding (Cost Reimbursement)		60	64			
F. Medi-Cal Administrative Activities (MAA):						
MAA		55	01-35			

Contractor Name: SPECIAL SERVICE FOR GROUPS
Legal Entity Number: 00214
Agreement Period: July 1, 2005 through June 30, 2009
Fiscal Year: 2008-2009

DMH Legal Entity Agreement
Attachment II Page 1 of 2
The Financial Summary - 4
Amendment No. 4

LINE #	COLUMNS / DESCRIPTION	1	2	3	4	5	6
				Sum of 2 + 3 + 4 + 5+ 6 = 1			
		MAXIMUM CONTRACT ALLOCATION TOTALS	LOCAL MHP NON-MEDI-CAL	DCFS STOP SGF 70% County Local 30%	MAA and NON-EPSDT MEDI-CAL PROGRAMS FFP 50% County Local 50%	EPSDT MEDI-CAL PROGRAM FFP 50% SGF - EPSDT 40.87% County Local 9.13%	HEALTHY FAMILIES FFP 65% County Local 35%
				Categorical Restricted CGF	Local Match share for claiming Certified Public Expenditure Categorically Restricted Local Funds** (see footnote)		
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28	***Maximum Contract Amount (A)***	16,530,020	1,903,687	31,177	6,183,356	8,304,900	106,900
					0.50	0.50	
29	**B. Third Party:**						
30	Medicare	-					
31	Patient Fees	-					
32	Insurance	-					
33	Other	-					
34		-					
35	***Total Third Party (B)***	-	-	-	-	-	-
36	**GROSS PROGRAM BUDGET (A+B)**	**16,530,020**	**1,903,687**	**31,177**	**6,183,356**	**8,304,900**	**106,900**

FY 08-09 = Adds $355,800 in CGF Match for EPSDT, CGF Match for Non-EPSDT-FFP in the amount of $22,800, Other CGF in the amount of $25,000, Non-EPSDT FFP in the amount of $22,800, EPSDT-FFP in the amount of $1,948,300 and EPSDT-SGF in the amount of $1,592,500 for a combined total of $3,867,200.

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Contractor Name: Special Service for Groups
Legal Entity No: **00214**
Agreement Period: July 1, 2005 through June 30, 2009
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DMH Legal Entity Agreement
Attachment II Page 2 of 2
The Rate Summary-4
Amendment Number 4

MENTAL HEALTH SERVICES		Mode of Service	Service Function Code (SFC) Range	Provisional Rates Negotiated NR	Provisional Rates Cost Reimb CR	Provider Numbers
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Patch for IMD		05	36 - 39			
Mentally Ill Offenders	Indigent	05	36 - 39			
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Socialization		10	40 - 49			
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Flexible Funding (Cost Reimbursement)		60	64			
F. Medi-Cal Administrative Activities (MAA):						
MAA		55	01-35			

Schedule A

Revised Negotiated Rates for Fiscal Year 2005-2006

Service	Mode	SFC Range	Existing 2005-2006 Rates	Revised 2005-2006 Rates
A. 24 – Hour Services:				
Hospital Inpatient	05	10 – 18		
Hospital Administrative Day	05	19		
Psychiatric Health Facility	05	20 – 29		
Adult Crisis Residential	05	40-49		
Adult Residential	05	65-79		
B. Day Services:				
Crisis Stabilization				
Emergency Room	10	20-24		
Urgent Care	10	25-29		
Day Treatment Intensive				
Half Day	10	81–84		
Full Day	10	85-89	N/A	$189.33
Day Rehabilitative				
Half Day	10	91-94		
Full Day	10	95-99		
C. Outpatient Services:				
Targeted Case Management Svs.	15	01 – 09	$$1.47	$1.89
Mental Health Services	15	10-19/30-59	$1.74	$2.44
Medication Support	15	60 – 69	$3.49	$4.51
Crisis Intervention	15	70 – 79	$2.31	$3.63
Therapeutic Behavioral Services	15	58	$1.74	$2.44

DMH LEGAL ENTITY AGREEMENT
ATTACHMENT III

Service Delivery Site Exhibit - 4

CONTRACTOR NAME: Special Service For Groups

LEGAL ENTITY NO.: 00214 **PERIOD:** July 1, 2005 through June 30, 2009

*DESIGNATED PROGRAM OFFICE	SERVICE EXHIBIT NO.	PROV. NO.	SERVICE DELIVERY SITE(S)	M.H. SERVICE AREA(S) SERVED	SITE SUP. DISTRICT
A (ATCMS)	1, 2, 4 5, 6, 8, 10	7124	1665 West Adams Boulevard Los Angeles, CA 90007	6	2
A, C (ATCMS)	1, 2, 3, 4 5, 6, 7, 12 13, 14, 15	7186	520 South La Fayette Park Place Los Angeles, CA 90057 (MHSA 4)	All	2
A, C	1, 4, 5, 6 8, 11, 12	7187	605 West Olympic Boulevard, #350 Los Angeles, CA 90015 (MHSA 4)	All	1
C	1, 3, 4, 5	7329	19401 South Vermont Avenue, Suite A-201 Torrance, CA 90502	8	4
A, C	1, 4, 5 6, 8, 11	7362	5900 Sepulveda Boulevard, #425 Van Nuys, CA 91411	2	3
A, H (AB 2034)	1, 4, 5 6, 8, 14	7400	333 South Central Avenue Los Angeles, CA 90013	4	2
A, C	1, 4, 5 6, 8, 11	7510	5715 South Broadway Los Angeles, CA 90037	6	2
A, C	1, 4, 5, 6 9, 15	7579	11050 E. Artesia Blvd. #F Cerritos, CA 90703	7	4
A, C	1, 4, 5, 6 9, 15	7578	1040 E. Wardlow Road Long Beach, CA 90703	8	4
A	7, 13	7112	1138 Wilshire Boulevard, #207 Los Angeles, CA 90017 Eff. 02/16/05	4	1
A	1, 2, 4 5, 6, 9	7517	1310 Wilshire Boulevard Los Angeles, CA 90017	4	1
C	1, 4, 5, 6 8, 9,16	TBA	8019 Compton Avenue Los Angeles, CA 90001	6	2

*Legend: ASOC(A) Critical Care (CC) Homeless (H)
CSOC (C) Court Programs (CP) Managed Care (MC)

SERVICE EXHIBITS

A duplicate original of the Service Exhibit(s) will be on file in the Department of Mental Health's Contracts Development and Administration Division and is deemed incorporated herein by reference as though fully set forth, and will be made available to interested persons upon request.

DESCRIPTION	CODES	
Targeted Case Management Services (Rehab. Option)	104-A	1
Short-Term Crisis Residential Services (Forensic)	201	
Crisis Stabilization Services (Rehab. Option)	202-A	
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SERVICE EXHIBIT 16

DAY TREATMENT INTENSIVE SERVICES

(Children/Adolescents)

(REHABILITATION OPTION)

(MODE OF SERVICE 10)

1. GENERAL: Day Treatment Intensive means a structured, multidisciplinary program of therapy, which may be an alternative to hospitalization, avoid placement in a more restrictive setting or maintain the client in a community setting. For clients who are seriously emotionally disturbed children and adolescents, day treatment intensive services provide a range of services to assist clients in gaining social and functional skills necessary for appropriate development and social integration.

The Mental Health Plan (MHP) of the Los Angeles County, Department of Mental Health (LAC-DMH), will authorize all day treatment intensive services.

Determination of medical necessity and service necessity will be based on an assessment of each client's individual needs, not on the basis of the client's level of placement.

A key component of these services is contact with the clients' families.

The services to be provided hereunder are generally described in Title 9, Chapter 11, California Code of Regulations (CCR) Division 1 and DMH Information Notices.

The definition of SFC unit for purposes of determining the number of units of services provided by Contractor hereunder shall be as established by Director. Billing restrictions for these services shall apply as set forth in the Title 9, Chapter 11, California Code of Regulations (CCR) Division 1 and DMH Information Notices.

Contractor shall be certified by LAC-DMH as a Short-Doyle/Medi-Cal Mental Health Rehabilitation Provider. At a minimum, the certification process will include an on-site visit and a review of the contractor's program description and staffing patterns to ensure that Title 9, CCR and all applicable State DMH Information Notice requirements

have been incorporated.

2. AUTHORIZATION REQUIREMENTS: The State DMH and the LAC-DMH/MHP require a payment authorization system for day treatment intensive. To this end, contractor will be required to obtain payment authorization **prior to initiating day treatment intensive services as a condition for reimbursement for the service.**

ADDITIONALLY, contractor will be required to obtain payment authorization:

- prior to providing services more than 5 days a week;
- every three months for continued day treatment intensive services; and
- prior to providing counseling, psychotherapy or other similar therapeutic intervention, (mental health services) as defined in Title 9, CCR, Section 181 0.227), excluding services to treat emergency and urgent conditions (see Title 9, CCR, Sections 1810.216 and 1810.253). (Mental Health Services, e.g., Individual, Group, and Family therapy are expected to be provided as part of the day treatment intensive services).
    - The Contractor must request payment authorization for continuation of these services on the same cycle required for continuation of day treatment intensive services.

3. HOURS OF OPERATION AND CONTACT: Services shall be provided between three hours and twenty-four hours each day. Services in half-day programs shall be provided between three hours and four hours each day. Services in full-day programs shall be provided between four hours and twenty-four hours each day.

Services must be provided in a therapeutic milieu and must be provided in a continuous block of time.

Clients are expected to be present for all scheduled hours of operation for each day. When a client is unavoidably absent for some part of the hours of operation, the client will only be eligible for Medi-Cal reimbursement if present for at least 50 percent of the scheduled hours of operation for that day. For example, if the client is present for less than one and a half hours of a three-hour half-day program because of illness, the service for that client for that day will not be Medi-Cal reimbursable.

4. STAFFING: In addition to other staffing requirements of this Agreement, Contractor shall assure that these services are provided with a staffing ratio of one (1) staff person for eight (8) clients.

Staffing is multi-disciplinary and is consistent with the requirements of Title 9, CCR, Section 1840.350 and Section 1810.254. Additionally, contractor is reminded that waived/registered staff may not practice independently and must receive appropriate licensed clinical supervision as dictated by their respective State professional boards. Staffing must include at least one person who can provide psychotherapy within his/her scope of practice.

At least one (1) day treatment intensive staff must be continuously present and available to the group in the treatment milieu during all scheduled hours of operation.

If services are provided at a residential program or a school based facility, staff providing the services must be differentiated from staff providing care and supervision and from educational staff.

Persons who are not solely used to provide day treatment intensive, may be utilized according to program needs, but shall not be included as part of the above ratio formula. Contractor shall insure there is a clear audit trail of the number and identity of the persons who provide day treatment intensive and function in other capacities.

5. LOCKOUTS: Day Treatment Intensive services are not reimbursable on days when Crisis Residential Treatment services, Inpatient Services or Psychiatric Health Facility Services are reimbursed, except for the day of admission to those services.

Two half-day programs may not be provided to the same client on the same day.

6. PERSONS TO BE SERVED: Contractor shall provide services to the target population as identified in Contractor's Negotiation Package/Addenda who reside primarily within Los Angeles County Mental Health Service Areas identified on the Service Delivery Site Exhibit and who either are referred to Contractor by Director or voluntarily apply for and receive services with the subsequent consent of Director.

Clients shall satisfy the Short-Doyle/Medi-Cal criteria for Medical Necessity as described in Title 9, CCR, Sections 1830.205 and 1830.210.

7. SERVICE DELIVERY SITE(S): Contractor's facility(ies) where services are to be provided hereunder is (are) located at: Site(s) as identified on the Service Delivery Site Exhibit and in the Contractor's Negotiation Package/Addenda. Contractor shall obtain the prior written consent of Director at least sixty days before terminating services at such location(s) and/or before commencing such services at any other location(s).

8. QUALITY IMPROVEMENT: Contractor shall comply with all applicable provisions of WIC, CCR, Code of Federal Regulations, SDHS policies and procedures, SDMH policies and procedures, and DMH quality improvement policies and procedures. Contractor shall establish and maintain a complete and integrated quality improvement system.

9. **SERVICE COMPONENTS**

THERAPEUTIC MILIEU--DEFINITION

The therapeutic milieu:

- Provides the foundation for the provision of day treatment intensive and differentiates these services from other specialty mental health services.
- Includes a therapeutic program that is structured by well-defined service components with specific activities being performed by identified staff.
- Takes place for the continuous scheduled hours of operation for the program (more than four hours for a full-day program and a minimum of three hours for a half-day program).
- Creates a supportive and nurturing interpersonal environment that teaches, models, and reinforces constructive interaction.
- Supports peer/staff feedback to clients on strategies for symptom reduction, increasing adaptive behaviors, and reducing subjective distress.
- Empowers clients through involvement in the overall program (such as the opportunity to lead community meetings and to provide feedback to peers) and the opportunity for risk taking in a supportive environment.
- Supports behavior management interventions that focus on teaching self-management skills that children and youth may use to control their own

lives, to deal effectively with present and future problems, and to function well with minimal or no additional therapeutic intervention.

COMMUNITY/MILIEU MEETING

Day treatment intensive provides for community meetings that occur at a minimum once a day, but may occur more frequently as necessary, to address issues pertinent to the continuity and effectiveness of the treatment milieu. The meeting. must actively involve staff and clients. The meeting must include a staff person whose scope of practice includes psychotherapy. The content of the meeting should include a variety of items including, but not limited to: what the schedule for the day will be; any current events; individual issues clients or staff wish to discuss to elicit support of the group milieu process; conflict resolution within the milieu; planning for the day, the week, or for special events; old business from previous meetings or from previous day treatment experiences; and debriefing or wrap-up.

THERAPEUTIC MILIEU SERVICE COMPONENTS

The following menu of services must be made available during the course of the therapeutic milieu for at least an average of three hours per day for full-day programs and an average of two hours per day for half-day programs. For example, a full-day program that operates five days per week would need to provide a minimum of 15 hours per week; a program that operates seven days per week would need to provide a minimum of 21 hours. **Please note: day treatment intensive also includes components that occur outside the therapeutic milieu, e.g., family therapy, travel, documentation, and contacts with significant support persons.)**

Day treatment intensive programs includes psychotherapy, skill building groups and adjunctive therapies as described below. Day treatment intensive may include process groups in addition to psychotherapy.

- Psychotherapy: Psychotherapy means the use of psychosocial methods within a professional relationship to assist the person or persons to achieve a better psychosocial adaptation, to acquire greater human

realization of psychosocial potential and adaptation, to modify internal and external conditions that affect individuals, groups, or communities in respect to behavior, emotions, and thinking, in respect to their interpersonal and interpersonal processes. Psychotherapy is provided by licensed, registered, or waive red staff practicing within their scope of practice. There will be at least one (1) fully licensed staff person as part of the day treatment intensive staffing pattern. Psychotherapy does not include physiological interventions, including medication intervention.

- Skill Building Groups: Staff help clients to identify barriers/obstacles related to their psychiatric/psychological experiences and, through the course of group interaction, become better able to identify skills that address symptoms and behaviors and to increase adaptive behaviors.
- Adjunctive Therapies: Staff and clients participate in non-traditional therapy that utilizes self-expression (art, recreation, dance, music, etc.) as the therapeutic intervention. Participants do not need to have any level of skill in the area of self-expression, but rather be able to utilize the modality to develop or enhance skills directed towards client plan goals.

CONTACT WITH SIGNIFICANT SUPPORT PERSONS

Day treatment intensive must allow for at least one contact (face-to-face or by an alternative method (e.g., e-mail, telephone, etc.) per month with a family member, caregiver or other significant support person, or one contact per month with the legally responsible adult for a client who is a minor. The contacts and involvement should focus on the role of the significant support person in supporting the client's community reintegration.

CRISIS RESPONSE

Day treatment intensive must have an established protocol for responding to clients experiencing a mental health crisis. The protocol must assure the availability of appropriately trained and qualified staff and include agreed upon procedures for addressing crisis situations. The protocol may include referrals for crisis intervention, crisis stabilization, or other specialty mental health services

necessary to address the client's urgent or emergency psychiatric condition (crisis services). If clients will be referred to crisis services outside the day treatment intensive, the staff must have the capacity to handle the crisis until the client is linked to the outside crisis services.

SCHEDULE

Day treatment intensive programs must have and make available to clients and, as appropriate, to their families, caregivers or significant support persons a detailed written weekly schedule that identifies when and where the service components of program will be provided and by whom. The written weekly schedule will specify the program staff, their qualifications, and the scope of their responsibilities.

DOCUMENTATION REQUIREMENTS

Documentation requirements for day treatment intensive will include daily progress notes on activities and a weekly clinical summary. The provider, with the participation of the client, will develop client plans that include specific observable or quantifiable goals to be achieved through treatment and interventions that are consistent with the client's diagnoses and client plan goals.

EXHIBIT 1

CONDITIONS OF SPACE USE

1. Authority for Use: Contractor is hereby granted permission to utilize for the term of this Agreement in accordance with the following terms and conditions, the County space identified in Exhibit "A". Contractor may occupy such space solely for the provision of mental health services in accordance with this Agreement. Contractor understands that this space use does not constitute the conveyance by County to Contractor of any estate or interest in real or personal property. Contractor shall not use County's property for financing purposes.

2. Parking: Contractor is authorized to use 34 on-site surface parking spaces at the Facility.

3. Value of Space: The parties acknowledge that the total square footage of Facility hereunder is approximately 10,646 gross rentable square feet. The annual rental value of such space at Facility on a net basis is ninety thousand seven hundred thirty-nine Dollars ($90,739), i.e. $8.52 per square foot. This space, however, is provided to Contractor free-of-charge as part of County's consideration under the Agreement.

4. Operational Space Responsibilities:

Contractor's Obligations:

A. Keep the area occupied in a clean and sanitary manner.

B. Conduct the authorized activities in a courteous and professional manner; remove any agent, servant, or employee who fails to conduct the authorized activities on the Premises in the manner heretofore described.

C. Contractor, at Contractor's sole expense shall, keep the Premises, utility installations intended for Contractor's exclusive use (no matter where located), and alterations in good order, condition and repair (whether or not the portion of the

Premises requiring repairs, or the means of repairing the same, are reasonably or readily accessible to Contractor, and whether or not the need for such repairs occurs as a result of Contractor's use, any prior use, the elements or the age of such portion of the Premises), including, but not limited to, all equipment or facilities, such as plumbing, HVAC equipment, electrical, lighting facilities, boilers, pressure vessels, fire protection system, fixtures, walls (interior and exterior), foundations, ceilings, roofs, roof drainage systems, floors, windows, doors, plate glass, skylights, landscaping, driveways, parking lots, fences, retaining walls, signs, sidewalks and parkways located in, on, or adjacent to the Premises. The foregoing list is illustrative and not exhaustive. Contractor, in keeping the Premises in good order, condition and repair, shall exercise and perform good maintenance practices, specifically including the procurement and maintenance of the service contracts required by (D) below. Contactor's obligations shall include restorations, replacements or renewals when necessary to keep the Premises and all improvements thereon or a part thereof in good order, condition and state of repair. Contractor shall, during the term of this Contract, keep the exterior appearance of the Building in a first-class condition (including, e.g. graffiti removal) consistent with the exterior appearance of other similar facilities of comparable age and size in the vicinity, including, when necessary, the exterior repainting of the Building.

D. Contractor shall, at Contractor's sole expense, procure and maintain contracts, with copies to Director and County Chief Administrative Office (CAO), in customary form and substance for, and with contractors specializing and experienced in the maintenance of the following equipment and improvements, if any, if and when installed on the Premises: (i) HVAC equipment, (ii) boiler, and pressure vessels, (iii) fire extinguishing systems, including fire alarm and/or smoke detection, (iv) landscaping and irrigation systems, (v) repair, but not replacement of roof covering and drains, (vi) clarifiers (vii) basic utility feed to the perimeter of the Building, and (viii) any other equipment, if reasonably required by County. However, County reserves the right, upon notice to Contractor, to procure and maintain any or all of such service contracts, and if County so elects, Contractor shall reimburse County, upon demand, for the cost thereof.

E. If Contractor fails to perform Contractor's obligations under this Paragraph 4, County may enter upon the Premises after 10 days' prior written notice to Contractor (except in the case of an emergency in which case no notice shall be required), perform such obligations on Contractor's behalf, and put the Premises in good order, condition and repair, and Contractor shall promptly reimburse County, upon demand, for the full cost thereof.

F. Subject to Contractor's liability resulting from Contractor's failure to exercise and perform good maintenance practices, if an item described in Paragraph (D) cannot be repaired other than at a cost which is in excess of 50% of the cost of replacing such item, as reasonably determined by County, then such item shall be replaced by County.

G. Comply with all applicable municipal and County ordinances, and all State and Federal laws, and in the course thereof, obtain and keep in effect all permits and licenses required to conduct the permitted activities on the Premises.

H. Assume the risk of loss, damage, or destruction to any and all fixtures and personal property belonging to Contractor that are installed or placed within the Premises.

I. Upon termination of this Agreement, and upon the written request of Director, restore the area occupied to the conditions that existed prior to the commencement of the activities authorized by this Agreement other than for (1) ordinary wear and tear and damage or destruction from forces beyond the control of Contractor, and (2) approved alterations, additions, or betterments made by Contractor in accordance with Paragraph 5 herein below which Director desires to retain.

County's Obligations:

It is intended by the Parties hereto that County have no obligation, in any manner whatsoever, to repair and/or maintain the Premises, or the equipment therein, all of which obligations are intended to be that of the Contractor with the exception of Basic Structure which includes only the following: 1) Building foundation; 2) Building structural components; 3) replacement of the roof and; 4) utility services that exist beyond the

perimeter of the Building, including without limitation sewer pipes. It is the intention of the Parties that the terms of this Paragraph 4 govern the respective obligations of the Parties to the Agreement as to maintenance and repair of the Premises, and they expressly waive the benefit of any statute now or hereafter in effect to the extent it is inconsistent with the terms of this Contract.

5. Alterations and Improvements to Facilities: Contractor shall not make either structural or non-structural alterations or improvements to the Facility space utilized by it without the prior written consent of Director. Director shall approve or disapprove such alteration, improvement, or installation requests from Contractor within 30 calendar days of receipt of Contractor's written request. Any alterations, improvements, or installations so approved shall be done at Contractor's sole expense and at no cost to County. Contractor agrees to cooperate fully in the County's posting of notices of non-responsibility prior to the commencement of work on any alterations. County may impose reasonable conditions on its consent to any and all Alterations.

In the event that Contractor proposes any structural alteration or repair of Facility, then, prior to the commencement of any such alteration or repair, Contractor shall obtain the prior written approval of the plans and specifications for such alteration or repair from Director. Director shall approve or disapprove such proposals from Contractor within 30 calendar days of receipt of Contractor's written request. Director may condition his/her approval upon posting of such performance and labor and material bonds (with County named as an additional obligee) at Contractor's expense, to assure the satisfactory and timely completion of the proposed alteration or repair.

The performance of any such alteration or repair shall be subject to the State Constitution, and Federal and State statutes and regulations, including but not limited to, the Americans with Disabilities Act, the prevailing wage and hour provisions of the California Labor Code, local laws and codes, and County ordinances, as well as the prior written approval of Director. Any alteration or repair of County premises hereunder shall become County property, or at Director's sole election, County may require Contractor, at Contractor's expense, to restore County Premises to the condition that

existed prior to any such alteration or repair, except for normal wear and tear.

All personal property, fixtures, and equipment which have been installed or placed by Contractor on the Premises, shall be removed by Contractor by the expiration or termination date of this Agreement. In the event of failure to remove such property or fixtures in accordance herewith, title to such property or fixtures shall vest in County, or County may elect to have such property or fixtures removed and stored, the cost of which shall be borne by Contractor. At Director's written request, Contractor shall restore Premises to the original condition, excepting normal wear and tear.

Except as noted above, all permanent alterations, additions, or betterments to the Premises furnished by Contractor or by County during the term of this Agreement shall remain the property of County upon the termination of this Agreement.

6. Title: Contractor hereby acknowledges the title of County in and to the Premises and covenants and agrees never to assail, contest, or resist said title.

7. Occupancy: While this Agreement confers on Contractor permission to occupy the space described herein in accordance with the terms and conditions hereinabove specified, it does not grant or reserve to Contractor any other interest or estate therein. Therefore, Contractor shall not assign, hypothecate or mortgage the Premises or any portion thereof, by, through, or pursuant to the Agreement.

8. Right to Entry: With an advance notice of 48 hours, or sooner if Contractor agrees, the Premises described herein shall be open to the inspection of authorized County representatives. Entry required for emergency repairs or other emergency reason shall not be subject to the 48 hour notice; however, Director shall use his or her best efforts to notify Contractor as soon as possible.

9. Administration of County Space: County does not grant or delegate to Contractor hereunder any of its governmental powers (statutory, implied, administrative, or otherwise) with respect to County space which is the subject of this Agreement.

10. Authority to Stop: In the event Director finds that any activity conducted by Contractor on County Premises endangers the health or safety of County patients, County personnel, or others, Contractor shall forthwith cease such activity. In addition, Director may close and/or secure the Premises where the activity has been conducted until the endangering activities cease.

11. Acknowledgment of Ineligibility for Relocation Assistance: Contractor expressly acknowledges that Contractor will be in possession of the Premises as a result of County's previously acquired property interest. In recognition of such fact, Contractor hereby disclaims any status as a "displaced person" as such is defined in Government Code section 7260, and hereby acknowledges its ineligibility for relocation assistance as provided in Government Code sections 7260 through 7277, inclusive, as interpreted in Title 25, Chapter 6, Section 6034(b) (1) of the California Administrative Code upon the future cancellation or termination of the Agreement or the permitted use of the Premises.

12. Surrender of Premises: Upon termination or expiration of this Agreement, Contractor shall immediately vacate County-owned space described in Exhibit "A".

13. Equipment, Supplies, Staffing: Except as otherwise may be expressly noted herein, Contractor shall furnish all furniture, equipment, supplies, and staff required to provide services hereunder.

14. Damage to County Facilities, Buildings, or Grounds: Contractor shall repair, or cause to be repaired, or make reasonably diligent efforts to begin such repair, at its own cost, any and all damage (beyond normal wear and tear) to County facilities, buildings, or grounds caused by Contractor, employees of Contractor, or persons or companies making pick-ups from or deliveries to Contractor. Such repairs or reasonably diligent efforts to begin such repairs shall be made immediately after Contractor has become aware of such damage, but in no case later than 30 calendar

days after the occurrence of the damage.

15. Taxes:

A. County shall have no liability or responsibility for any taxes, including, but not limited to, sales, income, or property taxes, which may be imposed in connection with or resulting from this Agreement or Contractor' s performance hereunder. Subject to any exemptions that Contractor may be legally entitled, Contractor shall have liability and responsibility for all such taxes, including any which may be levied or assessed upon the personal property and fixtures belonging to County.

B. Contractor understands and agrees that the rights granted by this Agreement to occupy County property may create a possessory interest subject to real property taxation or assessment thereon, or both, and that Contractor shall pay any such tax or assessment unless any exemptions to which Contractor may be legally entitled removes such liability.

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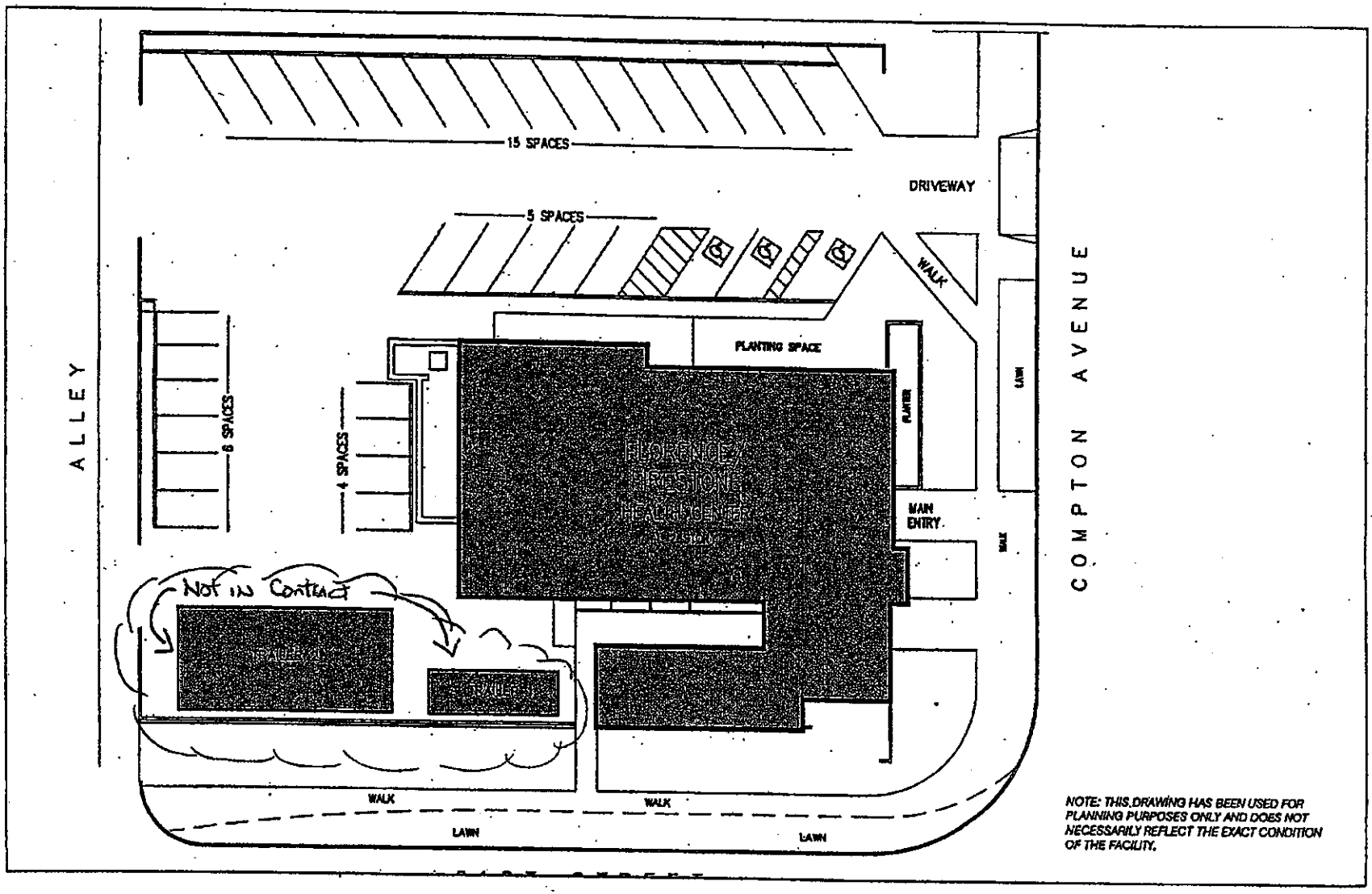
EXHIBIT A



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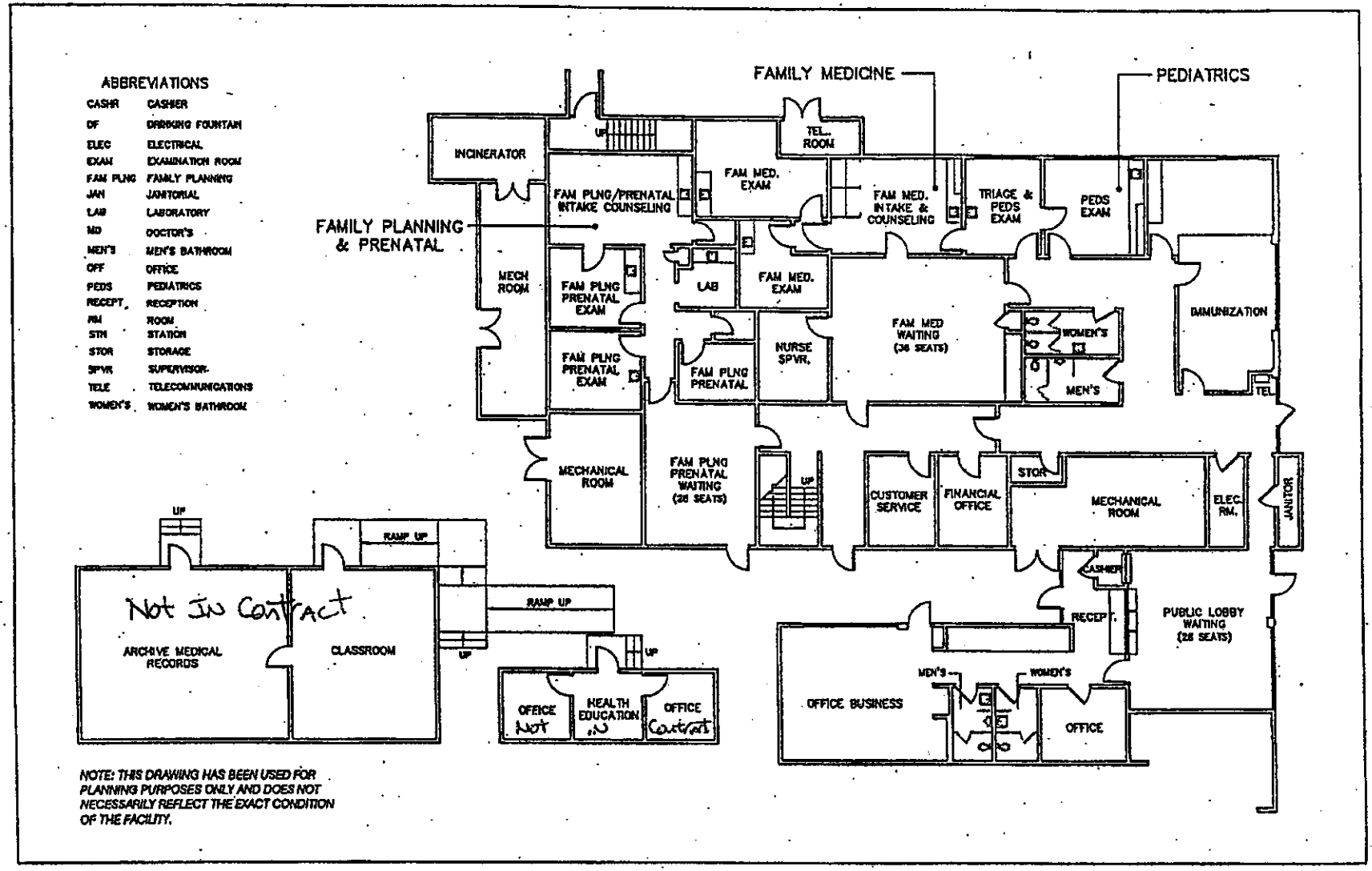
FLORENCE/FIRESTONE HEALTH CENTER - SITE PLAN

8019 S. COMPTON AVENUE LOS ANGELES

2000 MEDICAL PLANNING SERVICES STUDY

LANGDON WILSON
ARCHITECTURE PLANNING INTERIORS

EXHIBIT A



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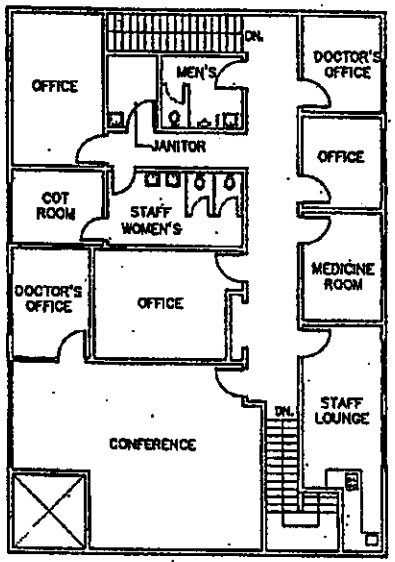
FLORENCE/FIRESTONE HEALTH CENTER - FIRST FLOOR PLAN

8019 S. COMPTON AVENUE LOS ANGELES

2000 MEDICAL PLANNING SERVICES STUDY

LANGDON WILSON

EXHIBIT A



NOTE: THIS DRAWING HAS BEEN USED FOR PLANNING PURPOSES ONLY AND DOES NOT NECESSARILY REFLECT THE EXACT CONDITION OF THE FACILITY.

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FLORENCE/FIRESTONE HEALTH CENTER - SECOND FLOOR PLAN

8019 S. COMPTON AVENUE LOS ANGELES

2000 MEDICAL PLANNING SERVICES STUDY

LANGDON WILSON

DMH Summary of Amendment

LEGAL ENTITY NAME: Special Service for Groups

Contract No.: DMH-02360 Legal Entity No.: _____ Amendment No. 4

LIST OF FUNDING SOURCES
(Please check all applicable funding for Amendment only)

1	CGF	
2	CGF - Psychiatric Emergency Services (PES)	
3	SAMHSA	
4	PATH	
5	CalWORKs - Family Project	
6	CalWORKs - Client Supportive Services	
7	CalWORKs - Mental Health Svcs. (MHS)	
8	CalWORKs - Community Outreach Svcs. (COS)	
9	GROW	
10	DCFS AB 1733/AB 2994	
11	DCFS Family Preservation	
12	DCFS Star View Life Support, PHF	
13	DCFS Independent Living	
14	DCFS STOP (70%)	
15	DCFS Provisional Funding Uses (PFU) for Medical Hubs	

16	Schiff-Cardenas – M.H. Screening, Assessment, & Trtmt. (MHSAT)	
17	Schiff-Cardenas - Multi-Systemic Therapy Program (MST)	
18	AB 34/AB 2034	
19	ADPA AB 34/AB 2034 Housing	
20	DHS HIV/AIDS	
21	DHS Dual Diagnosis	
22	IDEA (AB 3632 - SEP)	
23	Mental Health Services Act (MHSA) - Full Services Partnership	
24	Mental Health Services Act (MHSA)	
25	Medi-Cal, Healthy Families, or MAA FFP	
26	SGF - EPSDT	

FUNDING SOURCE(S) (Select from Funding Sources listed above for Amendment)

(See Financial Summary(ies) for funding details to MCA)

AMOUNT Increase/Decrease	**FISCAL YEAR**	**MCA**

AMENDMENT ACTION(S): **BOARD ADOPTED DATE:** _____ **EFFECTIVE DATE:** _____

New Headquarter's (HQ) Address: _____ HQ Sup. District: _____

_____ Service Area(s): _____

ADD OR DELETE SERVICE SITE(S):

Name	Address	Sup. Dist.	Svc. Area(s)	Prov. No.

76R 352M (11/83)

ATTACHMENT II

BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 435

DEPARTMENT OF Mental Health 19

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

3-VOTES

Sources:
Department of Mental Health
Salary & Employee Benefits
A01-MH-20500-1000
$1,651,000

Uses:
Department of Mental Health
Services & Supplies
A01-MH-20500-2000
$1,651,000

This appropriation adjustment is requested to shift appropriation in the amount of $1,651,000 from Salary & Employee Benefits to Services & Supplies to provide spending authority for Special Services for Groups South Los Angeles Family Center. There is no increase in net County cost.

R. SHANER, MD
MEDICAL DIRECTOR

Marvin J. Southard, D.S.W.
Director of Mental Health

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR — ACTION ✓ RECOMMENDATION

AUDITOR-CONTROLLER BY Helen Tseng

NO. 188 11-16 2005 ~~19~~

APPROVED AS REQUESTED November 16 2005 ~~19~~

AS REVISED

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): BOARD OF SUPERVISORS 19

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER