County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169

LEROY D. BACA, SHERIFF

May 17, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

APPROVE SUBMISSION OF GRANT APPLICATION AND AUTHORIZE SHERIFF TO ACCEPT GRANT AWARD FROM THE GOVERNOR'S OFFICE OF EMERGENCY SERVICES (ALL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff to submit a grant application to the Governor's Office of Emergency Services (OES) for the noncompetitive grant amount of $91,476 in federal funding, with no local match required.

2. Instruct the Chair of the Board of Supervisors to provide a wet signature on the following grant application document: Certification of Assurance of Compliance form (Attachment).

3. Upon grant award notification, authorize the Sheriff of Los Angeles County, as an agent for the County, to sign and accept the forthcoming grant award amount of $91,476 from OES, to secure continued education and training programs for the Department's full-time forensic scientists.

4. Authorize the Sheriff to execute all future amendments, modifications, extensions, and/or augmentations to said grant, should such action(s) be required during the term of the forthcoming grant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Sheriff's Department (Department) has received a Request for Application (RFA) for the Coverdell Forensic Sciences Improvement Act, henceforth referred to as the Coverdell '04 Program. Upon submitting this application to OES, the Department will receive $91,476 in grant funding. These funds, which are intended to support the Department's ongoing Paul Coverdell National Forensic Sciences Improvement Act (NFSIA) grant program, shall be utilized by the Department to secure continued education and training programs for the Department's full-time forensic scientists.

In complying with the objective of this funding opportunity, the allocation will be used to send members of the Department's full-time forensics staff to educational and training seminars aimed at improving the quality, timeliness, and credibility of Departmental investigations and evidence examinations. In addition to these positive outcomes, the Department's forensic scientists will also be afforded the opportunity to learn modern, industry-specific skills, and techniques that will allow for more efficient and effective investigations.

The curriculum of the educational and training seminars, to be participated in by the Department, will include both theoretical and practical components. These components will be established and developed by the California Attorney General's Forensic Science Task Force and the National Institute of Justice. These organizational characteristics of the seminars will ensure that the curriculum is valid and reliable and will assist the Department in maintaining its American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB) accreditation.

Implementation of Strategic Plan Goals

The NFSIA grant program supports two goals within the County of Los Angeles' Strategic Plan. Specifically, with the support of this forthcoming funding source, the Department will realize the achievement of Goal #2: Workforce Excellence, as well as Goal #3: Organizational Effectiveness. With the grant funds being directed at educating and training the Department's full-time forensic scientists, not only will the scientists be provided with valuable professional skills and techniques; but as a result, the Department will be afforded the opportunity to more efficiently and effectively complete forensic investigations.

FISCAL IMPACT/FINANCING

The NFSIA grant program will provide $91,476 in federal grant funding to the Department. Under this program, the County is not required to contribute any matching funds. Funding for this program will be included in the Department's Fiscal Year 2005-06 budget. The NFSIA grant offsets one hundred percent (100%) of the program cost; therefore, there is no impact to net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This proposed program will be effective for ten (10) months. The application documents have been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Once the Department receives the aforementioned grant award, there will be no negative impact on the Department's current services and/or projects.

CONCLUSION

Upon approval by your Board, the Department requests that your Board please provide four (4) individually adopted copies of this action and one (1) executed original of the attached Certification of Assurance of Compliance to the Sheriff's Department. The Department's contacts for this requested Board action are Michelle A. Day, Grants Manager, at (323) 526-5212, or Ray Young, Grants Coordinator, at (323) 526-5153.

Sincerely,

LEROY D. BACA
SHERIFF

ATTACHMENT

CERTIFICATION OF ASSURANCE OF COMPLIANCE

The applicant must complete a Certification of Assurance of Compliance (OES 656), which includes details regarding Equal Employment Opportunity Program (EEOP), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, and Proof of Authority from City Council/Governing Board. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, **Leroy D. Baca, Sheriff** hereby certify that
(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

RECIPIENT: **County of Los Angeles**

IMPLEMENTING AGENCY: **Los Angeles County Sheriff's Department**

PROJECT TITLE: **Coverdell Forensic Sciences Improvement Program**

is responsible for reviewing the *2004 Recipient Handbook*[1] and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by OES including, but not limited to, the following areas:

I. Equal Employment Opportunity – *(2004 Recipient Handbook, Section 2151)*

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Affirmative Action Officer: **Darrell B. Bolin, Jr.**

Title: **Lieutenant**

Address: **4700 Ramona Boulevard, Monterey Park, CA 91754**

Phone: **(323) 526-5634**

Email: **dbbolin@lasd.org**

II. Drug-Free Workplace Act of 1990 – *(2004 Recipient Handbook, Section 2152)*

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

III. California Environmental Quality Act (CEQA) – *(2004 Recipient Handbook, Section 2153)*

The State of California requires all OES-funded projects to obtain written certification that the project is not impacting the environment negatively.

[1]The *2004 Recipient Handbook* can be obtained from www.oes.ca.gov by selecting "Plans and Publications, *2004 Recipient Handbook*."

IV. Lobbying – (*2004 Recipient Handbook, Section 2154)*

OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – *(2004 Recipient Handbook, Section 2155)*

(This applies to federally funded grants only.)

OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility (with an original signature) for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization (with an original signature) from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

All appropriate documentation must be maintained on file by the project and available for OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the recipient may be ineligible for award of any future grants if the OES determines that any of the following has occurred: (1) the recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Lee Baca

Authorized Official's Typed Name: **Leroy D. Baca**

Authorized Official's Title: **Sheriff**

Date Executed: 5/4/05

Federal ID Number: **95-6000927**

Executed in the City/County of: **County of Los Angeles**

AUTHORIZED BY: (Not Applicable to State Agencies)

- City/County Financial Officer, or
- City Manager, or
- Governing Board Chair

Signature: _____

Typed Name: **Gloria Molina**

Title: **Chair of Board of Supervisors**