



CITY OF CERRITOSSM

CIVIC CENTER • 18125 BLOOMFIELD AVENUE
P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130
PHONE: (562) 860-0311 • CERRITOS.US



December 20, 2021

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

58 January 11, 2022

Celia Zavala, Executive Officer
Los Angeles County Board of Supervisors
Hall of Administration
500 West Temple Street, Suite 383
Los Angeles, CA 90012

CELIA ZAVALA
EXECUTIVE OFFICER

Subject: City of Cerritos – Tuesday, April 12, 2022 General Municipal Election

Dear Ms. Zavala,

Pursuant to its City Charter and Ordinance No. 1036, the City of Cerritos will conduct its next general municipal election for officers and other such matters on Tuesday, April 12, 2022. The election will be conducted as a “stand-alone” proceeding and will not be consolidated with the California statewide primary to be held on Tuesday, June 7, 2022. Please adjust any Los Angeles County records and public information outlets accordingly.

The City of Cerritos is requesting specified services including, but not limited to, access to voter registration information from the Los Angeles County Registrar-Recorder/County Clerk for purposes of conducting its Tuesday, April 12, 2022 general municipal election.

Enclosed please find a certified copy of each the following official records:

Ordinance No. 1036, AN ORDINANCE OF THE CITY OF CERRITOS, CALIFORNIA, ESTABLISHING THE CITY’S GENERAL MUNICIPAL ELECTION DATE AS THE SECOND TUESDAY OF APRIL IN EACH EVEN-NUMBERED YEAR AND ADDING SECTION 2.40.030 TO THE CERRITOS MUNICIPAL CODE PROVIDING FOR THE PROCEDURE FOR HOLDING ELECTIONS AS AUTHORIZED BY THE CERRITOS CITY CHARTER AND THE CALIFORNIA ELECTIONS CODE, AND REPEALING ORDINANCE 1019

Resolution No. 2021-26, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS, CALIFORNIA CALLING FOR THE ELECTION OF OFFICERS AND ESTABLISHING PROCEDURES FOR A GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON TUESDAY, APRIL 12, 2022, AS AUTHORIZED BY THE CERRITOS CITY CHARTER AND ORDINANCE NO. 1036

Resolution No. 2021-28, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF THE CITY OF CERRITOS GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, APRIL 12, 2022

GRACE HU
MAYOR

CHUONG VO
MAYOR PRO TEM

BRUCE W. BARROWS
COUNCILMEMBER

NARESH SOLANKI
COUNCILMEMBER

FRANK AURELIO YOKOYAMA
COUNCILMEMBER

Certified copies of the aforementioned official records have also been transmitted to the Los Angeles County Registrar-Recorder/County Clerk.

Please contact our Office directly at 562-916-1248 or city_clerk@cerritos.us if you have any questions regarding this matter.

Sincerely,



Vida Barone
City Clerk/Elections Official

/enclosures

CITY OF CERRITOS
ORDINANCE NO. 1036

AN ORDINANCE OF THE CITY OF CERRITOS, CALIFORNIA, ESTABLISHING THE CITY'S GENERAL MUNICIPAL ELECTION DATE AS THE SECOND TUESDAY OF APRIL IN EACH EVEN-NUMBERED YEAR AND ADDING SECTION 2.40.030 TO THE CERRITOS MUNICIPAL CODE PROVIDING FOR THE PROCEDURE FOR HOLDING ELECTIONS AS AUTHORIZED BY THE CERRITOS CITY CHARTER AND THE CALIFORNIA ELECTIONS CODE, AND REPEALING ORDINANCE 1019

WHEREAS, the City's General Municipal Election is currently scheduled for the first Tuesday after the first Monday in March of even-numbered years; and

WHEREAS, on November 8, 1994, the electors of the City of Cerritos approved a Charter amendment authorizing the City Council to establish by ordinance, the date for general municipal elections on dates established by State law for general municipal elections in general law cities; and

WHEREAS, the Charter of the City of Cerritos and California Elections Code Sections 1301 and 10403.5 authorize the City to reschedule its General Municipal Election as necessary; and

WHEREAS, the Charter of the City of Cerritos authorizes the City Council to adopt by ordinance the procedures for holding elections so far as they are not in conflict with the Charter; and

WHEREAS, to facilitate the safe, secure, efficient, and transparent conduct of its future Charter City elections, the City may conduct its elections utilizing any methods provided for in the California Elections Code, inclusive of vote center, polling place, all-mailed ballot, and all other methods as provided by State law, notwithstanding the limitations of California Elections Code Section 4000 et seq., as authorized from time-to-time by City Council resolution; and

THE CITY COUNCIL OF THE CITY OF CERRITOS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Pursuant to the Charter of the City of Cerritos and California Elections Code Sections 1301 and 10403.5, the date of the General Municipal Election of the City of Cerritos is established as the second Tuesday in April of each even-numbered year.

SECTION 2. In accordance with the change of election date, the terms of office of those members of the City Council presently serving shall be extended for a period consistent with the Charter of the City of Cerritos.

SECTION 3. Section 2.40.010 of the Cerritos Municipal Code is hereby amended to read as follows:

Section 2.40.010 Date of General Municipal Elections

General municipal elections shall be held on the second Tuesday in April of each even-numbered year.

SECTION 4. Section 2.40.030 of the Cerritos Municipal Code is hereby added to read as follows:

Section 2.40.030 Procedure for holding elections

The City Council may, by resolution, provide for the procedure for holding elections utilizing any methods provided for in the California Elections Code, inclusive of vote center, polling place, all-mailed ballot, and all other methods as provided by State law, notwithstanding the limitations of California Elections Code Section 4000 et seq.

SECTION 5. The next general municipal election to be held in the City of Cerritos, following the adoption of this ordinance, shall be scheduled for April 12, 2022.


SECTION 6. Ordinance 1019 is hereby repealed.

SECTION 7. The City Clerk and authorized designee(s) are hereby authorized to oversee and conduct the 2022 City of Cerritos General Municipal Election in accordance with the Charter of the City of Cerritos and applicable laws and regulations.

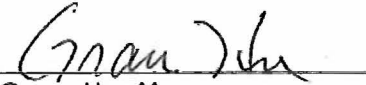
SECTION 8. The City Clerk shall certify to the passage of this ordinance and cause same to be posted as required.

PASSED, APPROVED AND ADOPTED this 28th day of October, 2021.

ATTEST



Vida Barone, City Clerk/Treasurer



Grace Hu, Mayor

State of California)
County of Los Angeles) ss.
City of Cerritos)

I, Vida Barone, City Clerk of the City of Cerritos, California, do hereby certify that the foregoing **Ordinance No. 1036** was introduced for first reading on October 14, 2021. Thereafter, said Ordinance was duly approved and adopted at a regular meeting of the City Council on October 28, 2021, by the following vote:

AYES: Councilmembers – Barrows, Solanki, Vo, Hu
NOES: Councilmembers – Yokoyama
ABSENT: Councilmembers – None
ABSTAIN: Councilmembers – None

Dated: October 28, 2021



Vida Barone, City Clerk/Treasurer

CITY OF CERRITOS

RESOLUTION NO. 2021-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS, CALIFORNIA CALLING FOR THE ELECTION OF OFFICERS AND ESTABLISHING PROCEDURES FOR A GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON TUESDAY, APRIL 12, 2022, AS AUTHORIZED BY THE CERRITOS CITY CHARTER AND ORDINANCE NO. 1036

WHEREAS, under the requirements of the Charter of the City of Cerritos, a General Municipal Election shall be held on Tuesday, April 12, 2022, for the election of Municipal Officers (Members of the City Council); and

WHEREAS, Ordinance No. 1036 (Attachment A) establishes authorization to provide by City Council resolution the procedure for holding elections utilizing any methods provided for in the California Elections Code, inclusive of vote center, polling place, all-mailed ballot, and all other methods as provided by State law, notwithstanding the limitations of California Elections Code Section 4000 et seq; and

WHEREAS, the City of Cerritos seeks to conduct its Charter City elections in a legally-compliant, secure, efficient, and transparent manner, encourage voter participation, and expand voter outreach; and

WHEREAS, the State Legislature with the enactment of Assembly Bill 37 (Statutes of 2021, Chapter 312) amended California Elections Code Section 3000.5 and has mandated every qualified voter receive a ballot in the mail for every type of election; and

WHEREAS, the City wishes to increase opportunities for voter education and early voting, while safeguarding the transparency and integrity of the voting process; and

WHEREAS, Los Angeles County elections have shifted to a Vote Center model, and City of Cerritos voters have become accustomed to receiving a vote-by-mail ballot automatically sent to them while also preserving the option to vote in-person; and whereas the State Legislature strictly provided legislation and funding sources to County Officials for the conduct of Vote Center models; therefore it is the intent of the City of Cerritos to substantially provide for a similar voting experience; and

WHEREAS, Article XI, Section 5 of the California Constitution provides that Charter Cities, like the City of Cerritos, have plenary authority over municipal affairs, which expressly includes the conduct of its City elections.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Pursuant to the requirements of the Charter of the City of Cerritos, a General Municipal Election shall be held on Tuesday, April 12, 2022, for the purpose of electing two (2) Members of the City Council for the full term of four (4) years.

SECTION 2. The Cerritos City Clerk/Elections Official and authorized designee(s) are hereby authorized to oversee and conduct the 2022 City of Cerritos General Municipal Election in accordance with the Charter of the City of Cerritos, Ordinance No. 1036, and

applicable laws and regulations. This includes the procurement and furnishing of any and all official ballots, notices, and printed matter, and any and all supplies, equipment and other election materials that may be necessary in order to properly and lawfully conduct the election.

SECTION 3. The City shall pay all reasonable and actual election expenses upon presentation of a properly submitted invoice and any other required financial documentation.

SECTION 4. The City of Cerritos shall conduct a hybrid election consisting of an all-mail-ballot election with in-person voting at City Hall. The last day to register to vote for the Tuesday, April 12, 2022 General Municipal Election shall be the 15th day before the day of the election consistent with California Elections Code Section 2102. Voting hours on Election Day shall be 7:00 a.m. to 8:00 p.m. consistent with Election Code Section 14212. The Cerritos City Clerk/Elections Official shall provide official notification to voters regarding in-person voting hours for the days preceding Election Day.

SECTION 5. The Cerritos City Clerk/Elections Official shall provide for in-person voting at City Hall and the designated room shall be available for voting or dropping off vote-by-mail ballots at least 29 days before the date of the election. The Cerritos City Clerk/Elections Official shall implement safety protocols to ensure a voter cannot vote twice in the same election. The in-person voting shall not constitute a traditional polling place nor a vote center. In-person voting shall substantially provide translated materials as prescribed by Election Code Section 14201 except for items specifically mentioned to apply to the County Elections Official. The provisions of Election Code Sections 14295 and 14298 regarding any street index shall not apply. A list of voters who have already voted shall be made available upon request in the Office of the Cerritos City Clerk/Elections Official.

SECTION 6. The provisions of the California Elections Code relating to the conduct of traditional polling place and vote center elections shall not apply for the Tuesday, April 12, 2022 General Municipal Election. California Elections Code Section 3001 regarding when the Cerritos City Clerk/Elections Official may begin mailing/providing vote-by-mail ballot packages shall not apply. The Cerritos City Clerk/Elections Official shall begin mailing ballot packages no later than 29 days before the General Municipal Election consistent with California Elections Code Section 3000.5 and may begin mailing and providing vote-by-mail ballot packages earlier, if feasible, to provide for expanded voter education, outreach, and voting opportunities. Vote-by-mail ballot packages can be issued through the Election Day of the General Municipal Election. Any ballot issued to a person for in-person voting shall be treated as the issuance of an additional vote-by-mail ballot consistent with California Elections Code Section 3021.

SECTION 7. The Cerritos City Clerk/Elections Official shall provide for a Voter Information Guide to be mailed to every registered voter substantially in the form provided in California Elections Code Sections 13300 and 13306.

SECTION 8. The provisions of California Elections Code Section 12241 relating to precinct consolidation shall not apply to the Tuesday, April 12, 2022 General Municipal Election. The Cerritos City Clerk/Elections Official shall establish eight consolidated precincts.

SECTION 9. The Cerritos City Clerk/Elections Official is authorized to begin processing vote-by-mail ballot return envelopes beginning 29 days before Election Day consistent with California Elections Code Section 15101(a). This may include verifying the

voter's signature on the vote-by-mail ballot return envelope pursuant to California Elections Code Section 3019 and updating voter history records for transmission to the County Registrar of Voters.

SECTION 10. The Cerritos City Clerk/Elections Official shall operate a central count location, and initiation of counting ballots shall occur after voting has closed on Election Day. The processing and counting of ballots shall be open to the public. Consistent with California Elections Code Section 15101(b), the Cerritos City Clerk/Elections Official may begin the canvass process of the vote-by-mail ballots on the 15th business day before the election.

SECTION 11. The Cerritos City Clerk/Elections Official shall perform a manual audit of ballots received consistent with the provisions of California Elections Code Section 15360.

SECTION 12. Pursuant to the provisions of Cerritos City Charter Section 400, ties among qualified candidates for the office of City Councilmember shall be settled by the casting of lots.

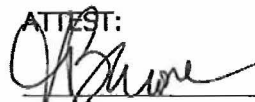
SECTION 13. The provisions of California Elections Code Section 10229(b) shall not apply to the Tuesday, April 12, 2022 General Municipal Election. If upon the close of the official candidate nomination period or by the closed of any extended official candidate nomination period required by law there are no qualified candidates, or if the number of qualified candidates does not exceed the number of open offices of Member of the City Council to be filled, the City Council may appoint to fill the number of open offices of Member of the City Council, as necessary. The City Council shall appoint first from the list of qualified candidates until the list is exhausted. If there are additional open seats to be filled, the City Council shall appoint eligible individuals in the number required to fill the remaining open seats. All appointed individuals shall serve with the same authority as if elected to the office of Member of the City Council.

SECTION 14. The Cerritos City Clerk/Elections Official shall retain and preserve election materials from the Tuesday, April 12, 2022 General Municipal Election as required by State Law and the City's local retention schedule.

SECTION 15. If any section, subsection, sentence, clause, phrase or portion of this resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution. The City Council of the City of Cerritos hereby declares that it would have adopted this resolution and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 16. The City Clerk shall certify to the passage and adoption of this resolution and cause same to be archived in the book of original resolutions.

PASSED, APPROVED and ADOPTED this 9th day of December, 2021

ATTEST:


Vida Barone
City Clerk



Grace Hu
Mayor

CITY OF CERRITOS
ORDINANCE NO. 1036

AN ORDINANCE OF THE CITY OF CERRITOS, CALIFORNIA, ESTABLISHING THE CITY'S GENERAL MUNICIPAL ELECTION DATE AS THE SECOND TUESDAY OF APRIL IN EACH EVEN-NUMBERED YEAR AND ADDING SECTION 2.40.030 TO THE CERRITOS MUNICIPAL CODE PROVIDING FOR THE PROCEDURE FOR HOLDING ELECTIONS AS AUTHORIZED BY THE CERRITOS CITY CHARTER AND THE CALIFORNIA ELECTIONS CODE, AND REPEALING ORDINANCE 1019

WHEREAS, the City's General Municipal Election is currently scheduled for the first Tuesday after the first Monday in March of even-numbered years; and

WHEREAS, on November 8, 1994, the electors of the City of Cerritos approved a Charter amendment authorizing the City Council to establish by ordinance, the date for general municipal elections on dates established by State law for general municipal elections in general law cities; and

WHEREAS, the Charter of the City of Cerritos and California Elections Code Sections 1301 and 10403.5 authorize the City to reschedule its General Municipal Election as necessary; and

WHEREAS, the Charter of the City of Cerritos authorizes the City Council to adopt by ordinance the procedures for holding elections so far as they are not in conflict with the Charter; and

WHEREAS, to facilitate the safe, secure, efficient, and transparent conduct of its future Charter City elections, the City may conduct its elections utilizing any methods provided for in the California Elections Code, inclusive of vote center, polling place, all-mailed ballot, and all other methods as provided by State law, notwithstanding the limitations of California Elections Code Section 4000 et seq., as authorized from time-to-time by City Council resolution; and

THE CITY COUNCIL OF THE CITY OF CERRITOS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Pursuant to the Charter of the City of Cerritos and California Elections Code Sections 1301 and 10403.5, the date of the General Municipal Election of the City of Cerritos is established as the second Tuesday in April of each even-numbered year.

SECTION 2. In accordance with the change of election date, the terms of office of those members of the City Council presently serving shall be extended for a period consistent with the Charter of the City of Cerritos.

SECTION 3. Section 2.40.010 of the Cerritos Municipal Code is hereby amended to read as follows:

Section 2.40.010 Date of General Municipal Elections

General municipal elections shall be held on the second Tuesday in April of each even-numbered year.

SECTION 4. Section 2.40.030 of the Cerritos Municipal Code is hereby added to read as follows:

Section 2.40.030 Procedure for holding elections

The City Council may, by resolution, provide for the procedure for holding elections utilizing any methods provided for in the California Elections Code, inclusive of vote center, polling place, all-mailed ballot, and all other methods as provided by State law, notwithstanding the limitations of California Elections Code Section 4000 et seq.

SECTION 5. The next general municipal election to be held in the City of Cerritos, following the adoption of this ordinance, shall be scheduled for April 12, 2022.

SECTION 6. Ordinance 1019 is hereby repealed.

SECTION 7. The City Clerk and authorized designee(s) are hereby authorized to oversee and conduct the 2022 City of Cerritos General Municipal Election in accordance with the Charter of the City of Cerritos and applicable laws and regulations.


SECTION 8. The City Clerk shall certify to the passage of this ordinance and cause same to be posted as required.

PASSED, APPROVED AND ADOPTED this 28th day of October, 2021.

ATTEST



Vida Barone, City Clerk/Treasurer



Grace Hu, Mayor

State of California)
County of Los Angeles) ss.
City of Cerritos)

I, Vida Barone, City Clerk of the City of Cerritos, California, do hereby certify that the foregoing **Ordinance No. 1036** was introduced for first reading on October 14, 2021. Thereafter, said Ordinance was duly approved and adopted at a regular meeting of the City Council on October 28, 2021, by the following vote:

AYES: Councilmembers – Barrows, Solanki, Vo, Hu
NOES: Councilmembers – Yokoyama
ABSENT: Councilmembers – None
ABSTAIN: Councilmembers – None

Dated: October 28, 2021



Vida Barone, City Clerk/Treasurer

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF CERRITOS)

I, Vida Barone, City Clerk of the City of Cerritos, California, DO HEREBY CERTIFY that the foregoing **Resolution No. 2021-26** was duly approved and adopted by the City Council of the City of Cerritos at a Regular Meeting held on the 9th day of December, 2021, and that it was so adopted as follows:

AYES: Councilmembers – Barrows, Solanki, Vo, Hu
NOES: Councilmembers – Yokoyama
ABSENT: Councilmembers – None
ABSTAIN: Councilmembers – None

DATED: December 9, 2021



Vida Barone, City Clerk

CITY OF CERRITOS

RESOLUTION NO. 2021-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF THE CITY OF CERRITOS GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, APRIL 12, 2022.

WHEREAS, the City of Cerritos ("City") is a California Charter City; and

WHEREAS, pursuant to the Cerritos City Charter, the City Council of the City of Cerritos adopted Ordinance No. 1036 setting the date of its general municipal elections to the second Tuesday in April of even-numbered years; and

WHEREAS, the City Council of the City of Cerritos called its next general municipal election to be held on Tuesday, April 12, 2022 for the purpose of election of officers and for such other purposes as the City Council may prescribe; and

WHEREAS, in the course of conduct of the election, it is necessary for the City to request services of the County of Los Angeles, including access to County-maintained voter registration information, precinct services, election supplies, and other election-related services; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Cerritos upon submission of official invoices and applicable financial documentation by the County of Los Angeles.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of California Elections Code Section 10002, the City Council requests the Board of Supervisors of the County of Los Angeles to permit the Los Angeles County Registrar-Recorder/County Clerk, serving as the County's Election Department, to prepare and furnish the following for use in conducting the election:

1. Precinct consolidation services, including a listing of County precincts with number of registered voters in each, so the City may consolidate election precincts into City voting precincts, and maps of the consolidated voting precincts.
2. The voter record for all eligible Cerritos registered voters including names, addresses, contact information, voter identification number, and other pertinent information contained on the affidavit of voter registration, including access to the registered voter's signature on the affidavit of registration. This information will be utilized to complete all required election-related actions pursuant to the City Charter, California Elections Code, and applicable laws and regulations.
3. Voter signatures in bulk with a memorandum of understanding agreement.
4. Voter signature verification services, as needed.
5. Additional election equipment and assistance as needed according to State law.

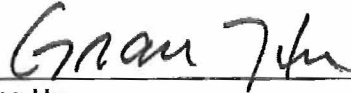
SECTION 2. The City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. The Cerritos City Clerk/Elections Official is directed to forward without delay to the Board of Supervisors of the County of Los Angeles and the Los Angeles County Registrar-Recorder/County Clerk each a certified copy of this resolution.

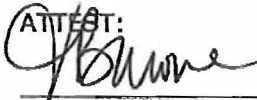
SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution. The City Council of the City of Cerritos hereby declares that it would have adopted this resolution and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 9th day of December, 2021.



Grace Hu
Mayor

ATTEST:


Vida Barone
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF CERRITOS)

I, Vida Barone, City Clerk of the City of Cerritos, California, DO HEREBY CERTIFY that the foregoing **Resolution No. 2021-28** was duly approved and adopted by the City Council of the City of Cerritos at a Regular Meeting held on the 9th day of December, 2021, and that it was so adopted as follows:

AYES: Councilmembers - Barrows, Solanki, Vo, Hu
NOES: Councilmembers - Yokoyama
ABSENT: Councilmembers - None
ABSTAIN: Councilmembers - None

DATED: December 9, 2021



Vida Barone, City Clerk