County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

August 30, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVE SUBMISSION OF GRANT APPLICATION TO THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES AND REQUEST THE CHAIR OF THE BOARD TO SIGN REQUIRED CERTIFICATION FORM (2nd DISTRICT) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to submit a grant application to the Governor's Office of Emergency Services (OES) for a grant in the amount of $101,000 for the Project Safe Neighborhoods (PSN) Program.

2. Instruct the Chair of the Board of Supervisors to provide a wet signature on the following grant application document: Two (2) Certification of Assurance of Compliance forms (Attachment I).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The State's OES requested proposals for the PSN Grant Program be submitted to the United States Attorney's Office and be subject to review by a selection committee. The selection committee recommended the Sheriff's Department to receive $101,000, of which $100,000 is for personnel costs and $1,000 is for the purchase of a digital camera/recorder. Once this process was completed, OES sent out the formal Request for Application. This application requires the Chair of the Board of Supervisors' signature on the Certification of Assurance of Compliance form.

Project Safe Neighborhoods Grant Program will utilize the services of one full-time Bonus I Investigator assigned to work at, and in conjunction with, the Alcohol, Tobacco, and Firearms (ATF) Regional Gun Crime Center in the City of Los Angeles. This investigator will be responsible for conducting proactive investigations of individuals who commit firearms/PSN-designated offenses within Los Angeles County. The funding will pay for the majority of the Bonus I Investigator and the Sheriff's Department will pay the balance, however, this is not considered a required match. The Sheriff's Department was awarded this grant in Fiscal Year 2003/2004.

Implementation of Strategic Plan

The PSN Program, directed at reducing the number of firearms offenses/violations in Los Angeles County, meets the County's Strategic Goal, Fiscal Responsibility. Specifically, this program satisfies Strategy 1, Objective 3, by its utilization of grant revenue awarded by the State to accomplish the program goals.

FISCAL IMPACT/FINANCING

The anticipated grant period will be for twelve (12) months beginning October 1, 2005, and ending September 30, 2006. No local match is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The State's OES requires that the Certification of Assurance of Compliance be signed by the County's Governing Body. This letter is requesting that the Chair of the Board of Supervisors sign the attached certification for submission to OES.

This Board letter and certification form has been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Due to the fact that this is only an application for grant funding, there will be no negative impact on the Department's current services and/or projects.

CONCLUSION

Upon the Board's action, the Sheriff's Department needs to obtain four (4) individually certified copies of the Board-adopted letter and the original Certification of Assurance of

Compliance form. The Sheriff's Department's contacts for the requested Board action are Michelle Day, Grants Unit Manager, (323) 526-5212, or Jana Dillon, Grants Coordinator, (323) 526-5359.

Sincerely,

Lee Baca

LEROY D. BACA
SHERIFF

ATTACHMENT I

CERTIFICATION OF ASSURANCE OF COMPLIANCE

The applicant must complete a Certification of Assurance of Compliance (OES 656), which includes details regarding Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, and Proof of Authority from City Council/Governing Board. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, **Leroy D. Baca, Sheriff** hereby certify that
(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

RECIPIENT: **County of Los Angeles**

IMPLEMENTING AGENCY: **Los Angeles County Sheriff's Department**

PROJECT TITLE: **Project Safe Neighborhoods Program**

is responsible for reviewing the *2004 Recipient Handbook*[1] and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity – *(2004 Recipient Handbook, Section 2151)*

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Affirmative Action Officer: **Darrell B. Bolin Jr.**

Title: **Lieutenant**

Address: **4700 Ramona Boulevard, Monterey Park, CA 91754**

Phone: **(323) 526-5634**

Email: **dbbolin@lasd.org**

II. Drug-Free Workplace Act of 1990 – *(2004 Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

III. California Environmental Quality Act (CEQA) – *(2004 Recipient Handbook, Section 2153)*

The State of California requires all OES-funded projects to obtain written certification that the project is not impacting the environment negatively.

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[1]The *2004 Recipient Handbook* can be obtained from www.oes.ca.gov by selecting "Plans and Publications, *2004 Recipient Handbook*."

IV. Lobbying – (*2004 Recipient Handbook, Section 2154)*

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – *(2004 Recipient Handbook, Section 2155)*

(This applies to federally funded grants only.)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility (with an original signature) for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization (with an original signature) from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Typed Name: **Leroy D. Baca**

Authorized Official's Title: **Sheriff**

Date Executed: 8/17/05

Federal ID Number: **95-6000927**

Executed in the City/County of: **County of Los Angeles**

AUTHORIZED BY: (Not Applicable to State Agencies)

- City/County Financial Officer, or
- City Manager, or
- Governing Board Chair

Signature: _____

Typed Name: **Gloria Molina**

Title: **Chair, Board of Supervisors**

APPROVED AS TO FORM
RAYMOND G. FORTNER, JR, County Counsel

BY Gary Swon
Deputy