THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8101

BOARD OF SUPERVISORS

Gloria Molina
First District

Yvonne Brathwaite Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

August 18, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVAL OF A GRANT AGREEMENT WITH THE STATE OF CALIFORNIA, OFFICE OF TRAFFIC SAFETY - PRESCHOOL PEDESTRIAN INJURY PREVENTION PROGRAM
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Health Services, or his designee, to execute Grant Agreement No. PS0520, substantially similar to Exhibit I, with the State of California, Office of Traffic Safety (OTS), to accept funding for the implementation of a Preschool Pedestrian Injury Prevention Program, effective January 1, 2005 through December 31, 2006, in the amount of $270,000.

2. Delegate authority to the Director of Health Services, or his designee, to execute amendments to Grant Agreement No. PS0520, which do not exceed 25% of the base award, for the period of January 1, 2005 through December 31, 2006, subject to review and approval by County Counsel and notification of the Board Offices.

3. Delegate authority to the Director of Health Services, or his designee, to: a) accept rollover unspent funds from OTS from one State fiscal year to another for the project period of January 1, 2005 through December 31, 2006 to fully utilize grant funds for program activities; and b) extend the program period for the completion of Preschool Pedestrian Injury Prevention Program activities upon approval by OTS, subject to available funding and review and approval by County Counsel and notification of the Board Offices.

PURPOSE OF THE RECOMMENDED ACTIONS/JUSTIFICATION:

Approval of these recommended actions allows the Department of Health Services (DHS or Department) to accept State OTS funding for the implementation of a Preschool Pedestrian Injury Prevention Program (PPIPP) which will attempt to lower the rates of pedestrian injuries to children in the East, South, and Southeast areas of Los Angeles.

FISCAL IMPACT/FINANCING:

The total program cost for the period of January 1, 2005 through December 31, 2006 is $326,950 of which $270,000 is funded by the State OTS and $56,950 is County in-kind contribution of personnel support for the program. The funding is allocated as follows: $89,989 for the period of January 1, 2005 through September 30, 2005; $158,488 for the period of October 1, 2005 through September 30, 2006; and $21,523 for the period of October 1, 2006 through December 31, 2006.

As a condition of receiving this grant, the County will contribute $56,950 in-kind in existing personnel resources over the term of the project, for the implementation of the PPIPP related to this grant agreement. There is no additional net County cost associated with this action.

Notwithstanding the fact that the grant effective date is January 1, 2005, no funds have been expended on this project, pending Board approval.

Funding is included in the Fiscal Year 2005-06 Adopted budget and will be requested in future fiscal years as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On March 24, 2005, DHS' Injury and Violence Prevention Program received OTS Grant Agreement No. PS0520 in the amount of $270,000, from the State OTS to implement the PPIPP. The PPIPP is an in-school educational behavior modification program utilizing story and activity books. Teachers present daily pedestrian safety messages and activities during a 10-week curriculum, with a pedestrian rodeo at each school in the 10th week of the program.

The PPIPP has proven to be effective in increasing traffic safety skills and knowledge among preschool children and their parents within the City and County of Los Angeles. The PPIPP will serve the East, South, and Southeast areas of Los Angeles, since these areas contain the greatest economically indigent populations that rely heavily on public transportation, and walking as basic modes of transportation.

Attachments A and B provide additional information.

County Counsel has approved Exhibit I as to form.

CONTRACTING PROCESS:

Not applicable. It is not appropriate to advertise grants on the Los Angeles County Online Web Site as a contract/business opportunity.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Acceptance of the State OTS grant funds will allow for the implementation of a PPIPP in the East, South, and Southeast areas of Los Angeles to lower the rates of pedestrian injuries to children.

When approved, this Department requires four signed copies of the Board's action.

Respectfully submitted,

Thomas L. Garthwaite, M.D.
Director and Chief Medical Officer

TLG:rm

Attachments (4)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors

PPIPP Board Letter.rm.wpd

ATTACHMENT A

SUMMARY OF AGREEMENT

1. TYPE OF SERVICE:

The State Office of Traffic Safety Grant Agreement allows the Department of Health Service's Injury and Violence Prevention Program to implement a Preschool Pedestrian Injury Prevention Program in the East, South, and Southeast areas of Los Angeles County.

2. AGENCY ADDRESS AND CONTACT PERSONS :

State Department of Health Services
Office of Traffic Safety
7000 Franklin Boulevard, Suite 440
Sacramento, California 95823
Contact: Patricia Mora Rey, Regional Coordinator
Telephone Number: (916) 262-0981

3. TERM:

The term of the grant agreement is January 1, 2005 through December 31, 2006.

4. FINANCIAL INFORMATION:

The total program cost for the period of January 1, 2005 through December 31, 2006 is $326,950 of which $270,000 is funded by the State OTS and $56,950 is County in-kind contribution of personnel support for the program. The funding is allocated as follows: $89,989 for the period of January 1, 2005 through September 30, 2005; $158,488 for the period of October 1, 2005 through September 30, 2006; and $21,523, for the period of October 1, 2006 through December 31, 2006. Funding is included in the Fiscal Year 2005-06 Adopted budget and will be requested in future fiscal years, as necessary.

As a condition of receiving this grant, the County will contribute $56,950 in-kind in existing personnel resources over the term of the project. There is no additional net County cost associated with this action.

Notwithstanding the fact that the grant effective date is January 1, 2005, no funds have been expended on this project, pending Board approval.

5. GEOGRAPHIC AREAS SERVED:

Countywide.

6. ACCOUNTABLE FOR MONITORING:

Michelle T. Parra, Ph.D. Director, Injury and Violence Prevention Program

7. APPROVALS:

Public Health:	John F. Schunhoff, Ph.D., Chief of Operations
Contracts and Grants Division:	Cara O'Neill, Chief
County Counsel (approval as to form):	Allison Morse, Deputy County Counsel

ATTACHMENT B

Los Angeles County Chief Administrative Office
Grant Management Statement for Grants Exceeding $100,000

Department: Health Services

Grant Project Title and Description

Office of Traffic and Safety-Grant Agreement for the Preschool Pedestrian Injury Prevention Program

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
State OTC	Grant No. PS0520	

Total Amount of Grant Funding: $270,000 County Match Requirements $56,950

Grant Period: CY 2005-06 Begin Date: January 1, 2005 End Date: December 31, 2006

Number of Personnel Hired Under this Grant: 0 Full Time Part Time

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program? Yes X No ____

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No ____

Is the County obligated to continue this program after the grant expires Yes ____ No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ____ No X

b). Identify other revenue sources Yes ____ No X

(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant. Yes N/A No ____

Impact of additional personnel on existing space:

N/A

Other requirements not mentioned above

N/A

Department Head Signature _____ Date 8/18/05

Exhibit I

State of California
Business, Transportation & Housing Agency

OFFICE OF TRAFFIC SAFETY GRANT AGREEMENT

PROJECT NUMBER
PS0520

PAGE 1 (To be completed by applicant Agency)

1. PROJECT TITLE
"EAST, SOUTH, SOUTHEAST LOS ANGELES PRESCHOOL PEDESTRIAN INJURY PREVENTION PROGRAM"

2. NAME OF APPLICANT AGENCY
LOS ANGELES COUNTY

3. AGENCY UNIT TO HANDLE PROJECT
INJURY AND VIOLENCE PREVENTION PROGRAM

4. PROJECT PERIOD
Month – Day - Year
From: 01/01/05
To: 12/31/06

5. PROJECT DESCRIPTION (Summarize the project plan covering the objectives, method of procedures, evaluation, and end product in approximately 100 words. Space is limited to six lines.)

The Los Angeles County Department of Health Services Injury and Violence Prevention Program will attempt to lower the rates of pedestrian injuries among children by implementing the Preschool Pedestrian Injury Prevention Program (PPIPP) in East, South, and Southeast areas of Los Angeles. The new program will place a focus on parent and child learning and an assessment of the environment and supervision of the child. The PPIPP is an in-school educational behavior modification program utilizing a story and activity book. Teachers present daily pedestrian safety messages and activities during a 10-week curriculum, with a pedestrian rodeo at each school in the 10th week of the program. Pre and post questionnaires will be provided to each parent/caregiver to assess their perceptions of hazards in their neighborhoods, knowledge of child's behavior and knowledge of pedestrian safety. A mapping of injury/death due to pedestrian incidence will be conducted during the 2-year period. To understand more clearly what is occurring in the environment, the PPIPP will review police reports of pedestrian incidences in these areas.

6. FEDERAL FUNDS ALLOCATED UNDER THIS AGREEMENT SHALL NOT EXCEED: $270,000

7. APPROVAL SIGNATURES

A. PROJECT DIRECTOR

NAME: Michelle T. Parra, Ph.D. PHONE: (213) 351-7888
TITLE: Director Injury and Violence Prevention Program FAX: (213) 351-2714
ADDRESS: 3530 Wilshire Blvd. Suite 800
Los Angeles. California 90010
E-MAIL: miparra@ladhs.org

(Signature) (Date) 2·18·05

B. AUTHORIZING OFFICIAL OF APPLICANT AGENCY

NAME: Jonathan E. Fielding, MD PHONE: (213) 240-8117
TITLE: Director of Public Health and Health Officer FAX: (213) 975-1275
ADDRESS: 313 N. Figueroa
Los Angeles. California 90012
E-MAIL: jfielding@ladhs.org

(Signature) (Date) 2/22/05

C. FISCAL OR ACCOUNTING OFFICIAL

NAME: Jim Asada PHONE: (323) 890-7823
TITLE: Grant Manager FAX: (323) 890-8545
ADDRESS: 5555 Ferguson Drive
Commerce, California 90022
E-MAIL: jasada@ ladhs.org

(Signature) (Date) 2/28/05

D. OFFICE AUTHORIZED TO RECEIVE PAYMENTS

NAME: Belinda Snguon
ADDRESS: 5555 Ferguson Drive
Commerce, California 90022

EFFECTIVE DATE OF AGREEMENT: 1/1/2005	GRANTEE LOS ANGELES CO DHS	PROJECT NO. PS0520	
. Action No. 1 Date: 3/11/2005	10. TYPE OF AGREEMENT	Initial X	Revision ☐ Cont. ☐
Revision No. Date:	FUND 402	PROGRAM 05-PS	TASK NO. 2 / F.Y. 2005

. Action Taken

Initial approval 2005 HSP funds obligated.

State FY 2004-05
2700-101-0890 (208/04)

Federal Catalog No. 20.600

11. FUNDING DISPOSITION & STATUS

Fiscal Year	Amount
2004-05	89,989.00
2005-06	158,488.00
2006-07	21,523.00
Total	270,000.00
Obligated This Action	89,989.00
Previously Obligated	0.00
Total Amount Obligated	89,989.00
Amount Suspended	180,011.00
TOTAL FUNDS PROGRAMMED	270,000.00

12. BUDGET SUMMARY (From Schedule B Detail) - FISCAL YEAR GRANT PERIOD ENDING: 9/30/2005

COST CATEGORY	2005 GRANT PERIOD	PRIOR GRANT	2004-05 TOTAL GRANT	TOTAL PROJECT BUDGET ESTIMATE
A. Personnel Costs	54,773.00	0.00	54,773.00	147,893.00
B. Travel Expenses	2,000.00	0.00	2,000.00	4,000.00
C. Contractual Services	0.00	0.00	0.00	0.00
D. Equipment	0.00	0.00	0.00	0.00
E. Other Direct Costs	25,000.00	0.00	25,000.00	95,923.00
F. Indirect Costs	8,216.00	0.00	8,216.00	22,184.00
TOTAL FEDERAL FUNDS	89,989.00	0.00	89,989.00	270,000.00

13. PROJECT APPROVAL & AUTHORIZATION TO EXPEND OBLIGATED FUNDS

A. APPROVAL RECOMMENDED BY

NAME: PATRICIA MORA REY
TITLE: Regional Coordinator
PHONE: (916) 262-0981
E-MAIL: pmora@ots.ca.gov
Office of Traffic Safety
7000 Franklin Blvd., Suite 440
Sacramento, CA 95823

Signature

B. AGREEMENT & FUNDING AUTHORIZED BY

NAME: CHRISTOPHER J. MURPHY
TITLE: Interim Director

Office of Traffic Safety
7000 Franklin Blvd., Suite 440
Sacramento, CA 95823

Signature

SCHEDULE A

PROJECT NO: PS0520

PROJECT DESCRIPTION

BACKGROUND

A. GENERAL CHARACTERISTICS

The State of California is approximately 800 miles long and 200 miles wide. Its total area is 158,704 square miles. There are 20,400,000 licensed drivers and 22,300,000 registered motor vehicles in the Sate of California, which has a population of 31,300,000 living in 58 counties.

There are 88 cities and 4,083 square miles within Los Angeles County, which has a population of over 9 million. In Los Angeles County there were 6,133,221 registered vehicles.

B. STREET AND HIGHWAYS

California has 163,574 miles of roadways, including 15,206 miles of state highways and freeways.

Los Angeles County has 20, 577 miles of streets, roads, and highways. There are 85 million vehicle miles traveled on the county's 527 miles of freeway on an average day. There are 382 conventional highway miles in Los Angeles County and motorists travel an average of 91 million vehicle miles per day.

C. OPERATING DEPARTMENTS

The Los Angeles County Department of Health Services employs over 23,000 people with an annual budget of more than 2.5 billion dollars. The Department is divided into three sections: Administrative and Financial Services, Personal health Services, and Public Health Programs and Services (PHP&S). The purpose of the PHP&S branch is to protect health, prevent disease, and promote health and well being for all people in Los Angeles County. The Injury & Violence Prevention Program of the PHP&S employs several professionals who are dedicated to decreasing the impact of injury and violence in the population of Los Angeles County.

D. EXISTING SYSTEMS

A wide range of activities from health, law enforcement, health education, and disease control to drug and alcohol abuse rehabilitation, personal health care services and child abuse prevention have been developed to accomplish the public health mission.

PROBLEM STATEMENT

Pedestrian injuries continue to be a serious problem in the United States. Pedestrian fatalities remain the second largest category of motor vehicle deaths, after occupants[i]. In 1998, 5,220 pedestrians of all ages died from traffic related injuries and another 69,000 suffered from non-fatal injuries[ii]. In 2002 seventy-five percent of all pedestrian deaths occurred in urban areas [1]. In Los Angeles County during 2001, there were 279 fatalities and 1, 785 nonfatal hospitalizations due to pedestrian injuries[iii].

Children are at a significant risk for pedestrian injuries. The Centers for Disease Control and Prevention reported nationally that children 15 years and younger accounted for 12% of all pedestrian fatalities and 32% of pedestrian injuries[iv]. The National Center for Health Statistics reported that in California during 1997, 34 pedestrians under the age of 5 died as a result of motor vehicle traffic-related injuries [v]. During the same year, 11 children less than 5 years of age residing in California were killed in pedestrian-motor vehicle collisions[vi]. Thus, Los Angeles County accounted for nearly one third of the state of California's pedestrian injury mortality in this age group.

There has been a significant decrease in the number of pedestrian injuries and deaths in Los Angeles County, from 237 in 1997 to 145 in the year 2001[3]. There have a number of pedestrian injury prevention

programs in areas of Los Angeles, specifically, the Safety Sam program has been incorporated into existing curriculum in preschools in East and South Los Angeles during the same period as the decrease in pedestrian-related injury and death.

The Preschool Pedestrian Injury Prevention Program (PPIPP) is a program that has shown to be effective in increasing traffic safety skills and knowledge among preschool children and their parents within the City and County of Los Angeles[vii]. In order to share the beneficial effects of this program with preschool children and their parents within Los Angeles that need it the most, the Preschool Pedestrian Injury Prevention Program will be implemented in East, South and Southeast Los Angeles. East, South and Southeast Los Angeles contain economically indigent populations that rely heavily on public transportation and walking as basic modes of transportation. These areas are also home to a large immigrant population from Mexico and Central America, many of whom have different cultural and legal concepts of traffic safety brought with them from their native countries.

There are a total of 2,524 licensed preschools within the jurisdiction of Los Angeles County that could benefit from this program. Due to limited resources it will not be feasible to implement this program in all of the licensed preschools in Los Angeles County. In order to reach children who have the highest need for pedestrian safety education it will be necessary to implement the program in selected schools within the East, South Central and Southeast areas of Los Angeles. A health educator will oversee the implementation and evaluation of the program in identified high-need preschools in each of the service planning areas (SPAs). The health educator will conduct a needs assessment prior to the selection of the participating preschools to determine which of the schools have both a need and a desire for the program. The need will be determined through an examination of traffic statistics and the socioeconomic status of children attending the preschool. Priority will be given to preschools that serve children that are economically disadvantaged. The Injury and Violence Prevention Program will provide analysis of SWITRS and health data to identify those communities with higher than expected rates of pedestrian injury among young children. Once the sites have been selected, the preschool teachers will be trained in the use of the Safety Sam curriculum. Pedestrian Rodeos will be scheduled and presented by the IVPP health educator for each ten-week intervention program using the Safe Moves Standard Training Kit. Continued technical assistance will be provided and an evaluation will be conducted as the program is implemented.

ATTEMPTS TO SOLVE THE PROBLEM

The Preschool Pedestrian Injury Prevention Program has been implemented in limited Los Angeles County locations since 1990. Currently, the program is only being implemented within the City of Pasadena. Preschool children and their families in the high-risk areas of East and South Los Angeles are not currently benefiting from this program.

PROJECT GOALS

1. To reduce the number of children less than 10 years of age hospitalized due to pedestrian injuries in Los Angeles County by 10% from the calendar 2002 base year total of 263 to 237 by December 31, 2006.
2. To reduce mortality from pedestrian injuries among children, less than 10 years of age in Los Angeles County by 10% from the calendar 2002 base year total of 19 to 17 by December 31, 2006.
3. To reduce the number of pedestrians injured under the age of 15 by 10% from the calendar 2002 base year total of 374 to 337 by December 31, 2006.
4. To reduce the number of pedestrians killed under the age of 15 by 10% from the calendar 2003 base year total of 27 to 24 by December 31, 2006.

5. To reduce the number of pedestrians injured by 10% from the calendar 2002 base year total of 1852 to 1667 by December 31, 2006.
6. To reduce the number of pedestrians killed by 10% from the calendar 2002 base year total of 236 to 212 by December 31, 2006.

PROJECT OBJECTIVES

1. To select 200 preschools in East, South, and Southeast Los Angeles for participation in the Preschool Pedestrian Injury Prevention Program by December 31, 2006.
2. To have the Safety Sam curriculum reviewed by group of traffic safety experts (outside the Los Angeles County Department of Health Services) and updated on a yearly basis
3. To conduct program training on the implementation of the Safety Sam curriculum for participating preschool teachers in the East, South and Southeast Los Angeles area.
4. To conduct a media educational event at a selected preschool site upon implementation of the Safety Sam curriculum.
5. To implement the Preschool Pedestrian Injury Prevention Program in 200 licensed public preschools serving approximately 30,000 children in low-income areas of East and South, Southeast Los Angeles by December 31, 2006.
6. To conduct pre and post questionnaires to parents/caregivers of children involved in the Preschool Pedestrian Injury Prevention Program by December 31, 2006.
7. To conduct Pedestrian Rodeos at each of the 200 participating preschools by December 31, 2006.
8. To review police reports involving pedestrian versus motor vehicle and others in East and South, Southeast of Los Angeles by December 31, 2006.
9. To identify and map pedestrian traffic injuries/deaths occurring in East, South and Southeast areas of Los Angeles by December 31, 2006.
10. To implement a data tracking system to identify bicycle and pedestrian traffic collisions and issues (like number of cases being treated at hospitals) involving children to communicate the information on a regular basis to school officials, police department personnel, and other interested groups.
11. To issue a press release announcing the kick-off of the project by March 15, 2005. The press releases and media advisories, alerts, and materials must be forwarded to your OTS Regional Coordinator and the OTS Public Information Officer at pio@ots.ca.gov for approval 5 days prior to the issuance date of the release.
12. To submit resulting electronic media articles to the OTS Public Information Officer by e-mail at pio@ots.ca.gov and OTS Regional Coordinator, or fax printed clips to (916) 262-2960. Include publication name and date the article was published on all clips.
13. To use the following standard language in all press, media, and printed materials: ***"Funding for this program was provided by a grant from the California Office of Traffic Safety, through the Business, Transportation and Housing Agency."***
14. To e-mail the OTS Public Information Officer at pio@ots.ca.gov and OTS Regional Coordinator at least one month in advance, a short description of any new traffic safety event or program.

METHOD OF PROCEDURE

Phase 1 – Program Preparation (January 2005 thru March 2005)

Hire program Staff
Train Program Staff
Order Supplies and materials
Identify participating school districts
Orient school district officials on PPIPP
Organize evaluation tool, procedures, and protocol

Phase 2 – (April 2005 thru June 2005)
Train participating preschool teachers
Begin implementation of PPIPP at selected preschools
Hold Parent sessions involving Police Officer safety presentation
Hold Pedestrian rodeos at schools as they complete the PPIPP

Phase 3 – (July 2005 thru December 2005)
Train participating preschool teachers
Begin implementation of PPIPP at selected preschools
Hold Parent sessions involving Police Officer safety presentation
Hold Pedestrian rodeos at schools as they complete the PPIPP

Phase 4 – (January 2006 thru December 2006)
Train participating preschool teachers
Begin implementation of PPIPP at selected preschools
Hold Parent sessions involving Police Officer safety presentation
Hold Pedestrian rodeos at schools as they complete the PPIPP

Phase 5 – Data Gathering & Analysis (December 2005 thru June 2006)
Analyze OSHPD and SWITRS data
Review Police Reports involving Pedestrians vs. Motor Vehicle and Other.
Perform cost benefit analysis
Write Evaluation report

Phase 6 – Final Report and Executive Summary (July 2006 thru August 2006)
Begin the Final Report and Executive Summary in accordance with OTS requirements specified in the Grant Program Manual, Chapter 7. Both will be submitted to OTS within 60 days after the grant ends.

METHOD OF EVALUATION

Using the data compiled, the project manager will evaluate: (1) how well the stated project goals(s) and objectives were accomplished; (2) if all the activities outlined in the Method of procedures were performed in accordance with the grant agreement; and (3) was the project cost effective?
Using the qualitative and quantitative data from pre and post questionnaires will determine whether or not an increase exists in parent knowledge and behavior involving traffic safety.

STATEMENT OF INTENT

PROJECT DESCRIPTION

The Los Angeles County Department of Health Services, Injury and Violence Prevention Program is dedicated to the prevention of pedestrian injuries throughout the County of Los Angeles. The Preschool Pedestrian Injury Prevention Program fulfills the Public Health Programs and Services mission to protect health, prevent disease and promote health of all persons residing in Los Angeles County. It is the intent of the Injury and Violence Prevention Program to continue with the implementation of the Preschool Pedestrian Injury Prevention Program after OTS funding has been completed

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[i] Insurance Institute for Highway Safety, 2002. Fatality Facts:http://www.hwysafety.org/safety_facts/fatality_facts/peds.htm.

[ii] Center for Disease Control, National Center for Injury Prevention and Control, Pedestrian Injury Prevention. http://www.cdc.gov/ncipc/factsheets/pedes.htm, 2004

[iii] California Department of Health Services, EPIC branch. Source: California Office of Statewide Health Planning and Development, Patient Discharge Data. 2004

[iv] Centers for Disease Control, Injury Fact Book. Pedestrian Injuries 2001-2002. http://www.cdc.gov/ncipc/fact_book/19_Pedistrian.htm

[v] Centers for Disease Control Wonder Systems, 1999, Injury Mortality Data: National Center for Health Statistics.

[vi] Los Angeles County Department of Health Services, Injury and Violence Prevention Program, 1999, Overview of Injury in Los Angeles County.

[vii] Glik, D.C. & Hu, F., 1996. Preschool pedestrian injury prevention program: Summary of selected evaluation analysis findings: FY 1993/1994/1995. Preschool Pediatric Injury Prevention Program, Los Angeles County Department of Health Services.

SCHEDULE A-1

PROJECT NO: PS0520

ADMINISTRATIVE SUPPORT STATEMENT – Explain what type of priority this project has in your jurisdiction.

The County of Los Angeles Department of Health Services is dedicated to the institutionalization of the East and South Los Angeles Preschool Pedestrian Injury Prevention Program within the County of Los Angeles. In order to reach the goals and objectives of this project the Department of Health Services will dedicate resources and budget funds as shown below. The Los Angeles County Board of Supervisors has endorsed this project by resolution, interest in program start-up-date, interest in expansion to other supervisorial districts, and by budgeting funds as shown below to support the program.

AGENCY CONTRIBUTION – Explain what services or funds are being contributed by your agency in support of this project.

Contributed Item	%	FY-1	FY-2	FY-3
Director, Injury and Violence Prevention Program	5%	2840	3786	947
Epidemiology Analyst	17%	6423	8576	2143
Intermediate Typist Clerk	17%	3995	5316	1329
EB's		5312	7083	1771
Indirects		2786	3714	929
Totals		**21,356**	**28,475**	**7119**
Total Agency Contribution		**56,950**		

SCHEDULE B
PAGE 1
DETAILED BUDGET ESTIMATE

PROJECT NO. PS0520

COST CATEGORY	FISCAL YEAR ESTIMATES				TOTAL COST TO PROJECT
	FY-1 01-01-05 09/30/05	FY-2 10/01/05 09/30/06	FY-3 10/01/06 12/31/06	FY-4	
A. PERSONNEL COSTS					
Positions and Salaries					
Health Educator ($4345/mo @100%)	$39,105.00				$39,105.00
Health Educator 3 mo at 4345, 9 mo at $4454 (COLA eff 01-01-06) @ 100%		$53,121.00	13,362.00		$66,483.00
					$0.00
					$0.00
					0.00
					0.00
					0.00
					0.00
					0.00
Employee Benefits @ 40.0659%	15,668.00	21,283.00	5,354.00		42,305.00
Category Sub-Total	**$54,773.00**	**$74,404.00**	**$18,716.00**	**$0.00**	**$147,893.00**
B. TRAVEL EXPENSE					
Travel	$2,000.00	$2,000.00			$4,000.00
					0.00
					0.00
Category Sub-Total	**$2,000.00**	**$2,000.00**	**$0.00**	**$0.00**	**$4,000.00**
C. CONTRACTUAL SERVICES					
	$0.00	$0.00			$0.00
					0.00
					0.00
Category Sub-Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

SCHEDULE B
PAGE 2
DETAILED BUDGET ESTIMATE

PROJECT NO. PS0520

COST CATEGORY	FISCAL YEAR ESTIMATES				TOTAL COST TO PROJECT
	FY-1 01-01-05 09/30/05	FY-2 10/01/05 09/30/06	FY-3 10/01/06 12/31/06	FY-4	
D. EQUIPMENT					
					$0.00
					0.00
					0.00
					0.00
Category Sub-Total	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
E. OTHER DIRECT COSTS					
Printing, Program Materials and Promotional Items	$19,000.00	$64,923.00			$83,923.00
Cost related to transporting the Safe Moves Kit	6,000.00	6,000.00			12,000.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
Category Sub-Total	**$25,000.00**	**$70,923.00**	**$0.00**	**$0.00**	**$95,923.00**
F. INDIRECT COSTS					
Indirect Cost (15% of salaries with EB's)	$8,216.00	$11,161.00	$2,807.00		$22,184.00
Category Sub-Total	**$8,216.00**	**$11,161.00**	**$2,807.00**	**$0.00**	**$22,184.00**
PROJECT TOTAL	**$89,989.00**	**$158,488.00**	**$21,523.00**	**$0.00**	**$270,000.00**

SCHEDULE B-1

PROJECT NO: PS0520

BUDGET NARRATIVE

Personnel Costs

The Health Educator will act as program coordinator of the East and South Los Angeles Preschool Pedestrian Injury Prevention Program. The Health Educator will be responsible for completion of each program objective, quarterly and final reports (duty statement attached).

This position only exists on grant funding and its establishment does not constitute supplanting for existing county paid positions.

Salary is based on the Los Angeles County Civil Service System and includes negotiated increases and step increases in the second year. The fringe benefits rate is 40.0659% for County Employees.

Employee Benefit Breakdown:

FICA	1.08094%
SUI	0.08609%
WORKER'S COMPENSATION	4.38123%
RETIREMENT	17.99952%
INSURANCE	13.15767%
OTHER	3.36045%
TOTAL	40.06590%

Travel Expense

This budget item will provide funds for registration, transportation, and lodging for staff to attend the OTS Summit and/or the California Childhood Injury Prevention Conference. Travel cost will be at the County of Los Angeles approved rate.

Other Direct Costs

Program Materials include: Sidewalks, Streets and Grass storybooks printed in English and Spanish for each child; Sidewalks, Streets and Grass Activity Books printed in English and Spanish for each child; Teacher's Curriculum Guides for each class; 2 varieties of Safety Sam classroom posters with traffic safety messages for each class

Transport of Save Moves Kit: Cost related to rental of a vehicle to transport the kit to and from school sites.

Indirect Costs

Indirect costs for the County of Los Angeles are 15% of Salaries with Employee Benefits and have been calculated accordingly.

Program Income

There will be no program income generated from this project.

STATE OF CALIFORNIA • OFFICE OF TRAFFIC SAFETY
ACCEPTANCE OF CONDITIONS AND CERTIFICATIONS
OTS-33 (Rev. 8/18/04)

Terms, Conditions, and Certifications Specific to the Agreement Between the Office of Traffic Safety and the Applicant Agency

APPLICANT AGENCY	OTS PROJECT NUMBER
Los Angeles County, Department of Health Services, Injury & Violence Prevention Program	PS 0520

The following are included herein and constitute a part of this Agreement:

OTS-38 – Page 1	Schedule B-1 – Budget Narrative
Schedule A – Project Description	Schedule C – Quarterly Evaluation Data (when required)
Schedule A-1 – Administrative Support Statement	OTS-33 – Terms, Conditions, and Certifications Specific to the Agreement Between OTS and the Applicant Agency
Schedule B – Detailed Budget Estimate	General Terms, Conditions, and Certifications*

*See OTS **Grant Program Manual, Volume II, Chapter 6**. **Volume II,** available on-line at **www.ots.ca.gov**.

TERMS AND CONDITIONS

It is understood and agreed by the Project Director and Authorizing Official that any grant received as a result of this Agreement is subject to all federal and state regulations governing grants and to those controls expressed in the California Traffic Grant Program Manuals which include, but are not limited to:

1. Quarterly Performance Reports and Reimbursement Claims must be submitted by the Project Director to the Office of Traffic Safety by January 31, April 30, July 31, and October 31, during each year of project operation.

2. OTS will withhold or disallow grant payments, reduce or terminate grant funds, and/or deny future grant funding anytime a grantee fails to comply with any term or condition of the grant contract or program guidelines (**Volume II, Chapter 3.13**). This may include, but is not limited to, the following:

   - Failure to submit acceptable and timely reimbursement claims.
   - Failure to submit acceptable and timely quarterly performance reports; and
   - Failure to submit an acceptable and timely Schedule C (Quarterly Evaluation Data OTS-38g). (Applies only when a Schedule C has been required.)

3. If, during the term of the grant award, federal funds become reduced or eliminated, OTS may immediately terminate or reduce the grant award upon written notice to the project director.

4. By October 31, "continuing" projects must submit a September 30 claim and a written justification to support carrying forward prior year unexpended funds. September 30 claims and written justifications, supporting the carrying forward of prior year unexpended funds, submitted after November 30, will not be processed. The prior claim (i.e., June 30) will be considered the year-end claim in order to close out the federal fiscal year ending September 30. In addition, prior year unexpended funds will be deobligated and allocated to new projects.