County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

November 1, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZE THE SHERIFF TO ACCEPT A GRANT AWARD FROM THE NATIONAL INSTITUTE OF JUSTICE FOR THE 2005 DNA CAPACITY ENHANCEMENT PROGRAM AND APPROVE AN APPROPRIATION ADJUSTMENT (ALL DISTRICTS) (4 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to sign and accept a grant award in the amount of $593,232 from the United States Department of Justice, National Institute of Justice (NIJ), for the purposes of funding the procurement and retention of automated systems, laboratory equipment, computer hardware/software, and training for the Department's Scientific Services Bureau (SSB), thereby improving deoxyribonucleic acid (DNA) analysis capacity and the infrastructure of the existing crime laboratory.

2. Authorize the Sheriff to execute all future amendments, modifications, extensions, and/or augmentations to said grant, should such action(s) be required during the term of the grant.

3. Approve a Fiscal Year 2005-06 Request for Appropriation Adjustment in the amount of $572,705 to be offset with the funds awarded by the NIJ.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On July 1, 2005, the Los Angeles County Sheriff's Department (Department) submitted an application in response to the 2005 DNA Capacity Enhancement Program grant solicitation. Upon review of the Department's application, the NIJ selected the Department to be a recipient of the 2005 DNA Capacity Enhancement Program grant award. As a recipient of this award, the Department will receive $593,232 with no local match required. This is the second year the Department has received funding under this program. On November 9, 2004, your Board authorized the Sheriff to accept $562,217 for the 2004 DNA Capacity Enhancement Program.

The objective of the 2005 DNA Capacity Enhancement Program is to assist agencies and/or jurisdictions with improving their DNA analysis capacity and improving their existing crime laboratory infrastructure. In order to successfully achieve the objectives of the Capacity Enhancement Program, the Department will use the grant funds to outfit SSB with automated systems, laboratory equipment, and computer hardware/software. Additionally, the Department will use a portion of the grant funds to send personnel assigned to SSB to several training seminars. With the procurement and retention of these valuable assets, the Department will increase analyst productivity, streamline DNA procedures, and reduce the potential for human error and contamination with respect to DNA examinations. Realization of these goals and objectives will also ensure that the Department continues to successfully meet its accreditation requirements with respect to the crime laboratory.

Implementation of Strategic Plan

The 2005 DNA Capacity Enhancement Program supports each of the four (4) goals within the County of Los Angeles' Strategic Plan. With the support of this funding source, the Department will realize the achievement of Service Excellence, Workforce Excellence, Organizational Effectiveness, and Fiscal Responsibility. With the grant funds being directed towards assisting the Department in improving the operation of the SSB, the Department will be given the opportunity to complete its mission more effectively and efficiently, as well as maintain the safety and security of the residents of Los Angeles County.

FISCAL IMPACT/FINANCING

The term of the 2005 DNA Capacity Enhancement Program is for a period of 12 months, from October 1, 2005, to September 30, 2006. Under this program, the NIJ will provide $593,232 in grant funding to the Department. Of this amount, $572,705 will be expended in the Fiscal Year 2005-06, while the remaining balance will be included in the Department's Fiscal Year 2006-07 operating budget.

Under this program, the County is not required to contribute any matching funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Board letter and award documents have been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This grant funding will have a positive impact on current services by improving the existing infrastructure of the Sheriff's Department's Crime Laboratory, thereby enhancing the capacity to analyze DNA.

CONCLUSION

Upon Board approval, please return four (4) individually certified copies of the Board-adopted letter to the Sheriff's Department's Grants Unit. The Sheriff's Department's contacts for the requested Board action are Michelle Day, Grants Unit Manager, at (323) 526-5212, and Jana Dillon, Grants Coordinator, (323) 526-5359.

Sincerely,

LEROY D. BACA
SHERIFF

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BOARD OF SUPERVISORS OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 770

DEPARTMENT OF SHERIFF

OCTOBER 12, 2005

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

-- 4 VOTES --

	SOURCES	USES
	SHERIFF'S DEPARTMENT REVENUE-FEDERAL-OTHER A01 - SH - 15687 - 9001 $573,000	SHERIFF'S DEPARTMENT SERVICES & SUPPLIES A01 - SH - 15687 - 2000 $251,000
		SHERIFF'S DEPARTMENT FIXED ASSETS A01 - SH - 15687 - 6030 $322,000
TOTAL	$573,000	$573,000

JUSTIFICATION: Grant award from the United States Department of Justice, National Institute of Justice (NIJ) for the purposes of funding the procurement and retention of automated systems, laboratory equipment, computer hardware/software, and training for the Department's Scientific Services Bureau (SSB).

Conrad Meredith, Director, ASD - Financial Programs

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR— ACTION

✓ RECOMMENDATION

AUDITOR-CONTROLLER BY

No. 170

OCT 14 2005

APPROVED AS REQUESTED ✓ AS REVISED

October 19, 2005

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED): 19
BOARD OF SUPERVISORS

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants Exceeding $100,000

Department: Los Angeles County Sheriff's Department

Grant Project Title and Description

2005 DNA Capacity Enhancement Program:

The objective of this program is to assist agencies and /or jurisdictions with improving their DNA analysis capacity and improving their existing crime laboratory infrastructure.

Funding Agency	Program (Fed. Grant # /State Bill or Code #)	Grant Acceptance Deadline
National Institute of Justice (NIJ)	Fed. Grant Award #2005-DA-BX-K035	ASAP

Total Amount of Grant Funding: $593,232 **County Match Requirments:** 0

Grant Period: 12 months **Begin Date: October 1, 2005** **End Date: September 30, 2006**

Number of Personnel Hired Under This Grant: 0 **Full Time 0** **Part Time 0**

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? N/A

Will all personnel hired for this program be placed on temporary ("N") items? N/A

Is the County obligated to continue this program after the grant expires? No

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services N/A

b). Identify other revenue sources N/A

(Describe)_____

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. N/A

Impact of additional personnel on existing space: N/A

Other requirements not mentioned above: N/A

Department Head Signature Lee Baca **Date** 10/20/05