



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE REFER TO FILE: **PM-2**

February 3, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AS-NEEDED ENVIRONMENTAL TESTING,
INSPECTION, AND MONITORING SERVICES
AWARD AGREEMENT
VARIOUS REPAIR AND CAPITAL PROJECTS
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

Award and authorize the Acting Director of Public Works to execute two agreements with CTL Environmental Services and Earth Tech for as-needed environmental testing, inspection, and monitoring services for capital and repair projects, and establish the effective dates following Board approval. The agreements will be for three years with two one-year renewal options for an aggregate not to exceed fee of \$1,500,000 each to be funded from Public Works' Facilities Project Management General Fund Budget for individual projects as they are approved by your Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board authorize the Acting Director of Public Works to execute two consultant services agreements for as-needed environmental testing,

inspection, and monitoring services in support of facility alterations and construction of capital and repair projects at sites located throughout the County.

The use of independent firms providing environmental testing, inspection, and monitoring services during construction provides assurance that the materials, products, and processes used by the contractors meet the requirements of the construction documents and jurisdictional agencies. These agreements are an efficient means of providing as-needed technical services for large and small projects while reducing procurement costs associated with individual contracts.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Plan Goal of Service Excellence as these consultant agreements will support repairs, improvements, and construction of public facilities throughout the County.

FISCAL IMPACT/FINANCING

The environmental services will be funded through the Public Works' Facilities Project Management General Fund Budget for individual projects as they are approved by your Board. Services provided on earthquake recovery projects will be reimbursed through FEMA/OES disaster claiming process, insurance proceeds, and a net County cost commitment, as appropriate. When services are required to meet the technical and schedule requirements of a specific project, a separate scope of work and work order will be negotiated and authorized for each within contract limitations.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard agreement, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As required by your Board, CTL and Earth Tech will notify their employees, and shall require each subconsultant to notify its employees, about Board Policy 5.135, the Safely

Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under Federal income tax laws.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, CTL and Earth Tech are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

CTL and Earth Tech are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

Awarding these agreements will have no environmental impact. Any services performed pursuant to these agreements will be on projects for which environmental documentation has been completed.

CONTRACTING PROCESS

On August 4, 2004, Public Works issued a request for proposals to 74 firms qualified to perform these services, 13 firms submitted proposals for review and evaluation. The proposals were evaluated by Public Works based on technical expertise, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, Public Works selected CTL and Earth Tech as the two best qualified firms. The agreements will be for three years with two one-year renewal options for an aggregate not to exceed fee of \$1,500,000 each. The fees submitted have been reviewed by Public Works and are considered reasonable for the services provided.

Community Business Enterprises participation data, required certification forms, and three-year contracting history for each firm are on file with Public Works.

The State Labor Code requires contractors to pay prevailing wage rates to all persons employed on Public Works contracts.

As requested by your Board on February 3, 1998, these contract opportunities were listed on the "Doing Business with Us" website.

The Honorable Board of Supervisors
February 3, 2005
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IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving these agreements will have no impact on current County services or projects.

CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office and Public Works.

Respectfully submitted,

DONALD L. WOLFE
Acting Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

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cc: County Counsel
Department of Public Social Services (GAIN/GROW Program)