



County of Los Angeles
INTERNAL SERVICES DEPARTMENT

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SELWYN HOLLINS
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November 1, 2022

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

39 November 1, 2022

CELIA ZAVALA
EXECUTIVE OFFICER

Dear Supervisors:

**DELEGATE AUTHORITY TO THE DIRECTOR OF THE INTERNAL
SERVICES DEPARTMENT TO EXECUTE AGREEMENTS FOR THE
COUNTYWIDE ADDRESS MANAGEMENT SYSTEM (CAMS) PROGRAM
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**CIO RECOMMENDATION: APPROVE (x) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

SUBJECT

The Internal Services Department is requesting delegated authority for the Director of the Internal Services Department to enter into, operate, maintain agreements, at no cost to County, related to the Countywide Address Management System (CAMS) Program, subject to the review and approval of County Counsel and notification to your Board.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of the Internal Services Department to execute agreements, at no cost to County, related to the Countywide Address Management System (CAMS) Program, subject to the review and approval of County Counsel and notification to your Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Countywide Address Management System (CAMS) Program provides a centralized repository of searchable, authoritative addresses within Los Angeles County. Many county websites use CAMS to offer residents the ability to search for County provided good and services, based on their address. ISD facilitates the CAMS program as a data collaboration program in an informal partnership with the Cities of Los Angeles County, who maintain the authority to assign addresses. ISD intends to negotiate agreements with all 88 cities. As part of the collaboration, and as an effort to formalize the operation, and maintenance of the data partnership with our local partners, ISD requests the ability to enter into no-cost agreements in the form of Memorandums of Understanding (MOU) or Memorandums of Agreement (MOA).

The CAMS Program information is used by Departments to facilitate the social needs of the population of the county, including but not limited to, the areas of health, law enforcement, public safety, rehabilitation, welfare, education, and legal services, as well as accessibility support for the physical, mental, and financial needs of persons with disabilities and older persons by providing location-based identification of County provided services. The operation, and maintenance of the CAMS program, as the authoritative source of aggregated address information within the county, is imperative to the County's operations. The requested agreements will establish arrangements enabling enhanced collaboration between the incorporated cities, other organizations such as red cross, agencies such as metro, and departments. The requested agreements will establish CAMS as the County of Los Angeles official aggregator for civic addresses and will directly support public safety's next generation 9-1-1.

IMPLEMENTATION OF STRATEGIC PLANNING GOALS

The recommended action supports the County's Strategic Plan Goals:
Strategy III.2 - Embrace Digital Government for the Benefit of our Internal Customers and Communities.
Strategy III.3 - Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability.
Strategy III.4 - Engage and Share Information with Our Customers, Communities and Partners.

FISCAL IMPACT/FINANCING

The CAMS program is currently funded by ISD's enterprise GIS (eGIS) Program, which charges for membership and services. Members include County Departments, County-Related Agencies, and County Commissions. eGIS Program improves the delivery of geospatial services to the public, facilitates operational improvements to departments and programs, and improves inter-departmental and inter-agency collaboration.

The CAMS Program is structured to require no additional net County costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Municipalities within Los Angeles County may have adopted or codified through ordinance, the process of establishing civic addresses within their jurisdiction. If no ordinance exists for a city jurisdiction, and City has contracted with the County Building and Safety services through the Department of Public Works (DPW), then DPW, through the plan review process, in accordance with the procedures established by the California Building Code, will assign civic addresses. Parallel process and inconsistent reporting of address assignments to concerned parties, such as the Public Safety entities and/or the County Assessor, and even the United States Postal Service (USPS), degrades the services provided to residences and businesses. Delegating authority for ISD to maintain a coordinated repository, established by board motion, and providing the ability for ISD to enter into MOU agreements with jurisdictions, can centralize the utilization, dissemination, and communication of authoritative addresses within the County.

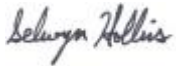
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The CAMS Program will positively impact the current services performed by County departments for the more than 10 million residents of Los Angeles County. As implemented, CAMS is currently being utilized by most high priority Board and CEO initiatives including: Anti-Racism, Diversity, and Inclusion (ARDI), Digital Divide, and the Homeless Initiative. Additionally, many County websites offer residents the ability to perform location-based searches to find various goods and services offered in their areas. The ability for the Director of the Internal services Department to enter into agreements with interested parties relating to civic address information will improve services to the public by expanding access to essential services.

CONCLUSION

Upon your Board's approval, the Executive Office, Board of Supervisors, is requested to return one adopted stamped Board Letter to the CEO.

Respectfully submitted,



SELWYN HOLLINS
Director



PETER LOO
Acting Chief Information Officer

SH:MO:BC:rt

- c: Executive Office, Board of Supervisors
- Chief Executive Officer
- Chief Information Officer
- IT Board Deputies
- County Counsel