County of Los Angeles
INTERNAL SERVICES DEPARTMENT
1100 North Eastern Avenue
Los Angeles, California 90063

SELWYN HOLLINS
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ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES
26 January 10, 2023

CELIA ZAVALA
EXECUTIVE OFFICER

January 10, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPT, ADVERTISE, AND AWARD NINE BEST VALUE JOB ORDER CONTRACTS FOR REPAIR, REMODELING, OR OTHER REPETITIVE WORK OF VARIOUS COUNTY FACILITIES

(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)

BIDS: March 30, 2023

SUBJECT

Internal Services Department is seeking Board approval to procure and award nine separate Best Value Job Order Contracts (JOC183BV, JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV) to the responsive and responsible contractor determined to have submitted the best value bid for each Job Order Contract and authorize Internal Services Department to issue Work Orders for various County facilities.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the award of the Best Value Job Order Contracts JOC183BV, JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV and the related actions recommended herein are not projects under the California Environmental Quality Act for the reasons stated in this Board letter and in the records pertaining to the Job Order Contracts.

2. Find that the use of the Best Value Construction Contracting for Job Order Contracts JOC183BV, JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, HVACJOC22BV will result in reduced costs and expedited completion of projects performed under these contracts in accordance with the Policy for Best Value Construction Contracting adopted by the Board on October 5, 2021.

3. Approve the following 14 prequalified contractors for the Best Value Job Order Contracts: ACCO Engineered Systems; Angeles Contractor, Inc.; Athena Engineering Inc.; Best Contracting Services, Inc.; Cervus, Inc.; Letner Roofing Company; Exbon Development, Inc.; HHJ Construction, Inc.; Leed Electric, Inc.; MIK Construction, Inc.; MTM Construction, Inc.; New Creation Engineering & Builders, Inc.; Thomasville Construction, Inc.; and Vincor Construction, Inc.

4. Instruct the Executive Officer of the Board to advertise Best Value Job Order Contracts JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV for bids to the 14 prequalified contractors to be received and opened on March 30, 2023, in accordance with the Instruction Sheet for Publishing Legal Advertisement; and instruct the Executive Officer of the Board to separately advertise Job Order Contracts JOC183, JOC184, EJOC53, EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16, ROOFJOC17, and HVACJOC22 for conventional low bids to be received and opened on March 30, 2023, in accordance with the Instruction Sheet for Publishing Legal Advertisement. Conventional low bid Job Order Contracts will be opened only in the event that statutorily insufficient number of best value Job Order Contract bids are received.

5. Delegate authority to the Director of Internal Services Department or his designee to make a determination that statutorily insufficient number of best value Job Order Contract bids were received, necessitating the opening and use of the alternate conventional Job Order Contract low bids; that a bid is nonresponsive and to reject a bid on that basis; to waive inconsequential and nonmaterial deficiencies in bids submitted; to evaluate and score bids in accordance with the requirements and evaluation criterial stated in the bid documents; and to determine whether the best value bidder or the lowest responsive responsible conventional Job Order Contract bidder has satisfied all conditions for contract award.

6. Delegate authority to the Director of Internal Services Department or his designee to award and execute the Best Value Job Order Contracts JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV in the form previously approved by County Counsel to the responsive and responsible contractor determined to have submitted the best value bid for JOC184BV, EJOC54BV, ROOFJOB16BV, ROOFJOC17BV, and HVACJOC22BV, for a fee not to exceed $3 million for the first year; for JOC183BV, EJOC53BV, LVJOC4BV, and PLUMBJOC10BV, for a fee not to exceed $1 million for the first year; and to establish the effective date of each Job Order Contract following receipt of acceptable performance and payment bonds and evidence of required contractor insurance.

7. Delegate authority to the Director of Internal Services Department or his designee to execute supplemental agreements with each contractor to extend the Best Value Job Order Contracts JOC184BV, EJOC54BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV for two subsequent 1-year terms, and to increase the not-to-exceed amount of each of these Job Order Contracts by up to $3 million for each year (adjusted annually to reflect the percentage change in the California Consumer Price Index), with the option to carry-over unspent money from the first to second option term; and extend the Best Value Job Order Contracts JOC183BV, EJOC53BV, LVJOC4BV, and PLUMBJOC10BV for two subsequent 1-year terms, and to increase the not-to-exceed amount of each Job Order Contract by up to $1 million for each year (adjusted annually to reflect the percentage change in the California Consumer Price Index), with the option to carry-over unspent money from the first to second option term.

8. Delegate authority to the Director of Internal Services Department or his designee to publicly announce the award of the Best Value Job Order Contracts JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV, along with a written decision supporting the award of the Best Value Job Order Contracts.

9. If the solicitation for Best Value Job Order Contracts JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV results in the submission of fewer than three responsive bids to the County for evaluation, delegate authority to the Director of the Internal Services Department or his designee to award and execute Job Order Contracts JOC183 JOC184, EJOC53, EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16, ROOFJOC17, and HVACJOC22, on the basis of lowest bid price, in accordance with the Instruction Sheet for Publishing Legal Advertisement. In such instance, delegate authority to the Director of the Internal Services Department or his designee to make a determination that a bid is nonresponsive and to reject a bid on that basis; to award to the next lowest responsive and responsible bidder; to waive inconsequential and nonmaterial deficiencies in bids submitted; and to determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder has satisfied all conditions for contract award. Upon such determination, award and authorize the Director of the Internal Services Department or his designee to execute proposed Job Order Contracts JOC183, JOC184, EJOC53, EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16, ROOFJOC17, and HVACJOC22, to the lowest responsive and responsible bidder(s), each contract for a not-to-exceed amount of $5,250,000 and in the form previously approved by County Counsel and to establish the effective date of the contracts upon receipt by the Internal Services Department of acceptable performance and payment bonds and evidence of required contractor insurance.

10. With respect to Best Value Job Order Contracts JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV or Job Order Contracts JOC183, JOC184, EJOC54, EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16, ROOFJOC17, and HVACJOC22, delegate authority to the Director of Internal Services Department or his designee to issue Work Orders for projects that are not subject to the State Public Contract Code, including maintenance work, as applicable, in an amount not to exceed the maximum contract amount of the Job Order Contract, subject to the limitation that the aggregate amount of all Work Orders issued under a particular Job Order Contract does not exceed the maximum contract amount upon receipt of funding authorization from the Chief Executive Office or the appropriate funding source and subject to compliance with the California Environmental Quality Act.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the recommended actions in this Board letter are not a project pursuant to the California Environmental Quality Act (CEQA); approve the 14 prequalified contractors for the Best Value Job Order Contracts (JOCs); find that Best Value Construction for each of the Best Value JOCs JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV will result in reduced costs and expedited completion of work performed under these contracts; delegate authority to the Internal Services Department (ISD) to make a determination that a bid is nonresponsive and to reject a bid on that basis; to award and execute the Best Value JOCs JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV in the form previously approved by County Counsel; to execute supplemental agreements with each contractor to extend each of the Best Value JOCs (JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV); issue Work Orders in the amount not to exceed the maximum contract amount of the Best Value JOC; and award and execute low-bid JOCs JOC183, JOC184, EJOC53, EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16, ROOFJOC17, and HVACJOC22) on the basis of lowest bid price, if the solicitation for the Best Value JOCs results in the submission of fewer than three responsive bids to the County for evaluation.

The use of Best Value JOCs will allow projects to be completed in a more expeditious and cost-effective manner. The Best Value JOC contractors will be selected based on their qualifications and experience. The agreement will require contractors to use a skilled and trained labor force, which will allow work to be performed more efficiently and with a higher degree of quality and expertise, than using an unskilled and untrained labor force. In addition, ISD will have the ability to extend the term of the Best Value JOCs and supplement funding on an annual basis, as set forth above, allowing for efficient and seamless completion of projects. Additionally, all of these features combined, including the qualifications and capabilities of the Best Value JOC contractors, contribute to better performance and expedited completion of highly complex projects. These features also contribute to reduced project costs by potentially avoiding contractor errors, costly change orders, and redo of projects. These types of results are not as easily achieved when awarding the contract on the basis of just lowest bid price. ISD is recommending procurement of nine Best Value JOCs to ensure that adequate Best Value JOC capacity is available on a continuous basis to support delivery of projects at various locations throughout the County.

The Gordian Group, Inc.'s Construction Task Catalog and Technical Specifications, adopted by the Board on November 1, 2022, will be utilized to deliver projects under Best Value JOCs JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV or Job Order Contracts JOC183, JOC184, EJOC53, EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16, ROOFJOC17, and HVACJOC22.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Goal II – Foster Vibrant and Resilient Communities, Strategy II.1, Drive Economic and Workforce Development in the County, and Objective II.1.2, Support Small Business and Social Enterprises; and Goal III – Realize Tomorrow's Government Today, Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, and Objective III.3.2, Manage and Maximize County Assets, by investing in public infrastructure, improving the economic and social well-being of our communities, continually assessing our efficiency and effectiveness, maximizing and leveraging resources, and holding ourselves accountable.

FISCAL IMPACT/FINANCING

Maintenance, repair, refurbishment, remodeling, and alteration work will be funded by the specific project budget, operational fund(s), or special fund(s) project budgets. For capital projects and refurbishments, no work will be assigned to these JOCs without the prior review and funding verification from the Chief Executive Office (CEO) and the approval of the project budget by the Board. For ISD's infrastructure and maintenance projects, no work will be assigned to these JOCs without the appropriate funding authorization. Sufficient appropriations will be included in the department's FY 2023-24 budget request and the subsequent fiscal years thereafter.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Public Contract Code (PCC) Section 20155, et seq., provides for a pilot program, which allows the County of Los Angeles to use best value construction contracting as an alternative delivery method.

In October of 2017, the State Legislature passed Senate Bill 793, which amended PCC Section 20155 et seq, authorizing counties to pilot the use of the best value construction contracting method to award the Best Value JOCs. Los Angeles County is one of eight counties participating in the pilot program. Pursuant to PCC Section 20155 et. seq., the Best Value JOC provides the County the ability to procure individual annual contracts, which shall not exceed $3,000,000 adjusted to reflect the percentage change in the California Consumer Price Index from 2018, for repair, remodeling, or other repetitive work to be done according to unit prices. These contracts may be extended for two subsequent annual terms for a maximum sum not to exceed $6 million (adjusted annually to reflect the percentage change in the California Consumer Price Index over the two extended terms.

On October 5, 2021, the Board revised the previously adopted Best Value Construction Contracting policy and procedures and authorized ISD to implement the use of Best Value Construction Contracting as a procurement method to deliver projects.

Bid documents will contain terms and conditions in compliance with the Board's ordinances, policies, and programs.

Contractors will be selected upon final analysis and consideration without regard to race, creed, color, or gender.

The Best Value JOCs and JOCs are subject to the Board Policy 5.270, Countywide Local and Targeted Worker Hiring.

The Board's Civic Art Policy, last amended on August 4, 2020, is exempt from allocation to the proposed contracts as this action does not approve any specific capital improvement or refurbishment project. Individual projects will be evaluated to determine applicability to Board’s Civic Art Policy.

ENVIRONMENTAL DOCUMENTATION

The approval of the Best Value JOCs JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV or JOCs JOC183 to JOC184, EJOC53 to EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16 to ROOFJOC17, and HVACJOC22, and the other recommended actions are not a project under California Public Resources Code section 21065 and are excluded from the definition of a project under Section 15378 (b)(4) and (5) of the State CEQA Guidelines, because they involve the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment or are organizational or administrative activities of government which will not result in direct or indirect physical changes in the environment.

Issuance of Work Orders for projects not subject to the State PCC are within the scope of the findings of exemption as determined by your Board on May 28, 2019, December 17, 2019, and October 19, 2021, for FRP projects. The scope of projects includes alterations, renovations, repair, and refurbishment of existing facilities. The approved work was determined to be exempt under Sections 15301 (a),(d), and (l), 15302 (b) and (c), and 15303 of the CEQA Guidelines and Classes 1(c), (d), (h), (i), (j), (l) and(m), 2(a), (b) and (e), and 3 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G because the projects involved maintenance and repair of existing facilities and structures with negligible or no expansion of existing use; and replacement of existing facilities or components at the same site with facilities of substantially the same purpose and capacity. There has been no change to the work previously found to be exempt since the time of approval.

Upon the Board's approval of the recommended actions, ISD will file a Notice of Exemption with the County Clerk pursuant to section 21152 of the California Public Resources Code and will post the notice to its website in accordance with section 21092.2.

For all other Work Orders to be issued under the Best Value JOCs JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV or JOCs JOC183 to JOC184, EJOC53 to EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16 to ROOFJOC17, and HVACJOC22, the work is similarly anticipated to meet the requirements for categorical exemption under CEQA since the proposed work will consist of the repair and building system replacement projects at County buildings and facilities with negligible or no expansion of use and where replacement facilities or components will have the same purpose and capacity.

As Work Orders are proposed under the Best Value JOCs JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV or JOCs JOC183 to JOC184, EJOC53 to EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16 to ROOFJOC17, and HVACJOC22 for work not previously found to be exempt under CEQA, ISD will review each proposed activity and decide whether exemptions apply at the time of the issuance of Work Orders. ISD will return to the Board to recommend CEQA findings and approval of issuance of individual Work Orders for any work which is not exempt, prior to issuance of Work Orders for any such work.

CONTRACTING PROCESS

In accordance with the Board best value policy, on July 18, 2022, ISD issued a Request for Statement of Qualifications (RFSQ) for contractors to submit a Statement of Qualifications (SOQ) demonstrating their experience, licensing, payment and performance capacity, liability insurance, safety record, and commitment to use a skilled and trained workforce to be placed on a list of contractors qualified to submit bids for future Best Value JOCs.

The RFSQ was advertised on the County's "Doing Business with the County" website , the County’s "Vendor Self Service Portal" website, the County’s Contractor Development and Bonding Assistance Program’s electronic newsletter, as well as ISD’s Facebook, Instagram, LinkedIn, and Twitter. The Board Offices advertised the RFSQ in various local newspapers, and ISD sent email blasts to its extensive listserv, which includes over 1,600 Local Small Business Enterprises, over 180 Social Enterprises, over 180 Disabled Veteran’s Business Enterprises, various business associations, current and former contactors, and firms that have expressed interest in contracting with ISD. 43 vendors registered and attended the pre-submittal conference.

A total of 17 SOQs were received on August 15, 2022. The evaluation committee found that 14 general contractors met the established prequalification criteria. Of the three contractors that were disqualified, one submitted a written appeal and evidence for consideration. ISD reevaluated the SOQ and no errors were found in ISD’s determination of the disqualification. ISD provided the appellant a written response and supporting evidence for the disqualification, in accordance with the “Protest of Disqualification” procedures outlined in Paragraph 6.9 of the RFSQ.

The following prequalified contractors are recommended to be invited to submit Best Value JOCs bid proposals: ACCO Engineered Systems, Inc.; Angeles Contractor, Inc.; Athena Engineering Inc.; Best Contracting Services, Inc.; Cervus, Inc.; Letner Roofing Company.; Exbon Development, Inc.; HHJ Construction, Inc.; Leed Electric, Inc.; MIK Construction, Inc.; MTM Construction, Inc.; New Creation Engineering & Builders, Inc.; Thomasville Construction, Inc.; and Vincor Construction, Inc.

As set forth in the policy, the solicitation for the Best Value JOCs shall be advertised per the Instruction Sheet for Publishing Legal Advertisement (Enclosure A) in accordance with PCC, Section 20125, and only the prequalified contractors may submit bid proposals to the County for evaluation.

The Best Value JOC bids will be evaluated in accordance with the advertised selection criteria published in the Request for Bids (RFB). Bidders will be required to submit cost adjustment factors that will be applied to the unit prices as published in The Gordian Group, Inc's November 2022 Construction Task Catalog and Technical. These documents will be made available to bidders via the County's Vendor Self Service Portal.

The request for Best Value JOCs bids contains the required criteria to ensure the selections are conducted in a fair and impartial manner as required by PCC, Section 20155 et seq. The County has formed a committee to evaluate the bid proposals submitted and score shall be given for meeting the specificities in the published RFB.

Pursuant to PCC, the County is required to publicly announce its award identifying the best value contractor to which the award is made, the particular JOC, the JOC amount, and the selected and non-selected best value contractor's score based on the evaluation criteria listed in the RFB.

Upon notice of intent to award specifying the best value bidder for each the Best Value JOCs, the construction contracts will be awarded, in the form previously reviewed and approved by County Counsel.

It is recommended for the Board to authorize ISD to award and execute construction contracts upon determination of the best value bidder for each JOC.

It is further recommended that the Board authorize ISD to publicly announce the award of Best Value JOCs JOC183BV JOC184BV, EJOC53BV, EJOC54BV, LVJOC4BV, PLUMBJOC10BV, ROOFJOC16BV, ROOFJOC17BV, and HVACJOC22BV, along with a written decision supporting the award of the JOCs.

PCC, Section 20155.5, states that the County shall not award a best value contract if the solicitation for bids results in the submission of fewer than three responsive bids to the County for evaluation. Accordingly, it is recommended that the Board authorize ISD to award JOC183 to JOC184, EJOC53 to EJOC54, LVJOC4, PLUMBJOC10, ROOFJOC16 to ROOFJOC17, and HVACJOC22 on the basis of lowest bid conventional JOC if the solicitation for the Best Value JOCs yields fewer than three responsive bids.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The use of the Best Value JOCs will expedite the completion of repair, remodeling, or other repetitive work at various facilities throughout the County. Minor impacts to tenants may occur while such work is underway. ISD will coordinate with each of the affected departments and the JOC contractors to phase and schedule the work to minimize disruption to facility operations and to maintain public access to the greatest extent possible.

There is no employee impact. JOCs are intended to augment, but not replace the County workforce, and to ensure our ability to respond to emergent requirements.

CONCLUSION

Please return one adopted copy of this Board letter to the ISD Operations Service and the Chief Executive Office – Capital Project Program.

Respectfully submitted,

SELWYN HOLLINS

Director

SH:ME:TD:sy

Enclosures

c: Executive Office, Board of Supervisors
Chief Executive Officer
County Counsel

ENCLOSURE A

INTERNAL SERVICES DEPARTMENT
ADOPT, ADVERTISE, AND AWARD NINE BEST VALUE JOB ORDER CONTRACTS FOR REPAIR, REMODELING, OR OTHER REPETITIVE WORK OF VARIOUS COUNTY FACILITIES

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. However, the first publication must appear at least 10 days prior to the bid opening date. Forward three reprints of this advertisement to the County of Los Angeles, Internal Services Department, Operations Services, Program and Project Management Division, 1100 N. Eastern Avenue, Los Angeles, California 90063.

OFFICIAL NOTICE
INVITING BIDS

Notice is hereby given that Internal Services Department (ISD) will receive electronic bids for furnishings, materials, labor, and equipment required to complete construction for the following Job Order Contracts (JOCs):

- Best Value JOC183BV
- Best Value JOC184BV
- Best Value JOC EJOC53BV
- Best Value JOC EJOC54BV
- Best Value JOC LVJOC4BV
- Best Value JOC PLUMBJOC10BV
- Best Value JOC ROOFJOC16BV
- Best Value JOC ROOFJOC17BV
- JOC183
- JOC184
- EJOC53
- EJOC54
- LVJOC4
- PLUMBJOC10
- ROOFJOC16
- ROOFJOC17

Bids for Best Value JOCs will only be accepted from the following 14 prequalified contractors: ACCO Engineered Systems; Angeles Contractor, Inc.; Athena Engineering Inc.; Best Contracting Services, Inc.; Cervus, Inc.; Letner Roofing Company; Exbon Development, Inc.; HHJ Construction, Inc.; Leed Electric, Inc.; MIK Construction, Inc.;

MTM Construction, Inc.; New Creation Engineering & Builders, Inc.; Thomasville Construction, Inc.; and Vincor Construction, Inc.

Copies of the Solicitation Documents may be downloaded free of charge by visiting the following websites:

- https://lacovss.lacounty.gov/webapp/VSSPSRV11/AltSelfService

Bidders must comply with the provisions of the Bidding Requirements and General Conditions concerning bid guarantee, contract bonds, and insurance requirements. Bidders must possess a valid license, for the applicable JOC, at the time of bid. License requirements for each of the JOCs are summarized below:

Type	Classification	License
General	General Building (JOC185BV, JOC186BV, JOC187BV; JOC185, JOC186, JOC187)	B
	General Engineering (JOC188BV, JOC189BV; JOC188, JOC189)	A
Specialty	Asbestos Abatement (AJOC2BV; AJOC2)	C-22
	Electrical (EJOC55BV, EJOC56BV, EJOC55, EJOC56)	C-10
	Low Voltage Systems (LVJOC5BV, LVJOC5)	C-7
	Plumbing (PLUMBJOC11BV, PLUMBJOC11)	C-36
	Roofing (ROOFJOC18BV, ROOFJOC18)	C-39
	Heating, Ventilating and Air-Conditioning (HVACJOC23BV, HVACJOC24BV, HVACJOC23, HVACJOC24)	C-20

Bids must be submitted electronically via Los Angeles County's Vendor Self Service (VSS) portal by 3 p.m. Pacific Time (PT) on March 29, 2023, and no bids may be submitted after that date and time. It is the sole responsibility of the submitting Bidder to ensure that its bid is received before the submission deadline. Submitting Bidders shall bear all risks associated with delays. **No hand-delivery, mail-in, facsimile (fax), or electronic mail (e-mail) copies will be accepted.** The bids must be submitted on the bid forms included in the Bidder's Instructions.

- To submit a bid, Bidders must be registered with the VSS portal at: https://lacovss.lacounty.gov/webapp/VSSPSRV11/AltSelfService

- For VSS registration, please refer to the Vendor Help Guide at: https://lacovss.lacounty.gov/LoginExternal/Forms/VendorHelpGuideMenu.pdf

- For technical assistance, please contact the ISD eCAPS Help Desk at: edl-eproc_func@isd.lacounty.gov

All questions about the meaning or intent of the Solicitation Documents shall be submitted to the County in writing, via email, at jocsolicitation@isd.lacounty.gov. Questions shall be answered via a formal written Addendum issued by ISD. Questions must be received by March 15, 2023. Only questions answered by formal written Notice will be binding. Oral and other interpretations or clarifications will be without legal effect.

PRE-BID CONFERENCE

ISD will hold a **single mandatory pre-bid conference,** on-line via MS Teams, with the 14 pre-qualified vendors, for all the listed JOCs at 10:00 a.m. on March 8, 2023, to provide information on the JOC, bidding process, and answer any questions that potential Bidders may have. It is **required** that the pre-bid conference be attended by the president/owner of the bidding organization or by a duly appointed and documented in writing designee of each Bidder. In the County's sole discretion, failure to comply with this requirement may be a basis to reject the bid as nonresponsive.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the State Public Contract Code, relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al telefono (323) 267-2344.

Upon 72 hours' notice, ISD can provide program information and publication in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our office in Los Angeles (1100 N. Eastern Avenue, Los Angeles), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (323) 881-4599 or (323) 267-2445, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.

Con 72 horas de notificación, ISD puede proporcionar información y publicaciones sobre el programa y formas alternas o hacer otras comodidades para gente incapacitada. Además, documentación sobre el programa está disponible en nuestra oficina principal en Los Angeles (1100 N. Eastern Avenue, Los Angeles) lo cual es accesible para individuos con incapacidades. Para solicitar comodidades SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (323) 881-4599 or (323) 267-2432, de Lunes a Jueves de 7:00 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated December 6, 2022.

CELIA ZAVALA, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES